

RESOLUTION NO. 24-044

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF WEST HOLLYWOOD READOPTING FEES
AND CHARGES FOR CERTAIN SERVICES
PROVIDED BY THE CITY OF WEST HOLLYWOOD.

WHEREAS, the City of West Hollywood (the "City") charges fees for various services, permits, licenses, and regulatory activity provided by the City (collectively, the "Fees"); and

WHEREAS, in order for the Fees to cover the costs of providing the services, permits, licenses, or regulatory activity for which the Fees are imposed, many of the Fees must be adjusted to reflect reasonable estimated costs of service; and

WHEREAS, Willdan Financial Services prepared an updated user fee model to the City's user fee study to reflect current salary rates for Fiscal Year 2024-25; and

WHEREAS, the City Council now wishes to adopt the Fees as set forth in Exhibit "1", effective July 1, 2024; and

WHEREAS, certain Fees are subject to the adoption procedures set forth in Government Code section 66016, and others are subject to the procedures set forth in Government Code section 66018; and

WHEREAS, in accordance with Government Code section 66016, the City has made available to the public at least ten days prior to its public hearing data supporting the Fees, and notice of this hearing has been mailed to all interested persons that have requested such notice at least 14 days prior to the date of this hearing; and

WHEREAS, in accordance with Government Code section 66018, the public hearing was scheduled for May 20, 2024, for the purpose of receiving public comments to the proposed Fees. Notice of the public hearing was given by publication in a newspaper of general circulation within the City once a week for two weeks commencing at least 10 days prior to the public hearing, with at least 5 days intervening between the first and last publication. On May 20, 2024, at the time and place set for the public hearing, the City Council heard and considered all oral and written presentations and comments made regarding the proposed Fees.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD HEREBY FINDS, DETERMINES, AND RESOLVES AS FOLLOWS:

SECTION 1. The above Recitals are true and correct and by this reference incorporated herein.

SECTION 2. The City Council hereby adopts the changes to the City of West Hollywood Fee Schedule indicated in red, and updates the full City of West Hollywood Fee Schedule, the in Exhibit "1" attached hereto and incorporated herein by this reference. The Fees imposed by this Resolution shall take effect on July 1, 2024, or for the Fees subject to Government Code section 66017(a) that "apply to the filing, acceptance, review, approval or issuance of an application, permit, or entitlement to use" or Government Code section 66019(b), 60 days following the adoption of this Resolution. The Fees imposed by this Resolution shall supersede any prior fees or charges imposed by resolution or otherwise by the City Council, to the extent such prior fees or charges conflict herewith.

SECTION 3. The public hearing was scheduled for May 20, 2024, for the purpose of receiving public comments to the proposed Fees. Notice of the public hearing was provided in accordance with Government Code sections 66016 and 66018. On May 20, 2024, at the time and place set for the public hearing, the City Council heard and considered all oral and written presentations and comments made regarding the proposed fees.

SECTION 4. The maximum rate for the Fees set forth in the Schedules, unless otherwise stated, shall be adjusted each July 1, commencing July 1, 2024, by the percentage increase in the Consumer Price Index for All Urban Consumers (CPI-U) for the Los Angeles-Long Beach-Anaheim Area as of January of such year, provided that if such index shall cease to exist, the City may determine the appropriate increase based on a comparable index. With respect to Affordable Housing In-Lieu Fees and Impact Fees for Commercial Projects, those Fees shall be adjusted each July 1 by the percentage increase in the Builder's Cost Index as of January of such year, provided that if such index shall cease to exist, the City may determine the appropriate increase based on a comparable index. With respect to the annual adjustment of the Affordable Housing In-Lieu Fee, the adjustment shall be based on the average Low Income Housing Tax Credit maximum basis for Los Angeles County for 4% credits, adjusted upwards by 30% for West Hollywood Census tracts as "high development cost areas" per Department of Housing and Urban Development, and adjusted upwards by an additional 5% to account for annual cost increases.

SECTION 5. The City Council finds and determines that:

(a) The Fees established by this Resolution:

(1) are imposed for a specific government service provided directly to the payor, or for reasonable regulatory costs of the City for issuing licenses and permits, performing investigations, inspections, and administrative enforcement of the City's Municipal Code or other rules or ordinances;

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(2) are no more than necessary to cover the reasonable costs of the governmental activity for which the Fee is imposed; and

(3) the manner in which those costs are allocated to a payor bear a fair or reasonable relationship to the payor's burdens on, or benefits received from, the governmental activity for which the Fee is imposed; and

(b) The Fees are not taxes within the meaning of California Constitution article XIII C, section 1(e).

SECTION 6. If any section, subsection, clause or phrase in this Resolution or the application thereof to any person or circumstances is for any reason held invalid, the validity of the remainder of this Resolution or the application of such provision to other persons or circumstances shall not be affected thereby. The City Council hereby declares that it would have passed this Resolution and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses, or phrases or the application thereof to any person or circumstance be held invalid.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of West Hollywood at a regular meeting held this 20th day of May, 2024 by the following vote:

AYES:	Councilmember:	Heilman, Meister, Shyne, Vice Mayor Byers, and Mayor Erickson.
NOES:	Councilmember:	None.
ABSENT:	Councilmember:	None.
ABSTAIN:	Councilmember:	None.

DocuSigned by:
JOHN ERICKSON

JOHN M. ERICKSON, MAYOR

ATTEST:

DocuSigned by:
Melissa Crowder

MELISSA CROWDER, CITY CLERK

**City of West Hollywood
FY 2024-25 Fee Resolution**

FY 2024-25 Fee Schedule: Exhibit 1

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**Administrative Services Department
City Clerk / Records
Fee Schedule**

ADMINISTRATIVE SERVICES DEPARTMENT CITY CLERK / RECORDS FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
Domestic Partnership, Registration	\$25	SAME	\$25
Domestic Partnership, Dissolution	\$18	SAME	\$18
Lobbyist Registration (Annual)	\$120	SAME	\$120
Lobbyist - Addition of Clients to Registration	\$20	SAME	\$20
Lobbyist - Renewal	\$60	SAME	\$60
Certification of Documents	\$5	SAME	\$5
Subpoena Fee: City Personnel	\$275	SAME	\$275
Tape Duplication - Audio	\$25	SAME	\$25
Tape Duplication - Video	\$10	SAME	\$10
CD/DVD burning (Either Data or Video)	\$1	SAME	\$1
Flash Drive (8GB) (Either Data or Video)	\$10	SAME	\$10
Copy Fees - 1st Page	\$0.25	SAME	\$0.25
- Each Additional Page	\$0.25	SAME	\$0.25
Documents and Publications			
General Plan (Only)	\$67	SAME	\$67
General Plan (Including Climate Action Plan & Housing Tech. Appx.)	\$111	SAME	\$111
Document - Rent Control Ordinance	\$6	SAME	\$6
Document - Rent Control Regulations	\$6	SAME	\$6
Document - Zoning Maps	\$5	SAME	\$5
Document - Sunset Specific Plan	\$20	SAME	\$20
Document - City Budget	\$47	SAME	\$47
Document - City CAFR	\$47	SAME	\$47
Municipal Code (includes Zoning and Subdivision Codes)	\$115	SAME	\$115
Municipal Code Supplement (Yearly)	\$40	SAME	\$40
Zoning and Subdivision Code	\$43	SAME	\$43
Zoning and Subdivision Code Supplement (Yearly)	\$23	SAME	\$23
Street Name Change			
Application Fee	\$2,000	SAME	\$2,000
Deposit	\$3,000	SAME	\$3,000

**Communications Department
Communication Administration / Film Office
Fee Schedule**

COMMUNICATIONS DEPARTMENT COMMUNICATIONS ADMINISTRATION/FILM OFFICE FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
ADMINISTRATIVE PROCESSING FEE (West Hollywood)			
Motion Picture and Video Photography Administrative Fee	\$1,250	SAME	\$1,250
Late Motion Picture and Video Photography Administrative Fee	\$2,000	SAME	\$2,000
Blanket Film Permit	\$5,275	SAME	\$5,275
(more than 7 consecutive days/no greater than 14 consecutive days of filming)			
Property Use Fees (Per Day), Motion Picture and Video Photography			
Residential Areas	\$600	SAME	\$600
City Facilities and Parks	\$850	SAME	\$850
Commercial Areas	\$800	SAME	\$800
Sunset Boulevard	\$1,200	SAME	\$1,200
Street Use Fees, Motion Picture and Video Photography			
Intermittent Traffic Control (ITC) - Per Day			
- Residential Streets	\$300	SAME	\$300
- Commercial Streets	\$450	SAME	\$450
- Sunset Boulevard	\$600	SAME	\$600
Closures Residential:			
1st Hour	\$500	SAME	\$500
Additional Hours	\$500	SAME	\$500
Closure Commercial (excluding Sunset):			
1st Hour	\$1,000	SAME	\$1,000
Additional Hours	\$500	SAME	\$500
Closure Sunset Boulevard:			
1st Hour	\$2,000	SAME	\$2,000
Additional Hours	\$2,000	SAME	\$2,000
Revision Fees (per change)	\$100	SAME	\$100
ADMINISTRATIVE PROCESSING FEE (West Hollywood)			
Still Photography Application Processing Fee	\$150	SAME	\$150
Property Use Fees, Still Photography			
Public Property	\$50	SAME	\$50
City Facilities and Parks	\$150	SAME	\$150
Commercial Areas	\$150	SAME	\$150
Sunset Boulevard	\$200	SAME	\$200
Revision Fees (per change)	\$30	SAME	\$30
Reduced Fee for Low-Impact Filming on Private Property			
Film Production with 3 persons or less (maximum 5 guests or extras)	\$0	SAME	\$0
Film Production with 5 persons or less (maximum 10 guests or extras)	\$625	SAME	\$625
Low-Impact Blanket Permit	\$2,400	SAME	\$2,400
(more than 7 consecutive days/no greater than 14 consecutive days of filming)			
Reduced Fee for Additional Low-Impact Filming on Public Property			
Residential Areas	\$300	SAME	\$300
City Facilities and Parks	\$425	SAME	\$425
Commercial Areas	\$400	SAME	\$400
Sunset Boulevard	\$600	SAME	\$600

*As of July 1, 2024 the schedule is updated to reflect division name change from Media & Marketing to Communication Administration

**Communications Department
Media & Marketing / WEHO TV Public Access
Fee Schedule**

COMMUNICATIONS DEPARTMENT MEDIA & MARKETING/WEHOTV PUBLIC ACCESS FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
MEMBERSHIPS			
Annual Membership Dues - Producer	\$30	Same	\$30
Annual Membership Dues - Company	\$75	Same	\$75
VIDEOTAPES			
MiniDV Tape 60 Minute - Suitable For Source Footage	\$5	Same	\$5
DVD Recordable Disc	\$1	Same	\$1
EQUIPMENT			
Camera Use Exceeding 3 Per Program Contract	\$15	Same	\$15
Camera Use Exceeding 6 Per Program Contract	\$50	Same	\$50
Fee for WHPA Making Single Dub of a Show	\$5	Same	\$5
Edit Time Exceeding 30 Hours Per Program Contract	\$2	Same	\$2
Edit Time Exceeding 60 Hours Per Program Contract	\$10	Same	\$10
Multi-Camera Studio Time Exceeding 1.5 Hours Per Program Contract	\$50	Same	\$50
Multi-Camera Studio Time Exceeding 3 Hours Per Program Contract	\$100	Same	\$100

*As of July 1, 2024 the schedule name updated to reflect the division name change from "Digital Media" to Media & Marketing.

**Community Safety Department
Neighborhood & Business Safety / Administrative Citation Fees
Fee Schedule**

COMMUNITY SAFETY DEPARTMENT NEIGHBORHOOD & BUSINESS SAFETY ADMINISTRATIVE CITATION FEES FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
MUNICIPAL CODE VIOLATIONS - Schedule A			
<i>Fee adopted by the City Council pursuant to Government Code Section 51039 and subject to Ability-to-Pay Determinations (Refer to WHMC Section 5.122.120). *Late penalties are not assessed for violations of Chapter 5.122 SIDEWALK VENDORS [Refer to Schedule H and WHMC Section 5.122.110(c)]</i>			
Administrative Fees	\$75	SAME	\$75
First Offense	\$50	SAME	\$50
Second Offense	\$150	SAME	\$150
Third Offense	\$450	SAME	\$450
Schedule A Violations			
Chapter 5.122 SIDEWALK VENDORS [Except: Section 5.122.020 License Required (Schedule C)]			
MUNICIPAL CODE VIOLATIONS - Schedule B			
<i>Fee based on payment within 21 Days - For Late Penalties see Schedule H. Fees and Late Penalties are adopted annually by the City Council at a Public hearing and are charged uniformly to ensure fairness.</i>			
Administrative Fees	\$75	SAME	\$75
First Offense	\$100	SAME	\$100
Second Offense	\$200	SAME	\$200
Third Offense	\$500	SAME	\$500
Schedule B Violations			
Section 9.08.040 NOISE - Prohibited Noises - General Standard			
Section 9.08.050 NOISE - Prohibited Noises - Specific Examples			
[except: Section 9.08.050(d) (Schedule C)]			
[except: Section 9.08.050(i) (Schedule E)]			
[except: Section 9.08.050(j) (Schedule E)]			
[except: Section 9.08.050(k) (Schedule C)]			
Section 19.36.300(C) ZONING - Garage Sales			
Section 17.24.010(d) EXEMPT PROPERTY - Exemption Disclosures			
Section 17.32.090(d) LIMITS ON RENTS, SECURITY DEPOSITS AND FEES - Side Agreements Disclosure			
MUNICIPAL CODE VIOLATIONS - Schedule C			
<i>Fee based on payment within 21 Days - For Late Penalties see Schedule H. Fees and Late Penalties are adopted annually by the City Council at a Public hearing and are charged uniformly to ensure fairness.</i>			
Administrative Fees	\$75	SAME	\$75
First Offense	\$250	SAME	\$250
Second Offense	\$500	SAME	\$500
Third Offense	\$1,000	SAME	\$1,000
Schedule C Violations			
[except: Section 5.108.040(a) (Charged as an infraction or misdemeanor)] Not An Active Program – Taxis		S/B Deleted	
[except: Section 5.108.040(h) (Charged as an infraction or misdemeanor)] Not An Active Program – Taxis		S/B Deleted	
[except: Section 5.108.110(a) (Charged as an infraction or misdemeanor)] Not An Active Program – Taxis		S/B Deleted	
[except: Chapter 5.122 SIDEWALK VENDORS - only violations of Section 5.122.020 (License Required) are subject to (Schedule C), all other violations of Chapter 5.122 are subject to (Schedule A)] [except: Chapter 5.130 MINIMUM WAGE (Schedule F)]			
Chapter 7.08 SMOKING ORDINANCE			
Chapter 7.10 SMOKING IN MULTIFAMILY DWELLINGS			
Section 09.04.050 PUBLIC SAFETY - Leaving Merchandise or Other Property in Public Ways			
Section 09.08.050(d) PROHIBITED NOISES - Specific Examples - Construction			
Section 09.08.050(k) PROHIBITED NOISES - Specific Examples - Commercial Tree Removal or Trimming Services			
Section 9.48.020 ANIMAL CONTROL REGULATIONS - Violation - Penalty (Violations of 10.20.030, 10.20.038, 10.20.185, 10.20.220, 10.20.230, 10.20.350, 10.28.061, 10.28.100, and 10.40.060 of Title 10 of the Los Angeles County Code)			
Section 9.48.030 ANIMAL CONTROL REGULATIONS - Amendments (10.32.010 and 10.84.010 of Title 10 of the Los Angeles County Code)			

COMMUNITY SAFETY DEPARTMENT NEIGHBORHOOD & BUSINESS SAFETY ADMINISTRATIVE CITATION FEES FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
Section 9.48.070 COMMUNITY CATS			
Chapter 9.50 RETAIL SALE OF DOGS AND CATS			
Chapter 9.51 SALE OF FUR PRODUCTS			
Chapter 9.52 DISPLAY OR PERFORMANCE OF WILD OR EXOTIC ANIMALS			
Chapter 9.54 PYGMY GOATS AND CHICKENS			
Chapter 9.55 HUMANE BEE REMOVAL		NEW	
Section 11.12.050 PARK RULES AND REGULATIONS - Smoking Prohibited in City Parks			
Section 11.16.050 HIGHWAY PERMIT - Failure to Repair-Unlawful			
Section 11.16.060 HIGHWAY PERMIT - Obligation to Maintain Parkway			
Section 11.16.070 HIGHWAY PERMIT - Cleaning of Sidewalks			
Chapter 11.18 ENCROACHMENT PERMITS			
Chapter 11.29 PARKLETS			
Chapter 11.30 SHARED ON DEMAND PERSONAL MOBILITY DEVICES			
Chapter 11.46 PARKWAY STANDARDS			
Title 15 ENVIRONMENTAL PROTECTION, POLLUTION AND SOLID WASTE [except: Section 15.56.060(d) (Schedule E)] [except: Section 15.56.060(e) (Schedule E)]			
Chapter 15.76 NON-COMPOSTABLE SINGLE-USE FOODWARE ACCESSORY ITEMS PROHIBITED			
Section 17.28.060 REGISTRATION, POSTING AND DISCLOSURE - Posting			
Section 17.52.160 PERMISSIBLE REASONS FOR PERMANENTLY OR TEMPORARILY TERMINATING OR REFUSING TO RENEW TENANCY - Reusable Tenant Screening Reports			
Section 17.56.010(h)(2) MAINTENANCE STANDARDS; RESIDENT MANAGER REQUIREMENT; POSTING OF BUSINESS HOURS; POSTING OF EMERGENCY TELEPHONE NUMBERS - Regular Business Hours			
Section 17.56.010(h)(3) MAINTENANCE STANDARDS; RESIDENT MANAGER REQUIREMENT; POSTING OF BUSINESS HOURS; POSTING OF EMERGENCY TELEPHONE NUMBERS - Posting of Regular Business Hours			
Section 17.56.010(h)(4) MAINTENANCE STANDARDS; RESIDENT MANAGER REQUIREMENT; POSTING OF BUSINESS HOURS; POSTING OF EMERGENCY TELEPHONE NUMBERS - Posting of Emergency Numbers			
Section 17.56.010(h)(5) MAINTENANCE STANDARDS; RESIDENT MANAGER REQUIREMENT; POSTING OF BUSINESS HOURS; POSTING OF EMERGENCY TELEPHONE NUMBERS - Rental Payments			
Title 19 ZONING ORDINANCE			
[except: Section 19.34.080 (Schedule G)]			
[except: Section 19.34.090(B)(6) (Schedule E)]			
[except: Section 19.36.275 (Schedule F)]		NEW	
[except: Section 19.36.300(C) (Schedule B)]			
[except: Section 19.55.020 (Schedule E)]			
MUNICIPAL CODE VIOLATIONS - Schedule D			
<i>Fee based on payment within 21 Days - For Late Penalties see Schedule H.</i>			
<i>Fees and Late Penalties are adopted annually by the City Council at a Public hearing and are charged uniformly to ensure fairness.</i>			
Administrative Fees	\$75	SAME	\$75
First Offense	\$500	SAME	\$500
Second Offense and Subsequent Offense	\$1,000	SAME	\$1,000
Schedule D Violations			
Chapter 9.14 HUMAN TRAFFICKING			
MUNICIPAL CODE VIOLATIONS - Schedule E			
<i>Fee based on payment within 21 Days - For Late Penalties see Schedule H.</i>			
<i>Fees and Late Penalties are adopted annually by the City Council at a Public hearing and are charged uniformly to ensure fairness.</i>			
Administrative Fees	\$75	SAME	\$75
First Offense	\$1,000	SAME	\$1,000
Second Offense	\$2,000	SAME	\$2,000
Third Offense	\$5,000	SAME	\$5,000

