### CITY COUNCIL CITY OF WEST HOLLYWOOD MINUTES

### **MONDAY MARCH 4, 2024**

### WEST HOLLYWOOD PARK PUBLIC MEETING ROOM - COUNCIL CHAMBERS 625 N. SAN VICENTE BOULEVARD

#### 6:00 P.M. - REGULAR MEETING

CALL TO ORDER: Mayor Erickson called the meeting to order at 6:01 p.m.

PLEDGE OF ALLEGIANCE: Mason Soskin led the Pledge of Allegiance.

**LAND ACKNOWLEDGEMENT:** Debra Torok read the City's Land Acknowledgement.

### **ROLL CALL:**

PRESENT: Councilmember Heilman, Councilmember Meister,

Councilmember Shyne, Vice Mayor Byers, and Mayor

Erickson.

ALSO PRESENT: City Manager Wilson, City Attorney Langer, Administrative

Services Director Jimenez, City Clerk Crowder, and Assistant

City Clerk Morales.

#### APPROVAL OF AGENDA:

Councilmember Shyne requested that Items 5.C. and 5.D be moved to the Consent Calendar as Items 2.O. and 2.P., respectively.

Councilmember Heilman noted his "no" vote on Item 2.J.

Motion by Councilmember Heilman, seconded by Vice Mayor Byers, to approve the March 4, 2024 agenda, as amended (5/0).

**ADJOURNMENT MOTIONS:** None.

#### PRESENTATIONS:

The City Council presented Mason Soskin with a certificate for leading tonight's Pledge of Allegiance.

Mayor Erickson presented a Proclamation to the owner and residents of the Historic English Village in recognition of the 100<sup>th</sup> anniversary.

Mayor Erickson presented a Proclamation to the Women's Advisory Board in recognition of Women's History Month.

#### **PUBLIC COMMENT:**

JAIME FRANCIS WENDELL, WEST HOLLYWOOD, spoke regarding concerns with the housing crisis and the Costa-Hawkins Rental Act as it relates to Item 5.A.

NIK ROYBALL, WEST HOLLYWOOD, spoke regarding free rides offered by Metro in relation to Item 2.E., requested enforcement on Item 2.G., spoke on transparency and equity for Councilmember on Item 2.H., and reminded Commissioners that they took an oath to be present concerning Item 5.C.

ALAN STRASBURG, WEST HOLLYWOOD, spoke in opposition to Item 2.H. and regarding safety concerns relative to Item 2.G.

SAM BORELLI, WEST HOLLYWOOD, on behalf of the Human Services Commission, spoke regarding National Nutrition Month, food insecurity, and provided a list of food and nutrition resources that are available to the City.

MICHAEL PITKIN, SANTA MONICA, spoke regarding freedom of speech and expression.

KEITHY CRESPO, LOS ANGELES, thanked the City for the sober New Year's event.

RICHARD EASTMAN, WEST HOLLYWOOD, spoke regarding his personal experiences regarding exposure to various cultures.

NICK SHAFTER, WEST HOLLYWOOD, spoke regarding his gratitude for the opportunity to live in West Hollywood and thanked the owners of the English Village.

#### **CITY MANAGER'S REPORT:**

City Manager David Wilson wished all a Happy Women's History Month, invited community members to attend the City's Public Safety Appreciation event on Wednesday, March 6<sup>th</sup> at the City Council Chambers from 11:30 a.m. to 1:30 p.m., and shared information regarding tomorrow's election.

#### FISCAL IMPACT ON CONSENT CALENDAR:

City Clerk Crowder stated that the Fiscal Impact on the Consent Calendar with the addition of Items 5.C. and 5.D. was \$2,662,156 in expenditures, \$750,000 in revenue, and (\$0) in waived fees.

### 2. CONSENT CALENDAR:

2.A.,B.,C.,D.,E.,F.,G.,H.,I.,J.,K.,L.,M.,N.,O.,P. Motion by Councilmember Heilman, seconded by Vice Mayor Byers, noting Councilmember Heilman's "no" vote on Item 2.J., and approved (5/0).

