

**CITY OF WEST HOLLYWOOD
ARTS AND CULTURAL AFFAIRS COMMISSION
MEETING AGENDA**

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting; If you require special assistance to participate in this meeting, (e.g., a signer for the hearing impaired), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6409 at least 48 hours prior to the meeting. The City TDD line for the hearing impaired is (323) 848-6496.

Special meeting related accommodations (e.g., transportation) may be provided upon written request to the Office of the City Clerk at least 48 hours prior to the meeting. For information on public transportation, call 1-800-COMMUTE or go to www.mta.net.

Written materials distributed to the Arts and Cultural Affairs Commission within 72 hours of the Arts and Cultural Affairs Commission meeting are available for public inspection immediately upon distribution in the Economic Development Department at 8300 Santa Monica Boulevard, West Hollywood, California, during normal business hours. They will also be available for inspection during the Arts and Cultural Affairs Commission meeting at the staff liaison's table.

Thursday, August 25, 2011 – 5:00 p.m.

Location: Community Conference Room, 1st Floor, City Hall
8300 Santa Monica Boulevard, West Hollywood

CALL TO ORDER (5:00 PM)

- A. Introduction and oath of office of Commission appointees Peter Mays and Todd Williamson
- B. Roll Call
- C. Posting of Agenda
- D. Staff Comments on Agenda
- E. Approval of the Agenda

I. CONSENT CALENDAR

The Commission will review and consider approval of the following consent items that include recommendations proposed by the Commission subcommittees.

- A. Arts and Cultural Affairs Commission minutes of JULY 28, 2011.
- B. Approval of \$1,000 Arts Participation Grant to Unity in Diversity Art Foundation.

II. ITEMS FROM THE PUBLIC (5:10 PM)

The public is given the opportunity to address the Commission on any item within its responsibility. At the discretion of the Commission, speakers may be limited to three minutes each.

III. UNFINISHED BUSINESS (5:15 PM)

A. Election of Chair

The Commission will elect a Chair to preside over the Arts and Cultural Affairs Commission based on seniority and in accordance with the ACAC Bylaws.

Recommendation: Elect a Chair to the Arts and Cultural Affairs Commission based on seniority and in accordance with the ACAC Bylaws.

B. Election of Vice-Chair

The Commission will elect a Vice Chair to preside over the Arts and Cultural Affairs Commission in the absence of the Chair in accordance with the ACAC Bylaws.

Recommendation: Elect a Vice Chair to the Arts and Cultural Affairs Commission based on seniority and in accordance with the ACAC Bylaws.

C. Endorsement: The Gateway Project (5:25 PM)

The Commission will receive a presentation from project creator Morna Watson and consider endorsing The Gateway Project.

Recommendation: Endorse project.

D. Commission Review & Orientation (5:35 PM)

1. Brown Act and Roberts Rules of Order Review

City Clerk Corey Schaffer will present a review of these items for the Commission.

Recommendation: Receive and file.

2. Commission Role & Purpose (5:45 PM)

Staff will provide an overview of the Commission's By-Laws for review.

Recommendation: Receive and file.

3. Sub Committee Review (5:50 PM)

Subcommittee chairs and staff will provide an overview of the various Subcommittees.

Recommendation: Receive and file.

4. Work Plan Review (6:00 PM)

The Commission will review the current work plan.

Recommendation: Discuss and provide direction as applicable.

E. Subcommittee Appointments (6:10 PM)

The Commission will review and ratify recommendations for appointments to the Commission's subcommittees as proposed by Vice Chair Dallas Dishman.

Recommendation: Review and ratify recommendations.

F. September Special Meeting / Tour of Work Plan Locations (6:15 PM)

DRAFT AGENDA / ITINERARY

The Commission will discuss the possibility of a special meeting to be held on either Saturday, September 10, 2011 or Saturday, September 17, 2011. This special meeting could be a potential tour of Work Plan Sites. This tour can take the place of the regular September meeting, originally scheduled for Thursday, September 22, 2011. A draft itinerary of the tour is provided for discussion by the Commission.

Recommendation: Approve a Commission Special Meeting / Tour of Work Plan Locations. Approve a date for Special Meeting. Assign Commission Chair to work with staff to create a suitable Itinerary.

G. New West Hollywood Library Update (6:25 PM)

Staff will provide an update on the opening of the library and associated programming to include information pertaining to opening day activities, Book Fair, Cal Arts Lecture series, other proposed programming, and a Commission-hosted reception for the library artists Shepard Fairey and David Wiseman.

Recommendation: Discuss and provide direction as appropriate.

IV. NEW BUSINESS (6:35 PM)

A. Roma Photography Exhibit.

The Commission will receive a presentation from Bonnie Abaunza, Vice President of Remote Control Charitable Foundation, regarding a photographic exhibition dealing with the Roma people for possible exhibit at the New West Hollywood Library.

Recommendation: Receive presentation and consider recommending the project for exhibition at the New West Hollywood Library from November through December 2011.

B. List of Potential Arts Grant Review Panelists (6:45 PM)

The Commission will approve a list of potential Arts Grant review panelists.

Recommendation: Approve list of review panelists and authorize staff to make additions to the list as needed and secure final panel based upon pool of applications received.

V. EXCLUDED CONSENT (6:55 PM)

VI. ITEMS FROM THE CHAIR

VII. ITEMS FROM THE COMMISSION

VIII. ITEMS FROM STAFF

IX. ADJOURNMENT (7:00 PM)

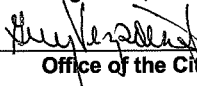
The Commission will adjourn to its next meeting scheduled for September 29, 2011 at 5:00 p.m. in the Community Conference Room at City Hall.

AFFIDAVIT OF POSTING

State of California)
County of Los Angeles)
City of West Hollywood)

I declare under penalty of perjury that I am employed by the City of West Hollywood, in the Administrative Services Department, in the Office of the City Clerk and that I posted this agenda on:

Date: **August 22, 2011**

Signature: 
Office of the City Clerk