COMMUNITY SAFETY DEPARTMENT NEIGHBORHOOD & BUSINESS SAFETY ADMINISTRATIVE CITATION FEES FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
Section 19.54.020(A) TEMPORARY USE PERMITS - Permit Requirement	Add Permit Cost to Citation Amount	SAME	Add Permit Cost to Citation Amount
Schedule E Violations			
Chapter 5.70 CANNABIS USES			
Section 09.08.050(i) PROHIBITED NOISES - Specific Examples - Commercial Establishments Adjacent to Residential Properties			
Section 09.08.050(j) PROHIBITED NOISES - Specific Examples - Loud Parties or Gatherings			
Chapter 9.13 BUSINESS ESTABLISHMENTS - POSTING AND TRAINING REQUIREMENTS.			
Chapter 9.23 CRISIS PREGNANCY CENTER ADVERTISING			
Chapter 9.53 USE AND SALE OF GLUE TRAPS			
Chapter 9.60 PUBLIC NUISANCE			
Chapter 9.64 VACANT PROPERTIES			
Chapter 9.70 CONSTRUCTION MANAGEMENT			
Section 11.44 MOBILE BILLBOARDS			
Section 15.56.060(d) STORM WATER AND URBAN RUNOFF POLLUTION CONTROL - Non-Storm Water Discharges			
Section 15.56.060(e) STORM WATER AND URBAN RUNOFF POLLUTION CONTROL - Discharges in Violation of the Municipal NPDES Permit			
Section 17.28.050 REGISTRATION, POSTING AND DISCLOSURE - Registration of New Construction and Other Separately Alienable Rental Units			
Chapter 17.30 TENANT PROTECTION DURING CONSTRUCTION			
Section 17.28.010 REGISTRATION, POSTING AND DISCLOSURE - Registration of Rent Stabilized Units			
Section 17.52.110 PERMISSIBLE REASONS FOR PERMANENTLY OR TEMPORARILY TERMINATING OR REFUSING TO RENEW TENANCY - Temporary Repossession for Authorized Corrections			
Section 17.52.120 PERMISSIBLE REASONS FOR PERMANENTLY OR TEMPORARILY TERMINATING OR REFUSING TO RENEW TENANCY - Removal of Parking Prohibited			
Section 17.56.010(h)(1) MAINTENANCE STANDARDS; RESIDENT MANAGER REQUIREMENT; POSTING OF BUSINESS HOURS; POSTING OF EMERGENCY TELEPHONE NUMBERS REQUIREMENT FOR RESIDENT MANAGER - Resident Manager Requirement			
Section 19.34.090(B)(6) SIGN STANDARDS - Murals			
Section 19.55.020 SPECIAL EVENT PERMITS - Applicability			
EMERGENCY ORDERS ADOPTED UNDER			
CHAPTER 2.80 EMERGENCY ORGANIZATION			
NEW FEES PER URGENCY ORDINANCE 20-1107U:			
Administrative Fees	\$75	SAME	\$75
First Offense	\$250	SAME	\$250
Second Offense	\$1,000	SAME	\$1,000
Third Offense	\$2,000	SAME	\$2,000
Fourth Offense	\$5,000	SAME	\$5,000
MUNICIPAL CODE VIOLATIONS - Schedule F			
<i>Fee for late payments made after 21 Days - For Late Penalties see Schedule H.</i>			
<i>Fees and Late Penalties are adopted annually by the City Council at a Public hearing and are charged uniformly to ensure fairness.</i>			
For Vacation Rental Advertisements with a Listed Rental Price (Advertised Rental Rate shall be defined as the advertised nightly rate multiplied by the minimum number of nights required to rent the dwelling or part of the dwelling. The Advertised Rental Rate shall not include deposits or ancillary fees.)			
Administrative Fees	\$75	SAME	\$75
First Offense	400% of the Advertised Rental Rate	SAME	400% of the Advertised Rental Rate
Second Offense	600% of the Advertised Rental Rate	SAME	600% of the Advertised Rental Rate
Third Offense	800% of the Advertised Rental Rate	SAME	800% of the Advertised Rental Rate
For Vacation Rental Advertisements without a Listed Rental Price, Residential Uses – Dwelling Unit Lease Term, and Minimum Wage Violations			

COMMUNITY SAFETY DEPARTMENT NEIGHBORHOOD & BUSINESS SAFETY ADMINISTRATIVE CITATION FEES FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
Administrative Fees	\$75	SAME	\$75
First Offense	\$1,000	SAME	\$1,000
Second Offense	\$2,500	SAME	\$2,500
Third Offense	\$5,000	SAME	\$5,000
Schedule F Violations			
Chapter 5.130 MINIMUM WAGE			
Section 19.36.275 STANDARDS FOR SPECIFIC LAND USES - Residential Uses – Dwelling Unit Lease Term			
Section 19.36.331 STANDARDS FOR SPECIFIC LAND USES - Vacation Rentals			
MUNICIPAL CODE VIOLATIONS - Schedule G			
<i>Fee for late payments made after 21 Days - For Late Penalties see Schedule H.</i>			
<i>Fees and Late Penalties are adopted annually by the City Council at a Public hearing and are charged uniformly to ensure fairness.</i>			
Administrative Fees	\$75	SAME	\$75
First Offense	\$10,000	SAME	\$10,000
Second Offense	\$20,000	SAME	\$20,000
Third Offense	\$30,000	SAME	\$30,000
Schedule G Violations			
Section 19.34.080 SIGN STANDARDS - Off-Site Signs (Billboards, Tall Walls)			
MUNICIPAL CODE VIOLATIONS - Schedule H - LATE PENALTIES*** - Schedules A, B, C, D, E, F,G			
<i>Late Penalty Charges Apply Strictly to Fines, not to Administrative Fees.</i>			
% Additional Charge if paid within 22 to 55 days	50%	SAME	50%
% Additional Charge if paid after 55 days	100%	SAME	100%
<i>* Late Penalties are not assessed for violations of Chapter 5.122 SIDEWALK VENDORS [Refer to WHMC Section 5.122.110(c)]</i>			
<i>**Late Penalties initially implemented per City Council Action of February 22, 2000, Resolution 00-2246 and are modified annually as needed.</i>			

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: Community Safety

DIVISION: Neighborhood & Business Safety

Submitted by: Vyto Adomaitis

Ext: _____

Name of fee: Taxicab Regulation Ordinance

This fee is: NEW INCREASE REMOVE

FY 2023-24: \$N/A

FY2024-25: \$N/A

JUSTIFICATION:

The fees related to the Taxicab Program are being removed from the Administrative Citation schedule as this program is no longer active.

<u>Schedule C Violations</u>			
[except: Section 5 108.040(a) (Charged as an infraction or misdemeanor)] Not An Active Program - Taxis		S/B Deleted	
[except: Section 5 108.040(h) (Charged as an infraction or misdemeanor)] Not An Active Program - Taxis		S/B Deleted	
[except: Section 5 108.110(a) (Charged as an infraction or misdemeanor)] Not An Active Program - Taxis		S/B Deleted	

A. Total Projected Revenue 2025: N/A

B. Total Current Revenue 2024: N/A

C. Net Increase or (Decrease): N/A

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: Community Safety

DIVISION: Neighborhood & Business Safety

Submitted by: Claudia Duncan on behalf of Vyto Adomaitis Ext: _____

Name of fee: Chapter 9.55 HUMANE BEE REMOVAL

This fee is: NEW INCREASE DECREASE

FY 2023-24: \$N/A

FY2024-25: \$N/A

JUSTIFICATION:

On April 15, 2024, the City Council added Chapter 9.55 to Article 4 of Title 9 of the West Hollywood Municipal Code to provide for the humane removal of bee swarms and colonies from all properties in the City. The approved ordinance makes violations subject to administrative penalty procedures.

This fee is being added under Schedule C fines, which are set at \$250 for the first offense, \$500 for the second offense, and \$1,000 for the third offense. Each fine is also subject to a \$75 administrative processing fee.

A. Total Projected Revenue 2025: unknown – dependent on citation issued

B. Total Current Revenue 2024: N/A

C. Net Increase or (Decrease): unknown - dependent on citation issued

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: Community Safety

DIVISION: Neighborhood & Business Safety

Submitted by: Vyto Adomaitis

Ext: _____

Name of fee: Except: Section 19.36.275 (Schedule F) -Under Schedule C

This fee is: NEW

INCREASE

DECREASE

FY 2023-24: \$N/A

FY2024-25: \$N/A

JUSTIFICATION:

Section 19.36.275 is added to Schedule C as a clarification and to note the fee is in Schedule F.

A. Total Projected Revenue 2025: N/A

B. Total Current Revenue 2024: N/A

C. Net Increase or (Decrease): N/A

**Community Safety Department
Neighborhood & Business Safety And Special Event
Fees Fee Schedule**

COMMUNITY SAFETY DEPARTMENT NEIGHBORHOOD & BUSINESS SAFETY AND SPECIAL EVENT FEES FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
NEIGHBORHOOD & BUSINESS SAFETY			
Inspection Fees for Legalization of Units	\$165	SAME	\$165
Re-Inspection Fee for Non-Compliance With Code	\$165	SAME	\$165
Recovery Charges for Investigation (Per Hour)	\$245	SAME	\$245
Monitoring Charges (Per Hour)	\$165	SAME	\$165
BUSINESS LICENSE FEES			
New License -Bingo	\$150	SAME	\$150
New License - No Hearing Required (for coin-op games, \$200 per 4 games)	\$300	SAME	\$300
Renewals - Bingo	\$100	SAME	\$100
Business License Renewals - No Hearing (for coin-op games, 100 per 4 games)	\$200	SAME	\$200
Business License Renewals - Hearing Required	\$3,687	SAME	\$3,687
Business License Appeals, Variances, and Request to Modify Conditions - Hearing Required	Half the Fee for a New License	SAME	Half the Fee for a New License
Temporary Valet Businesses License Fee	\$105	SAME	\$105
Temporary Business License Fee	\$105	SAME	\$105
Gun Dealer - Hearing Required	\$3,687	SAME	\$3,687
Business License Renewal - Gun Dealers	\$200	SAME	\$200
New License- Extended Hours - Hearing Required	\$1,700	SAME	\$1,700
Home Sharing Business License (New)	\$150	SAME	\$150
Home Sharing Business License (Renewal)	\$100	SAME	\$100
Application - Cannabis Business License (Adult-Use Retail, Legacy Medical, Medical Dispensary, and Consumption Areas)	\$9,880	SAME	\$9,880
Initial License - Cannabis Business License (Adult-Use Retail, Legacy Medical, Medical Dispensary, and Consumption Areas)	\$4,035	SAME	\$4,035
Annual Renewal - Cannabis Business License (Adult- Use Retail, Legacy Medical, Medical Dispensary, and Consumption Areas)	\$2,070	SAME	\$2,070
Application - Cannabis Delivery Business License (Business Located in the City)	\$5,025	SAME	\$5,025
Initial License - Cannabis Delivery Business License (Business Located in the City)	\$2,735	SAME	\$2,735
Annual Renewal - Cannabis Delivery Business License (Business Located in the City)	\$1,015	SAME	\$1,015
Initial License - Cannabis Delivery Business License(Business Located Outside of the City)	\$690	SAME	\$690
Annual Renewal - Cannabis Delivery Business License (Business Located Outside of the City)	\$295	SAME	\$295
NEWSRACK PERMIT PROGRAM			
Newsrack Impoundment Fee (per unit)	\$165	SAME	\$165
Newsrack Replacement Fee (per unit)	\$1.50	SAME	\$1.50
Newsrack Violation/Enforcement Fee (per occurrence)	\$50	SAME	\$50
Application Fee (per unit)	\$50	SAME	\$50
Annual Renewal Fee (per unit)	\$50	SAME	\$50
REAL ESTATE SIGNS			
Impoundment of Items Illegally Posted on Public Right-Of-Way	\$105	SAME	\$105
MAILING COSTS			
Mailing Labels - 500' Radius (All Appeals Except Citywide)	\$675	SAME	\$675
Mailing Fee	\$727	SAME	\$727
Postage (All Appeals Except Citywide)	\$727	SAME	\$727
NOTICING FEES			
Newspaper Noticing (Citywide Appeals Only)	\$967	SAME	\$967

COMMUNITY SAFETY DEPARTMENT NEIGHBORHOOD & BUSINESS SAFETY AND SPECIAL EVENT FEES FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
MISCELLANEOUS FEES			
Special Event Monitoring (Per Hour)	\$165	SAME	\$165
Food Truck Encroachment Permit Fee	\$20	SAME	\$20
Valet Sign Encroachment Fee	\$250	SAME	\$250
Drone Registration Fee	\$5	SAME	\$5
New or Replacement Food Vendor Registration Decal	\$5	SAME	\$5
Stable Vacant Property Registration Fee (annual - yearly payment is not applicable, unless previously registered in another category)	\$740	SAME	\$740
At-Risk Vacant Property Registration Fee (biannual payment)	\$2,220	SAME	\$2,220
Problematic Vacant Property Registration Fee (quarterly payment)	\$2,220	SAME	\$2,220
Failed Vacant Property Registration Fee (monthly payment)	\$2,220	SAME	\$2,220
EXTENDED HOURS CONSTRUCTION PERMIT FEE			
Extended Hours Construction Permit Fee - One Day	\$200	SAME	\$200
Each Additional Day (Up to 30 days)	\$50	SAME	\$50
Late Submittal Fee (Within 3 days of permit date)	\$400	SAME	\$400
SHARED ON DEMAND PERSONAL MOBILITY DEVICES			
Shared Mobility Device Impound Fee (Per unit)	\$105	SAME	\$105
Shared Mobility Device Daily Storage Fee (\$300 Maximum per unit)	\$10	SAME	\$10
LA COUNTY ANIMAL LICENSING AND ENFORCEMENT FEES			
Altered Dog	\$15	SAME	\$15
Unaltered Dog	\$60	SAME	\$60
Senior-owned Dog (Senior defined as 60 years and over)	\$7.50	SAME	\$7.50
Disabled Veteran-owned Dog	\$7.50	SAME	\$7.50
Altered Cat	\$5	SAME	\$5
Unaltered Cat	\$10	SAME	\$10
Senior-owned Cat (Senior defined as 60 years and over)	\$2.50	SAME	\$2.50
Field Enforcement Fee	\$40	SAME	\$40
License Renewal Delinquency Fee	Equal to Amount of License	SAME	Equal to Amount of License
SPECIAL EVENT FEES			
Low Impact Minor Special Event Permit:			
Processing Fee- 10 or more working days prior to event	\$200	SAME	\$200
Processing Fee- 9 to 5 working days prior to event	\$250	SAME	\$250
Processing Fee- Less than 5 working days prior to event	\$300	SAME	\$300
High Impact Minor Special Event Permit:			
Processing Fee- 30 or more working days prior to event	\$1,000	SAME	\$1,000
Processing Fee- 29 to 15 working days prior to event	\$1,250	SAME	\$1,250
Processing Fee- Less than 15 working days prior to event	\$1,500	SAME	\$1,500
Major Special Event Permit:			
Processing Fee- 30 or more working days prior to the event	\$2,500	SAME	\$2,500
Processing Fee- 29 to 15 working days prior to event	\$5,000	SAME	\$5,000
Processing Fee- Less than 15 working days prior to event	\$7,500	SAME	\$7,500
Major Event Park Space Use Fee (per day) - Non Profit	\$2,750	SAME	\$2,750
Major Event Park Space Use Fee (per day) - Private	\$5,000	SAME	\$5,000
Major Event Park Space Use Fee (per day) - Commercial	\$7,500	SAME	\$7,500
Major Event Security Deposit- Dependent on Applicant and Event impacts	Calculated	SAME	Calculated

COMMUNITY SAFETY DEPARTMENT NEIGHBORHOOD & BUSINESS SAFETY AND SPECIAL EVENT FEES FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
Special Event Permit Modification Fees:			
Appeal Fee - (to reconsider decision regarding special event application denial)	\$360	SAME	\$360
Permit Modification Fee	\$286	SAME	\$286
Special Event Property Use Fee:			
Public Property - (per day fee)	\$350	SAME	\$350
City Facilities and Parks (<i>includes Santa Monica Boulevard median</i>) - Per Day	\$400	SAME	\$400
Special Event Encroachment Fee (Fee moved to Engineering fee schedule)	\$100	SAME	\$100
Post Event Inspection & Facility Repairs (only if repairs are applicable)	\$195	SAME	\$195
Special Event Street Use Fee:			
Intermittent Traffic Control (ITC) - <i>Per 4-Hour Period</i>			
Santa Monica Blvd.	\$200	SAME	\$200
Sunset Boulevard	\$400	SAME	\$400
All Other Streets	\$200	SAME	\$200
Street Closure - <i>Residential Area</i>		SAME	
1st Hour	\$500	SAME	\$500
Additional Hours	\$500	SAME	\$500
Street Closure - <i>Commercial Areas (excluding Sunset)</i>		SAME	
1st Hour	\$1,000	SAME	\$1,000
Additional Hours	\$500	SAME	\$500
Street Closure - <i>Sunset Boulevard</i>		SAME	
1st Hour	\$2,000	SAME	\$2,000
Additional Hours	\$2,000	SAME	\$2,000
Non-Profit Rate:			
Percent (%) of Major or Minor Special Event Permit fee charged to commercial or private agencies	50%	SAME	50%

Note: In FY21, the fees associated with permitting for special events was listed under the Code Compliance fee schedule. In FY23, the Code Compliance Division was renamed to Neighborhood & Business Safety Division.

**Community Safety Department
Public Safety
Fee Schedule**

COMMUNITY SAFETY DEPARTMENT PUBLIC SAFETY FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
APPEAL OF FIREARM CLASSIFICATION TO THE ROSTER OF SATURDAY NIGHT SPECIAL LIST			
Appeal to the City Manager	\$748.64	SAME	\$748.64
Appeal to the Public Safety Commission	\$550	SAME	\$550
55 DRIVE ALIVE – ADULT SAFE DRIVING CLASS			
Per Individual	\$10	SAME	\$10
Per Couple	\$15	SAME	\$15
AMERICAN RED CROSS COURSES (CPR or FIRST AID)			
Identification Card Per Individual (Currently \$5)	Cost	SAME	Cost
\$20)	Cost	SAME	Cost

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: Community Safety

DIVISION: Public Safety

Submitted by: Anita Shandi

Ext: 6446

Name of fee: 55 Drive Alive- Adult Safe Driving Course

This fee is: NEW

INCREASE

REMOVE

FY 2023-24: N/A

FY2024-25: N/A

JUSTIFICATION:

The West Hollywood Sheriff's Station no longer provides this training; therefore, there is no need to maintain this fee within the City's Master Fee Schedule. If the training returns in the future, staff will bring forth an adjustment at that time.

A. Total Projected Revenue 2025: N/A

B. Total Current Revenue 2024: N/A

C. Net Increase or (Decrease): N/A

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: Community Safety

DIVISION: Public Safety

Submitted by: Anita Shandi

Ext: 6446

Name of fee: American Red Cross Courses- CPR & First Aid

This fee is: NEW

INCREASE

REMOVE

FY 2023-24: N/A

FY2024-25: N/A

JUSTIFICATION:

CPR & First Aid training is being offered in collaboration with the City's Recreation Services Division and American Red Cross, and the Public Safety Division is covering costs to complete said training for up to 50 community members per year. There is no need to maintain this fee within the City's Master Fee Schedule at this time. If a need arises in the future, staff will bring forth an adjustment at that time.