#### 2.A. POSTING OF AGENDA:

SUBJECT: The agenda for the meeting of Monday, March 4, 2024 was posted at City Hall, Plummer Park, the Sheriff's Station, and at the West Hollywood Library on Wednesday, February 28, 2024.

ACTION: Received and filed. Approved as part of the Consent Calendar.

#### 2.B. APPROVAL OF MINUTES:

SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.

**ACTION:** Approved the minutes of February 20, 2024. **Approved as part of the Consent Calendar.** 

### 2.C. APPROVAL OF DEMAND REGISTER NO. 944 [L. QUIJANO, C. CORRALES, S. HERNANDEZ]:

SUBJECT: The City Council shall receive the Demand Register for period ending February 23, 2024 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.

**ACTION:** Approved Demand Register No. 944 and adopted Resolution No. 24-013, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ALLOWING AND APPROVING THE PAYMENT OF DEMANDS ON DEMAND REGISTER NO. 944". **Approved as part of the Consent Calendar.** 

### 2.D. CLAIMS ADMINISTRATION [J. JIMENEZ, M. CROWDER, R. RICHARDS]:

SUBJECT: The City Council is receiving notification that the City's third-party administrator Carl Warren & Co. has denied two (2) Claims for Damages from Ryan Canady and Baruir Panossian.

ACTION: Received and filed. Approved as part of the Consent Calendar.

## 2.E. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [M. CROWDER, L. MORALES]:

SUBJECT: The City Council will receive Synopses from the Arts and Cultural Affairs Commission, Human Services Commission, LGBTQ+Commission, Public Facilities, Recreation, and Infrastructure Commission, and the Rent Stabilization Commission, regarding actions taken at their recent meetings.

ACTION: Received and Filed. Approved as part of the Consent Calendar.

2.F. WEST HOLLYWOOD COMMUNITY HOUSING CORPORATION FISCAL YEAR 2023-2024 ADMINISTRATIVE CONTRACT MID-YEAR REPORT [C. SCHROEDER, G. AVILES]:

SUBJECT: The City Council will receive the semi-annual report for the West Hollywood Community Housing Corporation Administrative Contract, Fiscal Year 2023-2024.

ACTION: Received and filed. Approved as part of the Consent Calendar.

### 2.G. WEHO TARGET VISION ZERO ACTION PLAN - CITY COUNCIL RECOMMENDATIONS [N. MARICICH, F. CONTRERAS, D. FENN]:

SUBJECT: The City Council will receive an update on additional recommendations they provided with the adoption of the WeHo Target Vision Zero Action Plan.

**ACTION:** Received and filed an update on City Council recommendations provided with the adoption of the WeHo Target Vision Zero Action Plan. **Approved as part of the Consent Calendar.** 

### 2.H. 2023 CO-SPONSORED AND COUNCIL-INITIATED EVENTS [Y. QUARKER, A. LOVANO, J. DEL TORO]:

SUBJECT: The City Council will receive a summary of co-sponsored events and Council-initiated events from 2023.

ACTION: Received and filed. Approved as part of the Consent Calendar.

### 2.I. AMENDMENT TO THE AFFORDABLE HOUSING LOAN AGREEMENT AT 7292 FOUNTAIN AVENUE [L. BIERY, B. LEAGUE, A. BARTLE]:

SUBJECT: The City Council will consider approving an amendment to the affordable housing loan Agreement with West Hollywood Community Housing Corporation (WHCHC) for their project at 7292 Fountain Avenue to extend the affordability term by an additional 55 years.

**ACTIONS:** 1) Approved Amendment to Affordable Housing Loan Agreement subject to any escrow modifications that implement the attached form Agreements and approval from City Attorneys' office; and 2) Authorized the City Manager or designee to execute documents incident to the Agreement. **Approved as part of the Consent Calendar.** 

### 2.J. AGREEMENT FOR SERVICES WITH MELK URBAN DESIGN FOR ON-CALL LANDSCAPE ARCHITECTURAL SERVICES [J. ROCCO, R. ABRAMSON, G. YOLLES]:

SUBJECT: The City Council will consider approval of an Agreement for Services with Melk Urban Design for on-call landscape architectural services.

