

**CITY OF WEST HOLLYWOOD  
TRANSGENDER ADVISORY BOARD  
MINUTES**

**Wednesday, March 6, 2024 – 6:00 P.M.**

**West Hollywood City Hall  
1<sup>st</sup> Floor - Community Meeting Room  
8300 Santa Monica Boulevard  
West Hollywood, CA 90069**

Special meeting-related accommodations (e.g., transportation) may be provided upon written request to the Office of the City Clerk (323) 848-6800 at least 48 hours prior to the meeting. For information on public transportation, call 323-GO-METRO (323-466-3876) or go to [www.metro.net](http://www.metro.net).

If special assistance to participate in this meeting is required, (e.g., an American Sign Language interpreter for people who are Deaf or hard of hearing), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6800 at least 48 hours prior to the meeting. The City TTY line is (323) 848-6496.

**1. CALL TO ORDER** – Chair Samala called the meeting to order at 6:42pm

**A. Land Acknowledgement** – Read by Vice Chair Brown

*"The West Hollywood Transgender Advisory Board acknowledges that the land on which we gather and that is currently known as the City of West Hollywood is the occupied, unceded, seized territory of the Gabrieleño Tongva and Gabrieleño Kizh peoples."*

**B. Pledge of Allegiance** – Chair Samala

*"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."*

**C. Roll Call**

**Present:** Chair Samala, Vice-Chair Brown, Board Member Dae, Board Member Padilla, Board Member Robinson.

**Absent:** Board Member Alexander, Board Member Nash, and Board Member Singleton.

**Also present:** Jennifer Del Toro, Community and Legislative Affairs Supervisor and Jasmine Duckworth, Recording Secretary.

**D. Approval of the March 6, 2024, Meeting Agenda**

The Board was requested to approve the March 6, 2024, Meeting Agenda as posted.

**ACTION:** Motion to approve the March 6, 2024, Meeting Agenda by Vice Chair Brown, seconded by Board Member Padilla, and approved.

**E. Approval of the February 7, 2024, Meeting Minutes**

The Board was requested to approve the minutes of the February 7, 2024, meeting.

**ACTION:** Motion to approve the Meeting Minutes of the February 7, 2024, by Vice Chair Brown, seconded by Board Member Robinson, and approved.

**F. Public Comment**

*The public is given the opportunity to address the Board on any item within its responsibility. Speakers are limited to two minutes each.*

**Joseph Green** – Co Chair Pro Tempore of the LA County Commission on HIV shared information on Post-exposure prophylaxis (PEP) and Pre-exposure prophylaxis (PrEP) and use throughout the County, and encouraged the Board to educate the community about resources available. Joseph also notified the Board of his recent appointment to the City's Disabilities Advisory Board and shared that Capitol Drugs is hosting an upcoming health fair on March 23<sup>rd</sup>.

**Gia Olaes** – Community Health Worker for the LA County Department of Public Health encouraged the Board to participate in an upcoming County hosted Transgender Day of Visibility (TDOV) event and asked how the Board will be recognizing TDOV this year.

**2. UNFINISHED BUSINESS**

**A. Update from the Job Fair Subcommittee**

This item was continued to the Board's next regular meeting.

**3. NEW BUSINESS**

**A. Trans Booth at WeHo Pride Subcommittee**

The Transgender Advisory Board discussed their interest in forming a WeHo Pride Booth subcommittee to plan out the WeHo Pride Booth. WeHo Pride will take place Friday, May 31<sup>st</sup> – Friday, June 2<sup>nd</sup>, but the Board will be asked to participate in a booth on Saturday, June 1<sup>st</sup> and Sunday, June 2<sup>nd</sup> during the street fair. The Board Members will take shifts and be responsible for staffing the booth, engaging with members of the public, and participating in a swag give-a-away.

Board Members commented on how great their positioning was last year as opposed to the year prior.

Board Member Robinson suggested that the Board alternate and participate in other Trans-centered Pride's every other year.

Vice Chair Brown commented on how much better the foot traffic was last year based on where the Board was positioned. Vice Chair Brown also asked if the Board is not able to participate in staffing the booth, how they could activate volunteers, snacks for attendees, and phone charging stations and more.

**ACTION:** Motion to approve the creation of a WeHo Pride Trans Booth subcommittee and appointed Vice Chair Brown, Board Member Padilla, and Board Member Dae, to the WeHo Pride Trans Booth Subcommittee to plan giveaways during WeHo Pride by Chair Samala, seconded by Vice Chair Brown and approved.

**B. Department of Justice – Community Relations Service**

The Board considered an invitation from the Department of Justice's Community Relations Service to serve on a group to organize an event to create dialogue between law enforcement agencies and the transgender community. The next meeting will be held on March 7, 2024, from 1-2:30PM via Zoom.

**ACTION:** Motion to select Chair Samala and Board Member Robinson to the Department of Justice's Community Relations Service working group by Board Member Robinson, seconded by Vice Chair Brown, and approved.

**PUBLIC COMMENT**

The public is given the opportunity to address the Board on any item within its responsibility. Speakers are limited to two minutes each.

None.

**ITEMS FROM THE BOARD**

Chair Samala notified the Board about her recent attendance at Next Benedicts vigil and thanked the Board Members and members of the Trans Chorus that participated for their service.

Vice Chair Brown informed the Board about a recent vigil she attended for Next Benedict and thanked some of the Advisory Board Members for attending and participating.

Board Member Dae asked staff if the Board could represent the Transgender Advisory Board at other Pride events throughout the region.

**ACTION:** Motion to agendaize a discussion regarding the Board's participation at other Pride events throughout the region by Board Member Dae, seconded by Board Member Padilla, and approved.

Board Member Dae also asked if moving forward, Board Members and staff could include the address for events so all Board Members are aware.

Board Member Padilla asked if the Board could change their meeting time to 7pm instead of 6pm to give members enough time to travel from work or their residences.

Staff informed the Board that the item would require a update to the Board's Bylaws and would need to be re-agendized so the Board could vote.

**ACTION:** Motion to add an agenda item to change the start of the Board's meetings from 6pm to 7pm by Board Member Padilla, seconded by Board Member Dae, and approved.

Board Member Robinson thanked the Board for appointing her to the Department of Justice Community Relations Service working group and stressed the importance of communicating the needs of the Trans community with law enforcement.

#### **ITEMS FROM THE STAFF**

Community and Legislative Affairs Supervisor, Jennifer Del Toro, notified and invited the Board to attend the City Council's March 18<sup>th</sup> meeting to accept a Proclamation in recognition of Transgender Day of Visibility.

#### **ADJOURNMENT**

The Transgender Advisory Board adjourned at 7:35pm to its regularly scheduled meeting on Wednesday, April 3, 2024, at 6:00 p.m. to be held in the West Hollywood City Hall 1<sup>st</sup> Floor Community Meeting Room at 8300 Santa Monica Boulevard, West Hollywood, CA 90069.

  
Chair Samata

DocuSigned by:

*Jasmine Duckworth*

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Recording Secretary | Jasmine Duckworth