

**AGENDA  
CITY OF WEST HOLLYWOOD  
PUBLIC FACILITIES, RECREATION, AND INFRASTRUCTURE COMMISSION**

**WEDNESDAY, MARCH 13, 2024**

**6:30 P.M.**

**CITY HALL COMMUNITY MEETING ROOM, 1ST FLOOR  
8300 SANTA MONICA BOULEVARD  
WEST HOLLYWOOD, CA 90069**

**LAND ACKNOWLEDGEMENT**

*THE PUBLIC FACILITIES, RECREATION, AND INFRASTRUCTURE COMMISSION ACKNOWLEDGES THAT THE LAND ON WHICH WE GATHER AND THAT IS CURRENTLY KNOWN AS THE CITY OF WEST HOLLYWOOD IS THE OCCUPIED, UNCEDED, SEIZED TERRITORY OF THE GABRIELEÑO TONGVA AND GABRIELEÑO KIZH PEOPLES. (PRONOUNCED "KEECH")*

Meeting materials submitted to the Public Facilities, Recreation, and Infrastructure Commission (Commission) shall be distributed within 72 hours of the meeting and are available for public inspection online at [www.weho.org/pfc](http://www.weho.org/pfc) and at the staff table during the Commission meeting.

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) are available for check out at the meeting. If special assistance to participate in this meeting is required (e.g., an American Sign Language interpreter), please submit your request in writing to the Office of the City Clerk at (323) 848-6800 at least 48 hours prior to the meeting. The City TTY line is (323) 848-6496.

If meeting-related transportation special accommodation is required, please submit your request to the Office of the City Clerk at (323) 848-6800 at least 48 hours prior to the meeting. For public transportation information, please call (323) GO-COMMUTE or (323) 466-3876 or visit [www.metro.net](http://www.metro.net).

**RULES OF DECORUM:**

Audience members shall not engage in disorderly or boisterous conduct, including the utterance of loud, threatening, or abusive language, whistling, stamping of feet or other acts which disturb, disrupt, impede, or otherwise render the orderly conduct of the Commission meeting infeasible. An audience member who repeatedly or continuously engages in any such conduct shall, at the discretion of the Presiding Officer or a majority of the Commission, be subject to ejection from the meeting.

Each person addressing the Commission shall do so in an orderly manner and shall not make repetitious, slanderous, or irrelevant remarks, or engage in any other disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Commission meetings. Any person who so disrupts the meeting may, at the discretion of the Presiding Officer or a majority of the Commission, be subject to ejection from the meeting.

**PROVIDING PUBLIC COMMENT**

Any person wishing to speak on any item of business on the agenda before the Commission shall first complete a speaker request form and submit the form to the Secretary.

1. A speaker request form must be completed before the meeting begins. Please include your name and the item number(s) you would like to speak.
2. No person shall address the Commission without first being recognized by the Presiding Officer.
3. Public comment is limited to three (3) minutes per speaker.

**TO PARTICIPATE BY PROVIDING WRITTEN CORRESPONDENCE OR AN E-COMMENT:**

Staff strongly encourage the public to submit an email to [degonzalez@weho.org](mailto:degonzalez@weho.org) no later than 4:00 p.m. on the meeting day. All comments received by 4:00 p.m. will be forwarded to the Commission and posted on the City's website.

**TO PARTICIPATE BY LISTENING TO THE MEETING AUDIO & PROVIDING PUBLIC COMMENT BY TELEPHONE**

Any person wishing to speak by telephone on any item of business on the agenda before the Commission shall be required to submit a speaker request to [degonzalez@weho.org](mailto:degonzalez@weho.org) no later than 4:00 p.m. on the meeting day in order to be added to the remote public speaker list.

1. A speaker request must be completed before the submission timeline noted above. Please include your name, phone number (for staff to identify your caller location on Zoom), and the item number(s) you would like to speak.
2. Staff will confirm your pre-registration by providing the call-in phone number and meeting ID number.
3. You may dial-in ten (10) minutes prior to the start of the meeting. The meeting begins at 6:30 p.m. You will be placed ON HOLD in the Virtual Meeting Room until the meeting commences. When you enter the meeting, please mute your telephone.
4. Public comment is limited to three (3) minutes per speaker.

*Note 1: Public comment will become part of the official public record. If you do not want your personal information included in the official record, please do not include your address and/or phone number.*

*Note 2: Staff are unable to respond to emails during the meeting. All requests to speak by telephone must be confirmed in advance and requests to speak on additional agenda items cannot be accommodated during the meeting.*

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1. **CALL TO ORDER – 6:30 P.M.**
    - A. **LAND ACKNOWLEDGEMENT**
    - B. **ROLL CALL**
  2. **PLEDGE OF ALLEGIANCE**
  3. **APPROVAL OF THE AGENDA**

MEETING OF MARCH 13, 2024

4. **APPROVAL OF THE MINUTES**

MEETING OF FEBRUARY 14, 2024

5. **PUBLIC COMMENTS**

This public comment period is to address the Commission on Consent Calendar items, other agenda items (including if the member of the public cannot be present at the time the item is considered), or items of general interest within the jurisdiction of the Commission. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public hearing testimony will only be taken at the time of the hearing.

6. **CONSENT CALENDAR** – None

7. **PUBLIC HEARINGS** – None

8. **NEW BUSINESS**

**A. FY24-26 BIENNIAL CAPITAL BUDGET RECOMMENDATIONS**

SUBJECT: The Commission will receive an overview of the biennial budget process and consider the recommendations made by the Budget Standing Subcommittee for the FY24-26 biennial budget for Capital Improvement Projects.

RECOMMENDATIONS:

1. Approve the recommendations made by the Budget Standing Subcommittee for FY24-26 as part of the Facilities and Field Services Division's biennial budget submission.
2. Approve the Commission's budget recommendation letter to be presented to the City Council Finance & Budget Subcommittee.

**B. PLUMMER PARK RESTROOMS & CONCESSIONAIRE PROJECT UPDATE**

SUBJECT: The Commission will receive an update on the Plummer Park Restrooms & Concessionaire Project.

RECOMMENDATION: Receive and file.

9. **UNFINISHED BUSINESS**

**A. ANNUAL TREE PLANTING EVENT**

SUBJECT: The Commission will review the proposed program for the 2024 annual tree planting event.

RECOMMENDATION: Approve the program for the 2024 annual tree planting event.

10. **EXCLUDED CONSENT CALENDAR** – None

**11. ITEMS FROM STAFF**

**12. PUBLIC COMMENTS**

This time is set aside for the public to address the Commission on any item of interest within the subject matter jurisdiction of the Commission that could not be heard under the Public Comments item at the beginning of the meeting.

**13. ITEMS FROM COMMISSIONERS & SUBCOMMITTEE REPORTS**

LOOK AHEAD CALENDAR FOR AGENDA PREP & COMMISSION ITEMS TRACKER

**14. ADJOURNMENT**

The Public Facilities, Recreation, and Infrastructure Commission meeting is adjourned to its next regular meeting on Wednesday, April 10, 2024 at 6:30 p.m. at City Hall Community Meeting Room, 1st Floor, 8300 Santa Monica Boulevard, West Hollywood, CA 90069.

AFFIDAVIT OF POSTING

State of California )  
County of Los Angeles )  
City of West Hollywood )

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk, and that this document was posted on:

Date: March 8, 2024  
Signature: \\Alyssa T. Poblador\  
Office of the City Clerk