**ACTIONS:** 1) Approved an Agreement for services with Melk Urban Design in the amount of \$225,000 to provide on-call landscape architectural services; and 2) Authorized the City Manager or designee to execute documents incident to the Agreement. **Approved as part of the Consent Calendar.** 

2.K. AUTHORIZE THE USE OF COOPERATIVE PURCHASING AGREEMENTS WITH NEW TANGRAM, INC. AND CORT BUSINESS SERVICES CORP. FOR DESIGN, PURCHASE, AND INSTALLATION OF FURNITURE, FIXTURES, AND EQUIPMENT AT CITY FACILITIES [S. CAMPBELL, H. COLLINS, D. GONZALEZ, E. HAMANT]:

SUBJECT: The City Council will consider approving the use of cooperative purchasing Agreements with New Tangram, Inc. (authorized distributor of Steelcase, Inc.) and CORT Business Services Corp. for design, purchase, and installation of furniture, fixtures, and equipment (FF&E) at City facilities.

**ACTIONS:** 1) Authorized the Finance & Technology Services Department to issue Purchase Orders to New Tangram, Inc., pursuant to the Sourcewell Cooperative Purchasing Agreement, for design, purchase, and installation of furniture, fixtures, and equipment (FF&E) at City facilities in an amount not-to-exceed \$800,000; and 2) Authorized the Finance & Technology Services Department to issue Purchase Orders to CORT Business Services Corp., pursuant to the Sourcewell Cooperative Purchasing Agreement, for design, purchase, and installation of furniture, fixtures, and equipment (FF&E) at City facilities in an amount not-to-exceed \$200,000. **Approved as part of the Consent Calendar.** 

2.L. ACCEPT AN EASEMENT AND RIGHT OF WAY FOR PUBLIC STREET AND SIDEWALK PURPOSES AT THE CORNER OF DETROIT ST. AND LEXINGTON AVE. OF THE DETROIT WEST HOLLYWOOD L.P. DEVELOPMENT PROJECT AT 1201 DETROIT ST. [S. CAMPBELL, J. GILMOUR]:

SUBJECT: The City Council will consider accepting an easement and right of way for street and sidewalk purposes at the corner of Detroit St. and Lexington Ave. of the Detroit West Hollywood L.P. development project located at 1201 Detroit St.

ACTIONS: 1) Adopted Resolution No. 24-014 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ACCEPTING GRANT OF EASEMENT FOR PUBLIC SIDEWALK AND PARKWAY PURPOSES AT 1201 DETROIT ST. IN THE CITY OF WEST HOLLYWOOD"; and 2) Directed the City Clerk to submit a certified copy of the Resolution, as well as the Easement in Exhibit A of Attachment A for recordation by the office of the Recorder of the County of Los Angeles. Approved as part of the Consent Calendar.

2.M. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AUTHORIZING APPLICATION FOR, AND RECEIPT OF, HCD PROHOUSING INCENTIVE PROGRAM FUNDS IN AN AMOUNT UP TO \$750,000 [N. MARICICH, F. CONTRERAS, T. FARRIS, M. MONTENEGRO, S. CAMPBELL, H. COLLINS, L. BIERY, B. LEAGUE, A. BARTLE]:

SUBJECT: The City Council will consider authorizing the City Manager to apply for and, if accepted, receive grant funding in an amount of up to

\$750,000 from the California Department of Housing and Community Development ("HCD") Prohousing Incentive Program ("PIP") to offset costs associated with the Homekey Phase 2 Restoration of Existing Holloway Motel in the City's continued implementation of the 6th Cycle Housing Element and the 5-Year Plan to Address Homelessness.

ACTIONS: 1) Adopted Resolution No. 24-015 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AUTHORIZING APPLICATION FOR, AND RECEIPT OF, HCD PROHOUSING INCENTIVE PROGRAM FUNDS IN AN AMOUNT OF UP TO \$750,000"; 2) Authorized the City Manager or designee to apply for and execute the Agreement and all necessary contracts, payment requests, and amendments to secure the grant funds; and 3) Authorized the Director of Finance and Technology Services to increase budgeted revenues and expenditures in the Miscellaneous Grants Fund by the grant award amount upon execution of the grant agreement. Approved as part of the Consent Calendar.