A. Total Projected Revenue 2025: N/A

B. Total Current Revenue 2024: N/A

C. Net Increase or (Decrease): N/A

**Community Services Department
Recreation Services
Fee Schedule**

COMMUNITY SERVICES DEPARTMENT RECREATION SERVICES FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
INDOOR FACILITY USE			
West Hollywood Park - City Council Chambers/ Public Meeting Room			
Resident, Non- Profit- Hourly Rate	\$10	Same	\$10
Resident Private - Hourly Rate	\$72	Same	\$72
Non-Resident, Non Profit - Hourly Rate	\$78	Same	\$78
Non-Resident, Private - Hourly Rate	\$138	Same	\$138
Sound and Lighting Technician-Hourly	At Cost	Same	At Cost
Security Deposit (Fee previously listed separately in this schedule)	\$150	Same	\$150
West Hollywood Park - Community Meeting Room			
Resident, Non- Profit- Hourly Rate	\$10	Same	\$10
Resident Private - Hourly Rate	\$83	Same	\$83
Non-Resident, Non Profit - Hourly Rate	\$88	Same	\$88
Non-Resident, Private - Hourly Rate	\$138	Same	\$138
Sound and Lighting Technician-Hourly	At Cost	Same	At Cost
Security Deposit (Fee previously listed separately in this schedule)	\$150	Same	\$150
Small Rooms			
West Hollywood Aquatic and Recreation Center - San Vicente Room, La Cienega Room, La Brea Room, Fairfax Room, Crescent Room			
Resident, Non-Profit- Hourly Rate	\$10	Same	\$10
Resident Private - Hourly Rate	\$44	Same	\$44
Non-Resident, Non Profit - Hourly Rate	\$56	Same	\$56
Non-Resident, Private - Hourly Rate	\$71	Same	\$71
Security Deposit (Fee previously listed separately in this schedule)	\$150	Same	\$150
Mid-Size Rooms - New			
West Hollywood Aquatic and Recreation Center - San Vicente /La Cienega Room or La Brea/Fairfax Room, Doheny Room			
Resident, Non-Profit- Hourly Rate	\$10	Same	\$10
Resident Private - Hourly Rate	\$71	Same	\$71
Non-Resident, Non Profit - Hourly Rate	\$81	Same	\$81
Non-Resident, Private - Hourly Rate	\$96	Same	\$96
Security Deposit (Fee previously listed separately in this schedule)	\$150	Same	\$150
Large Full Court Gymnasium			
West Hollywood Aquatic and Recreation Center - Court #3			
Resident, Non-Profit- Hourly Rate	\$40	Same	\$40
Resident Private - Hourly Rate	\$90	Same	\$90
Non-Resident, Non Profit - Hourly Rate	\$120	Same	\$120
Non-Resident, Private - Hourly Rate	\$195	Same	\$195
Security Deposit (Fee previously listed separately in this schedule)	\$150	Same	\$150
Mid-Size Full Court Gymnasium			
West Hollywood Aquatic and Recreation Center - Court #1 or Court #2			
Resident, Non-Profit- Hourly Rate	\$25	Same	\$25
Resident Private - Hourly Rate	\$45	Same	\$45
Non-Resident, Non Profit - Hourly Rate	\$60	Same	\$60
Non-Resident, Private - Hourly Rate	\$98	Same	\$98
Security Deposit (Fee previously listed separately in this schedule)	\$150	Same	\$150
Small Half Court - Gymnasium			
West Hollywood Aquatic and Recreation Center - Court #1 or Court #2			
Resident, Non-Profit- Hourly Rate	\$15	Same	\$15
Resident Private - Hourly Rate	\$35	Same	\$35
Non-Resident, Non Profit - Hourly Rate	\$45	Same	\$45
Non-Resident, Private - Hourly Rate	\$75	Same	\$75
Security Deposit (Fee previously listed separately in this schedule)	\$150	Same	\$150
OUTDOOR FACILITIES			
Outdoor Basketball Courts			
West Hollywood Park Court #1 and Court #2, Plummer Park South Basketball			
Resident, Non-Profit- Hourly Rate	\$10	Same	\$10
Resident Private - Hourly Rate	\$20	Same	\$20
Non-Resident, Non Profit - Hourly Rate	\$25	Same	\$25
Non-Resident, Private - Hourly Rate	\$35	Same	\$35
Security Deposit (Fee previously listed separately in this schedule)	\$150	Same	\$150

COMMUNITY SERVICES DEPARTMENT RECREATION SERVICES FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
West Hollywood Park Picnic Zones			
\$20 per Hour- (Four-hour Minimum and 30 person Max Each Picnic Zone)	\$20 per hour- 60min	Same	\$20 per hour- 60min
Picnic Zone Activation Fee	80.00	Same	80.00
Outdoor Space Reservation			
West Hollywood Park, Great Lawn and Plummer Park, Vista Lawn			
Resident, Non-Profit- Hourly Rate	\$10	Same	\$10
Resident Private - Hourly Rate	\$20	Same	\$20
Non-Resident, Non Profit - Hourly Rate	\$25	Same	\$25
Non-Resident, Private - Hourly Rate	\$35	Same	\$35
Large Rooms			
Plummer Park Fiesta Hall			
Resident, Non- Profit- Hourly Rate	\$10	Same	\$10
Resident Private - Hourly Rate	\$72	Same	\$72
Non-Resident, Non Profit - Hourly Rate	\$78	Same	\$78
Non-Resident, Private -Hourly Rate	\$138	Same	\$138
Security Deposit	\$150	Same	\$150
Sound and Lighting Technician - Hourly	AT COST	Same	AT COST
Small Rooms			
Plummer Park Rooms 1, 2, 3, 4, 5, 6, Art Room 1, Art Room 2			
Resident, Non- Profit- Hourly Rate	\$10	Same	\$10
Resident Private - Hourly Rate	\$35	Same	\$35
Non-Resident, Non Profit - Hourly Rate	\$45	Same	\$45
Non-Resident, Private - Hourly Rate	\$57	Same	\$57
Security Deposit	\$150	Same	\$150
Mid-Size Rooms			
Plummer Park Great Hall, Combo Rooms 1&2 or 5&6			
Resident, Non- Profit- Hourly Rate	\$10	Same	\$10
Resident Private - Hourly Rate	\$45	Same	\$45
Non-Resident, Non Profit - Hourly Rate	\$55	Same	\$55
Non-Resident, Private - Hourly Rate	\$70	Same	\$70
Security Deposit	\$150	Same	\$150
Kings Road Park - Community Room			
Resident, Non-Profit- Hourly Rate	\$10	Same	\$10
Resident Private -Hourly Rate	\$34	Same	\$34
Non-Resident, Non Profit - Hourly Rate	\$43	Same	\$43
Non-Resident, Private - Hourly Rate	\$52	Same	\$52
Security Deposit (Fee previously listed separately in this schedule)	\$150	Same	\$150
Kitchen Facilities			
Resident/Non-Resident (All Classifications) With Room Rental of Great Hall, 5&6	\$20	Same	\$20
Resident/Non-Resident (All Classifications) Fiesta Hall	\$35	Same	\$35
Full Facility Rental			
High Impact Full Facility Rental- Hourly Rate	\$1,500	Same	\$1,500
Low Impact Partial Facility Rental- Hourly Rate	\$250-\$525	Same	\$250-\$525
Drop-In Sports Fees			
Resident- Daily	\$3	Same	\$3
Non-Resident- Daily	\$4	Same	\$4
Resident- Quarterly	\$35	Same	\$35
Non-Resident- Quarterly	\$40	Same	\$40
Memberships			
Annual Drop-in Program Membership	\$300	Same	\$300
Deposits			
Resident (All Classifications) With Room Rental	\$150	Same	\$150
Non-Residents (All Classifications) With Room Rental	\$150	Same	\$150
Credit Card Convenience Fee			
Credit Card Convenience Fee	3.0%	Same	3.0%

COMMUNITY SERVICES DEPARTMENT RECREATION SERVICES FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
May be required or waived where appropriate - see each individual room.			
SWIMMING POOL/AQUATIC PROGRAMS			
<i>Four Lifeguards, one Senior Lifeguard per each 75 persons or increment thereof</i>			
Resident Non-Profit			
Recreational Pool - Up to 100 Persons	\$200	Same	\$200
Lap Pool - Up to 100 Persons	\$225	Same	\$225
Full Facility (Recreational & Lap Pools) - Up to Facility Capacity	\$425	Same	\$425
Recreational Pool, Lap Pool, and Full Facility - Each Additional 25 Persons or	\$75	Same	\$75
Resident Private			
Recreational Pool - Up to 100 Persons	\$225	Same	\$225
Lap Pool - Up to 100 Persons	\$250	Same	\$250
Full Facility (Recreational & Lap Pools) - Up to Facility Capacity	\$475	Same	\$475
Recreational Pool, Lap Pool, and Full Facility - Each Additional 25 Persons or	\$100	Same	\$100
Non-Resident Non-Profit			
Recreational Pool - Up to 100 Persons	\$225	Same	\$225
Lap Pool - Up to 100 Persons	\$250	Same	\$250
Full Facility (Recreational & Lap Pools) - Up to Facility Capacity	\$475	Same	\$475
Recreational Pool, Lap Pool, and Full Facility - Each Additional 25 Persons or	\$100	Same	\$100
Non-Resident Private			
Recreational Pool - Up to 100 Persons	\$250	Same	\$250
Lap Pool - Up to 100 Persons	\$275	Same	\$275
Full Facility (Recreational & Lap Pools) - Up to Facility Capacity	\$525	Same	\$525
Recreational Pool, Lap Pool, and Full Facility - Each Additional 25 Persons or	\$125	Same	\$125
Swim User Groups (Fees Listed are Per Hour Per Lane)			
Resident Non-Profit - Non-Peak Hours (9am-5pm)	\$8 per lane	Same	\$8 per lane
Resident Non-Profit - Peak Hours (6am-9am) (5pm-9pm)	\$10 per lane	Same	\$10 per lane
Resident Private - Non-Peak hours (9am-5pm)	\$10 per lane	Same	\$10 per lane
Resident Private - Peak Hours (6am-9am) (5pm-9pm)	\$12 per lane	Same	\$12 per lane
Non-Resident Non-Profit - Non-Peak Hours (9am-5pm)	\$10 per lane	Same	\$10 per lane
Non-Resident Non-Profit - Peak Hours (6am-9am) (5pm-9pm)	\$12 per lane	Same	\$12 per lane
Non-Resident Private - Non-Peak Hours (9am-5pm)	\$12 per lane	Same	\$12 per lane
Non-Resident Private - Peak Hours (6am-9am) (5pm-9pm)	\$14 per lane	Same	\$14 per lane
Individual Swimming Pool Fees -			
Recreational Swim -			
Resident Child (15 and Under)	\$1.50	Same	\$1.50
Resident Adults	\$3	Same	\$3
Non-Resident Child (15 and Under)	\$3	Same	\$3
Non-Resident Adults	\$5	Same	\$5
Group Lessons - (8 Lessons Per Session - Child)			
Resident and Non-Resident Rate	\$60	Increase	\$70
Private Swim Lesson - (4 Lessons Per Session - Child)			
Resident and Non-Resident Rate	\$75	Increase	\$80
Laps Swim			
Lap & Recreational Swim Pass - Unlimited Monthly Use			
Resident Older Adult (60 & Up) and Disabled Swimmers	\$0	Same	\$0
Non-Resident Older Adult (60 & Up) and Disabled Swimmers	\$5 per month	Increase	\$10 per month

COMMUNITY SERVICES DEPARTMENT RECREATION SERVICES FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
OUTDOOR TENNIS & PICKLEBALL COURTS - Department Director may set Tennis Fees			
<i>West Hollywood Park Courts :</i> <i>All tennis & pickleball courts are available for free play or pay to reserve Monday – Sunday from 7:00 am – 9:00 pm.</i>			
<i>Plummer Park Courts :</i> <i>All tennis & pickleball courts are available for free play or pay to reserve Monday – Sunday from 7:00 am – 10:00 pm.</i> <i>City-sponsored tennis & pickelball classes will have priority over all other permit requests.</i>			
Adult Resident 55 and over (per hour)	\$8	Decrease	\$5.60
Adult Resident 55 and over (per 1/2 hr)	\$4	Decrease	\$2.80
<i>Tournament fees are determined by the City's Concessionaire, on an event-by-event basis.</i>			
Singles	Varies	Same	Varies
Doubles	Varies	Same	Varies
Pickleball & Tennis lesson and program fees are determined by the City's Concessionaire, on a quarterly basis.			
Resident	Varies	Same	Varies
Adult Resident (55 and over)	Varies	New	30% off cost of lesson or program
Non-Resident	Varies	Same	Varies
Classes			
Children's' Programs Residents			
Two Days a Week - Tiny Tots (10 Weeks)	\$135	Same	\$135
Four Days a Week - Tot Time (10 Weeks)	\$276	Same	\$276
Day Camp	\$200	Same	\$200
Day Camp Deposit- Reservation Fee 50% of Day Camp Fee (Per Individual)	\$100	Same	\$100
Resident Recreation Class or Program Discount for Low-Income and Older Adults (55a and over)	\$0	New	30% off cost of class or program
Contract Classes Range From \$10-\$500	\$10-\$500	Same	\$10-\$500
Refund Fee, Refunds Granted if Requested 7-10-Days Before the Start of the Class. The City negotiates the fee per class with the instructor. Classes range from one-day workshops to several (4-14) weeks in length. The instructor is paid a percentage of the total fees collected, not to exceed 70%. The remaining 30% (minimum) in fees goes toward publicity, printing and mailing of the Recreation brochure, and other administrative expenses.			
Non-Contract Classes (Fees per session for classes offered by the City and its	\$3-\$5	Same	\$3-\$5
Excursions		Same	
One-Day Excursions (Including Transportation and Event Tickets)	\$10-\$80	Same	\$10-\$80
Farmers Market and Community Gardens			
Farmer's Market - Farmer's pay a percent of their gross intake	6.5%	Same	6.5%
Community Garden- Annual Fee Per Plot.	\$120.00	Same	\$120.00
Community Garden- Low-Income and Older Adults (55 and over) Annual Fee Per Plot	\$0.00	New	\$84.00
Community Garden - Key Deposit	\$20	Same	\$20

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: Community Services

DIVISION: Recreation Services

Submitted by: Cortez Jordan Ext: 6585

Name of fee: Group Lessons Resident and Non-Resident Rate

This fee is: NEW INCREASE DECREASE

FY 2023-24: \$60

FY2024-25: \$70

JUSTIFICATION:

This fee increase will help ensure that aquatics patrons and organizations pay a fee that reflects the ongoing cost to staff and maintain the Aquatic Center. Based on the research done by the Recreation Services Division, the listed fee aligns with our neighboring cities that have a similar Aquatic Center to our facility.

A. Total Revised Revenue 2025: \$22,000

B. Total Current Revenue 2024: \$18,000

C. Net Increase or (Decrease): \$ 4,000

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: Community Services

DIVISION: Recreation Services

Submitted by: Cortez Jordan Ext: 6585

Name of fee: Private Swim Lessons Resident and Non-Resident Rate

This fee is: NEW INCREASE DECREASE

FY 2023-24: \$75

FY2024-25: \$80

JUSTIFICATION:

This fee increase will help ensure that aquatics patrons and organizations pay a fee that reflects the ongoing cost to staff and to maintain the Aquatic Center. Based on the research done by the Recreation Services Division, the listed fee aligns with our neighboring cities that have an Aquatic Center similar to our facility.

A. Total Revised Revenue 2025: \$ 45,000

B. Total Current Revenue 2024: \$ 37,000

C. **Net Increase or (Decrease): \$ 8,000**

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: Community Services

DIVISION: Recreation Services

Submitted by: Cortez Jordan Ext: 6585

Name of fee: Non-Resident Older Adult (60 & Up) and Disabled Swimmers

This fee is: NEW INCREASE DECREASE

FY 2023-24: \$5

FY2024-25: \$10

JUSTIFICATION:

This fee increase will help ensure that aquatics patrons and organizations pay a fee that reflects the ongoing cost to staff and maintain the Aquatic Center. Based on the research done by the Recreation Services Division, the listed fee aligns with our neighboring cities that have an Aquatic Center similar to our facility.

-
- A. Total Revised Revenue 2025: \$56,600
 - B. Total Current Revenue 2024: \$28,300
 - C. **Net Increase or (Decrease): \$28,300**

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: Community Services

DIVISION: Recreation Services

Submitted by: Michael Gasca

Ext: 6546

Name of fee: Pickleball & Tennis Court Reservations

This fee is: NEW

INCREASE

DECREASE

FY 2023-24: \$8.00/hr. & \$4/hr.

FY2024-25: \$5.60/\$2.80

JUSTIFICATION:

Per direction from City Council at the November 6, 2023 City Council meeting, all pickleball & tennis court reservations for resident adults 55 and older shall be offered at a reduced rate of thirty percent (30%) by the concessionaire.

A. Total Projected Revenue 2025: \$ unknown - dependent on participation.

B. Total Current Revenue 2024: \$ N/A

C. Net Increase or (Decrease): \$ unknown – dependent on participation

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: Community Services

DIVISION: Recreation Services

Submitted by: Clavon Jubrey

Ext: 6535

Name of fee: Resident Recreation Class or Program Discount for Low-income and Older
Older Adults (55 and over)

This fee is: NEW

INCREASE

DECREASE

FY 2023-24: \$ N/A

FY2024-25: 30% Discount

JUSTIFICATION:

At the November 6, 2024 City Council Meeting, the City Council gave the Recreation Services Division direction to create a discounted fee for adults 55 and over and residents that qualify as low-income. The reduced fee will be applied to qualified individuals enrolled in recreation programs and classes.

A. Total Projected Revenue 2025: \$Unknown – dependent on participation

B. Total Current Revenue 2024: \$N/A

C. Net Increase or (Decrease): \$Unknown – dependent on participation

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: Community Services

DIVISION: Recreation Services

Submitted by: Clavon Jubrey

Ext: 6535

Name of fee: Community Garden Low-income and Older Adults Annual Fee Per Plot

This fee is: NEW

INCREASE

DECREASE

FY 2023-24: \$ N/A

FY2024-25: 30% Discount

JUSTIFICATION:

At the November 6, 2024 City Council Meeting, the City Council gave the Recreation Services Division direction to create a reduced fee for resident adults that are 55 and over that qualify as low-income. The reduced fee will be applied to qualified individuals assigned to a Community Garder Plot.

A. Total Projected Revenue 2025: Unknown – dependent on participation

B. Total Current Revenue 2024: N/A

C. Net Increase or (Decrease): Unknown - dependent on participation

**Economic Development Department
Business Development / Transit Fees
Fee Schedule**

ECONOMIC DEVELOPMENT DEPARTMENT BUSINESS DEVELOPMENT DIVISION FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
TRANSIT FEES			
Cityline Fare	Free	SAME	Free
Cityline Flex (Senior/Disabled Resident)	Free	SAME	Free
Cityline Flex (General Public) Fee Per Trip	\$1	SAME	\$1

* As of July 1 2024, Transit Fee Schedule was transferred from Human Services Division to the Business Development Division, in the Economic Development Department.

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: Economic Development

DIVISION: Business Development

Submitted by: Taylor Coyne

Ext: 6856

Name of fee: New EDD/Business Development Fee Schedule

This fee is: NEW INCREASE TRANSFER.

FY 2023-24: N/A

FY2024-25: N/A

JUSTIFICATION:

In July of 2023, Cityline Transit operations were moved from the Social Services Division over to the Business Development Division in the Economic Development Department. This transfer includes the contract for the Cityline service. Applicable fees related to that program are being reflected in a new schedule specific to that department.

ECONOMIC DEVELOPMENT DEPARTMENT BUSINESS DEVELOPMENT DIVISION FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
TRANSIT FEES			
Cityline Fare	Free	SAME	Free
Cityline Flex (Senior/Disabled Resident)	Free	SAME	Free
Cityline Flex (General Public) Fee Per Trip	\$1	SAME	\$1

* As of July 1 2024, Transit Fee Schedule was transferred from Human Services Division to the Business Development Division, in the Economic Development Department.

A. Total Projected Revenue 2025: N/A

B. Total Current Revenue 2024: N/A

C. Net Increase or (Decrease): N/A

**Economic Development Department
Property Development / New Construction
Fee Schedule**

ECONOMIC DEVELOPMENT DEPARTMENT PROPERTY DEVELOPMENT / NEW CONSTRUCTION FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
AFFORDABLE HOUSING IN-LIEU FEE SCHEDULE			
Number of Units to be constructed:			
Two Units	183,378	SAME	183,378
Three Units	275,067	SAME	275,067
Four Units	366,756	SAME	366,756
Five Units	458,445	SAME	458,445
Six Units	550,133	SAME	550,133
Seven Units	641,822	SAME	641,822
Eight Units	733,511	SAME	733,511
Nine Units	825,200	SAME	825,200
Ten Units	916,889	SAME	916,889

Affordable Housing In-Lieu Fees for Residential Projects - Annual adjustment of the Affordable Housing In-Lieu Fee is based on the average Low Income Housing Tax Credit (LIHTC) maximum basis for all unit sizes for Los Angeles County, adjusted upwards by 30% for West Hollywood Census tracts as "high development cost areas" per Department of Housing and Urban Development, and adjusted upwards by an additional 4% to account for 2024 cost increases and a 5% administration fee. (The LIHTC per unit cost is \$916,889)

* As of July 1 2024, Affordable Housing In-Lieu Schedule was transferred from Rent Stabilization to Property Development Division, in the Economic Development Department.

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: Economic Development

DIVISION: Property Development

Submitted by: Brian League

Ext: 6856

Name of fee: New EDD/ Property Development Fee Schedule

This fee is: NEW INCREASE TRANSFER.

FY 2023-24: N/A

FY2024-25: N/A

JUSTIFICATION:

In July of 2023, Affordable Housing In-Lieu Fee was transferred from the Rent Stabilization Division over to the Property Development Division in the Economic Development Department. Applicable fees related to that program are being reflected in a new schedule specific to that department.

ECONOMIC DEVELOPMENT DEPARTMENT PROPERTY DEVELOPMENT / NEW CONSTRUCTION FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
AFFORDABLE HOUSING IN-LIEU FEE SCHEDULE			
Number of Units to be constructed:			
Two Units	183,378	SAME	183,378
Three Units	275,067	SAME	275,067
Four Units	366,756	SAME	366,756
Five Units	458,445	SAME	458,445
Six Units	550,133	SAME	550,133
Seven Units	641,822	SAME	641,822
Eight Units	733,511	SAME	733,511
Nine Units	825,200	SAME	825,200
Ten Units	916,889	SAME	916,889

Affordable Housing In-Lieu Fees for Residential Projects - Annual adjustment of the Affordable Housing In-Lieu Fee is based on the average Low Income Housing Tax Credit (LIHTC) maximum basis for all unit sizes for Los Angeles County, adjusted upwards by 30% for West Hollywood Census tracts as "high development cost areas" per Department of Housing and Urban Development, and adjusted upwards by an additional 4% to account for 2024 cost increases and a 5% administration fee. (The LIHTC per unit cost is \$916,889)

* As of July 1 2024, Affordable Housing In-Lieu Schedule was transferred from Rent Stabilization to Property Development Division, in the Economic Development Department.

