



**WEST HOLLYWOOD**  
8300 Santa Monica Boulevard West Hollywood, CA 90069-6216

**Planning & Development Services**  
tel 323.848.6475 fax 323.848.6569

## FORM GRN 22: COMMISSIONING MEASURES IN CONSTRUCTION DOCUMENTS

Project Address: \_\_\_\_\_ Permit Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

ITEM #	Commissioning Measures Items
1	Measures shown in the specifications and cross referenced
2	List of commissioned equipment and systems
3	Cx roles and responsibilities of all parties
4	Meeting requirements
5	Commissioning schedule management procedures
6	Procedures for addressing outstanding issues or non-compliance
7	Requirements for execution and documentation of installation and equipment start up
8	Specific testing requirements for each system type
9	Submittal review and approval requirements
10	Contents and approval process of the commissioning plan
11	Cx documentation and reporting requirements
12	Facility staff training requirements and verification procedures
13	O & M manual review and approval procedures
14	Systems manual development and approval procedures
15	Definitions

### Commissioning Agent Acknowledgment

I have reviewed the applicable construction documents listed above and verified their compliance with the owner's project requirements, basis of design, and commissioning plan.

Name: \_\_\_\_\_

Company Name (if applicable): \_\_\_\_\_

Agent's signature: \_\_\_\_\_ Date: \_\_\_\_\_