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**CITY COUNCIL
CITY OF WEST HOLLYWOOD
AGENDA**

MONDAY, MARCH 4, 2024

**WEST HOLLYWOOD PARK PUBLIC MEETING ROOM - COUNCIL CHAMBERS
625 N. SAN VICENTE BOULEVARD**

6:00 P.M. – REGULAR MEETING

***Council Chambers opens at 5:15 p.m. when there is a Closed Session scheduled;
otherwise, Council Chambers opens at 5:30 p.m.*

Land Acknowledgement:

“The West Hollywood City Council acknowledges that the land on which we gather and that is currently known as the City of West Hollywood is the occupied, unceded, seized territory of the Gabrieleño Tongva and Gabrieleño Kizh peoples.”

PUBLIC COMMENT AND RULES OF DECORUM:

The City Council values your comments and acknowledges the right of the public to address issues that are within the City's jurisdiction and invites the public to do so during the City Council meeting. However, this public participation must be balanced with the need of the City Council to conduct the public's business in a fair and efficient manner, free from disruption or disturbance. The City offers multiples ways for the public to participate during the meeting.

During the first Public Comment section of the agenda, any member of the public may address the City Council on items appearing on the Consent Calendar. Comments concerning other items on the agenda will be heard at the time the item is considered during the course of the meeting; however, they may be offered at this time if a member of the public cannot be in attendance later in the evening. Members of the public may also comment upon any other item of interest that is within the subject matter jurisdiction of the City Council at this time, or later in the meeting under the second Public Comment period. Please see Agenda Item No. 1 below for more information.

The City expects that everyone who participates in the meeting will do so with respect and dignity. Please refrain from using abusive, derogatory, and slanderous language, or behaving in a way that disrupts the meeting.

Speakers should not bring to the podium any items other than a prepared written statement and/or writing materials.

Speakers and any other members of the public may not approach the dais at any time during the meeting without prior consent from the Mayor.

Speakers may only speak once on any agenda item. Donating public comment time to others is prohibited.

Members of the audience shall not engage in disorderly or boisterous conduct, including the utterance of loud, threatening, or abusive language, whistling, stamping of feet or other acts which disturb, disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible.

Persons in the audience should refrain from creating, provoking, or participating in any type of unwelcome physical contact.

Please see the Rules of Conduct for City Council meetings for additional rules and expectations for conducting the City Council meetings.



TO PARTICIPATE BY PROVIDING WRITTEN CORRESPONDENCE OR AN E-COMMENT:

Members of the public who wish to comment on matters before the City Council are strongly encouraged to submit written correspondence to publiccomment@weho.org or submit an E-Comment by visiting www.weho.org/wehotv no later than 12:00 p.m. on Council meeting day. *Note: Written Correspondence and E-Comments will not be read into the record during the City Council meeting; however, correspondence received by 12:00 p.m. will be forwarded to the City Council and posted on the City's website as part of the official meeting record. Your comments and information will become part of the official public record. If you do not want your personal information included in the official record, please do not include your address and/or phone number.*

TO PARTICIPATE BY PROVIDING PUBLIC COMMENT BY TELEPHONE:

(Please note: This option is to provide public comment via phone ONLY. To view the meeting, please see information on how to view the meeting provided above.)

1. You are required to register to speak via Zoom by emailing publiccomment@weho.org no later than 12:00 p.m. on the City Council meeting day, to be added to the Zoom Public Speaker List for the meeting. Please include your name, the phone number from which you will be calling, and which item(s) you would like to speak on.

2. Dial-in 10 minutes prior to the start of the meeting (the meeting begins at 6:00 p.m.). During Approval of the Agenda items may be moved to the Consent Calendar; therefore, members of the public who have signed up to speak on any item with the City Clerk's Office should be in the queue by 5:50 p.m. ****Please note that City Clerk staff cannot respond to emails during the meeting. This means that email and text message requests made to speak by phone on additional agenda items during the meeting cannot be accommodated during the meeting.**

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting. If special assistance to participate in this meeting is required, (e.g., an American Sign Language interpreter for people who are Deaf or hard of hearing), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6800 at least 48 hours prior to the meeting. The City TTY line is (323) 848-6496.

Special meeting related accommodations (e.g., transportation) may be provided upon written request to the Office of the City Clerk at least 48 hours prior to the meeting. For information on public transportation, call 323-GO-METRO (323/466-3876) or go to www.metro.net.

If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (323) 848-6800.

Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF AGENDA:

ADJOURNMENT MOTIONS:

PRESENTATIONS:

1. **PUBLIC COMMENT:** The City Council values your comments; however, pursuant to the Brown Act, the Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general

interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public Hearing testimony will only be taken at the time of the hearing.

