

**CITY OF WEST HOLLYWOOD  
ARTS AND CULTURAL AFFAIRS COMMISSION  
SPECIAL MEETING AGENDA**

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting; If you require special assistance to participate in this meeting, (e.g., a signer for the hearing impaired), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6409 at least 48 hours prior to the meeting. The City TDD line for the hearing impaired is (323) 848-6496.

Special meeting related accommodations (e.g., transportation) may be provided upon written request to the Office of the City Clerk at least 48 hours prior to the meeting. For information on public transportation, call 1-800-COMMUTE or go to [www.mta.net](http://www.mta.net).

Written materials distributed to the Arts and Cultural Affairs Commission within 72 hours of the Arts and Cultural Affairs Commission meeting are available for public inspection immediately upon distribution in the Economic Development Department at 8300 Santa Monica Boulevard, West Hollywood, California, during normal business hours. They will also be available for inspection during the Arts and Cultural Affairs Commission meeting at the staff liaison's table.

**Tuesday, December 13, 2011 – 7:30 p.m.**  
Location: Community Conference Room, 1<sup>st</sup> Floor, City Hall  
8300 Santa Monica Boulevard, West Hollywood

**CALL TO ORDER (7:30 P.M.)**

- A. Roll Call
- B. Posting of Agenda
- C. Staff Comments on the Agenda
- D. Approval of the Agenda

**I. CONSENT CALENDAR**

The Commission will review and consider approval of the following consent items that include recommendations proposed by the Commission subcommittees.

- A. Arts and Cultural Affairs Commission meeting minutes of October 27, 2011.
- B. Urban Art Subcommittee meeting minutes of November 10, 2011 including:
  - 1. Ratification of Urban Arts Subcommittee approval of the Stage I – Artist Approval; Stage II – Review Schematic Plan for the Urban Art project at 1232 Kings Road,
  - 2. Agreement for Services contract between the City and consultant Alice Schock in an amount not to exceed \$5,000 to assist staff and the Arts and Cultural Affairs Commission with developing and implementing a collections management strategy and process.

**II. ITEMS FROM THE PUBLIC**

The public is given the opportunity to address the Commission on any item within its responsibility. At the discretion of the Commission, speakers may be limited to three minutes each.

**III. NEW BUSINESS (7:40 P.M.)**

**A. RockSTAR Music Education (7:40 P.M.)**

The Commission will receive a presentation from Jordan Vernick, Director of RockSTAR Music Education, on its February 4, 2012 Sunset Strip music event featuring 150 elementary school bands.

**Recommendation:** Receive presentation and provide direction as applicable.

**B. Overview of Otis Report on the Creative Economy (7:50 P.M.)**

The Commission will receive an overview from Commissioner Peter Mays on the Otis Report on the Creative Economy.

**Recommendation:** Receive and file Otis Report on the Creative Economy

**C. Protocol for Cancellations and Re-Scheduling of Meetings (8:00 P.M.)**

The Commission will receive an overview from staff on the protocol for cancellations and re-scheduling of Commission and Subcommittee meetings pursuant to the Brown Act and the City's Administrative Regulations.

**Recommendation:** Receive and file.

**IV. UNFINISHED BUSINESS (8:10 P.M.)**

**A. Pacific Standard Time Initiative (8:10 P.M.)**

The Commission will receive an update from public art consultant Rebecca Ansert on the Pacific Standard Time Initiative.

**Recommendation:** Receive update and provide direction as applicable.

**B. 2012 ACAC Retreat (8:25 P.M.)**

The Commission will receive a report from the Retreat Ad-hoc Committee and consultant Karen Constine on the development of the Commission's 2012 ACAC Retreat.

**Recommendation:** Receive report and provide direction as applicable.

**C. Performing Arts and Cultural Affairs (PACA) Subcommittee Report (8:40 P.M.)**

The Commission will receive a report from the Performing Arts and Cultural Affairs Subcommittee on its meeting held December 8, 2011.

**Recommendation:** Receive report and ratify recommendations as appropriate.

**D. Art on the Outside Subcommittee (8:50 P.M.)**

The Commission will receive a report from the Art on the Outside Subcommittee on its meeting held December 13, 2011.

**Recommendation:** Receive report and ratify recommendations as appropriate.

**E. West Hollywood Library Arts and Cultural Programming (9:00 P.M.)**

The Commission will receive an update from staff on arts and cultural programming at the West Hollywood Library.

**Recommendation:** Receive report and provide direction as applicable.

