

**CITY COUNCIL  
CITY OF WEST HOLLYWOOD  
CLOSED SESSION AGENDA**

**MONDAY, MARCH 18, 2024**

**5:30 P.M.**

**COUNCIL CHAMBERS  
CLOSED SESSION ROOM  
625 N. SAN VICENTE BLVD.  
WEST HOLLYWOOD, CA 90069**

- 1. CONVENE IN OPEN SESSION**
- 2. PUBLIC COMMENT ON THE CLOSED SESSION AGENDA**
- 3. RECESS TO CLOSED SESSION**

**4. LITIGATION**

The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matters will prejudice the position of the City in existing and anticipated litigation:

**a. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION G.C. § 54956.9(d)(2) and e(3): 1 matter**

Correspondence from counsel for Adam D. Steinberg Trust and Joshua Steinberg Trust, dated February 9, 2024, and claim regarding potential claims against the City of West Hollywood regarding response costs in connection with alleged or threatened release of substances from City property at 8301-8305 Santa Monica Boulevard.

**COMPLETE AGENDA PACKETS ARE ON THE CITY'S WEBSITE**

at [www.weho.org](http://www.weho.org)

Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection online at [www.weho.org/councilagendas](http://www.weho.org/councilagendas)

**CITY COUNCIL  
CITY OF WEST HOLLYWOOD  
AGENDA**

**MONDAY, MARCH 18, 2024**

**WEST HOLLYWOOD PARK PUBLIC MEETING ROOM - COUNCIL CHAMBERS  
625 N. SAN VICENTE BOULEVARD**

**5:30 P.M. – CLOSED SESSION: See attached Closed Session Agenda**

**6:00 P.M. – REGULAR MEETING**

*\*\*Council Chambers opens at 5:15 p.m. when there is a Closed Session scheduled;  
otherwise, Council Chambers opens at 5:30 p.m.*

*Land Acknowledgement:*

*“The West Hollywood City Council acknowledges that the land on which we gather and that is currently known as the City of West Hollywood is the occupied, unceded, seized territory of the Gabrieleño Tongva and Gabrieleño Kizh peoples.”*

**PUBLIC COMMENT AND RULES OF DECORUM:**

The City Council values your comments and acknowledges the right of the public to address issues that are within the City's jurisdiction and invites the public to do so during the City Council meeting. However, this public participation must be balanced with the need of the City Council to conduct the public's business in a fair and efficient manner, free from disruption or disturbance. The City offers multiples ways for the public to participate during the meeting.

During the first Public Comment section of the agenda, any member of the public may address the City Council on items appearing on the Consent Calendar. Comments concerning other items on the agenda will be heard at the time the item is considered during the course of the meeting; however, they may be offered at this time if a member of the public cannot be in attendance later in the evening. Members of the public may also comment upon any other item of interest that is within the subject matter jurisdiction of the City Council at this time, or later in the meeting under the second Public Comment period. Please see Agenda Item No. 1 below for more information.

The City expects that everyone who participates in the meeting will do so with respect and dignity. Please refrain from using abusive, derogatory, and slanderous language, or behaving in a way that disrupts the meeting.

Speakers should not bring to the podium any items other than a prepared written statement and/or writing materials.

Speakers and any other members of the public may not approach the dais at any time during the meeting without prior consent from the Mayor.

Speakers may only speak once on any agenda item. Donating public comment time to others is prohibited.

Members of the audience shall not engage in disorderly or boisterous conduct, including the utterance of loud, threatening, or abusive language, whistling, stamping of feet or other acts which disturb, disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible.

Persons in the audience should refrain from creating, provoking, or participating in any type of unwelcome physical contact.

Please see the Rules of Conduct for City Council meetings for additional rules and expectations for conducting the City Council meetings.



#### **TO PARTICIPATE BY PROVIDING WRITTEN CORRESPONDENCE OR AN E-COMMENT:**

Members of the public who wish to comment on matters before the City Council are strongly encouraged to submit written correspondence to [publiccomment@weho.org](mailto:publiccomment@weho.org) or submit an E-Comment by visiting [www.weho.org/wehotv](http://www.weho.org/wehotv) no later than 12:00 p.m. on Council meeting day. *Note: Written Correspondence and E-Comments will not be read into the record during the City Council meeting; however, correspondence received by 12:00 p.m. will be forwarded to the City Council and posted on the City's website as part of the official meeting record. Your comments and information will become part of the official public record. If you do not want your personal information included in the official record, please do not include your address and/or phone number.*

#### **TO PARTICIPATE BY PROVIDING PUBLIC COMMENT BY TELEPHONE:**

(Please note: This option is to provide public comment via phone ONLY. To view the meeting, please see information on how to view the meeting provided above.)