1.A. PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:

1.B. PUBLIC COMMENTS, GENERAL INTEREST:

CITY MANAGER’S REPORT: This time has been set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

FISCAL IMPACT ON CONSENT CALENDAR:

2. CONSENT CALENDAR: The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

2.A. POSTING OF AGENDA:

SUBJECT: The agenda for the meeting of Monday, March 4, 2024 was posted at City Hall, Plummer Park, the Sheriff’s Station, and at the West Hollywood Library on Wednesday, February 28, 2024.

RECOMMENDATION: Receive and file.

2.B. APPROVAL OF MINUTES:

SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.

RECOMMENDATION: Approve the minutes of February 20, 2024.

2.C. APPROVAL OF DEMAND REGISTER NO. 944 [L. QUIJANO, C. CORRALES, S. HERNANDEZ]:

SUBJECT: The City Council shall receive the Demand Register for period ending February 23, 2024 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.

RECOMMENDATION: Approve Demand Register No. 944 and adopt Resolution No. 24-013, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ALLOWING AND APPROVING THE PAYMENT OF DEMANDS ON DEMAND REGISTER NO. 944”.

- 2.D. CLAIMS ADMINISTRATION [J. JIMENEZ, M. CROWDER, R. RICHARDS]:**
SUBJECT: The City Council is receiving notification that the City's third-party administrator Carl Warren & Co. has denied two (2) Claims for Damages from Ryan Canady and Baruir Panossian.
RECOMMENDATION: Receive and file.
- 2.E. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [M. CROWDER, L. MORALES]:**
SUBJECT: The City Council will receive Synopses from the Arts and Cultural Affairs Commission, Human Services Commission, LGBTQ+ Commission, Public Facilities, Recreation, and Infrastructure Commission, and the Rent Stabilization Commission, regarding actions taken at their recent meetings.
RECOMMENDATION: Receive and File.
- 2.F. WEST HOLLYWOOD COMMUNITY HOUSING CORPORATION FISCAL YEAR 2023-2024 ADMINISTRATIVE CONTRACT MID-YEAR REPORT [C. SCHROEDER, G. AVILES]:**
SUBJECT: The City Council will receive the semi-annual report for the West Hollywood Community Housing Corporation Administrative Contract, Fiscal Year 2023-2024.
RECOMMENDATION: Receive and file.
- 2.G. WEHO TARGET VISION ZERO ACTION PLAN – CITY COUNCIL RECOMMENDATIONS [N. MARICICH, F. CONTRERAS, D. FENN]:**
SUBJECT: The City Council will receive an update on additional recommendations they provided with the adoption of the WeHo Target Vision Zero Action Plan.
RECOMMENDATION: Receive and file an update on City Council recommendations provided with the adoption of the WeHo Target Vision Zero Action Plan.
- 2.H. 2023 CO-SPONSORED AND COUNCIL-INITIATED EVENTS [Y. QUARKER, A. LOVANO, J. DEL TORO]:**
SUBJECT: The City Council will receive a summary of co-sponsored events and Council-initiated events from 2023.
RECOMMENDATION: Receive and file.
- 2.I. AMENDMENT TO THE AFFORDABLE HOUSING LOAN AGREEMENT AT 7292 FOUNTAIN AVENUE [L. BIERY, B. LEAGUE, A. BARTLE]:**
SUBJECT: The City Council will consider approving an amendment to the affordable housing loan Agreement with West Hollywood Community Housing Corporation (WHCHC) for their project at 7292 Fountain Avenue to extend the affordability term by an additional 55 years.
RECOMMENDATIONS: 1) Approve Amendment to Affordable Housing Loan Agreement subject to any escrow modifications that implement the

attached form Agreements and approval from City Attorneys' office; and 2) Authorize the City Manager or designee to execute documents incident to the Agreement.

2.J. AGREEMENT FOR SERVICES WITH MELK URBAN DESIGN FOR ON-CALL LANDSCAPE ARCHITECTURAL SERVICES [J. ROCCO, R. ABRAMSON, G. YOLLES]:

SUBJECT: The City Council will consider approval of an Agreement for Services with Melk Urban Design for on-call landscape architectural services.

RECOMMENDATIONS: 1) Approve an Agreement for services with Melk Urban Design in the amount of \$225,000 to provide on-call landscape architectural services; and 2) Authorize the City Manager or designee to execute documents incident to the Agreement.

