



City of West Hollywood

Building & Safety Division
8300 SANTA MONICA BOULEVARD
WEST HOLLYWOOD CA 90069-6216



Tel: 323-848-6475 Fax: 323-848-6569 www.weho.org

STRUCTURAL OBSERVATION REPORT FORM

STRUCTURAL OBSERVATION means the visual observation of the structural system, for general conformance to the approved plans and specifications, at significant construction stages and at completion of the structural system. Structural observation does not include or waive the responsibility for the inspections required by Section 108.4.4, 1704 or other sections of the Code.

This report includes all construction work through ____/____/____
MM / DD / YYYY

Report Number	Page of
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Project Address:		Structural Observer of Record (SOR):	SOR Phone Number: () -
Building Permit Number:	Structural Observation performed by :	Observer Professional Lic./Reg.No.:	Observer Phone Number: () -

OBSERVED STRUCTURAL ELEMENTS AND THEIR CONNECTIONS

FOUNDATION	WALL	FRAMES	FLOOR	PORTION OBSERVED, IF NOT WHOLE
<input type="checkbox"/> Footings, Stem Walls	<input type="checkbox"/> Concrete	<input type="checkbox"/> Steel Moment Frame	<input type="checkbox"/> Concrete	
<input type="checkbox"/> Mat Foundation	<input type="checkbox"/> Masonry	<input type="checkbox"/> Steel Braced Frame	<input type="checkbox"/> Steel Deck	
<input type="checkbox"/> Caissons, Piles, Grade Beams	<input type="checkbox"/> Wood	<input type="checkbox"/> Concrete Moment Frame	<input type="checkbox"/> Wood	
<input type="checkbox"/> Retaining Foundation Hillside Special Anchors	<input type="checkbox"/> Other:	<input type="checkbox"/> Masonry Wall Frame	<input type="checkbox"/> Others:	
<input type="checkbox"/> Others:		<input type="checkbox"/> Others:		

OBSERVED DEFICIENCIES: _____

I DECLARE THAT THE FOLLOWING STATEMENTS ARE TRUE TO THE BEST OF MY KNOWLEDGE:

- I AM THE ENGINEER OR ARCHITECT RETAINED BY THE OWNER TO BE IN RESPONSIBLE CHARGE FOR THE STRUCTURAL OBSERVATION IN ACCORDANCE WITH THE REQUIREMENTS OF THE CITY OF WEST HOLLYWOOD.
- I, OR ANOTHER ENGINEER OR ARCHITECT WHO I HAVE DESIGNATED ABOVE AND IS UNDER MY RESPONSIBLE CHARGE, HAS PERFORMED THE REQUIRED SITE VISITS AT EACH SIGNIFICANT CONSTRUCTION STAGE TO VERIFY IF THE STRUCTURE IS IN GENERAL CONFORMANCE WITH APPROVED PLANS AND SPECIFICATIONS;
- ALL DEFICIENCIES WHICH REMAIN TO BE CORRECTED HAVE BEEN INDICATED ABOVE;
- I RECOMMEND THAT ACCEPTANCE OF THE STRUCTURAL SYSTEMS BY THE CITY OF WEST HOLLYWOOD BE WITHHELD UNTIL ALL OBSERVED DEFICIENCIES ARE CORRECTED.



STAMP OF STRUCTURAL
OBSERVER OF RECORD

SIGNATURE

DATE

PRINT NAME OF SIGNATURE