

**CITY COUNCIL  
CITY OF WEST HOLLYWOOD  
MINUTES  
MONDAY, DECEMBER 18, 2023  
WEST HOLLYWOOD PARK PUBLIC MEETING ROOM - COUNCIL CHAMBERS  
625 N. SAN VICENTE BOULEVARD**

**6:00 P.M. – REGULAR MEETING**

**CALL TO ORDER:** Mayor Shyne called the meeting to order at 6:02 p.m. and read the Land Acknowledgment.

**PLEDGE OF ALLEGIANCE:** Cathy Blaivas led the Pledge of Allegiance.

**ROLL CALL:**

**PRESENT:** Councilmember Byers, Councilmember Heilman, Councilmember Meister, Mayor Pro Tempore Erickson, and Mayor Shyne.

**ALSO PRESENT:** Deputy City Manager Rocco, City Attorney Langer, Administrative Services Director Jimenez, City Clerk Crowder, and Assistant City Clerk Morales.

**APPROVAL OF AGENDA:**

City Clerk Crowder noted that staff has requested that Item 2.S. be Tabled, since the event is being rescheduled.

Mayor Shyne requested that Item 6.G. be Tabled to the January 22, 2024 meeting.

Councilmember Heilman requested that Items 5.B., 6.B., and 6.F., be moved to the Consent Calendar as Items 2.W., 2.Y., and 2.AA., respectively, and noted that he was not ready to make his appointment to LGBTQ+ Commission under Item 6.I.

Councilmember Meister requested that Item 6.A. be moved to the Consent Calendar as Item 2.X., and that Item 2.G. be moved to the Excluded Consent Calendar.

Mayor Pro Tempore Erickson requested that Item 6.D. be moved to the Consent Calendar as Item 2.Z.

**Motion by Mayor Pro Tempore Erickson, seconded by Councilmember Heilman, to approve the December 18, 2023 agenda, as amended.**

**ADJOURNMENT MOTIONS:**

Mayor Pro Tempore Erickson requested that the meeting be adjourned in memory of the 1,937 decedents that were part of this year's Los Angeles County Unclaimed Dead annual ceremony.

**PRESENTATIONS:** None.

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**PUBLIC COMMENT:**

MIKIE FREIDMAN, WEST HOLLYWOOD, spoke regarding various concerns related to Item 5.D.

LYN ETCETERA, WEST HOLLYWOOD, spoke regarding his support for Israel.

STEFANIE LAHART, WEST HOLLYWOOD, spoke regarding various concerns with the property at Sierra Bonita.

NICHOLAS ROYBAL, WEST HOLLYWOOD, thanked Hellen Collins for her dedication and spoke on Item 5.B., noting the increased number of unhoused individuals as published by HUD.

KEVIN BURTON, WEST HOLLYWOOD, spoke in support of Item 6.D.

ALAN STRASBURG, WEST HOLLYWOOD, spoke regarding concerns with the “Q” word as referenced in Item 6.A. and requested that waived fees be reevaluated.

ANNIE JUMP VICENTE, WEST HOLLYWOOD, spoke regarding recent hate crimes that she has experienced in the City.

SUSAN ROSENBLUTH, WEST HOLLYWOOD, spoke regarding the appeal scheduled for the January 22<sup>nd</sup> City Council meeting and requested that Councilmember Byers recuse herself from the Item due to conflicts of interests.

TSUKURU FORS, WEST HOLLYWOOD, spoke regarding LBGTQ+ injustices and commented on safety concerns in the Transgender community.

LORRAINE LOPEZ, WEST HOLLYWOOD, spoke regarding concerns with the air quality at Sierra Bonita.

DAN HARRINGTON-TYRELL, WEST HOLLYWOOD, spoke regarding his gratitude to the City Council on addressing Sierra Bonita and requested that vacant properties be reviewed.

**CITY MANAGER’S REPORT:**

Deputy City Manager Jackie Rocco informed the community about the Los Angeles Rent Relief Program for qualified landlords. The program deadline is January 12, 2024, and more information could be accessed by visiting [www.lacountyrentrelief.com](http://www.lacountyrentrelief.com). She further announced the launch of Engaged WeHo, which is a digital platform to create a new way for the community to engage in meaningful participation by learning and providing feedback for City projects, initiatives, and discussions. She noted that more information could be accessed at [engage.weho.org](http://engage.weho.org). She invited Director of Communications Johua Schare to provide comments on CATV Supervisor Jesse

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Lawson's retirement. Director of Community Safety Danny Rivas provided an update on Sierra Bonita.

Mayor Pro Tempore Erickson requested that staff contact the Water Quality Management District to ensure that water safety concerns were also addressed.

Councilmember Heilman suggested that staff contact AT&T to expedite restoring services within that area.

Councilmember Meister inquired if dog parks would remain open during the events delineated in Items 6.A and 2.V., and if not, how long they would remain closed. Director of Community Services Yvonne Quarker deferred to Event Services Supervisor Megan Reath, who provided an update.

Councilmember Meister inquired why PCS3 did not submit a statement of values detailing the cost submitted in the line-item cost for Item 5.B., noting a concern with previous contractors who left items out of bid documents. Facilities & Field Services Manager Helen Collins clarified the difference between this contract award as compared to the one mentioned by Councilmember Meister.

#### **FISCAL IMPACT ON CONSENT CALENDAR:**

City Clerk Crowder stated that the Fiscal Impact on the Consent Calendar with the addition of Items 5.B., 6.A., 6.B., 6.D., 6.F., and the removal of Items 2.G and 2.S. was \$9,496,737 in expenditures, \$218,500 in revenue, and (\$23,500) in waived fees.

#### **2. CONSENT CALENDAR:**

**2.A., B., C., D., E., F., H., I., J., K., L., M., N., O., P., Q., R., T., U., V., W., X., Y., Z., AA.** Motion by Councilmember Byers, seconded by Mayor Pro Tempore Erickson, and approved (5/0).

##### **2.A. POSTING OF AGENDA:**

*SUBJECT: The agenda for the meeting of Monday, December 18, 2023 was posted at City Hall, Plummer Park, the Sheriff's Station, and at the West Hollywood Library on Wednesday, December 13, 2023.*

**ACTION:** Received and filed. **Approved as part of the Consent Calendar.**

##### **2.B. APPROVAL OF MINUTES:**

*SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.*

**ACTION:** Approved the minutes of December 4, 2023. **Approved as part of the Consent Calendar.**

##### **2.C. APPROVAL OF DEMAND REGISTER NO. 939 [L. QUIJANO, C. CORRALES, S. HERNANDEZ]:**

*SUBJECT: The City Council shall receive the Demand Register for period ending December 8, 2023 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.*

**ACTION:** Approved Demand Register No. 939 and adopted Resolution No. 23-099, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ALLOWING AND APPROVING THE PAYMENT OF DEMANDS ON DEMAND REGISTER NO. 939". **Approved as part of the Consent Calendar.**