1. You are required to register to speak via Zoom by emailing [publiccomment@weho.org](mailto:publiccomment@weho.org) no later than 12:00 p.m. on the City Council meeting day, to be added to the Zoom Public Speaker List for the meeting. Please include your name, the phone number from which you will be calling, and which item(s) you would like to speak on.
2. Dial-in 10 minutes prior to the start of the meeting (the meeting begins at 6:00 p.m.). During Approval of the Agenda items may be moved to the Consent

Calendar; therefore, members of the public who have signed up to speak on any item with the City Clerk's Office should be in the queue by 5:50 p.m. **\*\*Please note that City Clerk staff cannot respond to emails during the meeting. This means that email and text message requests made to speak by phone on additional agenda items during the meeting cannot be accommodated during the meeting.**

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting. If special assistance to participate in this meeting is required, (e.g., an American Sign Language interpreter for people who are Deaf or hard of hearing), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6800 at least 48 hours prior to the meeting. The City TTY line is (323) 848-6496.

Special meeting related accommodations (e.g., transportation) may be provided upon written request to the Office of the City Clerk at least 48 hours prior to the meeting. For information on public transportation, call 323-GO-METRO (323/466-3876) or go to [www.metro.net](http://www.metro.net).

If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (323) 848-6800.

***Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).***

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**REPORT OF CLOSED SESSION AGENDA:**

**APPROVAL OF AGENDA:**

**ADJOURNMENT MOTIONS:**

**PRESENTATIONS:**

**1. PUBLIC COMMENT:** The City Council values your comments; however, pursuant to the Brown Act, the Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be

heard at this time. Public Hearing testimony will only be taken at the time of the hearing.

**1.A. PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:**

**1.B. PUBLIC COMMENTS, GENERAL INTEREST:**

**CITY MANAGER'S REPORT:** This time has been set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

**FISCAL IMPACT ON CONSENT CALENDAR:**

**2. CONSENT CALENDAR:** The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

**2.A. POSTING OF AGENDA:**

*SUBJECT: The agenda for the meeting of Monday, March 18, 2024 was posted at City Hall, Plummer Park, the Sheriff's Station, and at the West Hollywood Library on Wednesday, March 13, 2024.*

**RECOMMENDATION:** Receive and file.

**2.B. APPROVAL OF MINUTES:**

*SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.*

**RECOMMENDATION:** Approve the minutes of March 4, 2024.

**2.C. APPROVAL OF DEMAND REGISTER NO. 945 [L. QUIJANO, C. CORRALES, S. HERNANDEZ]:**

*SUBJECT: The City Council shall receive the Demand Register for period ending March 8, 2024 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.*

**RECOMMENDATION:** Approve Demand Register No. 945 and adopt Resolution No. 24-016, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ALLOWING AND APPROVING THE PAYMENT OF DEMANDS ON DEMAND REGISTER NO. 945".

**2.D. CLAIMS ADMINISTRATION [J. JIMENEZ, M. CROWDER, R. RICHARDS]:**

*SUBJECT: The City Council is receiving notification that the City's third-party administrator Carl Warren & Co. has denied two (2) Claims for Damages from Travelers Insurance Company representing Healey dba Melrose Place Coffee Company and Jorg Bierekoven.*

RECOMMENDATION: Receive and file.

**2.E. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [M. CROWDER, L. MORALES]:**

*SUBJECT: The City Council will receive Synopses from the Disabilities Advisory Board and the Older Adults Advisory Board, regarding actions taken at their recent meetings.*

RECOMMENDATION: Receive and File.

**2.F. TREASURER'S REPORT FOR JANUARY 2024 [L. QUIJANO, C. CORRALES, K. BARENG, S. STEPHENS]:**

*SUBJECT: The City Council will receive the Treasurer's Reports for the month ended January 2024 pursuant to Section 53646 of the Government Code of the State of California.*

RECOMMENDATION: Receive and file the January 2024 Treasurer's Report.

**2.G. ASSESSING THE RESILIENCY OF WEST HOLLYWOOD AS IT RELATES TO NATURE-BASED EVENTS [N. MARICICH, F. CONTRERAS, C. SHEN, J. PARRISH]:**

*SUBJECT: The City Council will receive an assessment of the City's existing resiliency-supporting programs and identified potential gaps to bolster resilience efforts.*

RECOMMENDATION: Receive and file.

