

**CITY COUNCIL
CITY OF WEST HOLLYWOOD
MINUTES
STUDY SESSION REGARDING 1998-2000 BUDGET
MONDAY, MAY 18, 1998
WEST HOLLYWOOD PARK AUDITORIUM**

1. **CALL TO ORDER:** Mayor Martin called the meeting to order at 6:08 p.m.

2. **ROLL CALL:**
PRESENT: Councilmembers - Guarriello, Prang, Heilman and Mayor Martin.
ABSENT: Councilmembers - None.
ALSO PRESENT: City Manager Makinney, City Attorney Jenkins, City Clerk Love and Assistant City Clerk Thompson.
***Councilmember Koretz arrived at 7:13 p.m.*

3. **DISCUSSION ON THE PRELIMINARY 1998-2000 BUDGET:**
Paul Arevalo, Director of Finance, and Judith Wright, Budget Officer, provided background information as outlined in the staff report dated May 18, 1998.

City Manager Makinney indicated that for the first time the City will be discussing a two-year budget. The first step was to develop a two-year action plan which identified the six long range strategic goals including Economic Development, Residential and Commercial Neighborhood Livability, Public Safety, Government Effectiveness and Efficiency and Social Services. He then outlined the Areas of Special Interest, the two year action plan and the goals and strategies which are incorporated into the proposed budget.

Paul Arevalo added that a number of considerations were used when developing the budget such as the budget would be balanced, a full range of social services would be provided, the infrastructure would be protected, the City's indebtedness would be met. He also outlined the revenues and expenditures for the next two years.

City Manager Makinney indicated he would highlight some of the accomplishments of the current year and will identify the goals and strategies included in the proposed budget.

Finance Director Paul Arevalo outlined some of the accomplishments of this past year and identified the goals of the proposed budget.

Director of Human Services Lloyd Long highlighted the major accomplishments and the goals which are included in the preliminary budget.

Councilmember Guarriello inquired why there was not any funding for a library in the proposed budget.

Human Services Director Long responded that at mid-year budget review there was not a majority of the City Council which identified moving forward with funding. Consequently, it was not included in this budget.

Mayor Pro Tem Heilman requested that the library issue be brought back on the agenda and an update be given from the Task Force.

Councilmember Prang asked that a game plan needs to be assembled and concurs with the other Councilmembers.

Director Long identified the role of the Project Coordinator proposed in the Maintenance and Landscape Division.

Councilmember Prang asked what type of qualifications would be required for this position.

Director Long responded that this person needs to have construction experience, grant and bid writing experience and supervisory skills.

Rent Stabilization Director Hal Cronkite provided an overview of the accomplishments and goals in the proposed budget.

Community Development Director Reynolds provided an overview of the accomplishments and goals which were presented in the preliminary budget.

Mayor Martin indicated that it is exciting that the economy warrants an additional Planner and additional Plan Checker.

Joan English, Director of Transportation and Public Works, provided an overview of the function of the department; identified major accomplishments for the current year and outlined the goals which are included in the preliminary budget.

Paul Arevalo outlined Year 1 and Year 2 of the Capital Improvement Projects (CIP) but noted that the budget contains a 5-year plan.

Mayor Pro Tem Heilman clarified that if people have questions or concerns how do residents get copies of the document.

He responded that copies are available at the Cashier window and they will be working to get it posted to the internet.

Mayor Pro Tem Heilman asked about projected growth for revenue in the future budget.

Paul Arevalo responded that we have probably peaked and does not see much more growth.

4. CITIZEN COMMENTS:

NANCY MATTOON, WEST HOLLYWOOD LIBRARY, stated her disappointment in the lack of support and funding of the library. She stated that the library provides two out of three of the top Human Service programs and was ranked third on the recent Needs Assessment Report.

DON SAVOIE, WEST HOLLYWOOD, indicated he was glad to hear that the budget projections included the possible impacts of the Santa Monica Boulevard construction and the dip in sales tax revenue.

RITA NORTON, WEST HOLLYWOOD, indicated she is President of "Friends of the Library." She noted that historically the library has always been supported by the City and they are very sad now. They could help with the budget by helping with after school programs for children.

CATHERINE HAHN, WEST HOLLYWOOD, provided some statistics and figures relative to the usage of the library. She indicated support for the library.

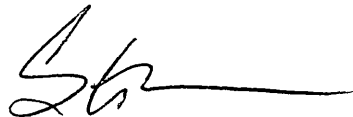
5. COUNCILMEMBER COMMENTS:

Mayor Pro Tem Heilman indicated that this budget is a preliminary budget and further consideration, input and comments may be made at the Public Hearing on June 1, 1998.

Mayor Martin stated that he would like further discussion on the library. He is concerned that the City's plate is full with Capital Improvement projects such as Santa Monica Boulevard, Kings Road park, pool renovations and the Plummer Park improvements.


6. ADJOURNMENT: The City Council adjourned at 7:33 p.m. to its Regular Meeting.

APPROVED BY A MOTION OF THE WEST HOLLYWOOD CITY COUNCIL THIS 15TH DAY OF JUNE, 1998.



MAYOR

ATTEST:



City Clerk