**2.D. CLAIMS ADMINISTRATION [J. JIMENEZ, M. CROWDER, R. RICHARDS]:**

*SUBJECT: The City Council is receiving notification that the City's third-party administrator Carl Warren & Co. has denied one (1) Claim for Damages from Barbara Jeanne Gunning.*

**ACTION:** Received and filed. **Approved as part of the Consent Calendar.**

**2.E. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [M. CROWDER, L. MORALES]:**

*SUBJECT: The City Council will receive Synopses from the LGBTQ+ Commission, Public Facilities, Recreation, and Infrastructure Commission, Rent Stabilization Commission, and the Transgender Advisory Board regarding actions taken at their recent meetings.*

**ACTION:** Received and filed. **Approved as part of the Consent Calendar.**

**2.F. TREASURER'S REPORT FOR OCTOBER 2023 [L. QUIJANO, C. CORRALES, K. BARENG, S. STEPHENS]:**

*SUBJECT: The City Council will receive the Treasurer's Reports for the month ended October 2023 pursuant to Section 53646 of the Government Code of the State of California.*

**ACTION:** Received and filed the October 2023 Treasurer's Report. **Approved as part of the Consent Calendar.**

**2.G. FOUNTAIN AVENUE STREETScape PROJECT UPDATE [N. MARICICH, F. CONTRERAS, B. CHEUNG]:**

*SUBJECT: The City Council will receive an update on the Fountain Avenue Streetscape Project (formerly the Fountain Avenue Protected Bike Lanes Study). Per the City Council's direction at the August 21, 2023 City Council meeting, staff is returning with updates on the proposed steering committee and public engagement plan. The proposed project is categorically exempt from CEQA requirements.*

**ACTION:** This Item was moved to Excluded Consent.

**2.H. WEST HOLLYWOOD TOURISM IMPROVEMENT DISTRICT 2024 ANNUAL REPORT [L. BIERY]:**

**SUBJECT:** *In accordance with the Property and Business Improvement District Law of 1994, California Streets and Highways Code Section 36650, the West Hollywood Marketing Corporation (d.b.a. West Hollywood Travel & Tourism Board) has submitted the West Hollywood Tourism Improvement District 2024 Annual Report for approval by the City Council.*

**ACTION:** Reviewed and approved the West Hollywood Tourism Improvement District 2024 Annual Report. **Approved as part of the Consent Calendar.**

**2.I. 2024 CALENDAR OF SPECIAL LIGHTING REQUESTS FOR CITY HALL AND SANTA MONICA BOULEVARD LANTERNS [Y. QUARKER, H. MOLINA, J. DEL TORO]:**

**SUBJECT:** *The City Council will consider adopting a calendar of special lighting requests for City Hall and Santa Monica Boulevard lanterns for calendar year 2024.*

**ACTION:** Approved the proposed 2024 calendar of special lighting requests for City Hall and Santa Monica Boulevard lanterns. **Approved as part of the Consent Calendar.**

**2.J. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, AMENDING ORDINANCE NO. 22-1186 TO FIX A NUMBERING ERROR AND RENUMBER WEST HOLLYWOOD MUNICIPAL CODE TITLE 19, ARTICLE 19-4, CHAPTER 19.44.020 APPLICABILITY (LAND USE AND DEVELOPMENT PERMIT PROCEDURES, ADMINISTRATIVE PERMITS, APPLICABILITY) [M. CROWDER, L. MORALES]:**

**SUBJECT:** *The City Council will consider an Ordinance to fix a numbering error on Ordinance 22-1186 to permit restaurants with alcoholic beverages sales for both on- and off-site consumption, consistent with SB 389 and approving through an Administrative Permit process that may be appealed to the Community Development Director through a public hearing. The proposed ordinance is not subject to CEQA.*

**ACTION:** Introduced on first reading Ordinance No. 23-25, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, AMENDING ORDINANCE NO. 22-1186 TO FIX A NUMBERING ERROR AND RENUMBER WEST HOLLYWOOD MUNICIPAL CODE TITLE 19, ARTICLE 19-4, CHAPTER 19.44.020 APPLICABILITY (LAND USE AND DEVELOPMENT PERMIT PROCEDURES, ADMINISTRATIVE PERMITS, APPLICABILITY)". **Approved as part of the Consent Calendar.**

**2.K. AGREEMENT FOR GIS CONSULTING SERVICES [L. QUIJANO, E. TSIPIIS]:**

**SUBJECT:** *The City Council will consider approving two Agreements for GIS Consulting Services with Geographic Technologies Group, Inc. and Timmons Group, Inc.*

**ACTIONS:** 1) Approved an Agreement for GIS Consulting Services with Geographic Technologies Group, Inc., for a total not-to-exceed amount of \$200,000; 2) Approved an Agreement for GIS Consulting Services with Timmons Group, Inc., for a total not-to-exceed amount of \$200,000; and 3) Authorized the City Manager or designee to execute documents incident to the Agreement. **Approved as part of the Consent Calendar.**

**2.L. AGREEMENT FOR HEARING EXAMINER SERVICES WITH SILVER & WRIGHT, LLP [S. CAMPBELL, V. GUARINO, B. BORTFELD]:**

*SUBJECT: The City Council will consider approval of an Agreement for services with Silver & Wright, LLP to perform hearing examiner services.*

**ACTIONS:** 1) Approved a three-and-a-half-year Agreement for services with Silver & Wright, LLP in an amount not to exceed \$450,000, to provide hearing examiner services; and 2) Authorized the City Manager or designee to execute documents incident to the Agreement. **Approved as part of the Consent Calendar.**

**2.M. AGREEMENT FOR ADDITIONAL MARKETING SUPPORT WITH WEST HOLLYWOOD TRAVEL & TOURISM AND AN AGREEMENT TO CONDUCT A SURVEY OF THE LOCAL BUSINESS COMMUNITY WITH FAIRBANK, MASLIN, MAULLIN, METZ & ASSOCIATES [D. WILSON, C. SAFRIET, P. KESPRADIT, L. BIERY]:**

*SUBJECT: The City Council will provide approval of an Agreement for Services with West Hollywood Travel and Tourism (Visit West Hollywood) for additional marketing support for the local business community and provide approval of an Agreement for Services with Fairbank, Maslin, Maullin, Metz & Associates (FM3) for a statistically valid business survey of the local business community.*

**ACTIONS:** 1) Approved an Agreement with West Hollywood Travel and Tourism (Visit West Hollywood) for additional marketing support for local businesses in an amount not-to-exceed \$300,000; 2) Approved an Agreement with Fairbank, Maslin, Maullin, Metz & Associates (FM3) for a statistically valid survey of the local business community in an amount not-to-exceed \$17,750; and 3) Authorized the City Manager or designee to execute documents incident to the Agreements. **Approved as part of the Consent Calendar.**

**2.N. AMENDMENT NO. 1 TO THE AGREEMENT FOR SERVICES WITH LEHRER ARCHITECTS FOR ARCHITECTURAL AND ENGINEERING SERVICES AT THE LOG CABIN [L. BIERY, B. LEAGUE, A. BARTLE]:**

