

**MINUTES  
DISABILITIES ADVISORY BOARD  
CITY OF WEST HOLLYWOOD**

**WEDNESDAY, FEBRUARY 28, 2024  
6:00 PM**

**PLUMMER PARK, ROOMS 5&6  
7377 SANTA MONICA BLVD.  
WEST HOLLYWOOD, CALIFORNIA 90046**

**1. CALL TO ORDER**

Vice-Chair Smith called the meeting to order at 6:02 pm.

**A. PLEDGE OF ALLEGIANCE**

Board Member Schwartz led the Pledge.

**B. ROLL CALL**

Present: Board Member Green, Board Member Leathem,  
Board Member Mann, Board Member Nash,  
Board Member Schwartz, Board Member  
Semonco, Board Member Watts, Vice-Chair  
Smith

Also Present: Dee Saunders, Social Services Specialist  
Maribel Ulloa, Social Service Program  
Administrator, Joyce Britton, Administrative  
Specialist

**C. APPROVAL OF AGENDA**

**ACTION:** *The Disabilities Advisory Board approved the agenda of the February 28, 2024, Disabilities Advisory Board meeting.*

**Motioned by Board Member Leathem, seconded by Board Member Nash and approved unanimously by roll call vote.**

**D. PUBLIC COMMENT**

Yola Dore, a West Hollywood resident, encouraged the Board to take thorough notes and observations during the meeting.

**E. ADMINISTER THE OATH OF OFFICE AND SWEARING IN OF NEWLY APPOINTED DISABILITIES ADVISORY BOARD MEMBER JOSEPH GREEN:**

Mayor John Erickson performed the swearing in and administered the Oath of Office to Joseph Green.

**2. CONSENT CALENDAR**

**A. APPROVAL OF MINUTES**

**ACTION:** *The Disabilities Advisory Board approved minutes of the January 24, 2024, meeting. Motioned by Board Member Nash, seconded by Board Member Mann and approved by roll call vote, noting an abstention from Board Member Green.*

**3. NEW BUSINESS**

**A. BUS PASS SUBSIDY PROGRAM UPDATE**

The Disabilities Advisory Board received an update on the City's Bus Pass Subsidy Program from Becca Lubin, Social Services Program Administrator.

**ACTION:** Received and filed.

**B. SACRAMENTO LEGISLATIVE ACTION DAY FOR APPOINTED OFFICIALS**

The Disabilities Advisory Board received a brief report on the City Council approved Sacramento Legislative Action Day for Appointed Officials and will appoint one delegate from the DAB to attend and one alternate if the delegate is unable to attend. The Sacramento Legislative Action Day for Appointed Officials will be held on Tuesday, April 16, 2024, from 8:00am to 6:00pm.

**ACTION:** Board Member Watts was selected to represent the Board at the City Council-approved Sacramento Legislative Action Day for Appointed Officials. Board Member Mann was selected as an alternate. Motioned by Board Member Nash, seconded by Board Member Schwartz and approved by roll call vote.

**C. DISABILITIES AWARENESS MONTH SUBCOMMITTEE**

**ACTION:** The Disabilities Advisory Board selected Board Member Nash, Board Member Mann, and Board Member Green for the 2024 subcommittee with Board Member Semonco serving as an alternate. **Motioned by Board Member Leathem, seconded by Board Member Green and approved unanimously by roll call vote.**

#### 4. UNFINISHED BUSINESS

##### A. DISABILITIES ADVISORY BOARD 2024 WORK PLAN

**ACTION:** The Disabilities Advisory Board finalized ideas for presentations and action items to include in the 2024 Work Plan. **Motioned by Board Member Schwartz, seconded by Board Member Green and approved unanimously by roll call vote.**

#### 5. EXCLUDED CONSENT

None.

#### 6. PUBLIC COMMENT

Yola Dore, a resident of West Hollywood, expressed her desire for Board Members to be allowed to participate in meetings virtually and requested that the Board advocate for this change. She also noted a correction to her comments from the previous meeting's minutes.