# 2.N. AGREEMENT FOR PROFESSIONAL SERVICES WITH BROWN & CALDWELL FOR SEWER SYSTEM CONSULTING SERVICES [S. CAMPBELL, J. GILMOUR]:

SUBJECT: The City Council will consider approval of an Agreement for Professional Services with Brown & Caldwell to perform sewer system consulting services.

**ACTIONS:** 1) Approved an Agreement for Professional Services with Brown & Caldwell in the amount of \$687,156 for sewer system consulting services; and 2) Authorized the City Manager or designee to execute documents incident to the Agreement. **Approved as part of the Consent Calendar.** 

### 2.O. (5.C.) NOTIFICATION OF COMMISSION MEMBER ABSENCES [M. CROWDER, L. MORALES]:

SUBJECT: The City Council will receive notification that two (2) Commission members have exceeded the number of allowed absences in a twelve-month period.

**ACTIONS:** 1) Councilmember Meister received notification that Catherine Lee has exceeded the number of allowed absences for the Arts & Cultural Affairs Commission and determined not to vacate the seat; and 2) Councilmember Shyne received notification that Zekia N. Wright has exceeded the number of allowed absences for the Rent Stabilization Commission and determined not to vacate the seat. **Approved as part of the Consent Calendar.** 

### 2.P. (5.D.) NOTIFICATION OF ADVISORY BOARD ABSENCES (M. CROWDER, L. MORALESI:

SUBJECT: The City Council will receive notification that four (4) Advisory Boardmembers have exceeded the number of allowed absences in a twelve-month period.

ACTIONS: 1) Councilmember Heilman received notification that Angela De Silva has exceeded the number of allowed absences for the Women's Advisory Board and determined not to vacate the seat; 2) Councilmember Meister received notification that Luckie Alexander Fuller has exceeded the number of allowed absences for the Transgender Advisory Board and determined not to vacate the seat; 3) Councilmember Shyne received notification that Sasha Razor has exceeded the number of allowed absences for the Russian Speaking Advisory Board and determined not to vacate the seat; and 4) Councilmember Shyne received notification that Stevi S. Shari has exceeded the number of allowed absences for the Women's Advisory Board and determined not to vacate the seat. Approved as part of the Consent Calendar.

- 3. PUBLIC HEARINGS: None.
- 4. LEGISLATIVE: None.
- 5. UNFINISHED BUSINESS:
  - 5.A. AFFORDABLE ADU PILOT PROGRAM UPDATE AND LOAN AMENDMENT AUTHORIZATION [L. BIERY, B. LEAGUE, A. BARTLE]: SUBJECT: The City Council will receive an update on the Affordable ADU Pilot Program and consider increasing the maximum loan amount for the Affordable ADU Pilot Program due to various cost escalations.

Councilmember Meister inquired if this staff report proposed to expand the program, whether the City monitored ADU's that are not included in the program and requested a report back delineating the amount of ADU's that have been built along with the amount paid by tenants. Project Development Administrator Alicen Bartle provided a response and affirmed Rent Stabilization would confirm data concerning ADU's. Councilmember Meister additionally inquired if the program has been successful. Property Development Manager Brian League provided a response noting exposure to ADU's brought positive light to these programs.

The following members of the public came forward to speak:

JAIME FRANCIS WENDELL, WEST HOLLYWOOD, spoke in opposition of this Item.

NIC ROYBAL, WEST HOLLYWOOD, spoke regarding concerns with liquefaction zones and the application process.

Councilmember Heilman spoke on concerns regarding the success of the program and suggested staff bring back an analysis at a future meeting.

Councilmember Meister and Mayor Erickson concurred with Councilmember Heilman's comments.

**ACTIONS:** 1) Received an update on the Affordable ADU Pilot Program; 2) Authorized the City Attorney to draft an amendment to the accessory dwelling unit loan Agreement to increase the not to exceed amount by \$181,250 for a total not- to-exceed amount of \$481,250; 3) Authorized the Director of Finance and Technology Services to allocate \$181,250 from unallocated reserves in the Affordable Housing Trust Fund to 216-3-10-57-531004 for the purposes of funding this loan; and 4) Authorized the City Manager or designee to execute documents incident to the Agreement. **Motion by Councilmember Heilman, seconded by Vice Mayor Byers and approved, (5/0).** 

### 5.B. HALLOWEEN CARNAVAL 2023 POST EVENT REPORT [Y. QUARKER, C. SMITH, M. REATH, J. HEREDIA]:

SUBJECT: The City Council will receive a post event report regarding the Halloween Carnaval event held on October 31, 2023. Additionally, the City Council will confirm that Halloween Carnaval 2024 should maintain a similar scale and scope as Halloween Carnaval 2023 or provide further guidance to staff for adjustments.