*SUBJECT: The City Council will consider approving Amendment No. 1 with Lehrer Architects to provide architectural and engineering services for the Log Cabin site located at 617-621 N. Robertson Boulevard.*

**ACTIONS:** 1) Approved Amendment No. 1 to the Agreement for services with Lehrer to provide architectural and engineering services at the Log Cabin for an increased amount of \$70,280 and a new total not-to-exceed amount of \$836,908; and 2) Authorized the City Manager or designee to



execute all documents incident to the Agreement. **Approved as part of the Consent Calendar.**

**2.O. AMENDMENT NO. 2 TO THE AGREEMENT FOR SERVICES WITH Q PRESS FOR SEASONAL CITY RECREATION PROGRAMS BROCHURE DESIGN, PRINTING, AND MAILING [Y. QUARKER, S. MARTINEZ, M. GASCA, D. ALHADDAD]:**

*SUBJECT: The City Council will consider a second amendment for the Agreement for Services with Q Press for the design, printing, and mailing of the Rec Reader to increase the not-to-exceed amount and extend the term of the Agreement.*

**ACTIONS:** 1) Approved Amendment No. 2 to the Agreement for Services with Q Press to increase the amount of the Agreement by \$79,307.00, for a new total not-to- exceed amount of \$328,866.64; and extend the term of the Agreement by 12 months from January 1, 2024 to December 31, 2024; and 2) Authorized the City Manager or designee to execute documents incident to the Agreement. **Approved as part of the Consent Calendar.**

**2.P. AMENDMENT TO HDL COREN & CONE AGREEMENT TO EXTEND TIME AND ADD DIRECT ASSESSMENT SERVICES [L. QUIJANO, A. RUIZ, B. ROSEN]:**

*SUBJECT: Council will consider approving amendments with HdL COREN & CONE to annually renew the Property Tax Roll Services, maintenance of the City's database, and add the Direct Assessment Module to the City's existing Property Tax Services agreement #008599.*

**ACTIONS:** 1) Approved Amendment No. 3 to the HdL COREN & CONE to add an annual renewal to the: a. Annual Property Tax Roll Services including the maintenance of the CITY's database, listings of property tax appeals and transfers and consultation regarding property tax revenues for \$15,900 per fiscal year, b. Add Direct Assessment Services including \$3,600 to setup Direct Assessment Datasets, \$10,000, if needed, for custom work to prepare City Engineer and Assessment Franchisor Reports, and \$0.60 per assessment per parcel per fiscal year; and 2) Authorized the City Manager or his designee to execute documents incident to the Agreement. **Approved as part of the Consent Calendar.**

**2.Q. AWARD OF AGREEMENT FOR ON-CALL ARCHITECTURAL AND ENGINEERING DESIGN SERVICES WITH PSOMAS [S. CAMPBELL, H. COLLINS, E. HAMANT]:**

*SUBJECT: The City Council will consider awarding of an Agreement to Psomas to provide on-call architectural and engineering services.*

**ACTIONS:** 1) Approved an Agreement with Psomas to provide on-call architectural and engineering design services for a total not-to-exceed amount of \$500,000; and 2) Authorized the City Manager or designee to execute documents incident to the Agreement. **Approved as part of the Consent Calendar.**

- 2.R. AWARD OF AGREEMENT FOR ON-CALL ARCHITECTURAL AND ENGINEERING DESIGN SERVICES WITH WATERSTONE ENVIRONMENTAL, INC. [S. CAMPBELL, H. COLLINS, E. HAMANT]:**  
*SUBJECT: The City Council will consider approving the award of an Agreement to Waterstone Environmental, Inc. (Waterstone), to provide on-call engineering services.*  
**ACTIONS:** 1) Approved an Agreement with Waterstone Environmental, Inc. to provide on-call architectural and engineering design services for a total not-to-exceed amount of \$500,000; and 2) Authorized the City Manager or designee to execute documents incident to the Agreement.  
**Approved as part of the Consent Calendar.**
- 2.S. TEMPORARY STREET CLOSURE FOR SPECIAL EVENT PERMIT REQUEST ON NORTH OGDEN DRIVE AT SANTA MONICA BOULEVARD [D. RIVAS, V. ADOMAITIS, Y. BENITEZ]:**  
*SUBJECT: The City Council will consider approving the temporary closure of a portion of North Ogden Drive (between Santa Monica Boulevard and the alleyway South of Santa Monica Boulevard on North Ogden Drive) to accommodate a special event permit request scheduled for January 13, 2024.*  
**ACTION: This Item was Tabled.**
- 2.T. 2024 WEST HOLLYWOOD MLK DAY OF SERVICE [Y. QUARKER, H. MOLINA, L. FOOKS]:**  
*SUBJECT: The City Council will consider approving the coordination of MLK Day of Service activities in January 2024, to commemorate Martin Luther King, Jr., National Day of Service in the City of West Hollywood.*  
**ACTIONS:** 1) Directed staff to coordinate appropriate 2024 West Hollywood MLK Day of Service activities to commemorate Martin Luther King, Jr. National Day of Service; and 2) Directed the Communications Department to utilize all appropriate communications tools to promote the City's commemoration of Martin Luther King, Jr., National Day of Service.  
**Approved as part of the Consent Calendar.**
- 2.U. RECOGNITION OF NATIONAL SLAVERY AND HUMAN TRAFFICKING PREVENTION MONTH [Y. QUARKER, H. MOLINA, L. FOOKS, T. RODZINEK, D. RIVAS]:**  
*SUBJECT: The City Council will consider approving the recognition of the month of January as National Slavery and Human Trafficking Prevention Month.*  
**ACTIONS:** 1) Proclaimed January 2024 as National Slavery and Human Trafficking Prevention Month; 2) Directed the Public Works Department to light the City's lanterns over Santa Monica Boulevard and City Hall in the color blue and white to recognize National Slavery and Human Trafficking Prevention Month and National Human Trafficking Awareness Day from January 10 – January 20, 2024; 3) Authorized the use of the City name



and logo on digital collateral materials with partner agencies focused on human trafficking issues and services; and 4) Directed the Communications Department to utilize all appropriate communications tools to promote National Slavery and Human Trafficking Prevention Month, with a focus on sharing resources via social media platforms. **Approved as part of the Consent Calendar.**

**2.V. UPDATE REGARDING THE CO-SPONSORSHIP OF THE ANNUAL ELTON JOHN AIDS FOUNDATION OSCAR EVENT [Y. QUARKER, C. SMITH, M. REATH, B. SMITH]:**

*SUBJECT: The City Council will consider requests from Elton John AIDS Foundation related to the City's co-sponsorship of their annual Oscars Viewing Party, a charity fundraiser, to be held on Sunday, March 10, 2024, in West Hollywood Park.*