A. Total Projected Revenue 2025: N/A

B. Total Current Revenue 2024: N/A

C. Net Increase or (Decrease): N/A

**Finance and Technology Services Department
Revenue Division
Fee Schedule**

FINANCE & TECHNOLOGY SERVICES DEPARTMENT REVENUE DIVISION FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
Alarm Permits			
Commercial	\$30	SAME	\$30
Residential	\$30	SAME	\$30
False Alarms			
Per False Alarm After 2 False Alarms in 12 Consecutive Months	\$50	SAME	\$50
Per False Alarm After 4 False Alarms in 12 Consecutive Months	\$75	SAME	\$75
Per False Alarm With No Registered Alarm Permit First 4 in 12 Months	\$50	SAME	\$50
Per False Alarm With No Registered Alarm Permit After 4 in 12 Months	\$75	SAME	\$75
Other			
Local Disability Access Fee (Applicable to Business Tax Certificates)	\$4	SAME	\$4
Returned Check Charge	\$2.25	SAME	\$2.25
Business License Tax - Certificate Inquiry (Per Record)	\$4	SAME	\$4
Comprehensive Annual Financial Report	\$47	SAME	\$47
Two-Year Budget Document	\$47	SAME	\$47
Personnel used- fully burdened hourly rate	Actual Cost	SAME	Actual Cost
ACH Fees			
ACH Return Item Fee	\$5	SAME	\$5
Credit Card Convenience Fee per Transaction Amount			
City Clerk /Records	3.00%	SAME	3.00%
Digital Media /WEHO TV Public Access	3.00%	SAME	3.00%
Media & Marketing / Film Office	3.00%	SAME	3.00%
Facilities and Field Services	3.00%	SAME	3.00%
Rent Stabilization and Housing	3.00%	SAME	3.00%
Property Development Division / New Construction	3.00%	SAME	3.00%
Building & Safety Division	3.00%	SAME	3.00%
Current and Historical Preservation Planning	3.00%	SAME	3.00%
Long Range Planning	3.00%	SAME	3.00%
Parking Credit Program	3.00%	SAME	3.00%
Community Safety Administration	3.00%	SAME	3.00%
Administrative Citations	3.00%	SAME	3.00%
Neighborhood & Business Safety	3.00%	SAME	3.00%
Neighborhood & Business Safety And Special Events Services	3.00%	SAME	3.00%
Engineering	3.00%	SAME	3.00%

**Human Services and Rent Stabilization Department
Rent Stabilization and Housing
Fee Schedule**

HUMAN SERVICES & RENT STABILIZATION DEPARTMENT RENT STABILIZATION AND HOUSING FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
RENT STABILIZATION DIVISION			
Rent Registration Fee	\$144	SAME	\$144
Rent Registration Fee - Section 8 Housing	\$60	SAME	\$60
FILING FEES			
Rent Decrease Application	\$25	SAME	\$25
Rent Increase Application - Base Fee			
1-4 Units - Base Fee	\$500	SAME	\$500
5-9 Units - Base Fee	\$500	SAME	\$500
5-9 Units - Plus Fee for Each Unit	\$25	SAME	\$25
10 Units and Over - Base Fee	\$500	SAME	\$500
10 Units and Over - Plus Fee for Each Unit	\$35	SAME	\$35
Appeal of Rent Decrease Application	\$25	SAME	\$25
Appeal of Rent Increase Application	\$65	SAME	\$65
Appeal of Objection to Rent Certification	\$25	SAME	\$25
CMAR Certificate	\$10	SAME	\$25
Application to Add Building Security Service(s)	\$25	SAME	\$25
Application to Add/Shift Service(s) - Unit or Building	\$25	SAME	\$25
Administrative Appeal - Director	\$25	SAME	\$25
Request for Special Inspection	\$25	SAME	\$25
Appeal of Compliance Determination	\$25	SAME	\$25
Tenant Relocation Counseling Assistance	\$500	SAME	\$500
Tenant Relocation Counseling Assistance - Special Tenant Category	\$800	SAME	\$800
Removal of Housing Service Application Filing Fee	\$25	SAME	\$25
Delinquent Change of Ownership Filing Fee	\$25	SAME	\$25
Inclusionary Rental Housing Agreement (Processing Fee)	\$568	SAME	\$568
Inclusionary Rental Housing Program Fee (Annual)	\$150	SAME	\$150
Inclusionary Rental Unit Lease-Up Processing Fee	\$1,500	SAME	\$1,500
Tenant Habitability Plan Filing Fee	\$100	SAME	\$100

**Community Development Department
Building & Safety
Fee Schedule**

COMMUNITY DEVELOPMENT SERVICES BUILDING & SAFETY DIVISION FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME OR NEW	FY 24-25 FEES (5% Increase)
ELECTRICAL			
NEW MULTIFAMILY RESIDENTIAL BY SQUARE FOOTAGE	\$ 0.14	INCREASE	\$ 0.14
NEW SINGLE FAMILY AND TWO FAMILY BY SQUARE FOOTAGE	\$ 0.23	INCREASE	\$ 0.24
SWIMMING POOLS RESIDENTIAL	\$ 155.26	INCREASE	\$ 163.03
SWIMMING POOLS, WHIRLPOOLS, SPAS, HOT TUBS , ALTER (E) POOLS	\$ 125.97	INCREASE	\$ 132.27
CARNIVALS AND CIRCUSES: GENERATORS AND ELEC DRIVEN RIDES	\$ 67.79	INCREASE	\$ 71.18
CARNIVALS AND CIRCUSES: MECH RIDES WITH LITES AND ATTRACTIONS	\$ 28.48	INCREASE	\$ 29.90
CARNIVALS AND CIRCUSES: AREA, BOOTH AND DISPLAY LIGHTING	\$ 28.48	INCREASE	\$ 29.90
TEMP POWER SERVICE	\$ 76.36	INCREASE	\$ 80.17
TEMP DISTRIBUTION SYSTEM AND TEMP LIGHTING	\$ 37.80	INCREASE	\$ 39.69
BRANCH CIRCUITS: 1 TO 10 FOR 120 VOLT	\$ 30.49	INCREASE	\$ 32.02
BRANCH CIRCUITS: 11 TO 40 FOR 120 VOLT	\$ 25.20	INCREASE	\$ 26.46
BRANCH CIRCUITS: 41 OR MORE FOR 120 VOLT	\$ 22.43	INCREASE	\$ 23.55
BRANCH CIRCUIT 208 VOLT TO 277 VOLT LIGHTING	\$ 47.88	INCREASE	\$ 50.27
RECEPTACLE, LIGHTS, SWITCHES: FIRST 20	\$ 3.53	INCREASE	\$ 3.70
RECEPTACLE, LIGHTS, SWITCHES: ADDITIONAL	\$ 2.52	INCREASE	\$ 2.65
LIGHTING FIXTURES: FIRST 20	\$ 3.53	INCREASE	\$ 3.70
LIGHTING FIXTURES: ADDITIONAL	\$ 2.52	INCREASE	\$ 2.65
POLE OR PLATFORM MOUNTED LIGHTING FIXTURES	\$ 4.03	INCREASE	\$ 4.23
FOR THEATRICAL TYPE LIGHTING FIXTURES OR ASSEMBLIES	\$ 4.03	INCREASE	\$ 4.23
RESIDENTIAL APPLIANCES OF THREE HORSEPOWER OR LESS	\$ 18.90	INCREASE	\$ 19.85
OTHER APPLIANCES OF THREE HORSEPOWER OR LESS	\$ 26.96	INCREASE	\$ 28.31
POWER APPARATUS: RATING OVER 3 AND NOT OVER 10	\$ 34.52	INCREASE	\$ 36.25
POWER APPARATUS: RATING OVER 10 AND NOT OVER 50	\$ 80.64	INCREASE	\$ 84.67
POWER APPARATUS: RATING OVER 50 AND NOT OVER 100	\$ 151.20	INCREASE	\$ 158.76
POWER APPARATUS: RATING OVER 100	\$ 249.23	INCREASE	\$ 261.69
FOR CABLE TRAYS, TROLLEY PLUG IN TYPE BUSWAYS EACH 100 FEET	\$ 45.86	INCREASE	\$ 48.16
FOR SIGNS, OUTLINE LIGHTING SYSTEMS, ONE BRANCH CIRCUIT	\$ 67.79	INCREASE	\$ 71.18
ADDITIONAL BRANCH CIRCUITS WITHIN THE SAME SIGN	\$ 21.80	INCREASE	\$ 22.89
FOR SERVICES OF 600 VOLTS OR LESS: NOT OVER 399 AMPS	\$ 67.79	INCREASE	\$ 71.18
FOR SERVICES OF 600 VOLTS OR LESS: OVER 399 AMPS TO 1000 AMPS	\$ 133.31	INCREASE	\$ 139.97
FOR SERVICES OF 600 VOLTS OR LESS: OVER 1,000 AMPS	\$ 284.76	INCREASE	\$ 299.00
MISCELLANEOUS APPARATUS, CONDUITS AND CONDUCTORS	\$ 114.16	INCREASE	\$ 119.86
FOR EACH EXTRA INSPECTION RESULTING FROM DEFECTIVE WORK	\$ 57.46	INCREASE	\$ 60.33
INSPECTION OF ELEC EQUIPMENT FOR WHICH NO FEE IS SET FORTH: FOR THE FIRST 1/2 HOUR, OR FRACTION THEREOF	\$ 95.76	INCREASE	\$ 100.55
INSPECTION OF ELEC EQUIPMENT FOR WHICH NO FEE IS SET FORTH: FOR EACH HOUR, OR FRACTION THEREOF	\$ 160.09	INCREASE	\$ 166.10
ANY SINGLE HAZARDOUS LOCATION AREA LARGER THAN 2000 SQ FT	\$ 363.29	INCREASE	\$ 376.89
INVESTIGATION OF ALTERNATE MATERIALS AND METHODS: INITIAL FILING FEE	\$ 383.04	INCREASE	\$ 402.19
INVESTIGATION OF ALTERNATE MATERIALS AND METHODS: FOR EACH HOUR OR FRACTION THERE OF, IN EXCESS OF TWO HRS	\$ 188.34	INCREASE	\$ 195.38
REPORTS FOR ELECTRICAL ITEMS, APPARATUS, ETC: 1 TO 10 ITEMS	\$ 442.76	INCREASE	\$ 464.90
REPORTS FOR ELECTRICAL ITEMS, APPARATUS, ETC: 11 TO 20 ITEMS	\$ 725.10	INCREASE	\$ 752.23
REPORTS FOR ELECTRICAL ITEMS, APPARATUS, ETC: 21 TO 50 ITEMS	\$ 1,073.52	INCREASE	\$ 1,113.69
REPORTS FOR ELECTRICAL ITEMS, APPARATUS, ETC: 50 OR MORE ITEMS	\$ 215.71	INCREASE	\$ 226.50
FOR HIGH VOLTAGE SWITCH GEARS, TRANSFORMERS OR SUBSTATIONS	\$ 740.36	INCREASE	\$ 768.06
INVESTIGATION FEE FOR WORK WITHOUT PERMIT	\$ 568.87	INCREASE	\$ 590.16
INVESTIGATION FEE FOR WORK WITHOUT PERMIT BY OWNER	\$ 295.09	INCREASE	\$ 309.85
NONCOMPLIANCE FEE FOR ONE AND TWO FAMILY OCCUPANCIES	\$ 18.65	INCREASE	\$ 19.58
NONCOMPLIANCE FEE FOR OTHER OCCUPANCIES	\$ 354.56	INCREASE	\$ 372.29
REINSPECTION FEE - ELECTRICAL	\$ 171.86		\$ 180.46
ELECTRICAL PLAN CHECK			
ELECTRICAL PLAN CHECKING	.80 X (ELECTRICAL PERMIT FEES)	SAME	.80 X (ELECTRICAL PERMIT FEES)
MINIMUM ELECTRICAL PLAN CHECK FEE	\$ 191.52	INCREASE	\$ 201.10
PLUMBING			
FOR EACH PLUMBING FIXTURE	\$ 28.48	INCREASE	\$ 29.90
DISHWASHER	\$ 28.48	INCREASE	\$ 29.90
FOR FUTURE STACKS OR BRANCHES, EACH WASTE INLET	\$ 15.12	INCREASE	\$ 15.88
ROOF DRAINS	\$ 28.48	INCREASE	\$ 29.90
DRAINAGE OR SEWER BACKWATER VALVE	\$ 82.15	INCREASE	\$ 86.26
WASTE PRETREATMENT INTERCEPTOR	\$ 28.48	INCREASE	\$ 29.90
SWIMMING POOL DRAINAGE AND RECEPTOR	\$ 28.48	INCREASE	\$ 29.90
GAS PIPING SYSTEM, LOW PRESSURE: FIRST 5 OUTLETS	\$ 28.48	INCREASE	\$ 29.90
GAS PIPING SYSTEM, LOW PRESSURE: ADD'L OVER 5 OUTLETS	\$ 7.31	INCREASE	\$ 7.67
GAS PIPING SYSTEM, MEDIUM OR HIGH PRESSURE: FIRST 5 OUTLETS	\$ 110.32	INCREASE	\$ 115.84
GAS PIPING SYSTEM, MEDIUM OR HIGH PRESSURE: ADD'L OVER 5 OUTLETS	\$ 7.31	INCREASE	\$ 7.67

COMMUNITY DEVELOPMENT SERVICES BUILDING & SAFETY DIVISION FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME OR NEW	FY 24-25 FEES (5% Increase)
GAS METER	\$ 28.48	INCREASE	\$ 29.90
GAS PRESSURE REGULATOR	\$ 28.48	INCREASE	\$ 29.90
WATER HEATER AND /OR VENT	\$ 28.48	INCREASE	\$ 29.90
REPAIR OR ALTERATION OF DRAINAGE AND/OR VENT PIPING	\$ 28.48	INCREASE	\$ 29.90
FOR EACH PIECE OF WATER TREATING EQUIPMENT	\$ 28.48	INCREASE	\$ 29.90
WATE PRESSURE REGULATOR	\$ 28.48	INCREASE	\$ 29.90
POTABLE WATER: 1-1/2 INCH AND SMALLER	\$ 28.48	INCREASE	\$ 29.90
POTABLE WATER: 2 INCHES TO 3 INCHES	\$ 88.70	INCREASE	\$ 93.14
POTABLE WATER: OVER 3 INCHES	\$ 191.52	INCREASE	\$ 201.10
FOR REPLACING WATER PIPING	\$ 11.84	INCREASE	\$ 12.44
FOR LAWN SPRINKLER SYSTEM ON ANY ONE METER	\$ 28.48	INCREASE	\$ 29.90
FOR BACKFLOW PREVENTION DEVICE	\$ 28.48	INCREASE	\$ 29.90
FOR EACH TRAP PRIMER	\$ 28.48	INCREASE	\$ 29.90
FOR EACH SOLAR POTABLE WATER HEATING SYSTEM	\$ 95.26	INCREASE	\$ 100.02
INVESTIGATION FEE FOR WORK WITHOUT PERMIT R 3 OCCUPANCIES	\$ 295.09	INCREASE	\$ 309.85
INVESTIGATION FEE FOR WORK WITHOUT PERMIT OTHER OCCUPANCIES	\$ 503.29	INCREASE	\$ 522.12
NONCOMPLIANCE FEE R-3 OCCUPANCIES	\$ 177.41	INCREASE	\$ 186.28
NONCOMPLIANCE FEE OTHER OCCUPANCIES	\$ 354.56	INCREASE	\$ 372.29
BOARD OF APPEALS FEE	\$ 752.72	INCREASE	\$ 790.36
ALTERNATE MATERIAL FEE	\$ 383.04	INCREASE	\$ 402.19
ALTERNATE MATERIAL FEE PER HOUR	\$ 191.52	INCREASE	\$ 201.10
REINSPECTION FEE - PLUMBING	\$ 171.86	INCREASE	\$ 180.46
PLUMBING PLAN CHECK			
PLUMBING PLAN CHECK FEE	.40 X (PLUMBING PERMIT FEES)	SAME	.40 X (PLUMBING PERMIT FEES)
PLAN CHECK SURCHARGE: FOR COMBINATION WASTE AND VENT SYSTEM	\$ 295.09	INCREASE	\$ 309.85
PLAN CHECK SURCHARGE: FOR GAS SYSTEM CONTAINING SHUT-OFF VALVE	\$ 102.82	INCREASE	\$ 107.96
PLAN CHECK SURCHARGE: FOR CHEMICAL WASTE SYSTEM	\$ 59.22	INCREASE	\$ 62.18
PLAN CHECK SURCHARGE: FOR RAINWATER SYSTEM	\$ 191.52	INCREASE	\$ 201.10
THE MINIMUM PLAN CHECKING FEE (INCLUDING ALL SURCHARGES)	\$ 191.52	INCREASE	\$ 201.10
PLAN CHECK INDIVIDUAL SYSTEMS NOT REQUIRED TO BE REVIEWED: COMBINATION WASTE AND VENT SYSTEMS	\$ 442.00	INCREASE	\$ 458.54
PLAN CHECK INDIVIDUAL SYSTEMS NOT REQUIRED TO BE REVIEWED: GAS SYSTEM CONTAINING AN SHUT-OFF VALVE	\$ 147.42	INCREASE	\$ 154.79
PLAN CHECK INDIVIDUAL SYSTEMS NOT REQUIRED TO BE REVIEWED: CHEMICAL WASTE SYSTEM	\$ 88.70	INCREASE	\$ 93.14
PLAN CHECK INDIVIDUAL SYSTEMS NOT REQUIRED TO BE REVIEWED: RAINWATER SYSTEM	\$ 295.09	INCREASE	\$ 309.85
PLAN CHECK INDIVIDUAL SYSTEMS NOT REQUIRED TO BE REVIEWED: GREY WATER SYSTEM	\$ 168.34	INCREASE	\$ 176.75
PLAN CHECK HOURLY BEYOND SECOND CHECK	\$ 191.52	INCREASE	\$ 201.10
SEWER			
CONNECTION OF HOUSE SEWER OR EXTENSION OF A LATERAL	\$ 82.15	INCREASE	\$ 86.26
HOUSE SEWER MANHOLE	\$ 82.15	INCREASE	\$ 86.26
INSTALLATION OF A SECTION OF HOUSE SEWER FOR FUTURE USE	\$ 53.17	INCREASE	\$ 55.83
CONNECTION OF AN ADDL BUILDING OR ADDITIONAL WORK SEWER	\$ 53.17	INCREASE	\$ 55.83
CONNECTION OF A HOUSE SEWER TO PRIVATE SEWAGE DISPOSAL SYST	\$ 53.17	INCREASE	\$ 55.83
PRIVATE SEWAGE DISPOSAL SYSTEM	\$ 168.34	INCREASE	\$ 176.75
GREY WATER SYSTEM (STORAGE TANKS AND DISPOSAL FIELDS)	\$ 168.34	INCREASE	\$ 176.75
CESSPOOL, OVERFLOW SEEPAGE PIT, POOL DRYWELL, ETC	\$ 82.15	INCREASE	\$ 86.26
DISCONNECTION, CAP, ALTER OR REPAIR OF HOUSE SEWER	\$ 53.17	INCREASE	\$ 55.83
MECHANICAL			
INSTALL, ALTER, OR RELOCATE COMPRESSOR, FURANCE ETC: UP TO 100,000 BTU	\$ 47.38	INCREASE	\$ 49.74
INSTALL, ALTER, OR RELOCATE COMPRESSOR, FURANCE ETC: OVER 100,000 BTU AND INCLUDING 500,000 BTU	\$ 91.73	INCREASE	\$ 96.31
INSTALL, ALTER, OR RELOCATE COMPRESSOR, FURANCE ETC: OVER 500,000 BTU	\$ 229.32	INCREASE	\$ 240.79
INLETS AND OUTLETS (INDIVIDUAL)	\$ 7.56	INCREASE	\$ 7.94
INLETS AND OUTLETS FOR EACH 1000 SQ FT OR FRACTION THEREOF	\$ 132.80	INCREASE	\$ 139.44
INSTALL, RELOCATE, OR REPLACE ANY APPLIANCE VENT	\$ 22.43	INCREASE	\$ 23.55
AIR HANDLING UNIT OR VAV BOXES UP TO AND INCLUDING 2000 CFM: EACH UNIT UP TO 10	\$ 22.43	INCREASE	\$ 23.55
AIR HANDLING UNIT OR VAV BOXES UP TO AND INCLUDING 2000 CFM: EACH UNIT OVER 10	\$ 7.31	INCREASE	\$ 7.67
AIR HANDLING UNIT OR VAV BOXES UP TO AND INCLUDING 2000 CFM: OVER 2000 CFM UP TO 10,000 CFM	\$ 67.79	INCREASE	\$ 71.18
AIR HANDLING UNIT OR VAV BOXES UP TO AND INCLUDING 2000 CFM: OVER 10,000 CFM	\$ 114.41	INCREASE	\$ 120.13
EVAPORATIVE COOLERS OTHER THAN PORTABLE TYPE	\$ 38.30	INCREASE	\$ 40.22
FOR VENTILATION FANS SERVING A SINGLE REGISTER: EACH FAN UP TO 10	\$ 27.72	INCREASE	\$ 29.11
FOR VENTILATION FANS SERVING A SINGLE REGISTER: EACH FAN OVER 10	\$ 9.58	INCREASE	\$ 10.05
VENTILATION SYSTEM WHICH IS NOT A PART OF ANY HVAC SYSTEM	\$ 59.47	INCREASE	\$ 62.45

