



**WEST HOLLYWOOD**  
8300 Santa Monica Boulevard West Hollywood, CA 90069-6216

**Building & Safety Division**  
tel 323 848.6475 fax 323.848.6569

## MEP PLAN CHECKLIST: RESIDENTIAL & NONRESIDENTIAL PROJECTS

The above-proposed project may require plumbing, electrical, and mechanical plan check. In order for this to be accurately determined and to eliminate confusion or delays in the building permitting process, please complete, or have the design professional, complete the questions below.

If the answer to any of the questions is "YES," plan check is required for the corresponding discipline. Submit a plan check application, plans, and plan check fees for the appropriate discipline to the City to avoid confusion or delays in the building permitting process. Thank you for your cooperation.

<b><u>MECHANICAL</u></b>	<b><u>NO</u></b>	<b><u>YES</u></b>
1. All new construction?	<input type="checkbox"/>	<input type="checkbox"/>
2. Is there any installation of a food processing establishment containing a commercial type hood?	<input type="checkbox"/>	<input type="checkbox"/>
3. Are there any installations containing a single comfort heating or cooling air handling system with a capacity of 10,000 cubic feet per minute or more?	<input type="checkbox"/>	<input type="checkbox"/>
4. Is there a parking garage requiring mechanical ventilation?	<input type="checkbox"/>	<input type="checkbox"/>
5. Is there any new installation/alteration of 50% or more of ductwork?	<input type="checkbox"/>	<input type="checkbox"/>
6. Are there any installations containing smoke control systems?	<input type="checkbox"/>	<input type="checkbox"/>
7. Are there any installations containing stairway pressurization systems?	<input type="checkbox"/>	<input type="checkbox"/>
8. Are there any installations that require completion of energy compliance forms?	<input type="checkbox"/>	<input type="checkbox"/>
*Any mechanical system determined to be complex by the Building Official may require plan check submittal.	<input type="checkbox"/>	<input type="checkbox"/>

<b><u>ELECTRICAL</u></b>	<b><u>NO</u></b>	<b><u>YES</u></b>
1. All new construction?	<input type="checkbox"/>	<input type="checkbox"/>
2. Is there any installation where one or more services, switchboards, motor control centers, or feeders has a rating of 400 amperes or larger at 600 volts or less?	<input type="checkbox"/>	<input type="checkbox"/>
3. Is there any installation rated above 600 volts?	<input type="checkbox"/>	<input type="checkbox"/>
4. Is there any installation in locations classed as hazardous locations by the provisions of Chapter 5 of the National Electrical Code, unless otherwise satisfactory to the Building and Safety Division?	<input type="checkbox"/>	<input type="checkbox"/>
5. Is there any installation of lighting fixtures weighing more than 400 pounds?	<input type="checkbox"/>	<input type="checkbox"/>
6. Are there new lighting systems or alterations in excess of 10%?	<input type="checkbox"/>	<input type="checkbox"/>
7. Is there any installation of Solar Photovoltaic Systems?	<input type="checkbox"/>	<input type="checkbox"/>
8. Does the project contain wind power generating systems?	<input type="checkbox"/>	<input type="checkbox"/>
9. Does the project contain emergency power systems, legally required standby systems, and critical operations power systems (generator, storage battery, UPS, etc.)?	<input type="checkbox"/>	<input type="checkbox"/>

FLIP OVER



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- |   | <u>NO</u>                | <u>YES</u>               |
|---|--------------------------|--------------------------|
| 10. Are there any installations that require completion of energy compliance forms? | <input type="checkbox"/> | <input type="checkbox"/> |

\*Any electrical system determined to be complex by the Building Official may require plan check submittal.

## **PLUMBING**

- |   | <u>NO</u>                | <u>YES</u>               |
|---|--------------------------|--------------------------|
| 1. All new construction?  | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Does the project contain more than 216 drainage fixture units?   | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Is the potable water supply piping required to be 2" or larger?  | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Is the fuel gas piping required to be 2" or larger?  | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Is there any installation of Solar Pool Heating (SPH) Systems?   | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Is there any installation of Solar Domestic Water Heater (SDWH) Systems?   | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Is there any installation of a roof drainage system greater than 6,000 SF?   | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Is there any installation of combination waste and vent systems?   | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Is there any installation of chemical waste systems?   | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. Is there any installation of special water piping systems for reclaimed geothermal or gray water piping systems?    | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. Is there any installation of fuel gas systems greater than 500,000 BTU/Hr design load serving more than 10 outlets? | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. Is there any installation of medium and high pressure gas systems?  | <input type="checkbox"/> | <input type="checkbox"/> |
| 13. Is there any installation of medical gas systems (requiring a Building permit)?                                     | <input type="checkbox"/> | <input type="checkbox"/> |
| 14. Are there any installations that require completion of energy compliance forms?                                     | <input type="checkbox"/> | <input type="checkbox"/> |
| 15. Are there any permanent de-watering systems?  | <input type="checkbox"/> | <input type="checkbox"/> |

\*Any plumbing system determined to be complex by the Building Official may require plan check submittal.