**2.H. GENERAL PLAN AND HOUSING ELEMENT ANNUAL PROGRESS REPORTS FOR CALENDAR YEAR 2023 [N. MARICICH, F. CONTRERAS, T. FARRIS, M. MONTENEGRO]:**

*SUBJECT: The City Council will receive the Annual General Plan and Housing Element Progress Reports for calendar year 2023, including progress toward the 6th Cycle RHNA, and authorize staff to submit the reports to the Governor's Office of Planning and Research (OPR) and the California Department of Housing and Community Development (HCD) in compliance with state requirements. The Annual Progress Reports are exempt from review under the California Environmental Quality Act (CEQA), pursuant to California Code of Regulations Section 15061(b)(3).*

RECOMMENDATION: Authorize staff to submit the 2023 Annual General Plan and Housing Element Progress Reports to the Governor's Office of Planning and Research and the California State Department of Housing and Community Development.

**2.I. DOCKLESS MICRO-MOBILITY (E-BIKES AND E-SCOOTERS) PROGRAM UPDATE [J. JIMENEZ, M. CROWDER, N. MCCLINTON, D. WILSON, L. LANGER, N. MARICICH, F. CONTRERAS, P. PORTWOOD]:**

*SUBJECT: The City Council will receive an update on the Dockless Micro-mobility Program.*

RECOMMENDATION: Receive an update on the Dockless Mico-Mobility Program, which will include contracting with only one company for the next phase of the program.

**2.J. DESIGN UPDATE FOR THE LOG CABIN RENOVATION PROJECT [L. BIERY, B. LEAGUE, A. BARTLE]:**

*SUBJECT: Staff will provide an update on the architectural design development for the renovation of the Log Cabin located at 617-621 N. Robertson Boulevard.*

RECOMMENDATIONS: 1) Receive an update on renovation and expansion of the Log Cabin for Recovery Services; and 2) Direct staff to move forward with the design concept as outlined below and in the 100% Design Development architectural renderings.

**2.K. APPROVE A FIRST AMENDMENT TO THE AGREEMENT FOR PAYMENT OF LEGAL DEFENSE BETWEEN THE CITY OF WEST HOLLYWOOD AND ANTONI ALBUS, LLP, PERTAINING TO LEGAL REPRESENTATION OF DAVID EHRlich UNDER CONTRACTUAL INDEMNITY PROVISIONS [L. LANGER]:**

*SUBJECT: The City Council will consider authorizing City Manager, David Wilson, on behalf of the City of West Hollywood ("City"), to enter into a First Amendment to the City's existing Agreement for Payment for Legal Services entered into between the City and Antoni Albus, LLP ("Agreement"), pertaining to payment for the legal representation of City consultant David Ehrlich. The amendment proposes to increase the "not to exceed" amount of the Agreement from \$75,000 to \$175,000. All other terms of the Agreement remain unchanged by the proposed amendment.*

RECOMMENDATION: Authorize the City Manager, on behalf of the City, to enter into a First Amendment to the City's existing Agreement for Payment for Legal Services entered into between the City and Antoni Albus, LLP ("Agreement"), pertaining to payment for the legal representation of City consultant David Ehrlich.

**2.L. AGREEMENT WITH CORODATA CORPORATION FOR OFFSITE STORAGE AND RECORDS RETRIEVAL MANAGEMENT AND RELATED SERVICES [J. JIMENEZ, M. CROWDER, L. MORALES, N. MCCLINTON]:**

*SUBJECT: The City Council will consider approval of a six-and-a-half-year Agreement for Professional Services with Corodata Corporation to provide offsite storage and records retrieval management and related services.*

RECOMMENDATIONS: 1) Approve a six-and-a-half-year Agreement through June 30, 2030, for professional services with Corodata Corporation in an amount not to exceed \$300,000, to provide offsite storage and records retrieval management and related services; and 2) Authorize the City Manager or designee to execute documents incident to the Agreement.

**2.M. AMENDMENT NO. 1. TO THE AGREEMENT FOR SERVICES WITH THE POLLACK PR MARKETING GROUP FOR ON-CALL COMMUNICATIONS SUPPORT TO THE CITY'S HOMELESS INITIATIVE [C. SCHROEDER, L. ISENBERG, D. KAHN EPSTEIN, F. GOMEZ, J. IVANOVA]:**

*SUBJECT: The City Council will consider approving Amendment No. 1. to the Agreement for Services with The Pollack PR Marketing Group for on-call communications support relating to the City's Homeless Initiative, increasing the not-to-exceed amount of the Agreement.*

RECOMMENDATIONS: 1) Approve Amendment No. 1 to the Agreement for Services with The Pollack PR Marketing Group to increase the amount of the Agreement by \$75,000 for a total not-to-exceed amount of \$150,000; and 2) Authorize the City Manager or designee to sign Amendment No. 1. to the Agreement for Services with The Pollack PR Marketing Group.

