

**CITY OF WEST HOLLYWOOD
REQUEST FOR QUALIFICATIONS (RFQ)
TECHNICAL CONSULTANT
FOR THE CITY OF WEST HOLLYWOOD PLAYHOUSE**

NOTICE IS HEREBY GIVEN of a Request for Qualifications (RFQ) for a well-qualified consultant, with proven experience as a performing arts venue technical director/coordinator, to advise on the performance spaces' audio visual, lighting, and technology design for the City of West Hollywood Playhouse at 8325 Santa Monica Blvd., West Hollywood (expected to open in 2027).

The purpose of the RFQ process is to identify a qualified consultant to advise the city in the development of the audio visual, lighting, and technology design for the City Playhouse to include, but not limited to, an equipment inventory list, light plot, supporting production tools, necessary versus desirable equipment, and operational protocols required for the venue.

Replies to the RFQ will be accepted online up until the hour of **5:00 p.m. PT on Wednesday, July 24, 2024.**

Proposals must be submitted online as outlined in the City's RFQ document to be considered.

Request For Qualifications (RFQ) documents may be obtained online at <https://www.weho.org/rfq>.

Questions regarding the RFQ should be directed to Rebecca Ehemann at (323) 848-6846 or by email to rehemann@weho.org.

The City of West Hollywood reserves rights to reject all submissions, and/or elect not to proceed with the project should it deem appropriate for the public good.

By Order of the City of West Hollywood
Melissa Crowder, City Clerk

AFFIDAVIT OF POSTING

State of California)
County of Los Angeles)
City of West Hollywood)

I declare under penalty of perjury that I am employed
by the City of West Hollywood in the Office of the
City Clerk, and that this document was posted on:

Date: July 1, 2024
Signature: \\Alyssa T. Poblador\
Office of the City Clerk