Event Services Supervisor Megan Reath, Event Services Manager Cleo Smith, and Director of Community Services Yvonne Quarker provided background information as outlined in the staff report dated March 4, 2024.

Councilmember Heilman thanked staff for their amazing work and suggested having an entire weekend of celebrations in 2025, since Halloween is scheduled to land on a Friday that year.

Vice Mayor Byers thanked staff and complimented them on the photo area noting there was an opportunity for future sponsor engagement. She also noted that The PickUp was successful for commuters and inquired if the Cityline was activated to the Hollywood Highland Redline station hub. Director of Economic Development Laura Biery confirmed that the Cityline was activated.

Councilmember Meister suggested that staff increase public safety patrols in the neighborhoods to address safety concerns and place garbage bins along San Vicente and Santa Monica Boulevard.

Councilmember Shyne thanked staff.

Mayor Erickson also thanked staff and commented on the positive feedback provided by the community.

ACTIONS: 1) Received post-event report regarding Halloween Carnaval 2023; and 2) Confirmed that Halloween Carnaval 2024 should maintain a similar scale and scope as Halloween Carnaval 2023. Motion by Councilmember Heilman, seconded by Vice Mayor Byers, and approved (5/0).

### 5.C. NOTIFICATION OF COMMISSION MEMBER ABSENCES [M. CROWDER, L. MORALES]:

SUBJECT: The City Council will receive notification that two (2) Commission members have exceeded the number of allowed absences in a twelve-month period.

**ACTION: This Item was moved to the Consent Calendar.** 

### 5.D. NOTIFICATION OF ADVISORY BOARD ABSENCES (M. CROWDER, L. MORALES):

SUBJECT: The City Council will receive notification that four (4) Advisory Boardmembers have exceeded the number of allowed absences in a twelve-month period.

**ACTION: This Item was moved to the Consent Calendar.** 

#### 6. **NEW BUSINESS:**

# 6.A. APPOINTMENTS TO THE PLANNING COMMISSION AND OLDER ADULTS ADVISORY BOARD [J. JIMENEZ, M. CROWDER, L. MORALES]:

SUBJECT: Councilmember Meister will make her direct appointment to the Planning Commission and Mayor Erickson will make his direct appointment to the Older Adults Advisory Board.

The following members of the public came forward to speak:

NIK ROYBALL, WEST HOLLYWOOD, spoke in support of appointing Lynn Hoopingarner to the Planning Commission.

ALAN STRASBURG, WEST HOLLYWOOD, spoke in support of appointing Lynn Hoopingarner to the Planning Commission.

MICHAEL LEWIS, WEST HOLLYWOOD, spoke in support of appointing Lynn Hoopingarner to the Planning Commission.

CATHY BLAVIS, WEST HOLLYWOOD, thanked Kimberly Copeland and spoke in support of appointing Lynn Hoopingarner to the Planning Commission.

Mayor Erickson appointed Richard Leroy to the Older Adults Advisory Board and requested that the City Clerk bring an item at the next meeting for the Older Adults Advisory Board at-large appointment.

Councilmember Meister addressed concerns raised by a member of the public regarding the appointment of Lynn Hoopingarner to the Planning Commission.

**ACTIONS:** 1) Councilmember Meister appointed **Lynn Hoopingarner** to the **Planning Commission** with a term ending February 28, 2025; and 2) Mayor Erickson appointed **Richard C. Leroy** to the **Older Adults Advisory Board** with a term ending February 28, 2025.

#### **EXCLUDED CONSENT CALENDAR:** None.

#### **PUBLIC COMMENT:**

NIK ROYBAL, WEST HOLLYWOOD, thanked City Manager Wilson and his staff for the WEHO 40 Strategic Plan Open House event.