**ACTIONS:** 1) Approved the exclusive use of the Basketball Court Area, Great Lawn Area, Robertson Commons Area, and portions of the South Lawn Area of West Hollywood Park, beginning Wednesday, February 28, 2024, through Thursday, March 14, 2024; 2) Approved the closure of San Vicente Boulevard between Melrose Avenue and Santa Monica Boulevard for event arrivals and departures from noon on Sunday, March 10, 2024, through 5:00 A.M. on Monday, March 11, 2024; 3) Approved the use of the Community Meeting Room (CMR) from Friday, March 8, 2024, through Monday, March 11, 2024; 4) Approved exclusive use of the Five-Story Parking Structure (5SPS) from 5:00 A.M. on Sunday, March 10, 2024, through 5:00 A.M. Monday, March 11, 2024; 5) Approved a reduced parking rate of \$6 per vehicle in the Five Story Parking Structure (5SPS) for production staff, and crew parking on the following dates: February 29 – March 2 and March 7 – March 9; 6) Approved a City of West Hollywood Permit to Use City Property Agreement with Elton John AIDS Foundation that defines facility uses, street closures, and terms of the relationship between the City and the Elton John AIDS Foundation Oscar Viewing Party and Charity Fundraiser; and 7) Authorized the City Manager or his designee to approve minor changes to the terms outlined in the Permit to Use City Property Agreement. **Approved as part of the Consent Calendar.**

**2.W. (5.B.) AWARD OF AGREEMENT TO PCN3, INC. FOR CIP NO. 57-02, HOMEKEY PHASE 2 RESTORATION OF EXISTING HOLLOWAY MOTEL [S. CAMPBELL, H. COLLINS]:**

*SUBJECT: This City Council will consider awarding an Agreement to PCN3, Inc. for the restoration of the City owned property at 8464 Holloway Drive (formally 8465 Santa Monica Blvd. – Holloway Motel) to be used as a transitional housing facility.*

**ACTIONS:** 1) Approved a construction contract with PCN3, Inc., in the amount of \$8,707,815 for the construction of CIP No. 57-02, Homekey Phase 2 Restoration of Existing Holloway Motel and authorize the City Manager or designee to execute documents incident to the Agreement; 2)

Authorized the Facilities and Field Services Division Manager to approve change orders to the construction Agreement in an amount not to exceed 20% (\$1,741,563) of the total Agreement amount; 3) Authorized the Director of Finance and Technology Services to allocate \$7,060,000 from the unallocated reserves in the 301 Capital Projects fund reserves for restoration of the existing Holloway Motel and related services; and 4) Adopted Resolution No. 23-100, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING THE DESIGN AND PLANS FOR THE CONSTRUCTION OF CIP 57-02, HOMEKEY PHASE 2 RESTORATION OF EXISTING HOLLOWAY MOTEL, PURSUANT TO GOVERNMENT CODE SECTION 830.6." **Approved as part of the Consent Calendar.**

**2.X. (6.A.) REQUEST TO CO-SPONSOR THE 2024 BIG QUEER FOOD FESTIVAL EVENT [Y. QUARKER, C. SMITH, M. REATH, B. SMITH]:**

*SUBJECT: The City Council will consider a request to co-sponsor the 2024 Big Queer Food Festival event to be held on Saturday, May 4, 2024, in West Hollywood Park.*

**ACTIONS:** 1) Approved the co-sponsorship of the 2024 Big Queer Food Festival event, to be held on a Saturday, May 4, 2024, in West Hollywood Park; 2) Approved the exclusive use of the proposed areas in West Hollywood Park: Basketball Court Area, Great Lawn Area, Robertson Commons Area, and South Lawn Area beginning on Friday, May 3, 2024, through Sunday, May 5, 2024; 3) Authorized Big Queer Food Festival to sell beer, wine, and spirits on City Property; 4) Authorized the potential closure of San Vicente Boulevard between Santa Monica Boulevard and Melrose Avenue on Saturday, May 4, 2024. Street closure time to be confirmed at a later date; 5) Authorized the City Manager or his designee to negotiate a co-sponsorship agreement between Big Queer Food Festival and the City; and 6) Waived fees for Major Event Park Space use fees, Street Closure fees, Special Event permit fees, Building and Safety permit fees, Encroachment permit fees, and Film permit fees. **Approved as part of the Consent Calendar.**

**2.Y. (6.B.) RESOLUTION ADOPTING THE PROGRAM PLANNING SUMMARY FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2024-2025 [L. QUIJANO, A. RUIZ, C. DUNCAN, C. SCHROEDER, C. PLANCK, L. ISENBERG, S. CAMPBELL, J. GILMOUR, R. GARLAND]:**

*SUBJECT: The City Council will consider a resolution approving the Community Development Block Grant Program (CDBG) Program Planning Summary and budget for fiscal year 2024-25.*

**ACTIONS:** 1) Adopted Resolution No. 23-101, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, CALIFORNIA, APPROVING THE PROGRAM PLANNING SUMMARY FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2024-2025;" 2) Approved the fiscal year 2024-25 CDBG program

budget and instruct staff to submit the CDBG Program Planning Summary for approval to the Los Angeles County Community Development Commission, by February 1, 2024; 3) Authorized staff to adjust the fiscal-year 2024-25 program budget as necessary based on the final CDBG allocation from the U.S. Department of Housing and Urban Development (HUD) and any amounts remaining unspent at the close of the current fiscal year; and 4) Authorized the City Manager (or designee) to execute all documents necessary to receive the CDBG allocation. **Approved as part of the Consent Calendar.**

**2.Z. (6.D.) ASSESSING THE RESILIENCY OF WEST HOLLYWOOD AS IT RELATES TO NATURE-BASED EVENTS [L. MEISTER, C. BYERS, Y. QUARKER, H. MOLINA, M. WATSON]:**

*SUBJECT: The City Council will consider directing staff to assess the City's resiliency plans and programs as climate change increasingly impacts the City and the lives of its residents. In addition, this item directs staff to report back to the City Council with recommendations on how to address any identified gaps and any resources required to fill those gaps.*

**ACTIONS:** 1) Directed staff to conduct an evaluation of current plans and programs aimed at increasing the City's resiliency related to nature-based events such as heat waves, high winds, rain events/flooding, fires, etc., and report back to the City Council within 120 days with the evaluation's findings; and 2) Directed staff to include in the report any identified gaps in plans and programs that would make the City more resilient, recommended actions, and any needed resources to meet those gaps. **Approved as part of the Consent Calendar.**

**2.AA. (6.F.) CHANGING THE MAYOR PRO TEMPORE TITLE TO VICE MAYOR [J. ERICKSON, Y. QUARKER, H. MOLINA]:**

*SUBJECT: The City Council will consider adopting a Resolution changing the title of Mayor Pro Tempore to Vice Mayor as well as a Resolution amending the City Council bylaws.*

**ACTIONS:** 1) Adopted Resolution No. 23-102, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD CHANGING THE TITLE OF MAYOR PRO TEMPORE TO VICE MAYOR"; 2) Adopted Resolution No. 23-103, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ESTABLISHING RULES FOR THE CONDUCT OF CITY COUNCIL MEETINGS AND RESCINDING RESOLUTION NO. 23-013"; and 3) Directed the City Clerk to make all necessary changes amending the title of Mayor Pro Tempore to Vice Mayor. **Approved as part of the Consent Calendar.**