**2.N. RECOGNITION OF NATIONAL SEXUAL ASSAULT AWARENESS AND PREVENTION MONTH 2024 [Y. QUARKER, A. LOVANO, L. FOOKS, D. RIVAS]:**

*SUBJECT: The West Hollywood City Council will consider recognizing April as National Sexual Assault Awareness and Prevention Month.*

RECOMMENDATIONS: 1) Direct staff to coordinate appropriate awareness activities for National Sexual Assault Awareness and Prevention Month; 2) Light up City Hall and the City's lanterns over Santa Monica Boulevard in the color teal blue and white from April 2 -10, 2024; and 3) Direct the Communications Department to utilize all appropriate communications tools to promote the City's recognition of National Sexual Assault Awareness and Prevention Month.

**2.O. CO-SPONSORSHIP OF WORLD DOG DAY 2024 [Y. QUARKER, C. SMITH, M. REATH, B. SMITH]:**

*SUBJECT: The City Council will consider co-sponsoring the World Dog Day Event to be hosted by The Vanderpump Dog Foundation on Saturday, May 11, 2024, from 11:00 a.m. to 4:00 p.m. in West Hollywood Park.*

RECOMMENDATIONS: 1) Authorize the co-sponsorship of World Dog Day on Saturday, May 11, 2024, and approve the use of the Great Lawn Area, Promenade Area, Robertson Commons Area, and Robertson Picnic Area of West Hollywood Park on May 10, 2024, for set up, and May 11, 2024, for the event; 2) Approve a Co-Sponsorship Agreement with The Vanderpump Dog Foundation for World Dog Day 2024; 3) Authorize the City Manager to execute documents incident to the Agreement; 4) Authorize the City Manager to negotiate additional requests; 5) Authorize the use of the City name and logo on invitations, programs, and other collateral materials; 6) Authorize the use of 75 parking spaces in the 5-story Parking Structure on May 11th for event volunteers and vendors. With the potential loss of revenue in the amount of \$900; 7) Authorize the use of 9 parking spaces located at the San Vicente On Street Pay Station



on May 10th and 11th for vendor load-in and load-out. With the potential loss of revenue in the amount of \$432; 8) Waive fees for Building and Safety Permits, Film Permits, Major Event Park Space Use, and Special Event Permits (approximately \$7,945); and 9) Direct the Communications Department to utilize all appropriate communications tools to promote the event such as the City's website and social media tools.

**2.P. RESOLUTION APPROVING THE BLANKET AUTHORITY TO FILE APPLICATIONS FOR GRANT FUNDS FROM THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT FOR MEASURE A FUNDING FOR PROJECTS AND PROGRAMS [S. CAMPBELL, H. COLLINS, E. HAMANT]:**

*SUBJECT: The City Council will consider adopting the attached resolution, which will authorize the City Manager or designee to apply for and execute all necessary documents incident to the usage of Measure A funds, such as payment requests, contracts, and amendments, to secure the grant funds and to implement and carry out the purposes specified in the grant application.*

RECOMMENDATIONS: 1) Adopt Resolution No. 24-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING THE BLANKET AUTHORITY TO FILE APPLICATIONS FOR GRANT FUNDS FROM THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT FOR MEASURE A FUNDING FOR PROJECTS AND PROGRAMS;" 2) Upon approval of each application of Measure A grant funds, authorize the Director of Finance and Technology Services to increase budgeted revenues and expenditures in the Grant Fund, by the amount of the award; and 3) Authorize the City Manager or designee to apply for and execute all necessary documents incident to the usage of Measure A funds, such as payment requests, contracts, and amendments, for the purposes of securing the grant funds and to implement and carry out the purposes specified in the grant application.