2.K. AUTHORIZE THE USE OF COOPERATIVE PURCHASING AGREEMENTS WITH NEW TANGRAM, INC. AND CORT BUSINESS SERVICES CORP. FOR DESIGN, PURCHASE, AND INSTALLATION OF FURNITURE, FIXTURES, AND EQUIPMENT AT CITY FACILITIES [S. CAMPBELL, H. COLLINS, D. GONZALEZ, E. HAMANT]:

SUBJECT: The City Council will consider approving the use of cooperative purchasing Agreements with New Tangram, Inc. (authorized distributor of Steelcase, Inc.) and CORT Business Services Corp. for design, purchase, and installation of furniture, fixtures, and equipment (FF&E) at City facilities.

RECOMMENDATIONS: 1) Authorize the Finance & Technology Services Department to issue Purchase Orders to New Tangram, Inc., pursuant to the Sourcwell Cooperative Purchasing Agreement, for design, purchase, and installation of furniture, fixtures, and equipment (FF&E) at City facilities in an amount not-to-exceed \$800,000; and 2) Authorize the Finance & Technology Services Department to issue Purchase Orders to CORT Business Services Corp., pursuant to the Sourcwell Cooperative Purchasing Agreement, for design, purchase, and installation of furniture, fixtures, and equipment (FF&E) at City facilities in an amount not-to-exceed \$200,000.

2.L. ACCEPT AN EASEMENT AND RIGHT OF WAY FOR PUBLIC STREET AND SIDEWALK PURPOSES AT THE CORNER OF DETROIT ST. AND LEXINGTON AVE. OF THE DETROIT WEST HOLLYWOOD L.P. DEVELOPMENT PROJECT AT 1201 DETROIT ST. [S. CAMPBELL, J. GILMOUR]:

SUBJECT: The City Council will consider accepting an easement and right of way for street and sidewalk purposes at the corner of Detroit St. and Lexington Ave. of the Detroit West Hollywood L.P. development project located at 1201 Detroit St.

RECOMMENDATIONS: 1) Adopt Resolution No. 24-_____ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST

HOLLYWOOD ACCEPTING GRANT OF EASEMENT FOR PUBLIC SIDEWALK AND PARKWAY PURPOSES AT 1201 DETROIT ST. IN THE CITY OF WEST HOLLYWOOD”; and 2) Direct the City Clerk to submit a certified copy of the Resolution, as well as the Easement in Exhibit A of Attachment A for recordation by the office of the Recorder of the County of Los Angeles.

2.M. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AUTHORIZING APPLICATION FOR, AND RECEIPT OF, HCD PROHOUSING INCENTIVE PROGRAM FUNDS IN AN AMOUNT UP TO \$750,000 [N. MARICICH, F. CONTRERAS, T. FARRIS, M. MONTENEGRO, S. CAMPBELL, H. COLLINS, L. BIERY, B. LEAGUE, A. BARTLE]:

SUBJECT: The City Council will consider authorizing the City Manager to apply for and, if accepted, receive grant funding in an amount of up to \$750,000 from the California Department of Housing and Community Development (“HCD”) Prohousing Incentive Program (“PIP”) to offset costs associated with the Homekey Phase 2 Restoration of Existing Holloway Motel in the City’s continued implementation of the 6th Cycle Housing Element and the 5-Year Plan to Address Homelessness.

RECOMMENDATIONS: 1) Adopt Resolution No. 24-_____ “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AUTHORIZING APPLICATION FOR, AND RECEIPT OF, HCD PROHOUSING INCENTIVE PROGRAM FUNDS IN AN AMOUNT OF UP TO \$750,000”; 2) Authorize the City Manager or designee to apply for and execute the Agreement and all necessary contracts, payment requests, and amendments to secure the grant funds; and 3) Authorize the Director of Finance and Technology Services to increase budgeted revenues and expenditures in the Miscellaneous Grants Fund by the grant award amount upon execution of the grant agreement.

2.N. AGREEMENT FOR PROFESSIONAL SERVICES WITH BROWN & CALDWELL FOR SEWER SYSTEM CONSULTING SERVICES [S. CAMPBELL, J. GILMOUR]:

SUBJECT: The City Council will consider approval of an Agreement for Professional Services with Brown & Caldwell to perform sewer system consulting services.

RECOMMENDATIONS: 1) Approve an Agreement for Professional Services with Brown & Caldwell in the amount of \$687,156 for sewer system consulting services; and 2) Authorize the City Manager or designee to execute documents incident to the Agreement.