ALAN STRASBURG, WEST HOLLYWOOD, spoke regarding the recent whistleblower articles published in WeHoOnline.

#### COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS:

Councilmember Meister stated the City needed to consider e-mobility and delivery robots to address pedestrian safety and first responder accessibility relating to Item 2.G. and expressed her disappointment with the attendance of Pops and Parts regarding Item 2.H. She reported her attendance at the 75th anniversary of the Design District, the California Public Records Act, Social Media, and Media Policy Training, the first WEHO40 Strategic Plan Open House event, the International Women's Day at Plummer Park, and the LA County Development Corps Economic forecast event which prompted her to request that the City look at zoning and building guidelines to repurpose existing office space for housing and design standards for new office space to facilitate the conversion process for housing. She commented on the economic forecast report noting the factors that would contribute to an economic decline and provided a comparison of the City's business license activity, hotel occupancy, and real estate trends. She requested staff provide a semi-annual and annual in-depth economic analysis and report on commercial vacancies in the City and encouraged all to vote.

Councilmember Heilman reported attending various City events, encouraged everyone to vote, and to cheer the marathon runners. He thanked Councilmember Meister's for her comments and requested the report also provide insight to contributing factors for the decline in real estate purchases like high rates and post-Covid related variables.

Councilmember Shyne wished all a Happy Women's History Month and encouraged all to vote. She reported her attendance at the Winter Sounds Event.

Vice Mayor Byers reported her attended the Clean Power Alliance Legislative Committee meeting, the Energy Planning Committee meeting, the Los Angeles County Affordable Housing Solutions Agency Board meeting, the CEO Search Focus Group,

and the National League of Cities Transportation and Infrastructure Committee meeting, an expungement clinic hosted by Supervisor Horvath's Office expressing her interest to host one in the City. She thanked Nic Roybal for highlighting the WEHO 40 Strategic Plan Open House event, thanked all for the Art Walk and the 75<sup>th</sup> anniversary of the Design District successful, and thanked the Bicycle Coalition for the infrastructure tour. She concluded her comments by wishing all a Happy Women's Month, spoke in opposition to Arizona's Women's Biil of Rights, and uplifted today as Covid-19 Victims and Survivors Day.

Mayor Erickson reported his attended at the Clean Power Alliance Day in Sacramento, the Contract Cities Board of Director's meeting, the Lesbian Speakers Series event, the Winter Sounds event, CicLAvia on Melrose, welcomed the 70<sup>th</sup> anniversary class at Saint Victor's School, attended the Yimby Town Conference in Austin, the 75<sup>th</sup> anniversary of the WeHo Design District, the Contract Cities Retail Theft and Fentanyl Subcommittee meeting, swore in Joe Green to the Disabilities Advisory Board, attended the Santa Monica State of the City event, the California Public Records Act, Social Media, and Media Policy Training, ribbon cutting at Kinrgy, attended the WEHO 40 Strategic Plan Open House event, the CGWL Income Training, the International Women's Day event, and brunch at the Pleasure Med. He requested a report back on the Santa Monica/La Cienega Halloway intersection and Santa Monica/San Vicente intersection to increase traffic mitigation efforts. Lastly, the Mayor invited the community to attend the City's Public Safety Appreciation event on Wednesday and thanked all first responders and Block by Block Ambassadors for their dedication and encouraged all to vote.

**ADJOURNMENT:** The City Council adjourned at 7:23 p.m. to its next regular meeting, which will be on Monday, March 18, 2024, at 6:00 P.M. at West Hollywood Park Public Meeting Room - Council Chambers.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of West Hollywood at a regular meeting held this 18<sup>th</sup> day of March, 2024 by the following vote:

AYES: Councilmember: Heilman, Meister, Shyne, Vice Mayor

Byers, and Mayor Erickson.

NOES: Councilmember: None. ABSENT: Councilmember: None. ABSTAIN: Councilmember: None.

JOHN ERICKSON, MAYOR

Docusigned by:

JOHN ERICKSON, MAYOR

ATTEST:

—Docusigned by:
Mulissa (rowder

MELISSA CROWDER, CITY CLERK