**2.Q. A RESOLUTION DECLARING THE MONTH OF NOVEMBER AS HOLODOMOR MEMORIAL MONTH IN WEST HOLLYWOOD AND THE FOURTH SATURDAY OF EVERY NOVEMBER AS HOLODOMOR MEMORIAL DAY [Y. QUARKER, A. LOVANO, H. MOLINA, T. RODZINEK]:**

*SUBJECT: The City Council will consider adopting a resolution to formally recognize the month of November as Holodomor Memorial Month in West Hollywood, and the fourth Saturday of November, annually thereafter, as Holodomor Memorial Day.*

RECOMMENDATIONS: 1) Adopt Resolution No. 24-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD DECLARING THE MONTH OF NOVEMBER AS HOLODOMOR MEMORIAL MONTH, AND THE FOURTH SATURDAY OF NOVEMBER, ANNUALLY THEREAFTER, AS HOLODOMOR MEMORIAL DAY"; 2) Direct Community & Legislative Affairs (CLA) staff to

send a copy of the adopted resolution to President Joseph R. Biden, and copies of that letter to U.S. Senators Alex Padilla and Laphonza Butler, U.S. Representative Adam Schiff, State Senator Ben Allen, and Assemblymember Rick Chavez-Zbur; 3) Direct CLA staff to post information on the City's web page about the atrocities of the Holodomor; and 4) Direct the Communications Department staff to issue a press release containing historical information about the tragic famine of Holodomor.

### **3. PUBLIC HEARINGS:**

#### **3.A. ZONE TEXT AMENDMENT TO LENGTHEN THE INITIAL MINIMUM DWELLING LEASE TERM FOR INDIVIDUALLY OWNED CONDOMINIUMS AND SINGLE-FAMILY RESIDENCES [N. MARICICH, F. CONTRERAS, T. FARRIS, M. MONTENEGRO]:**

*SUBJECT: The City Council will consider a Council-directed Zone Text Amendment ("ZTA") to amend Section 19.36.275 (Residential Uses – Dwelling Unit Lease Term) of Title 19 of the West Hollywood Municipal Code (WHMC) to lengthen the initial minimum lease term for individually owned condominium dwelling units and single-family residences, both existing and new, from the current requirement of 31 days to 60 days. The proposed Zone Text Amendment is not a project under the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the State CEQA Guidelines, in that this activity is an operational provision and does not have the potential to result in an effect on the physical environment.*

**RECOMMENDATION:** Introduce on First Reading Ordinance No. 24-\_\_\_\_\_: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ADOPTING AN AMENDMENT TO TITLE 19, ZONING ORDINANCE OF THE WEST HOLLYWOOD MUNICIPAL CODE, TO LENGTHEN THE INITIAL MINIMUM LEASE TERM OF INDIVIDUALLY OWNED CONDOMINIUM DWELLING UNITS AND SINGLE-FAMILY RESIDENCES, BOTH NEW AND EXISTING, TO A MINIMUM OF 60 DAYS AND FINDING THE ACTION STATUTORILY EXEMPT FROM CEQA."

#### **3.B. TIME LIMIT EXTENSION FOR DISCRETIONARY PERMITS AND ENTITLEMENTS SEEKING DEVELOPMENT AGREEMENTS [N. MARICICH, J. ALKIRE, D. VU]:**

*SUBJECT: The City Council will consider introducing an Ordinance on First Reading that provides a six-month extension of time limits set forth in the Zoning Ordinance for discretionary permits and entitlements that seek Development Agreements, due to the impact of COVID-19. This Ordinance is exempt from CEQA under CEQA Guidelines Section 15061(b)(3).*

**RECOMMENDATION:** Introduce on First Reading Ordinance No. 24-\_\_\_\_\_: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AUTHORIZING ADDITIONAL EXTENSIONS OF

TIME TO THE PERMIT TIME LIMITS SET FORTH IN THE ZONING ORDINANCE FOR DISCRETIONARY PERMITS OR ENTITLEMENTS SEEKING DEVELOPMENT AGREEMENTS.”

**3.C. AN URGENCY AND REGULAR ORDINANCE ESTABLISHING A PROCESS FOR THE RENEWAL OF EXPIRED BUILDING PERMITS FOR DEVELOPMENT PROJECTS NEAR COMPLETION [N. MARICICH, B. GALAN]:**

*SUBJECT: The City Council will consider adoption of an Urgency Ordinance and introduce on First Reading an Ordinance establishing a process for the renewal of expired building permits to complete development projects that have been under construction and are near completion. The proposed Ordinances are not subject to CEQA.*

RECOMMENDATIONS: 1) Adopt Urgency Ordinance No. 24-\_\_\_\_U: “AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, CALIFORNIA, ESTABLISHING A PROCESS FOR THE RENEWAL OF EXPIRED BUILDING PERMITS FOR DEVELOPMENT PROJECTS THAT ARE NEAR COMPLETION AND SETTING FORTH THE FACTS CONSTITUTING SUCH URGENCY.” Adoption of the Urgency Ordinance requires a 4/5 vote by the City Council; and 2) Introduce on First Reading Ordinance No. 24-\_\_\_\_: “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, CALIFORNIA, ESTABLISHING A PROCESS FOR THE RENEWAL OF EXPIRED BUILDING PERMITS FOR DEVELOPMENT PROJECTS THAT ARE NEAR COMPLETION” and schedule a public hearing on the second reading of the ordinance for April 1, 2024, under the requirements of Government Code Section 50022.2 et seq. for amending a code that has been adopted by reference.”