COMMUNITY DEVELOPMENT SERVICES BUILDING & SAFETY DIVISION FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME OR NEW	FY 24-25 FEES (5% Increase)
COM HOODS, SPRAY BOOTH, OR PRODUCT CONVEYING DUCT SYSTEM	\$ 114.41	INCREASE	\$ 120.13
FIRE DAMPERS	\$ 18.65	INCREASE	\$ 19.58
ALTERATION OF AN EXISTING DUCT SYSTEM	\$ 47.38	INCREASE	\$ 49.74
BOARD OF APPEALS FEE	\$ 752.72	INCREASE	\$ 790.36
ALTERNATE MATERIAL FEE: MATERIAL FEE	\$ 383.04	INCREASE	\$ 402.19
ALTERNATE MATERIAL FEE: PER HOUR	\$ 191.52	INCREASE	\$ 201.10
Reinspection Fee - Mechanical	\$ 171.86	INCREASE	\$ 180.46
MECHANICAL PLAN CHECK			
MECHANICAL PLAN CHECK FEES	.50 X (MECHANICAL PERMIT FEES)	SAME	.50 X (MECHANICAL PERMIT FEES)
HEATING OR COOLING MORE THAN 500,000 BTU (AGGREGATE)	.50 X (MECHANICAL PERMIT FEES)	SAME	.50 X (MECHANICAL PERMIT FEES)
UP TO AND INCLUDING 10	.50 X (MECHANICAL PERMIT FEES)	SAME	.50 X (MECHANICAL PERMIT FEES)
FOR EACH OVER 10: ADD'L PER UNIT	\$ 0.06	INCREASE	\$ 0.07
SURCHARGE FEE TYPE I OR TYPE II HOOD	\$ 253.66	INCREASE	\$ 263.16
SURCHARGE FEE GARAGE VENTILATION SYSTEM	\$ 253.66	INCREASE	\$ 263.16
SURCHARGE FEE STAIR PRESSURIZATION SYSTEM	\$ 253.66	INCREASE	\$ 263.16
SURCHARGE FEE PRODUCT CONVEYING SYSTEM	\$ 253.66	INCREASE	\$ 263.16
SURCHARGE FEE INSTALLATION OF TYPE I OR TYPE II HOOD	\$ 253.66	INCREASE	\$ 263.16
SURCHARGE FEE INSTALLATION OF GARAGE VENTILATION SYSTEM	\$ 442.00	INCREASE	\$ 458.54
SURCHARGE FEE INSTALLATION OF STAIR PRESSURIZATION SYSTEM	\$ 442.00	INCREASE	\$ 458.54
SURCHARGE FEE INSTALLATION OF PRODUCT CONVEYING SYSTEM	\$ 442.00	INCREASE	\$ 458.54
MINIMUM PLAN CHECK FEE (INCLUDING ALL SURCHARGES)	\$ 191.52	INCREASE	\$ 201.10
REVIEW OF STATE ENERGY WHEN A PERMIT IS NOT REQUIRED	\$ 47.38	INCREASE	\$ 49.74
MINIMUM FEE REQUIRED	\$ 95.76	INCREASE	\$ 100.55
PLAN CHECK HOURLY	\$ 191.52	INCREASE	\$ 201.10
GRADING PERMIT			
1-50 CUBIC YARDS	\$ 283.50	INCREASE	\$ 297.68
51-1,000 CUBIC YARDS	\$ 421.85	INCREASE	\$ 442.94
1,001-10,000 CUBIC YARDS	\$ 1,708.06	INCREASE	\$ 1,793.46
10,001-100,000 CUBIC YARDS	\$ 2,786.11	INCREASE	\$ 2,925.42
100,001 CUBIC YARDS OR MORE	\$ 8,715.77	INCREASE	\$ 9,151.55
GRADING PLAN CHECK			
1-1,000 CUBIC YARDS	\$ 501.73	INCREASE	\$ 526.82
1,001-10,000 CUBIC YARDS	\$ 2,042.25	INCREASE	\$ 2,144.36
10,001-100,000 CUBIC YARDS	\$ 3,317.08	INCREASE	\$ 3,482.93
100,001-500,000 CUBIC YARDS	\$ 10,744.70	INCREASE	\$ 11,281.94
MORE THAN 500,000 CUBIC YARDS	\$ 15,986.41	INCREASE	\$ 16,785.73
BUILDING			
BUILDING PERMIT BASE FEE; \$0 TO AND INCLUDING \$700 (VALUATION)	BUILDING PERMIT BASE FEE; \$0 TO AND INCLUDING \$700 (VALUATION)	SAME	BUILDING PERMIT BASE FEE; \$0 TO AND INCLUDING \$700 (VALUATION)
BUILDING PERMIT BASE FEE; \$700 TO AND INCLUDING \$1000 (VALUATION)	BUILDING PERMIT BASE FEE; \$700 TO AND INCLUDING \$1000 (VALUATION)	SAME	BUILDING PERMIT BASE FEE; \$700 TO AND INCLUDING \$1000 (VALUATION)
BUILDING PERMIT BASE FEE; \$1000 TO AND INCLUDING \$25,000 (VALUATION)	BUILDING PERMIT BASE FEE; \$1000 TO AND INCLUDING \$25,000	SAME	BUILDING PERMIT BASE FEE; \$1000 TO AND INCLUDING \$25,000 (VALUATION)
BUILDING PERMIT BASE FEE; \$25,001 TO AND INCLUDING \$50,000 (VALUATION)	BUILDING PERMIT BASE FEE; \$25,001 TO AND INCLUDING \$50,000	SAME	BUILDING PERMIT BASE FEE; \$25,001 TO AND INCLUDING \$50,000 (VALUATION)
BUILDING PERMIT BASE FEE; \$50,001 TO AND INCLUDING \$100,000 (VALUATION)	BUILDING PERMIT BASE FEE; \$50,001 TO AND INCLUDING \$100,000 (VALUATION)	SAME	BUILDING PERMIT BASE FEE; \$50,001 TO AND INCLUDING \$100,000 (VALUATION)
BUILDING PERMIT BASE FEE; MORE THAN \$100,000 (VALUATION)	BUILDING PERMIT BASE FEE; MORE THAN \$100,000 (VALUATION)	SAME	BUILDING PERMIT BASE FEE; MORE THAN \$100,000 (VALUATION)
FOR SITE INSPECTION NOT OTHERWISE COVERED	\$ 738.11	INCREASE	\$ 775.01
OCCUPANCY INSPECTION (GROUP R OR U)	\$ 383.29	INCREASE	\$ 402.46
OCCUPANCY INSPECTION (OTHER THAN GROUP R AND U): AFFECTED FLOOR AREA OF UP TO 5,000 SQ FT	\$ 944.24	INCREASE	\$ 991.46

COMMUNITY DEVELOPMENT SERVICES BUILDING & SAFETY DIVISION FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME OR NEW	FY 24-25 FEES (5% Increase)
OCCUPANCY INSPECTION (OTHER THAN GROUP R AND U): AFFECTED FLOOR AREA OF 5,001 TO 10,000 SQ FT	\$ 1,136.27	INCREASE	\$ 1,193.08
OCCUPANCY INSPECTION (OTHER THAN GROUP R AND U): AFFECTED FLOOR AREA OF 10,001 TO 100,000 SQ FT	\$ 1,676.90	INCREASE	\$ 1,741.78
OCCUPANCY INSPECTION (OTHER THAN GROUP R AND U): AFFECTED FLOOR AREA OF ABOVE 100,001 SQ FT	\$ 2,373.76	INCREASE	\$ 2,464.71
INSPECTION OF BUILDING OR STRUCTURE DECLARED SUBSTANDARD	\$ 666.79	INCREASE	\$ 700.13
THE DEMOLITION OF A BUILDING OR STRUCTURE (CAP SEWER)	\$ 286.27	INCREASE	\$ 300.59
REINSPECTION OF GROUP A, DIVISION 4, STRUCTURES	\$ 383.29	INCREASE	\$ 402.46
INSPECTION OF STRUCTURE OR DEVICES REGULATED BY CHAPTER 66: THE FIRST STRUCTURE OR DEVICE	\$ 286.27	INCREASE	\$ 300.59
INSPECTION OF STRUCTURE OR DEVICES REGULATED BY CHAPTER 66: FOR EACH ADDITIONAL STRUCTURE OR DEVICE	\$ 46.12	INCREASE	\$ 48.42
APPLICATION, INVESTIGATION FOR RELOCATION OF BLDG PER CH 68: FLOOR AREA: UP TO 2,500 SQ FT	\$ 767.09	INCREASE	\$ 805.44
APPLICATION, INVESTIGATION FOR RELOCATION OF BLDG PER CH 68: FLOOR AREA: OVER 2,500 SQ FT	\$ 1,526.11	INCREASE	\$ 1,602.42
INVESTIGATION AND/OR PERMIT FOR TRAILER COACHES	\$ 283.50	INCREASE	\$ 297.68
INSPECTION HOURLY	\$ 171.86	INCREASE	\$ 180.46
INSPECTION FOR WHICH NO FEE IS SPECIFICALLY INDICATED	\$ 171.86	INCREASE	\$ 180.46
FOR SEARCH OF OFFICE RECORDS AND A SINGLE COPY OF A PERMIT	\$ 4.79	INCREASE	\$ 5.03
FOR EACH HOUR RESPONDING TO PUBLIC RECORDS REQUEST	\$ 60.23	INCREASE	\$ 63.24
INSPECTION OF BARRIERS FOR SWIMMING POOLS, SPAS AND HOT TUBS	\$ 161.53	INCREASE	\$ 169.61
GEOLOGY REPORT	\$ 738.11	INCREASE	\$ 775.01
SOILS ENGINEERING REPORT	\$ 738.11	INCREASE	\$ 775.01
GEOLOGY AND SOILS REPORT - COMBINATION	\$ 1,033.20	INCREASE	\$ 1,084.86
GEOTECHNICAL SITE REVIEW WITHOUT REPORTS	\$ 579.87	INCREASE	\$ 601.58
DETERMINING OCCUPANT LOAD FOR PARKING	\$ 191.52	INCREASE	\$ 201.10
REPRODUCTION OF MICROFILMED PLANS	\$ 60.23	INCREASE	\$ 63.24
PLUS ADDITIONAL FEE FOR EACH SHEET TO BE REPRODUCED	\$ 4.79	INCREASE	\$ 5.03
ASSIGNMENT OF HOUSE NUMBERS	\$ 94.50	INCREASE	\$ 99.23
REVISION - ADDITIONAL REVIEW OF APPROVED PLANS	\$ 191.52	INCREASE	\$ 201.10
ADDITIONAL PLANCHECK REVIEW	\$ 191.52	INCREASE	\$ 201.10
CERTIFICATE OF OCCUPANCY	\$ 177.41	INCREASE	\$ 186.28
TEMPORARY CERTIFICATE OF OCCUPANCY	\$ 265.61	INCREASE	\$ 278.89
TEMPORARY CERTIFICATE OF OCCUPANCY - EXTENSION	\$ 177.41	INCREASE	\$ 186.28
ALTERNATE MATERIAL TWO STAFF HOUR MINIMUM	\$ 231.45	INCREASE	\$ 240.11
ADDITIONAL FEE BEYOND MINIMUM	\$ 191.52	INCREASE	\$ 201.10
REVIEW IN LIEU OF SUBMITTAL OF PLANS	\$ 143.64	INCREASE	\$ 150.82
MINIMUM PLAN CHECK FEE FOR PLANS TO BE STANDARDIZE	\$ 231.45	INCREASE	\$ 240.11
WORK WITHOUT PERMITS (OTHER THAN R-3 OCCUPANCY)	\$ 551.63	INCREASE	\$ 572.27
WORK WITHOUT PERMITS (R-3 OCCUPANCY)	\$ 295.09	INCREASE	\$ 309.85
NONCOMPLIANCE FEE WITH WRITTEN ORDER (R 3 OCCUPANCIES)	\$ 177.41	INCREASE	\$ 186.28
NONCOMPLIANCE FEE WITH WRITTEN ORDER (OTHER OCCUPANCIES)	\$ 354.56	INCREASE	\$ 372.29
REQUEST FOR HEARING BEFORE BUILDING BOARD OF APPEALS	\$ 752.72	INCREASE	\$ 790.36
BUILDING PLAN CHECK			
BUILDING PLAN CHECK FEE	.85 X (BUILDING PERMIT BASE FEE + ENERGY FEE + DISABLED ACCESS FEE)	SAME	.85 X (BUILDING PERMIT BASE FEE + ENERGY FEE + DISABLED ACCESS FEE)
SMIP FEE RESIDENTIAL	.00013 X (VALUATION)	SAME	.00013 X (VALUATION)
SMIP FEE RESIDENTIAL OVER 3 STORIES	.00028 X (VALUATION)	SAME	.00028 X (VALUATION)
SMIP FEE COMMERCIAL	.00028 X (VALUATION)	SAME	.00028 X (VALUATION)
ENERGY FEE	.10 X (BUILDING PERMIT BASE FEE)	SAME	.10 X (BUILDING PERMIT BASE FEE)
PLAN CHECKENERGY FEE	.10 X (BUILDING PERMIT BASE FEE)	SAME	.10 X (BUILDING PERMIT BASE FEE)
GREEN BUILDING STANDARDS	\$1.00 PER \$25,000 OR FRACTION THEREOF OF (VALUATION)	SAME	\$1.00 PER \$25,000 OR FRACTION THEREOF OF (VALUATION)

COMMUNITY DEVELOPMENT SERVICES BUILDING & SAFETY DIVISION FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME OR NEW	FY 24-25 FEES (5% Increase)
DISABLED ACCESS FEE - BUILDING PERMIT	.05 X (BUILDING PERMIT BASE FEE)	SAME	.05 X (BUILDING PERMIT BASE FEE)
DISABLED ACCESS FEE - PLANCHECK	.05 X (BUILDING PERMIT BASE FEE)	SAME	.05 X (BUILDING PERMIT BASE FEE)
Reinspection Fee - Building	\$ 171.86	INCREASE	\$ 180.46
Change of Contractor	\$ 48.64	INCREASE	\$ 51.07
FEES ASSESSED FOR ALL PERMIT APPLICATIONS			
TECHNOLOGY FEE	.04 X (ALL BASE FEE GROUPS EXCEPT PLAN CHECK GROUPS)	SAME	.04 X (ALL BASE FEE GROUPS EXCEPT PLAN CHECK GROUPS)
ISSUANCE FEE	\$ 48.64	INCREASE	\$ 51.07

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: PLANNING AND DEVELOPMENT SERVICES DEPARTMENT

DIVISION: Building and Safety

Submitted by: Claudia Duncan on behalf of Building & Safety

Ext: 6383

Name of fee: ***Permit Processing Fees***

This fee is: NEW

INCREASE

DECREASE

FY 2023-24: Various

FY2024-25: **5% increase**

JUSTIFICATION:

The Building and Safety Permit Processing Fees are based on estimated costs of processing applications, project plan checking, and inspection services. During FY 2022-23 Fee Resolution/Fee Study it was proposed and approved that fees should be increased and would be capped at a maximum of 20 percent of actual cost with a gradual 5 percent annual increase over a period of 4 years. This is the third year of the approved increases.

A. Total Revised Revenue 2025:	\$ 3,969,000
B. Total Current Revenue 2024:	\$ 3,780,000
C. Net Increase or (Decrease):	\$ 189,000

**Community Development Department
Current and Historic Preservation Planning
Fee Schedule**

COMMUNITY DEVELOPMENT SERVICES CURRENT AND HISTORIC PRESERVATION PLANNING FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
CONSTRUCTION DEVELOPMENT PERMITS			
Class A <i>Projects Over 10,000 Square Feet (Not Classified as a Large Project)</i>	\$24,146	SAME	\$24,146
Class A - Large <i>Projects Over 10,000 sq. ft.; Permits Subject to Classification as a Large Project With a \$130 Hourly Charge Over 92 Hours</i>	\$24,146	SAME	\$24,146
Class B - <i>New Projects Under 10,000 sq. ft.</i>	\$7,068	SAME	\$7,068
Class C - Major Remodels - <i>Additions, Intensification of Use With Additional Square Footage</i>	\$3,568	SAME	\$3,568
Class D - <i>Intensification of Use Without Additional Square Footage</i>	\$1,433	SAME	\$1,433
CONSTRUCTION DEVELOPMENT PERMITS-TRAFFIC REVIEW			
Traffic Review - Class A Dvlp Permit (up to 90 minutes)	\$361	SAME	\$361
Traffic Review - Class B Dvlp Permit (up to 90 minutes)	\$309	SAME	\$309
Traffic Review - Other Permits (up to 90 minutes)	\$275	SAME	\$275
Traffic Review Per Hour (in excess of 90 minutes)	\$103/hr	SAME	\$103/hr
CONSTRUCTION DEMOLITION PERMITS			
Class A - Planning Commission Approval Required	\$1,339	SAME	\$1,339
Class B - Director Approval Required - Primary Structure	\$619	SAME	\$619
Class C - Director Approval Required - Secondary Structure	\$131	SAME	\$131
CONSTRUCTION ZONE CLEARANCES			
Zone Confirmation Letter	\$230	SAME	\$230
Major - Inspection Required	\$361	SAME	\$361
Minor - No Inspection Required	\$103	SAME	\$103
Project Conformity Review - Pacific Design Center Only	\$127	SAME	\$127
CONSTRUCTION ADMINISTRATIVE PERMITS			
Administrative Permit	\$1,681	SAME	\$1,681
SMOKING OPERATIONS PLAN			
Smoking Operations Plan Review	\$404	SAME	\$404
SUBDIVISIONS			
Subdivision (Parcel Maps or Tract Maps)	\$4,211	SAME	\$4,211
Lot Line Adjustments (Includes Recording Fee)	\$1,432	SAME	\$1,432
USE PERMITS			
Major Conditional Use Permit - Commission Approval Required	\$9,258	SAME	\$9,258
Major Conditional Use Permit - Tall Walls Only	\$7,872	SAME	\$7,872
Minor Conditional Use Permit - Director Approval Required	\$6,309	SAME	\$6,309
Minor Parking Use Permit	\$2,489	SAME	\$2,489
Major Parking Use Permit	\$5,404	SAME	\$5,404
Temporary Use Permit - Class A (Parking Lots, Temporary Structures)	\$4,582	SAME	\$4,582
Temporary Use Permit - Class B (Seasonal Sales Lots)	\$1,974	SAME	\$1,974
MILLS ACT CONTRACTS			
Mills Act Contract Application-Commercial	Waived	SAME	Waived
SFR Mills Act Contracts Fee- For Single Family Residence	Waived	SAME	Waived
Certificate of Appropriateness (Director)	Waived	SAME	Waived
Certificate of Appropriateness (HPC)	Waived	SAME	Waived
Rehab Incentive	Waived	SAME	Waived
VARIANCES			