3. PUBLIC HEARINGS: None.

4. LEGISLATIVE: None.

5. UNFINISHED BUSINESS:

- 5.A. AFFORDABLE ADU PILOT PROGRAM UPDATE AND LOAN AMENDMENT AUTHORIZATION [L. BIERY, B. LEAGUE, A. BARTLE]:**
SUBJECT: The City Council will receive an update on the Affordable ADU Pilot Program and consider increasing the maximum loan amount for the Affordable ADU Pilot Program due to various cost escalations.
RECOMMENDATIONS: 1) Receive an update on the Affordable ADU Pilot Program; 2) Authorize the City Attorney to draft an amendment to the accessory dwelling unit loan Agreement to increase the not to exceed amount by \$181,250 for a total not-to-exceed amount of \$481,250; 3) Authorize the Director of Finance and Technology Services to allocate \$181,250 from unallocated reserves in the Affordable Housing Trust Fund to 216-3-10-57-531004 for the purposes of funding this loan; and 4) Authorize the City Manager or designee to execute documents incident to the Agreement.
- 5.B. HALLOWEEN CARNAVAL 2023 POST EVENT REPORT [Y. QUARKER, C. SMITH, M. REATH, J. HEREDIA]:**
SUBJECT: The City Council will receive a post event report regarding the Halloween Carnaval event held on October 31, 2023. Additionally, the City Council will confirm that Halloween Carnaval 2024 should maintain a similar scale and scope as Halloween Carnaval 2023 or provide further guidance to staff for adjustments.
RECOMMENDATIONS: 1) Receive post-event report regarding Halloween Carnaval 2023; and 2) Confirm that Halloween Carnaval 2024 should maintain a similar scale and scope as Halloween Carnaval 2023.
- 5.C. NOTIFICATION OF COMMISSION MEMBER ABSENCES [M. CROWDER, L. MORALES]:**
SUBJECT: The City Council will receive notification that two (2) Commission members have exceeded the number of allowed absences in a twelve-month period.
RECOMMENDATIONS: 1) Councilmember Meister to receive notification that Catherine Lee has exceeded the number of allowed absences for the Arts & Cultural Affairs Commission and determine not to vacate the seat; and 2) Councilmember Shyne to receive notification that Zekia N. Wright has exceeded the number of allowed absences for the Rent Stabilization Commission and determine not to vacate the seat.
- 5.D. NOTIFICATION OF ADVISORY BOARD ABSENCES (M. CROWDER, L. MORALES):**
SUBJECT: The City Council will receive notification that four (4) Advisory Boardmembers have exceeded the number of allowed absences in a twelve-month period.
RECOMMENDATIONS: 1) Councilmember Heilman to receive notification that Angela De Silva has exceeded the number of allowed absences for

the Women's Advisory Board and determine not to vacate the seat; 2) Councilmember Meister to receive notification that Luckie Alexander Fuller has exceeded the number of allowed absences for the Transgender Advisory Board and determine not to vacate the seat; 3) Councilmember Shyne to receive notification that Sasha Razor has exceeded the number of allowed absences for the Russian Speaking Advisory Board and determine not to vacate the seat; and 4) Councilmember Shyne to receive notification that Stevi S. Shari has exceeded the number of allowed absences for the Women's Advisory Board and determine not to vacate the seat.

6. NEW BUSINESS:

6.A. APPOINTMENTS TO THE PLANNING COMMISSION AND OLDER ADULTS ADVISORY BOARD [J. JIMENEZ, M. CROWDER, L. MORALES]:

SUBJECT: Councilmember Meister will make her direct appointment to the Planning Commission and Mayor Erickson will make his direct appointment to the Older Adults Advisory Board.

RECOMMENDATIONS: 1) Councilmember Meister to make a direct appointment to the Planning Commission with a term ending February 28, 2025; and 2) Mayor Erickson to make a direct appointment to the Older Adults Advisory Board with a term ending February 28, 2025.

EXCLUDED CONSENT CALENDAR: Items removed from the Consent Calendar for separate discussion are considered at this time.

PUBLIC COMMENT: This time has been set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.

COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS: This portion of the meeting is set aside for general comments, announcements, requests of staff, subcommittee meeting reports, and/or other issues of concern from members of the City Council.

ADJOURNMENT: The City Council will adjourn to its next regular meeting, which will be on Monday, March 18, 2024 at 6:00 P.M. at West Hollywood Park Public Meeting Room - Council Chambers.

UPCOMING MEETING SCHEDULE				
Date	Day	Time	Meeting Type	Location
March 18	Monday	6:00 PM	Regular Meeting	West Hollywood Park Council Chambers
April 1	Monday	6:00 PM	Regular Meeting	West Hollywood Park Council Chambers
April 15	Monday	6:00 PM	Regular Meeting	West Hollywood Park Council Chambers

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I declare under penalty of perjury that I am employed
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City Clerk, and that this document was posted on:

Date: February 28, 2024
Signature: \\Alyssa T. Poblador\
Office of the City Clerk