**4. LEGISLATIVE:**

**4.A. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING CHAPTERS 9.60 (PUBLIC NUISANCES), 9.64 (VACANT PROPERTIES), AND 9.70 (CONSTRUCTION MANAGEMENT) OF THE WEST HOLLYWOOD MUNICIPAL CODE TO ENHANCE SECURITY ON PROPERTIES AND PROVIDING AN UPDATE ON THE WEST HOLLYWOOD VACANT PROPERTY PROGRAM [D. RIVAS, V. ADOMAITIS, E. ALPER]:**

*SUBJECT: The City Council will receive an update on the progress of the West Hollywood Vacant Property Program and consider adopting an ordinance that amends the public nuisances, vacant property, and construction management ordinances to enhance standards that promote the continued maintenance and security of properties located in the City of West Hollywood.*

RECOMMENDATIONS: 1) Introduce on first reading Ordinance No. 24-\_\_\_\_ “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING CHAPTERS 9.60 (PUBLIC NUISANCES), 9.64 (VACANT PROPERTIES), AND 9.70

(CONSTRUCTION MANAGEMENT) OF THE WEST HOLLYWOOD MUNICIPAL CODE TO ENHANCE SECURITY ON PROPERTIES;” 2) Receive an update on the West Hollywood Vacant Property Program; and 3) Direct staff to work with the City Attorney’s Office to explore amending the West Hollywood Municipal Code to establish an alternate mechanism to authorize/require demolition for problematic/failed vacant property buildings based on public safety impacts.

**4.B. AMENDMENT TO SECTION 11.28.090 OF THE WEST HOLLYWOOD MUNICIPAL CODE TO CLARIFY ELIGIBLE AREAS TO BE PERMITTED TO CONVERT TEMPORARY OUTZONES TO PERMITTED PERMANENT OUTDOOR DINING [D. WILSON, J. ROCCO, S. CAMPBELL, J. GILMOUR]:**

*SUBJECT: The City Council will consider updating the outdoor dining section of the West Hollywood Municipal Code to clarify eligible outdoor dining areas allowed to convert temporary OUTZones to permitted permanent outdoor dining in narrow sidewalk areas that are less than 12 feet and within on-street parking spaces that are obstructed by public infrastructure. This amendment to the Municipal Code is exempt from CEQA under State CEQA Guidelines, section 15378 and 15061(b)(3).*

**RECOMMENDATION:** Introduce on First Reading Ordinance No. 24-\_\_\_\_\_: “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, CALIFORNIA, AMENDING CHAPTER 11.28.090 “OUTDOOR DINING ON PUBLIC RIGHT OF WAY – ELIGIBLE SITES” OF THE WEST HOLLYWOOD MUNICIPAL CODE TO CLARIFY ELIGIBLE AREAS TO BE PERMITTED TO CONVERT TEMPORARY OUTZONES TO PERMITTED PERMANENT OUTDOOR DINING.”

**5. UNFINISHED BUSINESS:**

**5.A. WILLOUGHBY, VISTA/GARDNER, AND KINGS STREET DESIGN CONCEPT PLAN [N. MARICICH, F. CONTRERAS, B. CHEUNG, P. PORTWOOD]:**

*SUBJECT: The City Council will consider approving the Willoughby, Vista/Gardner, and Kings Street Design Concept Plan.*

**RECOMMENDATIONS:** 1) Provide comments on the Street Design Concept Plan and provide any changes or modifications; 2) Select option 1A or 1B for the Gardner Street segment between Fountain Avenue and Lexington Avenue; and 3) Approve the Willoughby/Vista/Gardner Street Design Concept Plan.

