

**CITY OF WEST HOLLYWOOD**  
**REQUEST FOR QUALIFICATIONS (RFP)**  
**OUTDOOR ICE SKATING RINK PRODUCTION AND MANAGEMENT**

NOTICE IS HERBY GIVEN of a Request for Proposals (RFP) for vendors to submit qualifications to produce and manage an outdoor ice skating rink at West Hollywood Park in January 2025.

The purpose of the RFP process is to identify qualified vendors who meet the City's criteria and instructions as outlined in the RFP document.

Replies to the RFP will be accepted online until the hour of **5:00 PM PT on Friday, November 8, 2024.**

Applications must be submitted online as outlined in the City's RFP document to be considered.

Request for Qualifications (RFQ) documents may be obtained online at [RFP/RFQ/Bid Notices | City of West Hollywood \(weho.org\)](#).

Questions regarding the RFQ should be directed to Clavon Jubrey at (323) 848-6535 or by email to [cjubrey@weho.org](mailto:cjubrey@weho.org).

The City of West Hollywood reserves the right to reject and all submissions, and/or elect not to proceed with the project should it deem appropriate for the public good.

By the order of the City of West Hollywood

Melissa Crowder, City Clerk

AFFIDAVIT OF POSTING

State of California )  
County of Los Angeles )  
City of West Hollywood )

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk, and that this document was posted on:

Date: October 24, 2024  
Signature: \\Alyssa T. Poblador\  
Office of the City Clerk