COMMUNITY DEVELOPMENT SERVICES CURRENT AND HISTORIC PRESERVATION PLANNING FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
Major Variance	\$8,270	SAME	\$8,270
Modification	\$1,532	SAME	\$1,532
LEGISLATIVE AND POLICY ACTIONS			
Zoning Text or Map Amendment	\$19,495	SAME	\$19,495
General Plan Amendment	\$19,495	SAME	\$19,495
Specific Plan/Specific Plan Amendment -	\$22,326	SAME	\$22,326
Development Agreement/Development Agreement Amendment - <i>In addition, the applicant will be billed the hourly rate for review of documentation by the City Attorney</i>	\$26,474	SAME	\$26,474
Development Agreement Deposit	\$103,100	SAME	\$103,100
SIGNS			
Sign Permit - Permanent	\$100	SAME	\$100
Signs - Planning Commission Approval Required <i>(Creative Sign Permits, District)</i>	\$1,028	SAME	\$1,028
Creative Sign - Director Approval Required	\$673	SAME	\$673
Comprehensive Sign Program	\$3,484	SAME	\$3,484
BILLBOARDS			
Design Excellence Screening Fee	\$10,362	SAME	\$10,362
Standard- Legalization or Replacement	\$3,265	SAME	\$3,265
Creative Billboard	\$496	SAME	\$496
Planning Commission Approved (New Billboard, Large Creative Billboard)	\$12,290	SAME	\$12,290
SITE INSPECTIONS			
Site Inspection for Sign Off (For Each Inspection After the Initial Inspection)	\$1,631	SAME	\$1,631
ENVIRONMENTAL REVIEW			
<i>These fees are only charged once when charged with concurrent permits. For projects which may have significant impact on the environment and will therefore require mitigation measures, the fee for <u>Mitigated</u> Negative Declaration must be charged. Fees regarding mitigation monitoring plans and their implementation shall be charged to the applicant after the Mitigated Negative Declaration has been adopted but prior to issuance of building permits.</i>			
Categorical Exemption	\$72	SAME	\$72
Initial Study with Negative Declaration	\$2,638	SAME	\$2,638
Initial Study with MITIGATED Negative Declaration	\$3,343	SAME	\$3,343
Seismic Study Review - Deposit; Additional Fees will be Billed to Applicant	\$5,155	SAME	\$5,155
Special Studies (Traffic, Geological, etc.)	Negotiated	SAME	Negotiated
EIR Processing (Including Addendum, Supplements, etc.)	Negotiated	SAME	Negotiated
EIR Contract Administration & Document Review Fee, and Seismic Review	12% of contract	SAME	12% of contract
Mitigation Monitoring Plan Development	\$765+ \$45/meas.	SAME	\$765+ \$45/meas.
From Construction Start for One Year	\$142/meas.	SAME	\$142/meas.
From Two to Five Years			

COMMUNITY DEVELOPMENT SERVICES CURRENT AND HISTORIC PRESERVATION PLANNING FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
<i>This is an up front deposit. In some cases the actual costs of enforcement will exceed the initial deposit paid. The City retains the right to bill the applicant for additional hours billed to the monitoring program.</i>	\$97/meas.	SAME	\$97/meas.
AMENDMENTS/APPEALS/EXTENSIONS			
Appeal - <i>The cost of any required noticing and postage will also be charged to the applicant.</i>	1/2 original fee; minimum \$437 not to exceed original permit fee	SAME	1/2 original fee; minimum \$437 not to exceed original permit fee
Appeal of Zoning Code Interpretation - <i>The cost of any required noticing and postage will also be charged to the applicant.</i>	\$5,556	SAME	\$5,556
Amendment to Permit (Previously Approved by Commission)	1/2 base fee	SAME	1/2 base fee
Amendment to Permit (Previously Approved by Staff)	\$2,447	SAME	\$2,447
Extension Request (Staff Approval)	\$2,135	SAME	\$2,135
Extension Request (Commission Approval or Administrative Permit)	1/2 base fee	SAME	1/2 base fee
DOUBLE FEES			
Double Fee	2x app fee	SAME	2x app fee
TRANSFER OF DEVELOPMENT RIGHTS			
Verification Fee	\$201	SAME	\$201
Initial Inspection Fee	\$150	SAME	\$150
Re-Inspection Fee	\$103	SAME	\$103
Notification filing fee	\$226	SAME	\$226
HEARING MATERIALS			
<i>This is the base, or minimum fee, for items in this section. The applicant will be billed if the actual costs are higher.</i>			
Mailing labels for 500 Foot Radius	\$675	SAME	\$675
Each 500 Foot Radius Additional APN	\$103	SAME	\$103
Postage (For Each Notice)	\$727	SAME	\$727
Published Notice in Newspaper (For Each Notice)	\$967	SAME	\$967
DOCUMENTS			
Agenda Subscription (Same as City Clerk's)	\$25	SAME	\$25
General Plan	\$37	SAME	\$37
Zoning Ordinance	\$50	SAME	\$50
Sunset Specific Plan	\$20	SAME	\$20
"Opening a Business"	\$5	SAME	\$5
GIS/Zoning Map (Letter Size)	\$5	SAME	\$5
RECORDING FEES			
Non-Specific Documents Requiring Recordation	\$200	SAME	\$200
Agreement to Pay Affordable Housing In-Lieu Fee	\$200	SAME	\$200
Agreement Imposing Restrictions on Real Property	\$200	SAME	\$200
DEVELOPMENT EXACTION FEES			
Affordable Housing (Housing Division) <i>(Of Net New Commercial - Per Square Foot)</i>	\$9.39	SAME	\$9.39

COMMUNITY DEVELOPMENT SERVICES CURRENT AND HISTORIC PRESERVATION PLANNING FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
Public Open Space <i>(Of Net New Commercial - Per Square Foot)</i>	\$0.79	SAME	\$0.79
Child Care Facilities <i>(Of Net New Commercial - Per Square Foot)</i>	\$0.65	SAME	\$0.65

COMMUNITY DEVELOPMENT SERVICES CURRENT AND HISTORIC PRESERVATION PLANNING FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
Commercial -Transportation <i>(Of Net New Commercial - Per Square Foot)</i>	\$1.85	SAME	\$1.85
Residential -Transportation <i>(Of Net New Dwelling Unit - Per Dwelling Unit)</i>	\$447.92	SAME	\$447.92
Parking Reduction Fee (Parking Division) <i>Intensified Use Near City Parking Facility Per Space</i>	\$10,000	SAME	\$10,000
PLANNING DIVISION SURCHARGES			
<i>Applied to all permit applications, excluding: hearing materials; parking in-lieu fees; documents; recording fees; and development exaction fees</i>			
Zoning Code Update and Maintenance	8.00%	SAME	8.00%
Technology	6.50%	SAME	6.50%
General Plan Maintenance	3.00%	SAME	3.00%
MISCELLANEOUS			
Pre-Application Meeting			
First Meeting	\$292	SAME	\$292
Subsequent Meetings	\$221	SAME	\$221
Design Review Subcommittee (1st Review Only; Subsequent Free of Charge)	\$684	SAME	\$684
Concurrent Plan Check - Planning Administration	\$2,073	SAME	\$2,073
Concurrent Plan Check for Mobility Planning --(All mobility planning review over 90 minutes will be charged \$100/hr)	\$155	SAME	\$155
Entitlement Plan Check for Mobility Planning	At Cost	SAME	At Cost

**Community Development Department
Long Range Planning
Fee Schedule**

COMMUNITY DEVELOPMENT SERVICES LONG RANGE PLANNING FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
TRANSPORTATION PROGRAMS & FACILITIES FEE			
Traffic Studies			
Negotiated Consultant Fee Plus % for Contract Administration	12%	SAME	12%

**Department of Public Works
Engineering Division
Fee Schedule**

PUBLIC WORKS DEPARTMENT ENGINEERING FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
PLAN CHECKING - Initial Fee			
Storm Drain, Sewer, and Traffic Signal Plans (Per Plan Sheet)	\$2,817	SAME	\$2,817
Street Improvement Plan (Per Plan Sheet)	\$1,500	SAME	\$1,500
Re-Review of Plans for 3rd and Subsequent Plan Checks for Street Improvement, Storm Drain, Traffic Signal, and Sewer Plans (per Plan Check)	\$1,408	SAME	\$1,408
Encroachment Permit and Covenant - Major	\$1,789	SAME	\$1,789
Encroachment Permit and Covenant - Minor	\$894	SAME	\$894
Road Deed	\$845	SAME	\$845
Construction Mitigation Plan (Major Projects)	\$1,408	SAME	\$1,408
Construction Mitigation Plan (Minor Projects)	\$282	SAME	\$282
Storm Water Pollution Prevention Plans (Major Projects)	\$2,817	SAME	\$2,817
Storm Water Pollution Prevention Plans (Minor Projects)	\$1,408	SAME	\$1,408
Recycling Plans for Construction/Demolition	\$704	SAME	\$704
Recycling Plans for New Developments (post construction)	\$141	SAME	\$141
<i>Further fee payment may be required if actual costs exceed the above fees</i>			
ELECTRIC VEHICLE CHARGING FEE			
For the first two hours	\$1.50 per hour	REMOVE	\$0
For each additional hour	\$2.50 per hour	REMOVE	\$0
Per kilowatt hours	\$0	NEW	\$0.34
ENCROACHMENT PERMITS			
Concrete Construction			
Driveway Residential	\$282	SAME	\$282
Driveway Commercial/Apartments	\$986	SAME	\$986
Sidewalk Only Construction/Removal	\$282	SAME	\$282
Curb and Gutter Removal/Installation	\$986	SAME	\$986
Curb Drain/Parkway Drain	\$986	SAME	\$986
Cross Gutter	\$986	SAME	\$986
Wheel Chair Ramp	\$986	SAME	\$986
Relocation/Modification Storm Drain - Catch Basin, Lateral, Manhole, etc	\$986	SAME	\$986
WIRELESS FACILITIES			
Wireless Facility Application Review Fee	\$2,992	SAME	\$2,992
Sewer Installation			
Mainline/Lateral	\$1,268	SAME	\$1,268
Manhole	\$1,268	SAME	\$1,268
Sewer Saddle	\$1,268	SAME	\$1,268
Utilities (Water, Cable, Electric, Etc)			
Service Cut	\$1,268	SAME	\$1,268
Main Line Initial Permit Issuance	\$1,268	SAME	\$1,268
Main Line, Per Each Additional Week	\$1,268	SAME	\$1,268
Stockpile Materials/Spoils			
Initial Permit Issuance and Two Days	\$986	SAME	\$986
Each Additional Day	\$423	SAME	\$423
Material Containers (Dumpsters/Storage)			
In & Out Same Day	\$282	SAME	\$282
Initial Permit & Two Days	\$986	SAME	\$986
Per Each Additional Day	\$423	SAME	\$423
Temporary Structures (Construction Office)			
Permit Issuance	\$986	SAME	\$986
Each Additional Month (per sq. ft.)	\$2	SAME	\$2
Pedestrian Protection, Construction Safety Barrier	\$986	SAME	\$986
Pedestrian Protection, Scaffolding	\$986	SAME	\$986

PUBLIC WORKS DEPARTMENT ENGINEERING FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
Temporary Shoring in Public Right of Way			
Temporary Tie backs, Soil Nails, Soldier Beams (Permit Issuance)	\$1,972	SAME	\$1,972
Temporary Tie-back Rods Abandoned in the Public Right of Way (per Rod)	\$250	SAME	\$250
Special Events			
Commercial Special Event - Street Closure - Full/Partial			
<i>Sponsor shall contract directly for barricade services with a private vendor approved by the City Engineer</i>	\$320	SAME	\$320
Residential Special Event - Per Day (Block Parties, etc)	\$106	SAME	\$106
Special Event Encroachment Fee (Moved from Special Events Fee schedule)	\$100	SAME	\$100
Construction Equipment in Public Right of Way			
Initial Permit Issuance & Two Days	\$859	SAME	\$859
Per Each Additional Day	\$286	SAME	\$286
Awnings	\$191	SAME	\$191
Blocking Traffic Lanes During Weekday A.M. or P.M. Peak Hours			
Per minute on Major Highways (7a.m. to 9 a.m.; or 4 p.m. to 7 p.m.)	\$50	SAME	\$50
<i>Major Highways: Santa Monica Blvd., Sunset Blvd, Melrose Ave, Beverly Blvd., La Brea Ave., Fairfax Ave., Crescent Heights Blvd., Robertson Blvd., La Cienega Blvd., Fountain Ave., San Vicente Blvd.</i>			
TEMPORARY PARKING			
Commercial Areas			
Events at Restaurants, Clubs, Etc. Permit Issuance	\$191	SAME	\$191
Crane Parking			
Billboard Maintenance Permit, Per Crane, Per Day	\$191	SAME	\$191
Lifting Equipment (Boom Lift, Scissor Lift, Fork Lift, Bucket Trucks, Small Truck Mounted Crane), Per Vehicle Per Day	\$191	SAME	\$191
Residential Construction Sites			
Per Month for Each Parking Space	\$100	SAME	\$100
Work Trucks in Residential Areas: Per Vehicle Per Day	\$20	SAME	\$20
No Parking Signs (cost per sign)	\$2	SAME	\$2
Development Exaction Fees			
On-Street Public Parking Space Elimination (Per Space) *	\$20,000	SAME	\$20,000
Spotlights			
Permit Issuance	\$282	SAME	\$282
Per Day for Each Parking Meter	\$15	SAME	\$15
Oversized Load			
Permit Issuance (Includes Sign Posting to Prohibit Parking Along Travel Route, Notifications to Law Enforcement, Etc.)	\$986	SAME	\$986
SIDEWALKS			
Sidewalk Cafes			
Initial Permit Application - Case Review and document handling	\$100	SAME	\$100
Permit Issuance - Annual Fee (per square foot)	\$12	SAME	\$12
Monthly Proration (per square foot) - Alcohol Serving Businesses	\$1.00	SAME	\$1.00
Monthly Proration (per square foot) - Non-Alcohol Serving Businesses	\$0.50	SAME	\$0.50
Permit Renewal Application - Case Review and document handling	\$50	SAME	\$50
Permit Renewal Issuance - Annual Fee (per square foot)	\$12	SAME	\$12
Magazine/Newsstand			
Application and Plan Review	\$73	SAME	\$73
Permit Issuance	\$145	SAME	\$145
COPIES OF ENGINEERING RECORDS			
Blueprints of plans			
Up to 10 Plan Sheets (Minimum Order)	\$25	SAME	\$25
Each Additional Plan Sheet	\$1	SAME	\$1
Blueprints of Aerial Photos & Utility Maps			

PUBLIC WORKS DEPARTMENT ENGINEERING FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
Up to 5 Plan Sheets (Minimum Order)	\$25	SAME	\$25
Each additional Plan Sheet	\$2	SAME	\$2
Graphic Information System (GIS) Maps (2'x3' Plan Sheet)			
Aerial Topography and Base Mapping	\$20	SAME	\$20
Custom Mapping	\$75	SAME	\$75
ENVIRONMENTAL SERVICES:			
EXEMPTION APPLICATION - <i>Exemption from Ordinance No. 261</i>	\$113	SAME	\$113
Storm Water Inspection Fee – Food Related Businesses, Automotive Businesses, and Minor Industrial Waste Generators (Per Business)	\$239	SAME	\$239
Storm Water Violation Re-Inspection Fee – Food related businesses, Automotive Businesses, and Minor Industrial Waste Generators (Per Violation)	\$239	SAME	\$239
Public Noticing – Publishing Cost of Public Notice for a Non Compliant Industrial Waste Properties (Per Published Notice)	\$2,500	SAME	\$2,500
Annual Inspection - Post Construction Storm Water Pollution Control	\$380	SAME	\$380
COLLECTION PERMITS			
Annual Solid Waste Collection Permit	\$5,634	SAME	\$5,634
Annual Solid Waste Roll-Off Permit	\$5,634	SAME	\$5,634
Recyclable Collection Permit (Per Vehicle)	\$1,408	SAME	\$1,408
WASTE WATER MITIGATION FEE <i>This fee shall be equal to the sum of the waste water unit assigned to the property use classification multiplied by the waste water mitigation fee per sewer unit. The rate for 1 sewer unit = The rate for 1 single residential unit</i>			
Single Residential Units - 1	\$ 80.42	SAME	\$ 80.42
Duplex, Double or Two Units - 2	\$ 160.84	SAME	\$ 160.84
Three residential units (Any Combination) - 3	\$ 240.22	SAME	\$ 240.22
Four Residential Units - 4	\$ 320.64	SAME	\$ 320.64
Five or More Residential Units (Per Unit) - 1	\$ 80.42	SAME	\$ 80.42
Modular Homes - 1	\$ 80.42	SAME	\$ 80.42
Rooming Houses - 1	\$ 80.42	SAME	\$ 80.42
Mobile Home Parks - 5	\$ 401.06	SAME	\$ 401.06
Miscellaneous Commercial - 2	\$ 160.84	SAME	\$ 160.84
Stores - 3	\$ 240.22	SAME	\$ 240.22
Store and Office Combination - 4	\$ 320.64	SAME	\$ 320.64
Store and Residential Combinations - 7	\$ 561.90	SAME	\$ 561.90
Supermarkets - 4	\$ 320.64	SAME	\$ 320.64
Markets, Less than 6,000 square feet - 2	\$ 160.84	SAME	\$ 160.84
Shopping Centers - 18	\$ 1,443.40	SAME	\$ 1,443.40
Office Buildings - 5	\$ 401.06	SAME	\$ 401.06
Hotels and Motels - 7	\$ 561.90	SAME	\$ 561.90
Motel/Hotel and Apartment Combinations - 7	\$ 561.90	SAME	\$ 561.90
Professional Buildings - 5	\$ 401.06	SAME	\$ 401.06
Restaurants - 6	\$ 481.48	SAME	\$ 481.48
Wholesale and Manufacturing Outlets - 2	\$ 160.84	SAME	\$ 160.84
Bank, Savings & Loans - 2	\$ 160.84	SAME	\$ 160.84
Service Shops, Laundries, Radio and TV Repair - 4	\$ 320.64	SAME	\$ 320.64
Service Station, Full Service - 3	\$ 240.22	SAME	\$ 240.22
Service Station, Self Service - 2	\$ 160.84	SAME	\$ 160.84
Sales, Recreation Equipment - 3	\$ 240.22	SAME	\$ 240.22
Auto Service Shops - (Body & Fender Garage) - 3	\$ 240.22	SAME	\$ 240.22
Used Car Sales - 2	\$ 160.84	SAME	\$ 160.84
Car Wash - 10	\$ 802.12	SAME	\$ 802.12

PUBLIC WORKS DEPARTMENT ENGINEERING FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
Parking Lots (Commercial Use Properties) - 1	\$ 80.42	SAME	\$ 80.42
Animal Kennels - 5	\$ 401.06	SAME	\$ 401.06
Nurseries or Greenhouses - 3	\$ 240.22	SAME	\$ 240.22
Miscellaneous Industrial - 2	\$ 160.84	SAME	\$ 160.84
Lighting, Manufacturing - 4	\$ 320.64	SAME	\$ 320.64
Warehousing, Distribution or Storage, Under 10,000 Square Feet - 4	\$ 320.64	SAME	\$ 320.64
Warehousing, Distribution or Storage Over 10,000 Square Feet - 5	\$ 401.06	SAME	\$ 401.06
Food Processing Plant - 6	\$ 481.48	SAME	\$ 481.48
Motion Picture, Radio & TV Industries - 2	\$ 160.84	SAME	\$ 160.84
Lumberyards - 2	\$ 160.84	SAME	\$ 160.84
Mineral Processing - 2	\$ 160.84	SAME	\$ 160.84
Open Storage - 2	\$ 160.84	SAME	\$ 160.84
Theaters - 6	\$ 481.48	SAME	\$ 481.48
Bowling Alleys - 8	\$ 641.28	SAME	\$ 641.28
Clubs, Lodge Halls & Fraternal Organizations - 10	\$ 802.12	SAME	\$ 802.12
Auditoriums, Stadiums & Amphitheaters - 10	\$ 802.12	SAME	\$ 802.12
Gymnasiums & Health Spas - 10	\$ 802.12	SAME	\$ 802.12
Skating Rinks - 5	\$ 401.06	SAME	\$ 401.06
Churches - 1	\$ 80.42	SAME	\$ 80.42
Private Schools - 6	\$ 481.48	SAME	\$ 481.48
Hospitals - 15	\$ 1,203.18	SAME	\$ 1,203.18
Homes for the Aged and Others - 15	\$ 1,203.18	SAME	\$ 1,203.18
Utility, Pumping Plants, State Assessed Property - 1	\$ 80.42	SAME	\$ 80.42
Petroleum and Gas - 1	\$ 80.42	SAME	\$ 80.42

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: PUBLIC WORKS

DIVISION: ENGINEERING

Submitted by: BILL BORTFELD

Ext: 6349

Name of fee: Electric Vehicle Charging Fee (Engineering Fee Schedule)

This fee is: NEW INCREASE DECREASE

FY 2023-24: \$1.50 per hour, 1st two hours, \$2.50 per hour thereafter. **FY2024-25: \$0.34/KWH**

JUSTIFICATION:

Changing the fee basis from the time of session to kilowatt hours used. This fee is intended to recover the cost of providing electricity.