**5.B. APPOINTMENTS TO THE OLDER ADULTS ADVISORY BOARD AND SOCIAL JUSTICE ADVISORY BOARD [J. JIMENEZ, M. CROWDER, L. MORALES]:**

*SUBJECT: Councilmember Shyne will make her direct appointment to the Social Justice Advisory. The City Council will consider at-large appointments to the Older Adults Advisory Board and Social Justice Advisory Board.*

RECOMMENDATIONS: 1) Councilmember Shyne to make a direct appointment to the Social Justice Advisory Board with a term ending February 28, 2025; and 2) The City Council will consider making at-large appointments to the Older Adults Advisory Board and Social Justice Advisory Boards with a term ending February 28, 2025.

**6. NEW BUSINESS:**

**6.A. AWARD OF CONSTRUCTION AGREEMENT TO PALP, INC. DBA EXCEL PAVING COMPANY FOR 8120 SANTA MONICA BOULEVARD SURFACE PARKING LOT, CIP 82-04 [S. CAMPBELL, H. COLLINS]:**

*SUBJECT: This City Council will consider awarding an Agreement to PALP, Inc. dba Excel Paving Company, for the construction of a surface parking lot at 8120 Santa Monica Boulevard, CIP 82-04.*

RECOMMENDATIONS: 1) Approve a construction Agreement to PALP, Inc. dba Excel Paving Company, in the amount of \$2,478,769 for the construction of 8120 Santa Monica Boulevard surface parking lot, CIP No. 82-04, and authorize the City Manager or designee to execute documents incident to the Agreement; 2) Authorize the Facilities and Field Services Division Manager to approve change orders to the construction Agreement in an amount not to exceed 15% (\$371,815) of the total Agreement amount; 3) Authorize the Director of Finance and Technology Services to allocate \$1,840,031 from the unallocated reserves in the 301 Capital Projects fund reserves construction of a surface parking lot at 8120 Santa Monica Boulevard; and 4) Adopt Resolution No. 24-\_\_\_\_\_, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING THE DESIGN AND PLANS FOR THE CONSTRUCTION OF CIP 82-04, 8120 SANTA MONICA BOULEVARD, SURFACE PARKING LOT, under GOVERNMENT CODE SECTION 830.6."

**6.B. DIRECTION TO AMEND THE CONDITIONAL USE PERMITS OF HOTELS IN RESIDENTIAL ZONING DISTRICTS TO ALLOW ON-SITE RESTAURANTS TO SERVE NON-GUESTS [J. HEILMAN, Y. QUARKER, A. LOVANO, J. DEL TORO]:**

*SUBJECT: The City Council will consider directing staff and the City Attorney to develop a process to grant an amendment to conditional use permits of hotels in residential zoning districts to allow on-site restaurants to serve non-guests.*

RECOMMENDATIONS: 1) Direct staff and the City Attorney to develop a city-initiated amendment to the conditional use permits of hotels in residential zoning districts to allow on-site restaurants to serve non-guests under WHMC Section 19.62.070 (Amendments to an Approved Project); and 2) Return to the City Council with the recommendation for the new process for further consideration.

**6.C. EXPLORATION OF HOSTING A PRIDE HOUSE IN WEST HOLLYWOOD [J. HEILMAN, Y. QUARKER, A. LOVANO, J. DEL TORO]:**

*SUBJECT: The City Council gives direction to the City Manager to organize a delegation of West Hollywood City leaders to travel to Pride House in Paris, France during summer 2024. This delegation is tasked with identifying issues and learning best practices for the potential hosting of Pride House in West Hollywood.*

**RECOMMENDATION:** Direct the City Manager to organize a delegation of West Hollywood City leaders, including City staff and Visit West Hollywood staff to travel to Pride House during summer 2024 to identify issues and best practices for the potential hosting of Pride House in West Hollywood. Staff may return to the City Council with a request for funding, if needed.

**6.D. 2024 LESBIAN AND QUEER WOMEN'S VISIBILITY WEEK [S. SHYNE, C. BYERS, Y. QUARKER, A. LOVANO, J. DEL TORO, M. MÁRQUEZ]:**

*SUBJECT: The City Council will consider a set of recommendations to provide funding for specific programming for Lesbian and Queer Women's Visibility Week, which runs from Monday, April 22 through Sunday, April 28, 2024.*

**RECOMMENDATIONS:** 1) Proclaim April 22 through April 28, 2024 as Lesbian and Queer Women's Visibility Week in the City of West Hollywood; 2) Direct staff to organize activities for the week and collaborate with community partners and organizations and with the City's LGBTQ+ Commission; 3) Direct staff to take additional actions to recognize Lesbian and Queer Woman's Visibility Week, including, but not limited to, illuminating City Hall with the colors associated with the lesbian flag colors, programming the lanterns on Santa Monica Boulevard with the colors of the lesbian flag, and flying the lesbian flag at public facilities as space permits; and 4) Direct the Communications Department to utilize all appropriate communication tools to promote the activities associate with Lesbian and Queer Women's Visibility Week including, but not limited to, the City's Website, a press release, and social media tools.