**3. PUBLIC HEARINGS:**

**3.A. ZONE TEXT AMENDMENT TO UPDATE EXISTING AND ESTABLISH NEW CITYWIDE LANDSCAPE AND TREE CANOPY STANDARDS [R.**

**ABRAMSON, M. BARKER, J. ALKIRE, F. CONTRERAS, C. SHEN, S. CAMPBELL, H. COLLINS]:**

*SUBJECT: The City Council will consider a Zone Text Amendment to revise existing landscape standards and establish new tree canopy requirements for privately-owned property. This effort is intended to not only foster tree preservation or replacement, when applicable, but also ensure the introduction of a new environmentally essential tree canopy that is biodiverse and properly managed through updated and new objective standards. Staff will also continue its efforts to provide the residents, businesses, and development community with accompanying built and natural environmental design education and awareness campaigns that are tied to the implementation of the City's Climate Action & Adaptation Plan ("CAAP"). The proposed Ordinance is Categorically Exempt pursuant to the California Environment Quality Act (CEQA) Guidelines section 15061(b)(3), the "common sense exemption," which provides that CEQA applies only to projects that have the potential for causing a significant effect on the environment.*

City Clerk Crowder indicated that the public hearing was noticed as required by law.

Urban Design and Architecture Studio (UDAS) Manager Ric Abramson and Project Architect Micheal Barker provided background information as outlined in the staff report dated December 18, 2023.

Mayor Pro Tempore asked about the "Tree Canopy Kitchen Cabinet" advisory group discussions, inquired if staff engaged with housing organizations, and if staff had surveyed homeowners. UDAS Manager Ric Abramson responded to this inquiry.

Mayor Pro Tempore Erickson also inquired about the turnaround time as he doesn't want more delays in the development process and inquired if other cities were implementing similar policies. Mr. Abramson responded to these inquiries.

Councilmember Meister inquired if this ordinance precluded construction of new housing and whether outreach had been conducted. UDAS Manager Ric Abramson responded. She also commented on signage blocked by trees, noting that this ordinance addresses private property trees rather than public trees and confirmed that staff collaborated with Long Range Planning Projects Subcommittee as well as the Planning Commission on this Zone Text Amendment.

Councilmember Heilman clarified that permits would be triggered only if a property owner filed a permit to demolish a canopy tree and which trees are classified as canopy trees. UDAS Manager Ric Abramson provided a clarifying response. Councilmember Heilman further inquired about the

number of trees that are removed on average in a year Mr. Abramson responded.

Councilmember Byers asked if this item addressed other factors affecting the loss of trees in the City. UDAS Manager Abramson stated disease and infestation are some of the challenges. Also, staff are working with the Los Angeles County Fire Department and Supervisor Horvath's Office to amend policies that are currently in place that can lead to the removal of canopy trees.

Mayor Shyne opened the public hearing, and the following members of the public came forward to speak:

GEORGE NICKLE, WEST HOLLYWOOD, spoke in support of the Item.

ALAN STASBURG, WEST HOLLYWOOD, spoke in support of the Item.

LYNN HOOPINGARNER, WEST HOLLYWOOD, spoke in support of the Item.

CATHY BLAVIS, WEST HOLLYWOOD, spoke in support of the Item.

ANGEE BECKETT, EXECUTIVE DIRECTOR OF THE TREE PRESERVATION SOCIETY, spoke in support of the Item.

ERICK MATOS, WEST HOLLYWOOD, spoke in support of the Item, but he noted concerns with potential policy implications with regard to Municipal Code §19.26.020.

ANNIE JUMP VICENTE, WEST HOLLYWOOD, spoke in support of the Item.

LYNN RUSSELL, WEST HOLLYWOOD, spoke in support of the Item.

Mayor Shyne closed the public testimony portion of the public hearing.

Councilmember Meister inquired about Mr. Matos' comment during Public Testimony. UDAS Manager Ric Abramson clarified that there is a section in the code that provides flexibility to allow the Community Development Director to waive the relocation of a tree or plant a new one due to a valid hardship. Councilmember Meister thanked staff for a thorough staff report noting that every tree saved and planted provides relief for the environment and expressed her support of the Item.

Councilmember Heilman also spoke in support of the Item and thanked staff and the Planning Commission for their thoroughness. He expressed

concern with the future activities identified in the staff report such as the educational forums.

Councilmember Byers spoke in support of the Item and thanked staff for bringing it forward. She stated that environmental protections should work hand in hand with housing needs and suggested striking the language that references an inconvenience constituting a hardship. Additionally, Councilmember Byers agreed with Councilmember Heilman's comments to remove the educational component; however, she requested that the tree giveaway program remain part of the future activities.

Mayor Pro Tempore Erickson spoke in support of the Item and in agreement with Councilmember Byers to strike out the language surrounding hardship as well as his support of the tree giveaway program.

Mayor Shyne spoke in support of the Item and agreed that this ordinance provides balance in the City. She requested that staff partner with other organizations to provide the educational component.

City Attorney Langer commented that the language referenced by Councilmember Byers and Mayor Pro Tempore Erickson can be stricken from the ordinance.

City Clerk Crowder stated that the following would be stricken from the ordinance under §19.26.020(D) "Applicability" - "Designing a new structure around a mature tree because it is an inconvenience does not necessarily constitute a hardship".

UDAS Manager Ric Abramson spoke about the updated definition for "Vegetative or Green Roof" and the new definition for "Native Soil" that the Planning Commission had recommended that staff develop further and present to the Council for consideration in the staff report. Councilmember Meister stated that she supported the updated definitions in the staff report and that they would be included in the motion.

**ACTION:** The City Council held a public hearing, listened to all pertinent testimony, and introduced on first reading Ordinance No. 23-26: "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING THE LANDSCAPING STANDARDS OF TITLE 19, ZONING ORDINANCE OF THE WEST HOLLYWOOD MUNICIPAL CODE TO UPDATE EXISTING AND ESTABLISH NEW CITYWIDE TREE CANOPY AND LANDSCAPE STANDARDS IN THE CITY OF WEST HOLLYWOOD, CALIFORNIA".  
**Motion by Councilmember Meister, seconded by Councilmember Heilman and approved (5/0).**

**3.B. ZONE TEXT AMENDMENT TO PERMIT ZERO EMISSION VEHICLE (ZEV) SHOWROOMS IN ALL COMMERCIAL AND PUBLIC FACILITIES**



**ZONE DISTRICTS IN THE CITY OF WEST HOLLYWOOD [N. MARICICH, F. CONTRERAS, J. HITTLEMAN]:**

*SUBJECT: The City Council will consider a proposed Zone Text Amendment to amend Chapters 19.10, 19.28, 19.36, and 19.90 of Title 19 of the West Hollywood Municipal Code (WHMC) to permit Zero Emission Vehicle (ZEV) Showrooms in all Commercial and Public Facilities zoning districts in the city and adopt new standards to regulate ZEV Showrooms. The proposed Zone Text Amendment is categorically exempt from the provisions of the California Environmental Quality Act (CEQA), pursuant to Sections §15061(b)(3) (Common Sense Exemption).*

Councilmember Heilman inquired if online sales tax revenue from vehicle sales would be captured by the City. Deputy City Manager Rocco confirmed.