A. Total Projected Revenue 2025: \$203,424

B. Total Current Revenue 2024: \$96,409

C. Net Increase or (Decrease): \$107,015

**Public Works Department
Facilities and Field Services
Fee Schedule**

PUBLIC WORKS DEPARTMENT FACILITIES AND FIELD SERVICES FEES FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
CITY PROPERTY REPLACEMENT <i>The fee for damage or complete loss of City property is the actual cost in today's dollars to repair or replace an item back to pre-loss, condition. If an identical item is no longer manufactured or cannot be obtained, replacement cost shall be the cost of a new item which is similar to the lost or damaged equipment and of like kind and usefulness. These costs shall include staff and/or contractors for all labor and administrative time at the fully burden rate.</i>	N/A	SAME	Actual Cost
STREET TREE REPLACEMENT <i>The fee for the removal of a public tree is variable and shall be based on the valuation methodology published in the <u>Guide for Plant Appraisal, 9th edition</u> authored by the Council of Tree and Landscape Appraisers (CTLA). Class information used in the formula is published in the species guide of the Western Chapter of the ISA. The formula for valuation is: Tree Value = Base Value × Cross Section Area × Species Class × Condition Class × Location Class. Appraisals shall be conducted by the City through an ISA Certified Arborist or ASCA Registered Consulting Arborist. Base Value is the dollar amount assigned to one cross-section unit (square inch or square centimeter) of a tree's trunk cross-section area. Cross-Section Area is used to express tree size. Species Class is an assigned value based on all the landscape merits of a landscape tree species and its accompanying potential for problems. Condition Class is a factor indicating the health, vigor and life expectancy of a tree, as well as its quality of form relative to a "perfect specimen" of that species. Location Class is based on the functional and aesthetic contribution, which the tree makes to the site, the placement of the tree on the site, and the importance of the location in the landscape context of the community.</i>	Calculated	SAME	Calculated
STAFF REIMBURSEMENT <i>All reimbursement for City Staff shall be at the current fully burdened salary hourly rate for that employee.</i>	N/A	SAME	Fully Burdened Rate
EQUIPMENT USE FEE <i>Equipment rental fees shall be calculated using the California State Department of Transportation Division of Construction Labor Surcharge and Equipment Rental Rates for current version.</i>	N/A	SAME	Rate
ACTUAL COST REIMBURSEMENT FEE <i>All costs incurred by the City through a direct purchase or through contractor billing at its current rates, shall be reimbursed fully at actual cost.</i>	N/A	SAME	Actual Cost

**Department of Public Works
Parking Fees
Fee Schedule**

PUBLIC WORKS DEPARTMENT PARKING FEES FEE SCHEDULE	FY 23-24 FEES	INCREASE, SAME OR NEW	FY 24-25 FEES
PERMIT PARKING – RESIDENTIAL, ANNUAL			
Resident Permit – (per dwelling unit)			
First Car - (Qualified Section 8)	\$8	SAME	\$8
First Car	\$26	SAME	\$26
First Car (50% Proration 6 months prior to Expiration Date)	\$14	SAME	\$14
Second Car	\$34	SAME	\$34
Second Car (50% Proration 6 months prior to Expiration Date)	\$18	SAME	\$18
Third Car	\$56	SAME	\$56
Third Car (50% Proration 6 months prior to Expiration Date)	\$29	SAME	\$29
Fourth Car	\$79	SAME	\$79
Fourth Car (50% Proration 6 months prior to Expiration Date)	\$40	SAME	\$40
Resident Permit – (per dwelling unit) (Electric/Hydrogen Vehicles)			
First Car	\$13	SAME	\$13
Second Car	\$18	SAME	\$18
Third Car	\$29	SAME	\$29
Fourth Car	\$40	SAME	\$40
Guest Permit (Maximum of 2 per dwelling unit)			
First Permit	\$37	SAME	\$37
First Permit (50% Proration 6 Months Prior to Expiration Date)	\$19	SAME	\$19
Second Permit	\$37	SAME	\$37
Second Permit (50% Proration 6 Months Prior to Expiration Date)	\$19	SAME	\$19
Guest Permit Parking – REPLACEMENT FEE			
First Guest Permit Replacement	\$49	SAME	\$49
Second Guest Permit Replacement	\$74	SAME	\$74
Third Guest Permit Replacement	\$114	SAME	\$114
PERMIT PARKING – COMMERCIAL			
Per Quarter	\$218	INCREASE	\$234
Two Months	\$146	INCREASE	\$156
One Month	\$73	INCREASE	\$78
Replacement Fee - Stolen (with Police Report)	No Charge	No Charge	No Charge
Replacement Fee - Stolen with Police Report - Second Occurrence	50% of Orig. Fee	50% of Orig. Fee	50% of Orig. Fee
Replacement Fee - Lost	100% of Orig. Fee	100% of Orig. Fee	100% of Orig. Fee
1M Parking Meter Permits:			
Per Quarter	\$164	INCREASE	\$180
Two Months	\$109	INCREASE	\$120
One Month	\$55	INCREASE	\$60
Replacement Fee - Stolen (with Police Report)	No Charge	No Charge	No Charge
Replacement Fee - Stolen (with Police Report) Second Occurrence	50% of Orig. Fee	50% of Orig. Fee	50% of Orig. Fee
Replacement Fee - Lost	100% of Orig. Fee	100% of Orig. Fee	100% of Orig. Fee
1E Parking Meter Permits:			
Per Quarter	\$109	INCREASE	\$117
Two Months	\$73	INCREASE	\$78
One Month	\$36	INCREASE	\$39
Replacement Fee - Stolen (with Police Report)	No Charge	SAME	No Charge
Replacement Fee - Stolen (with Police Report) Second Occurrence	50% of Orig. Fee	SAME	50% of Orig. Fee
Replacement Fee - Lost	100% of Orig. Fee	SAME	100% of Orig. Fee
PARKING METERS - REMOVAL & INSTALLATION			
Remove Parking Meter Post	\$85	SAME	\$85
Install Parking Meter Post w/Flange	\$137	SAME	\$137
Replace Parking Meter and Housing	\$735	SAME	\$735
PARKING METER RATES			
All Streets			

PUBLIC WORKS DEPARTMENT PARKING FEES FEE SCHEDULE	FY 23-24 FEES	INCREASE, SAME OR NEW	FY 24-25 FEES
Per 15 Minutes	\$0.50	SAME	\$0.50
Per Hour	\$2.00	SAME	\$2.00
Pay-by-text convenience fee		NEW	\$0.35
SIGNS - INSTALLATION & CURB PAINTING			
Customized Signs - Type 1 (14" X 20" or smaller)	\$209	SAME	\$209
Customized Signs - Type 2 (Larger than 14" X 20")	\$209	SAME	\$209
Sign Installation (to existing unistrut pole)	\$289	SAME	\$289
Sign Installation (to light pole)	\$217	SAME	\$217
Sign Installation (including unistrut pole)	\$494	SAME	\$494
Commercial Loading and Installation	\$424	SAME	\$424
Removal of Signs	\$150	SAME	\$150
Curb Painting and Removal (per linear foot)	\$91	SAME	\$91
ADMINISTRATIVE PARKING FEES (REVENUE)			
Payment Plan Processing Fee (Indigent)	\$5	SAME	\$5
Payment Plan Processing Fee (Non-indigent)	\$25	SAME	\$25
DMV Hold Removal Fee (Indigent) (One-time)	\$5	SAME	\$5
DMV Hold Fee - Service Fee	\$4	SAME	\$4
Administrative Tow Fee	\$40	INCREASE	\$45
Delinquent Account Collections Service Fee	\$26	SAME	\$26
Credit Card Convenience Fee	\$3.95	SAME	\$3.95
City Public Valet			
Flat Rate	up to \$25	SAME	up to \$25
Evening Valet (Restaurants, etc.) -(other than Sunset Boulevard)			
Hourly Rate per Parking Meter	\$0.75	SAME	\$0.75
Annual Flat Rate Per Non-Enforcement Hour	\$125	SAME	\$125
Evening Valet (Restaurants, etc.) -(Sunset Boulevard)			
Annual Hourly Rate per Parking Meter	\$1.00	SAME	\$1.00
Daytime Valet (Restaurants, etc)			
Hourly Rate per Parking Meter	\$1.25	SAME	\$1.25
Annual Flat Rate Per Non-Enforcement Hour	\$1	SAME	\$125
Outdoor Dining Parking Meter Fee (Restaurants)			
Daytime Hourly Rate per Parking Meter	\$0.54	SAME	\$0.54
Evening Hourly Rate per Parking Meter	\$0.32	SAME	\$0.32
Annual Flat Rate Per Non-Enforcement Hour	\$107.50	SAME	\$107.50
Annual Renewal Fees Subject to the Los Angeles-Long Beach-Santa Ana Area CPI Increase			
PARKING CREDITS PROGRAM			
Application Fee	\$650	SAME	\$650
Annual Fee Per Parking Credit	\$512.91	INCREASE	\$525.73
Late Penalty-% (WHMC Section 10.28.050 d.5)	15%	SAME	15%
Interest Accrual-% (WHMC Section 10.28.050 d.6)	1.0%	SAME	1.0%
DOCKLESS BIKE SHARE PILOT PROGRAM			
Encroachment Fee (Per Device)	\$130	SAME	\$130
Performance Bond (Per Device)	\$80	SAME	\$80
Program Permit Fee	\$30,000	SAME	\$30,000
TEMPORARY PARKING (Moved to Parking Division from Engineering)			
Commerical Areas			
Per Day for Each Parking Meter - Tour Buses (12 p.m. to 11:59 a.m. following day)	\$36	INCREASE	\$38
Per Day for Each Parking Meter (8 a.m. to 6 p.m.)	\$24	SAME	\$24
Large Vehicle Parking (Moved to Parking Division from Engineering)			
Overnight Parking - Per Parking space - Per Night	\$20	SAME	\$20
Residential Areas (Moving Vans, etc) - Per Permit	\$15	INCREASE	\$17
Annual Fee Per Parking Credit - 2.5% increase is based on the increase in the CPI			

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: Public Works

DIVISION: Parking Services Division

Submitted by: Bill Bortfeld

Ext: 6349_____

Name of fee: Permit Parking - Commercial

This fee is: NEW

INCREASE

DECREASE

FY 2023-24:

Quarter - \$218
Two Months - \$146
One Month - \$73

FY2024-25:

Quarter - \$234
Two Months - \$156
One - \$78

JUSTIFICATION:

The recommended fees will be closer to the true value of on-street parking spaces.

A. Total Projected Revenue 2025: \$30,030

B. Total Current Revenue 2024: \$27,989

C. Net Increase or (Decrease): \$ 2,041

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: Public Works

DIVISION: Parking Services Division

Submitted by: Bill Bortfeld

Ext: 6349_____

Name of fee: 1 M Parking Meter Permit

This fee is: NEW

INCREASE

DECREASE

FY 2023-24:

Quarter - \$164
Two Months - \$109
One Month - \$55

FY2024-25:

Quarter - \$180
Two Months - \$120
One - \$60

JUSTIFICATION:

The recommended fees will be closer to the true value of on-street parking spaces.

-
- A. Total Projected Revenue 2025: \$30,180
 - B. Total Current Revenue 2024: \$29,896
 - C. **Net Increase or (Decrease): \$ 284**

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: Public Works

DIVISION: Parking Services Division

Submitted by: Bill Bortfeld

Ext: 6349_____

Name of fee: 1E Parking Meter Permit

This fee is: NEW

INCREASE

DECREASE

FY 2023-24:

Quarter - \$109
Two Months - \$73
One Month - \$36

FY2024-25:

Quarter - \$117
Two Months - \$78
One - \$39

JUSTIFICATION:

The recommended fees will be closer to the true value of on-street parking spaces.

A. Total Projected Revenue 2025: \$2,340

B. Total Current Revenue 2024: \$2,180

C. Net Increase or (Decrease): \$ 160

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: PUBLIC WORKS

DIVISION: PARKING

Submitted by: BILL BORTFELD

Ext: 6349

Name of fee: Parking Meter Pay by Text Convenience Fee

This fee is: NEW

INCREASE

DECREASE

FY 2023-24: N/A

FY2024-25: \$0.35

JUSTIFICATION:

Customers can pay parking meter transactions with their mobile phone, by text. The convenience fee of \$0.35 per transaction covers the costs associated with processing these transactions and does not generate additional revenue for the City. Customers can avoid this fee by using coin or credit card. This fee goes to the vendor and does not generate revenue for the City.

A. Total Projected Revenue 2025: N/A

B. Total Current Revenue 2024: N/A

C. Net Increase or (Decrease): N/A

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: Public Works

DIVISION: Parking Services Division

Submitted by: Bill Bortfeld

Ext: 6349_____

Name of fee: Administrative Tow Fee

This fee is: NEW

INCREASE

DECREASE

FY 2023-24: \$40

FY2024-25: \$45

JUSTIFICATION:

The administrative tow fee is intended to offset the cost of conducting tow hearings. This fee has not increased since its inception in 1997.

A. Total Projected Revenue 2025: \$108,045

B. Total Current Revenue 2024: \$ 96,040

C. Net Increase or (Decrease): \$ 12,005

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: Public Works

DIVISION: Parking

Submitted by: Bill Bortfeld

Ext: 6349_____

Name of fee: Parking Credits

This fee is: NEW

INCREASE

DECREASE

FY 2023-24: \$512.91

FY2024-25: \$525.73

JUSTIFICATION:

WHMC 10.28.050 states:

The fee shall be established by resolution of the City Council and shall be subject to an automatic annual cost of living adjustment each year based on the Consumer Price Index (CPI).

CPI Increase for FY2024-2025 – 2.5% = \$12.82

A. Total Projected Revenue 2025: \$359,599

B. Total Current Revenue 2024: \$350,830

C. Net Increase or (Decrease): \$ 8,769

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: Public Works

DIVISION: Parking Services Division

Submitted by: Bill Bortfeld

Ext: 6349_____

Temporary Parking - Tour Buses
FY 2023-24: \$36

FY2024-25: \$38

JUSTIFICATION:

The recommended fees will be closer to the true value of on-street parking spaces.

A. Total Projected Revenue 2025: \$4,218

B. Total Current Revenue 2024: \$3,996

C. Net Increase or (Decrease): \$ 222

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: Public Works

DIVISION: Parking Services Division

Submitted by: Bill Bortfeld

Ext: 6349_____

Name of fee: Large Vehicle Parking – Residential Areas

This fee is: NEW

INCREASE

DECREASE

FY 2023-24: \$15

FY2024-25: \$17

JUSTIFICATION:

The recommended fees will be closer to the true value of on-street parking spaces.

A. Total Projected Revenue 2025: \$37,264

B. Total Current Revenue 2024: \$32,880

C. Net Increase or (Decrease): \$ 4,384

**Department of Public Works
Parking Garage/Lots
Fee Schedule**

DEPARTMENT OF PUBLIC WORKS CITY MUNICIPAL GARAGES/LOT RATES FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
Municipal Parking Structure #1 - Kings Road/Santa Monica			
First 1 Hour from 8 a.m. until 6 p.m.	Free	SAME	Free
Monthly Parking	up to \$150	SAME	up to \$150
Evening Monthly Employee Parking (Entry After 5 p.m.)	\$40	SAME	\$40
Evening Quarterly Resident Parking (7:00 p.m. to 8:00 a.m.)	\$9	SAME	\$9
Monthly Parking - Late fee	\$10	SAME	\$10
Each 20 minutes > Each 15 minutes	\$1	SAME	\$1
Maximum Rate 8 a.m. to 6 p.m.	\$10	SAME	\$10
Maximum Rate 6 p.m. to 2 a.m.	\$5	INCREASE	\$8
Special Event Parking	\$20	SAME	\$20
Keycard Fee	\$0	NEW	\$25
Municipal Parking Structure #2 - WH Park			
<i>Park Patrons: Hours 8 a.m. to 10 p.m.</i>			
<i>Daytime Rates 8 a.m. to 6 p.m.</i>			
1 Hour Parking from 8 a.m. to 6 p.m. (during park hours)	Free	SAME	Free
1 Additional hour with Park Validation (Park patrons only)	Free	SAME	Free
Each 15 minutes	\$1	SAME	\$1
Maximum Rate (Monday - Saturday)	\$12	SAME	\$12
Maximum Rate (Sunday)	\$6	INCREASE	\$12
<i>Evening Rates 6 p.m. to 2 a.m. 10 p.m.:</i>			
2 Hours with Park Validation (park patrons only)	Free	SAME	Free
Each 15 minutes	\$1	SAME	\$1
Maximum Rate (Sunday through Wednesday)	\$6		
Maximum Rate (Thursday)	\$8		
Maximum Rate (Monday - Sunday)	up to \$10	INCREASE	up to \$10
<i>Non-Park Patrons: Hours 8 a.m. to 2 a.m.</i>			
<i>Daytime Rates 8 a.m. to 6 p.m.</i>			
1 Hour Parking from 8 a.m. to 6 p.m. (during park hours)	Free	SAME	Free
Each 20 minutes > Each 15 minutes	\$1	SAME	\$1
Maximum Rate (Monday - Saturday)	\$12	SAME	\$12
Maximum Rate (Sunday)	\$6	SAME	\$6
<i>Evening Rates 6 p.m. to 2 a.m.</i>			
Each 20 minutes > Each 15 minutes	\$1	SAME	\$1
Maximum Rate 6 pm. to 2 a.m. (Sunday through Wednesday)	\$6		
Maximum Rate 6 pm. to 2 a.m. (Thursday)	\$8		
Maximum Rate 6 pm. to 2 a.m. (Monday - Saturday)	up to \$10	SAME	up to \$10
Monthly Parking	up to \$150	SAME	up to \$150
Monthly Parking (Entry after 5 p.m.)	\$50	SAME	\$50
Monthly Parking - Late Fee	\$10	SAME	\$10
Special Event Parking	\$20	SAME	\$20
Keycard Fee		NEW	\$25

DEPARTMENT OF PUBLIC WORKS CITY MUNICIPAL GARAGES/LOT RATES FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
Municipal Parking Structure #3 - WH Library			
3 Hour Parking For Library Patrons With Validations	Free	SAME	Free
Each 20 minutes > Each 15 minutes	\$1	SAME	\$1
Maximum Rate 8 a.m. to 6 p.m.	\$12	SAME	\$12
Maximum Rate 6 p.m. to 2 a.m. (Sunday-Wednesday)	\$6	SAME	\$6
Maximum Rate 6 p.m. to 2 a.m. (Thursday)	\$8	SAME	\$8
Maximum Rate 6 p.m. to 2 a.m. (Monday - Sunday)	\$9	INCREASE	\$10
Monthly Parking	up to \$150	SAME	up to \$150
Special Event Parking	\$20	SAME	\$20
Keycard Fee		NEW	\$25
Municipal Parking Structure #4 - City Hall Automated Garage			
City Hall Visitors With Validation	Free	SAME	Free
Each 20 minutes	1.00	SAME	1.00
Maximum Rate 8 a.m. to 6 p.m.	8.00	SAME	8.00
Maximum Rate 6 p.m. to 2 a.m.	5.00	SAME	5.00
Monthly - Evening (6 p.m. to 8 a.m.)	up to 40.00	SAME	up to 40.00
Special Event Parking	20.00	SAME	20.00
Municipal Parking Structure #5 - Rec Center Garage			
Monthly Parking	up to \$150	SAME	up to \$150
Keycard Fee		NEW	\$25
Municipal Parking Lot #1 - Sunset Lot			
Monthly - Day (until 7pm)	up to \$130	SAME	up to \$130
Monthly - Day & Night (7a.m. to -2 a.m.)	up to \$160	SAME	up to \$160
Monthly - Night (7 p.m. to 2 a.m.)	up to \$55	SAME	up to \$55
Monthly Parking - Late fee	\$10	SAME	\$10
Hourly rate	up to \$2	SAME	up to \$2
Maximum Rate - Sunday - Thursday after 6 p.m.	up to \$5		
Maximum Rate - Friday - Saturday after 6 p.m.	up to \$8		
Special Event Parking	\$20	SAME	\$20
Municipal Parking Lot #2 - Robertson Lot			
Hourly rate - First 3 Hours (24 hours)	\$2	SAME	\$2
Hourly rate - After 3 Hours (24 hours)	up to \$3	SAME	up to \$3
Special Event Parking	\$20	SAME	\$20
Municipal Parking Lot #3 - Spaulding Lot			
Monthly - Day (until 7pm)	up to \$60	SAME	up to \$60
Evening Quarterly Resident Parking (7 p.m. to 8 a.m.)	\$9	SAME	\$9
Monthly Parking - Late fee	\$10	SAME	\$10
Hourly rate (8 a.m. to 2 a.m.)	\$2	SAME	\$2
Flat Rate - Sunday - Wednesday (6 p.m. to 2 a.m.)	up to \$6		
Flat Rate - Thursday (6 p.m. to 2 a.m.)	up to \$7		
Flat Rate - Friday - Saturday (6 p.m. to 2 a.m.)	up to \$8		
Special Event Parking	\$20	SAME	\$20

DEPARTMENT OF PUBLIC WORKS CITY MUNICIPAL GARAGES/LOT RATES FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
Municipal Parking Lot #5 - Orange Grove Lot			
Monthly - Day (until 7pm)	up to \$60	SAME	up to \$60
Evening Monthly Parking (Entry After 5 p.m.)	\$30	SAME	\$30
Monthly Parking - Late fee	\$10	SAME	\$10
Hourly rate (8 a.m. to 2 a.m.)	\$2	SAME	\$2
Flat Rate - Sunday - Thursday (6 p.m. to 2 a.m.)	up to \$6		
Flat Rate - Friday - Saturday (6 p.m. to 2 a.m.)	up to \$8		
Special Event Parking	\$20	SAME	\$20
Municipal Parking Lot #6- Queens Lot			
Monthly - Day (Until 7 p.m.)	up to \$150	SAME	up to \$150
Hourly rate (8 a.m. to 2a.m.)	\$2	SAME	\$2
Hourly rate (6 p.m. to 2 am)	up to \$2	SAME	up to \$2
Special Event Parking	\$20	SAME	\$20
Municipal Parking Lot #7 - La Jolla-Havenhurst Lot			
Hourly rate (8 a.m. to 2 a.m.)	\$2	SAME	\$2
Special Event Parking	\$20	SAME	\$20
Evening Quarterly Resident Parking (7 p.m. to 8 a.m.)	\$9	SAME	\$9
Monthly - Day (7 a.m. to 6 p.m.)	Up to \$100	SAME	Up to \$100
Municipal Parking Lot #8 - Melrose Lot			
Hourly rate (24 hours)	\$2	SAME	\$2
Special Event Parking	\$20	SAME	\$20
Municipal Parking Lot #9 - Crescent Heights Lot			
Hourly rate (8 a.m. to 2 a.m.)		NEW	\$2
Special Event Parking		NEW	\$20
Monthly Parking		NEW	up to \$120

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: Public Works

DIVISION: Parking Services Division

Submitted by: Bill Bortfeld

Ext: 6349_____

Name of fee: Municipal Parking Structure #1 – Kings Road, Maximum 6 PM – 2 AM

This fee is: NEW

INCREASE

DECREASE

FY 2023-24: \$5

FY2024-25: \$8

JUSTIFICATION:

The proposed fee would set the rate more in line with the surrounding market.