**6.E. CO-SPONSORSHIP OF EQUALITY FASHION WEEK [Y. QUARKER, A. LOVANO, J. DEL TORO, J. DUCKWORTH]:**

*SUBJECT: The City Council will consider a request to co-sponsor Equality Fashion Week, a four-day event organized by Kacy Corporation, Inc. from Wednesday, May 15, 2024, to Sunday, May 19, 2024, at various locations in and around West Hollywood.*

**RECOMMENDATIONS:** 1) Approve the co-sponsorship of the Equality Fashion Week taking place from Wednesday, May 15, 2024, to Sunday, May 19, 2024, at various locations in and around West Hollywood; 2) Authorize the City Manager or his designee to execute documents incident to the Co-Sponsorship Agreement between the City and Kacy Incorporation, Inc.; 3) Authorize the Director of Finance and Technology Services to approve the use of \$10,000 from Fiscal Year 2024-25

budgeted funds in the Special Council Programs account number 100-1-01-00-531001 for costs associated with the event; 4) Authorize the use of the City name and logo on invitations, programs, and other collateral materials; and 5) Direct the Communications Department to utilize all appropriate communications tools to promote the event such as the City's website and social media tools.

**6.F. CO-SPONSORSHIP OF AMERICAN BORN CHINESE FOUNDATION'S 2024 LOS ANGELES CHILDREN'S BOOK FESTIVAL AND DIRECTION TO EXPLORE A CITY OF WEST HOLLYWOOD BOOK FAIR [J. HEILMAN, C. BYERS, Y. QUARKER, A. LOVANO, J. DEL TORO, M. MÁRQUEZ]:**

*SUBJECT: The City Council will consider co-sponsoring the American Born Chinese Foundation's (ABCF) Los Angeles Children's Book Festival to be hosted in West Hollywood Park on Sunday, September 8, 2024. The City Council will also consider directing staff to evaluate adding a second day of programming to the ABCF Book Festival, which would include a City-sponsored Book Fair.*

**RECOMMENDATIONS:** 1) Approve a Co-Sponsorship Agreement with the American Born Chinese Foundation for the Los Angeles Children's Book Festival on Sunday, September 8, 2024 and approve the use of West Hollywood Park for the event; 2) Authorize the City Manager to execute documents incident to the Agreement; 3) Authorize the use of the City name and logo on invitations, programs, and other collateral materials; 4) Waive the Facility Use Fee, Special Event Permit fee, Encroachment fee, other ancillary fees, and parking at the 5-story parking structure for event volunteers and vendors (estimated \$2,290); 5) Direct the Communications Department to utilize all appropriate communications tools to promote the event such as the City's website and social media tools; 6) Authorize the Director of Finance & Technology Services to allocate \$5,000 from budgeted funds in the Special Council Programs account number 100-1-01-00-531001 for costs associated with ABCF's event; 7) Direct staff to explore adding an additional day of programming to the ABCF event, which would include a City-sponsored Book Fair; and 8) Report back within 90 days to Council with an update on the City-sponsored Book Fair and a request for additional funding as needed.

**EXCLUDED CONSENT CALENDAR:** Items removed from the Consent Calendar for separate discussion are considered at this time.

**PUBLIC COMMENT:** This time has been set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.

**COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS:** This portion of the meeting is set aside for general comments, announcements, requests of staff, subcommittee meeting reports, and/or other issues of concern from members of the City Council.

**ADJOURNMENT:** The City Council will adjourn to its next regular meeting, which will be on Monday, April 1, 2024 at 6:00 P.M. at West Hollywood Park Public Meeting Room - Council Chambers.

| <b>UPCOMING MEETING SCHEDULE</b> |            |             |                     |                                      |
|----------------------------------|------------|-------------|---------------------|--------------------------------------|
| <b>Date</b>                      | <b>Day</b> | <b>Time</b> | <b>Meeting Type</b> | <b>Location</b>                      |
| April 1                          | Monday     | 6:00 PM     | Regular Meeting     | West Hollywood Park Council Chambers |
| April 15                         | Monday     | 6:00 PM     | Regular Meeting     | West Hollywood Park Council Chambers |
| May 6                            | Monday     | 6:00 PM     | Regular Meeting     | West Hollywood Park Council Chambers |

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