#### 7. ITEMS FROM BOARD MEMBERS

Board Member Green shared his attendance at the LGBTQ+ Commission and noted potential overlaps with the Older Adults Advisory Board. He emphasized the opportunity for collaboration to avoid duplicating efforts and to build upon existing initiatives. Board Member Green looks forward to connecting with other boards and commissions to streamline communication and promote the work of the Disabilities Advisory Board.

Board Member Schwartz extended heartfelt wishes to Chair Dore during her health challenge and congratulated new Board Member Green.

Board Member Leathem welcomed Board Member Green and wished Chair Dore good health.

Board Member Mann welcomed Board Member Green and expressed well wishes for Chair Dore during her absence. They inquired about the

possibility of clipping presentations from the meeting for posting, to ensure accessibility for all attendees.

Board Member Semonco encouraged the Board to vote.

Board Member Watts welcomed Board Member Green and proposed adjourning the meeting in memory of Susan Dodd and Alexei Nevaldi, who recently passed away. He reiterated Chair Dore's sentiments regarding virtual participation in meetings and expressed gratitude to the Board for their valuable contributions.

Board Member Nash inquired about the mandatory meeting scheduled for February 28 at 6 pm in Council Chambers, seeking further details. He also discussed the importance of making the City accessible for persons with visual impairments and encouraged staff to work with representatives of the City of LA.

Vice-Chair Smith welcomed Board Member Green and concurred with Board Member Watts' comments regarding virtual participation in meetings for Board members. Vice-Chair Smith highlighted the potential liability the City may face for not allowing virtual participation in meetings. She expressed her willingness to share information from the County and her desire for further clarification on the matter. Additionally, she expressed her anticipation for a productive year ahead.

## **8. ITEMS FROM STAFF**

Staff discussed several important topics during the meeting:

*City Clerk's Training:* The City Clerk will conduct a mandatory training session for appointed and elected officials. The training will cover the California Public Records Act, the Brown Act, and the City's social media policy. The meeting is scheduled for Thursday, February 29 at 6 pm in Council Chambers.

*WeHo 40 Project:* Staff expressed enthusiasm for the WeHo 40 project, indicating a positive outlook for the 2024 Work Plan.

*Disabilities Awareness Month Funding:* There was a discussion about requesting funds for Disabilities Awareness Month. It was decided that the issue will be addressed internally to ensure funding availability.

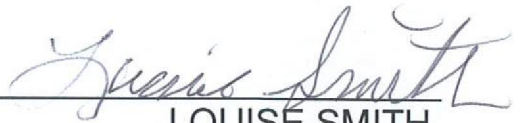
*Transportation for Disabilities Expo:* Staff informed the Board that transportation will be provided for the Abilities Expo scheduled for March 15. They asked interested individuals to RSVP.

*Reminder on Brown Act:* Staff reminded the Board members not to discuss any Board-related items during the event to avoid violations of the Brown Act.

**9. ADJOURNMENT**

The Disabilities Advisory Board adjourned in memory of Susan Dodd and Alexei Nevaldi at 7:29 pm to its next meeting which will be held at 6:00 pm on Wednesday, March 27, 2024, at Plummer Park Rooms 5 & 6, 7377 Santa Monica Blvd., West Hollywood, CA 90046.

APPROVED BY A MOTION OF THE DISABILITIES ADVISORY BOARD ON THIS 27<sup>th</sup> DAY OF MARCH, 2024.

  
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LOUISE SMITH,  
VICE-CHAIRPERSON

ATTEST:

  
\_\_\_\_\_  
STAFF LIAISON

**A copy of the audio recording of this meeting can be obtained from the City Clerk's office upon request.**

***(Disclaimer: Staff records the meetings for the sole purpose of composing the official meeting minutes; therefore, the recordings are not of commercial quality.)***