City Clerk Crowder indicated that the public hearing was noticed as required by law.

Councilmember Meister inquired if test drives would be permitted and if a CEQA analysis was conducted. Contract Planner Jerry Hittleman and Planning Manager Francisco responded. She also asked if test drives could be allowed in certain areas and not in others, and why they were permitted in public facility zones. Long Range Planning Manager Francisco Contreras responded.

Mayor Shyne opened the public hearing, and the following members of the public came forward to speak:

ANNIE JUMP VICENTE, WEST HOLLYWOOD, spoke regarding concerns with the City catering to cars rather than bicycles and scooters.

Mayor Shyne closed the public testimony portion of the public hearing.

**ACTION:** The City Council held a public hearing, considered all pertinent testimony, and introduced on first reading Ordinance No. 23-27, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ADOPTING AMENDMENTS TO TITLE 19, ZONING ORDINANCE OF THE WEST HOLLYWOOD MUNICIPAL CODE, TO PERMIT ZERO EMISSION VEHICLE (ZEV) SHOWROOMS IN ALL COMMERCIAL AND PUBLIC FACILITIES ZONING DISTRICTS, ADOPT NEW POLICIES REGULATING ZEV SHOWROOMS, AND FINDING THE ACTION CATEGORICALLY EXEMPT FROM CEQA." **Motion by Councilmember Heilman, seconded by Mayor Pro Tempore Erickson, and approved (5/0).**

*\*\* The City Council recessed at 7:57 p.m. and reconvened at 8:10 p.m. \*\**

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**3.C. REQUEST TO PERMIT A NEW INTERNALLY LIT BILLBOARD AT 9009 SUNSET BOULEVARD (ROXY THEATRE) AND THE CONVERSION OF A STATIC BILLBOARD TO A NEW DIGITAL AND INTERNALLY LIT BILLBOARD AT 9015 SUNSET BOULEVARD (RAINBOW BAR & GRILL) [L. BIERY, B. LEAGUE, N. MARICICH, J. ALKIRE, J. DAVIS, R. ABRAMSON]:**

*SUBJECT: The proposal is for the replacement of wall signs with a new one-sided internally lit billboard at 9009 Sunset Boulevard (Roxy Theatre) and for the conversion of a two-sided static billboard to a new two-sided digital and internally lit billboard at 9015 Sunset Boulevard (Rainbow Bar & Grill). This project is consistent with the environmental analysis conducted for the Sunset Strip offsite signage policy IS/ND.*

City Clerk Crowder indicated that the public hearing was noticed as required by law.

Property Development Manager Brian League provided background information as outlined in the staff report dated December 18, 2023.

Councilmember Meister inquired why language about glare was omitted regarding the light testing. Manager Brian League confirmed the language was included and testing is triggered when there is complaint filed.

AARON GREEN, MIKAEL MAGLIERI, AND LOU ADLER, REPRESENTING THE APPLICANT, presented the project to the City Council.

The City Council provided their ex parte disclosures.

Councilmember Meister inquired if the billboard structure could be moved away from the public right of way. Mr. Green clarified that the location of the structure was looked at and the signage would be spaced to conform with surrounding businesses.

Mayor Pro Tempore Erickson inquired if there was a specific formula for the cash in lieu received.

Mr. Green provided background information on how they agreed to the formula.

Mayor Shyne opened the public hearing, and the following members of the public came forward to speak:

RICHARD EASTMAN, WEST HOLLYWOOD, spoke in support of the Item.

MAIA VILLA, WEST HOLLYWOOD, spoke in support of the Item.

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JEFF ROBINSON, WEST HOLLYWOOD, spoke in support of the Item.

LEON NABATOFF, LOS ANGELES, spoke in support of the Item.

ANNIE JUMP VICENTE, WEST HOLLYWOOD, spoke regarding concerns with the scale of the billboard and against billboards in the City.

ALAN STRASBURG, WEST HOLLYWOOD, spoke in support of the Item.

Mayor Shyne closed the public testimony portion of the public hearing.

**ACTIONS:** 1) Introduced on first reading Ordinance No. 23-28 "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING A DEVELOPMENT AGREEMENT IN CONJUNCTION WITH THE NEW OFF-SITE ADVERTISING BILLBOARD AT 9009 SUNSET BOULEVARD, WEST HOLLYWOOD, CALIFORNIA;" 2) Introduced on first reading Ordinance No. 23-29 "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING A DEVELOPMENT AGREEMENT IN CONJUNCTION WITH THE NEW OFF-SITE ADVERTISING BILLBOARD AT 9015 SUNSET BOULEVARD, WEST HOLLYWOOD, CALIFORNIA;" 3) Introduced on first reading Ordinance No. 23-30 "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING A ZONING MAP AMENDMENT IN CONJUNCTION WITH THE NEW OFF-SITE ADVERTISING BILLBOARD AT 9009 AND 9015 SUNSET BOULEVARD, WEST HOLLYWOOD, CALIFORNIA;" 4) Adopted Resolution No. 23-104 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING A SIGN PERMIT, CERTIFICATE OF APPROPRIATENESS, AND ADMINISTRATIVE PERMIT IN CONJUNCTION WITH THE NEW OFF-SITE ADVERTISING BILLBOARD AT 9009 SUNSET BOULEVARD, WEST HOLLYWOOD, CALIFORNIA;" and 5) Adopted Resolution No. 23-105 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING A SIGN PERMIT, AND CERTIFICATE OF APPROPRIATENESS IN CONJUNCTION WITH THE NEW OFF-SITE ADVERTISING BILLBOARD AT 9015 SUNSET BOULEVARD, WEST HOLLYWOOD, CALIFORNIA." **Motion by Councilmember Heilman, seconded by Councilmember Byers, and approved (5/0).**

4. **LEGISLATIVE: None.**

5. **UNFINISHED BUSINESS:**

5.A. **CANNABIS PROGRAM UPDATE [D. RIVAS, V. ADOMAITIS, Y. BENITEZ, L. LANGER]:**

*SUBJECT: The City Council will receive an update on the City of West Hollywood's cannabis program, including an update on the progress made by applicants in opening their businesses.*

Councilmember Heilman spoke in support of extending the deadlines for cannabis operators; however, in terms of some of the proposals that staff continue to conduct outreach and return to City Council with a revised ordinance.

Councilmember Meister inquired the cannabis tax and allowed uses. City Attorney Langer responded.

Mayor Pro Tempore Erickson inquired about how often staff audits and reviews the cannabis applicant list. Director of Community Safety Danny Rivas responded.

Mayor Pro Tempore Erickson expressed concern with the certain businesses ability to open and what happens with their license. Mr. Rivas responded and provided further clarification on where various businesses are in the process.

Mayor Pro Tempore Erickson inquired of the City Attorney if the City Council has the authority to revoke their cannabis license. City Attorney Langer.