A. Total Projected Revenue 2025: \$196,852

B. Total Current Revenue 2024: \$162,428

C. Net Increase or (Decrease): \$ 34,424

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: Public Works

DIVISION: Parking Services Division

Submitted by: Bill Bortfeld

Ext: 6349_____

Name of fee: Municipal Parking Structure #2 – WH Park, Evening Rate

This fee is: NEW

INCREASE

DECREASE

FY 2023-24: \$6/\$8/\$10

FY2024-25: Up to \$10

JUSTIFICATION:

The recommended fee will be closer to market rates.

A. Total Projected Revenue 2025: \$306,800

B. Total Current Revenue 2024: \$184,080

C. Net Increase or (Decrease): \$122,720

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: Public Works

DIVISION: Parking Services Division

Submitted by: Bill Bortfeld

Ext: 6349_____

Name of fee: Municipal Parking Structure #2 – WH Park Maximum Rate Sunday

This fee is: NEW

INCREASE

DECREASE

FY 2023-24: \$6

FY2024-25: \$12

JUSTIFICATION:

The proposed fee would set the rate more in line with the surrounding market.

A. Total Projected Revenue 2025: \$187,616

B. Total Current Revenue 2024: \$108,888

C. Net Increase or (Decrease): \$ 78,728

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: Public Works

DIVISION: Parking Services Division

Submitted by: Bill Bortfeld

Ext: 6349_____

Name of fee: Municipal Parking Structure #3 – WH Library, Maximum Rate 6 PM to 2 AM

This fee is: NEW

INCREASE

DECREASE

FY 2023-24: \$6/\$8/\$9

FY2024-25: \$10

JUSTIFICATION:

The proposed fee will bring the rate more in line with the surrounding market.

A. Total Projected Revenue 2025: \$28,028

B. Total Current Revenue 2024: \$22,932

C. Net Increase or (Decrease): \$ 5,096

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: Public Works

DIVISION: Parking Services Division

Submitted by: Bill Bortfeld

Ext: 6349_____

Name of fee: Keycard Fee for all applicable Structures:

1. Kings Road/Santa Monica Municipal Parking Structure #1
2. West Hollywood Park/ Municipal Parking Structure #2
3. WH Library/ Municipal Parking Structure #3
4. Rec Center Garage/ Municipal Parking Structure #5

This fee is: NEW

INCREASE

DECREASE

FY 2023-24: N/A

FY2024-25: \$25

JUSTIFICATION:

The proposed fee will offset the cost of maintaining and replacing the keycard inventory.

A. Total Projected Revenue 2025: Unknown

B. Total Current Revenue 2024: N/A

C. Net Increase or (Decrease): Unknown

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: Public Works

DIVISION: Parking Services Division

Submitted by: Bill Bortfeld

Ext: 6349_____

Name of fee: Municipal Parking Lot #1 – Sunset Lot, Flat Rate 6 PM to 2 AM
Municipal Parking Lot #3 – Spaulding Lot, Flat Rate 6 PM to 2 AM
Municipal Parking Lot # 5– Orange Grove Lot, Flat Rate 6 PM to 2 AM
Municipal Parking Lot #6 – Queens Lot, Flat Rate 6 PM to 2 AM

This fee is: NEW INCREASE DECREASE

FY 2023-24: Sun-Wed - \$6, Thur - \$7, Fri-Sat - \$8

FY2024-25: \$2

JUSTIFICATION:

This will keep the hourly rate at \$2 during all business hours for these four lots. The proposed fee change will reflect a rate structure more in line with the surrounding market.

It is not anticipated that this fee change will equate to any significant revenue change from the prior year.

A. Total Projected Revenue 2025: N/A

B. Total Current Revenue 2024: N/A

C. Net Increase or (Decrease): N/A

**FEE JUSTIFICATION DOCUMENT
FY 2024-2025**

DEPARTMENT: Public Works

DIVISION: Parking Services Division

Submitted by: Bill Bortfeld

Ext: 6349_____

Name of fee: Municipal Parking Lot #9 - Crescent Heights Lot

This fee is: NEW

INCREASE

DECREASE

FY 20223-24 N/A

FY2024-25
Hourly - \$2
Special Event - \$20
Monthly Parking – up to \$120

JUSTIFICATION:

Fees for new City parking lot. The proposed fees are in line with the City's other parking facilities.

A. Total Projected Revenue 20254: \$72,000

B. Total Current Revenue 2023: N/A

C. Net Increase or (Decrease): \$72,000

**Department of Public Works
Parking Violations
Fee Schedule**

	PUBLIC WORKS DEPARTMENT PARKING VIOLATIONS FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
CVC/WHMC	PARKING VIOLATION SCHEDULE			
10.07.020	Illegal Parking Outside Space Markings	\$53	SAME	\$53
10.07.020	Illegal Parking Outside Space Markings (If paid after due date)	\$97	SAME	\$97
10.07.030	Failure to obey signs	\$58	SAME	\$58
10.07.030	Failure to obey signs (If paid after due date)	\$107	SAME	\$107
10.07.040	Exceeding Posted Time Limit	\$58	SAME	\$58
10.07.040	Exceeding Posted Time Limit (If paid after due date)	\$107	SAME	\$107
10.07.050	Illegal Parking Outside Defined Space	\$53	SAME	\$53
10.07.050	Illegal Parking Outside Defined Space (If paid after due date)	\$97	SAME	\$97
10.07.060	Restricted Parking	\$58	SAME	\$58
10.07.060	Restricted Parking (If paid after due date)	\$107	SAME	\$107
10.07.070	Parking within Marked Bicycle Lane	\$56	SAME	\$56
10.07.070	Parking within Marked Bicycle Lane (If paid after due date)	\$103	SAME	\$103
10.07.080	Illegal parking in Loading Zone	\$53	SAME	\$53
10.07.080	Illegal parking in Loading Zone (If paid after due date)	\$97	SAME	\$97
10.07.090	Parking Time Limit-Post Office	\$53	SAME	\$53
10.07.090	Parking Time Limit-Post Office (If paid after due date)	\$97	SAME	\$97
10.07.100	Parking- at Mail Box	\$53	SAME	\$53
10.07.100	Parking- at Mail Box (If paid after due date)	\$97	SAME	\$97
10.07.110	Vehicle Exceeds Load/Size Limit	\$76	SAME	\$76
10.07.110	Vehicle Exceeds Load/Size Limit (If paid after due date)	\$143	SAME	\$143
10.07.120	Parking - Disconnected Trailer	\$66	SAME	\$66
10.07.120	Parking - Disconnected Trailer (If paid after due date)	\$123	SAME	\$123
10.07.130	Bus Loading Zone	\$58	SAME	\$58
10.07.130	Bus Loading Zone (If paid after due date)	\$107	SAME	\$107
10.07.140	Illegal parking in Passenger Zone	\$53	SAME	\$53
10.04.140	Illegal parking in Passenger Zone (If paid after due date)	\$97	SAME	\$97
10.07.150	No Parking - Alley	\$83	SAME	\$83
10.07.150	No Parking - Alley (If paid after due date)	\$157	SAME	\$157
10.07.160	Temporary No Parking	\$58	SAME	\$58
10.07.160	Temporary No Parking (If paid after due date)	\$107	SAME	\$107
10.07.170	Illegal parking in Red Zone	\$83	SAME	\$83
10.07.170	Illegal parking in Red Zone (If paid after due date)	\$157	SAME	\$157
10.07.180	Vehicle Parked 72 or More Hours	\$58	SAME	\$58
10.07.180	Vehicle Parked 72 or More Hours (If paid after due date)	\$107	SAME	\$107
10.07.190	Key in Ignition/Unattended Vehicle	\$53	SAME	\$53
10.07.190	Key in Ignition/Unattended Vehicle (If paid after due date)	\$97	SAME	\$97
10.07.200	Parking on Grades	\$23	SAME	\$23
10.07.200	Parking on Grades (If paid after due date)	\$33	SAME	\$33
10.07.210	Angle Parking	\$53	SAME	\$53
10.07.210	Angle Parking (If paid after due date)	\$97	SAME	\$97
10.07.220	Double Parking	\$66	SAME	\$66
10.07.220	Double Parking (If paid after due date)	\$123	SAME	\$123
10.07.230	No Parking Anytime/Posted Hours	\$63	SAME	\$63
10.07.230	No Parking Anytime/Posted Hours (If paid after due date)	\$117	SAME	\$117
10.07.240	Parking Private/Public Property w/o Consent	\$58	SAME	\$58
10.07.240	Parking Private/Public Property w/o Consent (If paid after due da	\$107	SAME	\$107
10.07.250	Wrong Side Dual Roadway	\$66	SAME	\$66
10.07.250	Wrong Side Dual Roadway (If paid after due date)	\$123	SAME	\$123
10.07.260	Blocking Street	\$66	SAME	\$66
10.07.260	Blocking Street (If paid after due date)	\$123	SAME	\$123
10.07.270	Parking in Intersection	\$83	SAME	\$83
10.07.270	Parking in Intersection (If paid after due date)	\$157	SAME	\$157
10.07.280	Parking Special Hazard	\$66	SAME	\$66
10.07.280	Parking Special Hazard (If paid after due date)	\$123	SAME	\$123
10.07.290	Parking Fire Hydrant	\$83	SAME	\$83

	PUBLIC WORKS DEPARTMENT PARKING VIOLATIONS FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
CVC/WHMC	PARKING VIOLATION SCHEDULE			
10.07.290	Parking Fire Hydrant (If paid after due date)	\$157	SAME	\$157
10.07.300	Illegal Parking at Assigned Spaces	\$58	SAME	\$58
10.07.300	Illegal Parking at Assigned Spaces (If paid after due date)	\$107	SAME	\$107
10.07.310	Illegal Parking at Taxi Stand	\$58	SAME	\$58
10.07.310	Illegal Parking at Taxi Stand (If paid after due date)	\$107	SAME	\$107
10.07.320	Parking Meters and Parking Payment Devices	\$53	SAME	\$53
10.07.320	Expired Meter (If paid after due date)	\$97	SAME	\$97
10.07.330	Street Cleaning	\$63	SAME	\$63
10.07.330	Street Cleaning (If paid after due date)	\$117	SAME	\$117
10.07.340	Parking on Sidewalk/Parkway	\$66	SAME	\$66
10.07.340	Parking on Sidewalk/Parkway (If paid after due date)	\$123	SAME	\$123
10.07.350	Areas adjacent to schools	\$58	SAME	\$58
10.07.350	Areas adjacent to schools (if paid after due date)	\$107	SAME	\$107
10.07.360	Peak Hour Traffic Zone	\$63	SAME	\$63
10.07.360	Peak Hour Traffic Zone (if paid after due date)	\$117	SAME	\$117
10.07.370	No Parking Vehicles over 6' High	\$58	SAME	\$58
10.07.370	No Parking Vehicles over 6' High (if paid after due date)	\$107	SAME	\$107
10.08.110 (c)	Unauthorized Permit Displayed	\$118	SAME	\$118
10.08.110 (c)	Unauthorized Permit Displayed (If paid after due date)	\$227	SAME	\$227
10.08.160	Preferential Parking Dist No. 1	\$58	SAME	\$58
10.08.160	Preferential Parking Dist No. 1 (If paid after due date)	\$107	SAME	\$107
10.08.170	Preferential Parking Dist No. 2	\$58	SAME	\$58
10.08.170	Preferential Parking Dist No. 2 (If paid after due date)	\$107	SAME	\$107
10.08.180	Preferential Parking Dist No. 3	\$58	SAME	\$58
10.08.180	Preferential Parking Dist No. 3 (If paid after due date)	\$107	SAME	\$107
10.08.190	Preferential Parking Dist No. 4	\$58	SAME	\$58
10.08.190	Preferential Parking Dist No. 4 (If paid after due date)	\$107	SAME	\$107
10.08.200	Preferential Parking Dist No. 5	\$58	SAME	\$58
10.08.200	Preferential Parking Dist No. 5 (If paid after due date)	\$107	SAME	\$107
10.08.210	Preferential Parking Dist No. 6	\$58	SAME	\$58
10.08.210	Preferential Parking Dist No. 6 (If paid after due date)	\$107	SAME	\$107
10.08.220	Preferential Parking Dist No. 7	\$58	SAME	\$58
10.08.220	Preferential Parking Dist No. 7 (If paid after due date)	\$107	SAME	\$107
10.08.230	Preferential Parking Dist No. 8	\$58	SAME	\$58
10.08.230	Preferential Parking Dist No. 8 (If paid after due date)	\$107	SAME	\$107
10.08.240	Preferential Parking Dist No. 9	\$58	SAME	\$58
10.08.240	Preferential Parking Dist No. 9 (If paid after due date)	\$107	SAME	\$107
10.08.250	Preferential Parking Dist No. 10	\$58	SAME	\$58
10.08.250	Preferential Parking Dist No. 10 (If paid after due date)	\$107	SAME	\$107
10.08.260	Preferential Parking Dist No. 11	\$58	SAME	\$58
10.08.260	Preferential Parking Dist No. 11 (If paid after due date)	\$107	SAME	\$107
5200	No front plate on vehicle	\$25	SAME	\$25
5200	No front plate on vehicle (If paid after due date)	\$50	SAME	\$50
9304 (o)	Illegal parking on lawn	\$58	SAME	\$58
9304 (o)	Illegal parking on lawn (If paid after due date)	\$107	SAME	\$107
21113A	Illegal Parking on Public Grounds	\$53	SAME	\$53
21113A	Illegal Parking on Public Grounds (If paid after due date)	\$97	SAME	\$97
22500 (a)	Parked within an Intersection	\$66	SAME	\$66
22500 (a)	Parked within an Intersection (If paid after due date)	\$123	SAME	\$123
22500 (b)	Parked within Crosswalk	\$66	SAME	\$66
22500 (b)	Parked within Crosswalk (If paid after due date)	\$123	SAME	\$123
22500 (d)	Parked within 15ft Fire Dept Driveway	\$83	SAME	\$83
22500 (d)	Parked within 15ft Fire Dept Driveway (If paid after due date)	\$157	SAME	\$157
22500 (e)	Obstructing Driveway	\$56	SAME	\$56
22500 (e)	Obstructing Driveway (If paid after due date)	\$103	SAME	\$103

	PUBLIC WORKS DEPARTMENT PARKING VIOLATIONS FEE SCHEDULE	FY 23-24 FEES	INCREASE, DECREASE, SAME, OR NEW	FY 24-25 FEES
CVC/WHMC	PARKING VIOLATION SCHEDULE			
22500 (f)	Parked on Sidewalk	\$61	SAME	\$61
22500 (f)	Parked on Sidewalk (If paid after due date)	\$113	SAME	\$113
22500 (h)	Double Parking	\$66	SAME	\$66
22500 (h)	Double Parking (If paid after due date)	\$123	SAME	\$123
22500 (i)	Illegal Parking Bus Zone	\$274	SAME	\$274
22500 (i)	Illegal Parking Bus Zone (If paid after due date)	\$371	SAME	\$371
22500 (l)	Blocking Wheelchair Access Ramp	\$274	SAME	\$274
22500 (l)	Blocking Wheelchair Access Ramp (If paid after due date)	\$371	SAME	\$371
22500.1	Illegal Parking Posted Fire Lane	\$83	SAME	\$83
22500.1	Illegal Parking Posted Fire Lane (If paid after due date)	\$157	SAME	\$157
22502 (a)	Illegal Parallel Parking Exceeding 18"	\$53	SAME	\$53
22502 (a)	Illegal Parallel Parking Exceeding 18" (If paid after due date)	\$97	SAME	\$97
22502 (e)	Parked Wrong Way-One Way Street	\$66	SAME	\$66
22502 (e)	Parked Wrong Way-One Way Street (If paid after due date)	\$123	SAME	\$123
22507.8 (a)	Illegal Parking/Disabled Space	\$349	SAME	\$349
22507.8 (a)	Illegal Parking/Disabled Space (If paid after due date)	\$446	SAME	\$446
22507.8 (b)	Blocked Disabled Space/Stall	\$349	SAME	\$349
22507.8 (b)	Blocked Disabled Space/Stall (If paid after due date)	\$447	SAME	\$447
22507.8(c)(1)	Vehicle Over Boundary Line	\$349	SAME	\$349
22507.8(c)(1)	Vehicle Over Boundary Line (If paid after due date)	\$446	SAME	\$446
22507.8 (c)(2)	Vehicle Over Crosshatch Lines	\$349	SAME	\$349
22507.8 (c)(2)	Vehicle Over Crosshatch Lines (If paid after due date)	\$446	SAME	\$446
22511.56 (b)	Misuse of Disabled Placard	\$518	SAME	\$518
22511.56 (b)	Misuse of Disabled Placard (If paid after due date)	\$615	SAME	\$615
22514	Illegal Parking Fire Hydrant	\$83	SAME	\$83
22514	Illegal Parking Fire Hydrant (If paid after due date)	\$157	SAME	\$157
22515 (a)	Vehicle Parked Unattended W/engine on	\$58	SAME	\$58
22515 (a)	Vehicle Parked Unattended W/engine on (If paid after due date)	\$107	SAME	\$107
22522	Blocking Sidewalk Access Ramp	\$299	SAME	\$299
22522	Blocking Sidewalk Access Ramp (If paid after due date)	\$396	SAME	\$396
22526 (a)	Blocking Intersection	\$118	SAME	\$118
22526 (a)	Blocking Intersection (If paid after the due date)	\$227	SAME	\$227
22651 (b)	Blocking Traffic/Hazard	\$83	SAME	\$83
22651 (b)	Blocking Traffic/Hazard (If paid after due date)	\$157	SAME	\$157
22651 (n)	Tow Away Zone/Permanent	\$83	SAME	\$83
22651 (n)	Tow Away Zone/Permanent (If paid after due date)	\$157	SAME	\$157
40226	Disabled Placard Citation Cancellation Administrative Fee	\$25	SAME	\$25