The following members of the public spoke on the Item:

AARON GREEN, ON BEHALF VALKYRIE RETAIL, LLC (VILLA NOBLE), spoke regarding the challenges with cannabis businesses conducting ground up developments and requested that an extension be provided to these businesses.

GABRIEL ZAMORA, ON BEHALF OF ZEN HEALING, spoke regarding changes to the waitlist rules and requested time for extensions.

JASON BECK, ON BEHALF OF AHHS AND EMERALD VILLAGE, spoke regarding the challenges for cannabis businesses and requested that the City Council collaborate with cannabis business owners.

NICHOLAS ROYBALL, WEST HOLLYWOOD, spoke regarding Emerald Village's efforts to make WEHO a destination for cannabis.

JACKIE SUBECK, WEST HOLLYWOOD, spoke in support of this Item and shared the difficulties that edible cannabis businesses face.

ANNIE JUMP VICENTE, WEST HOLLYWOOD, spoke regarding her experience with cannabis businesses in the City.

Councilmember Heilman spoke in support of granting extensions for those businesses that are conducting ground up developments. He noted that some of the proposed changes have legal issues that need to be addressed. He recommends that staff continue working with the cannabis business owners and return with definitive recommendations.

Councilmember Byers spoke in support of businesses opening swiftly and extensions as well as Councilmember Heilman's comments.

Councilmember Meister also spoke in support of extensions for cannabis businesses that are conducting ground up construction, cleaning up the waitlist, and that staff establish a marketing contract that benefits the City and the businesses.

Mayor Pro Tempore Erickson commented on the exemplary work that Emerald Village has done. He agrees with cleaning up the waitlist. He agrees with staff returning with definitive recommendations for changes to the cannabis ordinance.

Mayor Shyne spoke in support of extensions for ground up construction of three (3) years and agrees with cleaning up the waitlist as well as definitive recommendations for changes to the cannabis ordinance.

**ACTION:** The City Council provided direction to staff on the City of West Hollywood's cannabis program and ordinance amendments to be brought back in January 2024. **Approved by consensus.**

**5.B. AWARD OF AGREEMENT TO PCN3, INC. FOR CIP NO. 57-02, HOMEKEY PHASE 2 RESTORATION OF EXISTING HOLLOWAY MOTEL [S. CAMPBELL, H. COLLINS]:**

*SUBJECT: This City Council will consider awarding an Agreement to PCN3, Inc. for the restoration of the City owned property at 8464 Holloway Drive (formally 8465 Santa Monica Blvd. – Holloway Motel) to be used as a transitional housing facility.*

**ACTION: This Item was moved to the Consent Calendar.**

**5.C. WEHO TARGET VISION ZERO ACTION PLAN [N. MARICICH, F. CONTRERAS, D. FENN]:**

*SUBJECT: The City Council will consider adopting the WeHo Target Vision Zero Action Plan, authorizing an amendment to the Agreement for Services with DKS Associates to support implementation, and directing staff to recognize World Day of Remembrance for Victims of Traffic Violence annually.*

The following members of the public spoke on this Item:

KEVIN BURTON, ON BEHALF OF THE WEST HOLLYWOOD BICYCLE COALITION, spoke in support of this Item and Recognizing World Day of Remembrance for Victims of Traffic Violence.

ANNIE JUMP VICENTE, WEST HOLLYWOOD, spoke regarding her experiences as a bike rider in the City.

Councilmember Heilman commented on the items identified as problematic and inquired if staff planned to bring these items back with solutions. Senior Planner David Fenn responded. Councilmember Heilman noted that the report identifies speed as a contributing factor and suggested that we utilize the Sheriff's Department to enforce the speed limits in the City. He commented that there are plants on certain medians that effect visibility and requested that staff draft a policy to address this.

Councilmember Byers spoke in support of this Item. She also commented on enforcing the speed limit non-law enforcement means. She clarified her comments at the last City Council meeting regarding speed cameras, noting that the City cannot participate in the pilot program. She shared her concerns with mitigating the challenges now and advocating to the Staff, so that the City may be included in the speed camera pilot program.

Councilmember Meister inquired if staff would come back with recommendations on lowering speed limits. Mr. Fenn stated that speed limits require a speed survey, so staff would need to return with an item. He spoke on targeted educational campaigns to address specific items.

Councilmember Meister asked if staff could implement pilot programs and noted the implementation of stop signs and crossing signs to activate safety with pedestrians. Spoke on concerns with push button visibility.

Mayor Pro Tempore Erickson recommended that staff utilize the Mobility Task Force before returning to the Transportation & Mobility Commission. He also inquired about the speed camera pilot. He mentioned the "no right on red" program. He suggested that the City install more roundabouts as a way to reduce speeds. He also suggested additional signage at crosswalks.

Councilmember Byers uplifted World Day of Remembrance for Victims of Traffic Violence, noting that it occurs during Trans Day of Remembrance and requested that staff be cognizant of this.

Planning Manager Francisco Contreras noted that staff will return with an addendum to the Plan as a Consent Calendar item at a future City Council meeting.



**ACTIONS:** 1) Adopted the WeHo Target Vision Zero Action Plan; 2) Approved Amendment No. 2 to the Agreement for Services with DKS Associates to extend the contract term by an additional 12 months and increase the amount of the agreement by \$75,000 for a total not-to-exceed amount of \$155,000 to provide additional consultant support for feasibility and technical analysis, grant writing, and outreach assistance to support the implementation of Vision Zero; 3) Directed staff to formally recognize the World Day of Remembrance for Victims of Traffic Violence annually in West Hollywood starting in November 2024; and 4) Directed staff to return to the City Council with a Consent Calendar item providing an addendum to the Plan. **Motion by Councilmember Heilman, seconded by Mayor Pro Tempore Erickson, and approved.**

**5.D. DOCKLESS MICRO-MOBILITY (E-BIKES AND E-SCOOTERS) PROGRAM UPDATE [N. MARICICH, F. CONTRERAS, P. PORTWOOD, D. RIVAS, V. ADOMAITIS, M. CROWDER, N. MCCLINTON, S. CAMPBELL, V. GUARINO, B. BORTFELD, C. WAGMAN]:**

*SUBJECT: The City Council will receive an update on the Dockless Micro-mobility Program, including information on implementing the next phase of the program.*

Councilmember Meister requested further clarification on the proposal from staff concerning the ABM contract. Associate Planner Paige Portwood shared that staff is proposing a six-month extension of the contract.

Councilmember Meister inquired about Council's request that riders be required to have \$100,000 in insurance coverage and why operators state this is not possible. Senior Administrative Analyst Nicole McClinton stated that the State of California is the only state that requires this type of insurance; therefore, the insurance market does not provide this amount, only the statutory requirement of \$10,000. Councilmember Meister inquired if the operators could self-insure this amount. Ms. McClinton responded that there is no interest in this from the operators.

The following members of the public spoke:

NICHOLAS ROYBAL, WEST HOLLYWOOD, spoke regarding acquiring new scooters due to the current conditions.

GEORGE NICKLE, WEST HOLLYWOOD, spoke regarding the conflicting data on environmental effects within the staff report.

KEVIN BURTON, ON BEHALF OF THE WEST HOLLYWOOD BICYCLE COALITION, spoke in favor of this item and encouraged the City to engage with scooter operators to avoid accidents.

ALAN STRASBURG, WEST HOLLYWOOD, spoke in opposition to the Item.

DAN HARRINGTON-TYRELL, WEST HOLLYWOOD, spoke regarding the ADA implications and in opposition to the Item.

ANNIE JUMP VICENTE, WEST HOLLYWOOD, spoke regarding concerns with ADA compliance and the lack of enforcement.

CATHY BLAVIS, WEST HOLLYWOOD, spoke regarding concerns with issues related to scooters and in favor of docked scooters.

LYNN RUSSELL, WEST HOLLYWOOD, spoke regarding safety first and suggestions to improve the program.

Councilmember Meister commented that she does not support the Item.

Councilmember Byers recommended that staff consider docked scooters and bikes in 18 months.

Councilmember Heilman commented that he does not support the Item.

Mayor Shyne echoed Councilmember Byers' comments regarding revisiting the program in 18 months and closely examining the costs.

**ACTIONS:** 1) Received an update on the Dockless Micro-mobility Program; 2) Extend the current Program Operating Agreements through March 31, 2024, while the City Manager finalizes and executes the new agreements with the proposed revised program operating requirements as recommended in this report. The proposed draft new agreement is attached to this report, and the City Manager is authorized to execute the final agreements on behalf of the City in substantially the same form as attached with any additional direction provided by the City Council. The new agreements will be in effect starting April 1, 2024 through September 30, 2025 (18 months) as previously approved by Council; and 3) Amend and extend the Agreement for Services with ABM through June 2024 and to increase the not-to-exceed amount by an additional \$76,000 to continue fleet services and operation management on a supplemental basis while transitioning to the new revised operating agreements. **Motion by Mayor Pro Tempore Erickson, seconded by Councilmember Byers, and approved, noting the "no" votes of Councilmembers Heilman and Meister (3/2).**

**6. NEW BUSINESS:**

**6.A. REQUEST TO CO-SPONSOR THE 2024 BIG QUEER FOOD FESTIVAL EVENT [Y. QUARKER, C. SMITH, M. REATH, B. SMITH]:**

*SUBJECT: The City Council will consider a request to co-sponsor the 2024 Big Queer Food Festival event to be held on Saturday, May 4, 2024, in West Hollywood Park.*

**ACTION: This Item was moved to the Consent Calendar.**

**6.B. RESOLUTION ADOPTING THE PROGRAM PLANNING SUMMARY FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2024-2025 [L. QUIJANO, A. RUIZ, C. DUNCAN, C. SCHROEDER, C. PLANCK, L. ISENBERG, S. CAMPBELL, J. GILMOUR, R. GARLAND]:**

*SUBJECT: The City Council will consider a resolution approving the Community Development Block Grant Program (CDBG) Program Planning Summary and budget for fiscal year 2024-25.*

**ACTION: This Item was moved to the Consent Calendar.**

**6.C. PROTECTED BIKE FACILITIES ON BEVERLY BOULEVARD [J. ERICKSON, C. BYERS, Y. QUARKER, H. MOLINA]:**

*SUBJECT: The City Council will consider directing staff to develop a plan on how best to move forward with the amendment of the Design District Streetscape Master Plan as it relates to planning and implementing protected bike facilities along Beverly Boulevard.*

Mayor Pro Tempore Erickson provided background information as outlined in the staff report of December 18, 2023.

The following speakers came forward:

KEVIN BURTON, ON BEHALF OF THE WEST HOLLYWOOD BICYCLE COALITION, spoke in support of this item.

ANNIE JUMP VICENTE, WEST HOLLYWOOD, spoke regarding her experiences riding a bike in the City.

Councilmember Meister requested further clarification on the cost and timing on those identified as feasible.

Councilmember Byers noted that the staff report provides clarification.

Councilmember Heilman spoke in support of this Item.

**ACTIONS:** 1) Directed staff to develop a process to amend the Design District Streetscape Master Plan (DDSMP) so that it includes protected bike facilities on Beverly Boulevard, unless there is no room; and 2) Directed staff to report back to the City Council with recommendations on the above-referenced process to amend the DDSMP once the workplans of the Community Development Department (CDD) and Department of Public Works (DPW) have been amended. The report shall include a

timeline of events, community meetings and hearings to be scheduled, details on specific resources needed to complete this task, and if possible, estimated costs for the process. **Motion by Mayor Pro Tempore Erickson, seconded by Councilmember Byers, and approved (5/0).**

**6.D. ASSESSING THE RESILIENCY OF WEST HOLLYWOOD AS IT RELATES TO NATURE-BASED EVENTS [L. MEISTER, C. BYERS, Y. QUARKER, H. MOLINA, M. WATSON]:**

*SUBJECT: The City Council will consider directing staff to assess the City's resiliency plans and programs as climate change increasingly impacts the City and the lives of its residents. In addition, this item directs staff to report back to the City Council with recommendations on how to address any identified gaps and any resources required to fill those gaps.*

**ACTION: This Item was moved to the Consent Calendar.**

**6.E. CITY HISTORY INITIATIVE [S. SHYNE, J. ERICKSON, Y. QUARKER, H. MOLINA, J. DEL TORO]:**

*SUBJECT: As the City looks toward its 40th year of incorporation, the City Council will consider approving the development of a City History Initiative to ensure that the City's unique history is collected, documented, and shared.*

Mayor Shyne provided background information as outlined in the staff report dated December 18, 2023.

Mayor Pro Tempore Erickson thanked community members for bringing this policy forward, specifically Wendy Goldman.

The following speakers came forward:

ANNIE JUMP VICENTE, WEST HOLLYWOOD, spoke regarding the City's history.

NICHOLAS ROYBAL, WEST HOLLYWOOD, spoke regarding the importance of learning one's history.

Councilmember Heilman stated this item did not seem fully baked and requested that staff research how we can honor and preserve our history and suggested engaging the City's archivist.

Councilmember Byers requested that the 40<sup>th</sup> anniversary programming and the long-term vision of the project be clearly distinguished when this Item returns to the City Council for further consideration.

**ACTIONS:** 1) Approved the development of a City History Initiative; and 2) Directed staff to return within 120 days with details, including additional resources needed to complete this task and estimated costs. **Motion by**

**Mayor Shyne, seconded by Mayor Pro Tempore Erickson, and approved (5/0).**

**6.F. CHANGING THE MAYOR PRO TEMPORE TITLE TO VICE MAYOR [J. ERICKSON, Y. QUARKER, H. MOLINA]:**

*SUBJECT: The City Council will consider adopting a Resolution changing the title of Mayor Pro Tempore to Vice Mayor as well as a Resolution amending the City Council bylaws.*

**ACTION: This Item was moved to the Consent Calendar.**

**6.G. A RESOLUTION CONDEMNING THE CONFLICT IN ETHIOPIA AND STANDING IN SOLIDARITY WITH THE PEOPLE OF ETHIOPIA [S. SHYNE, Y. QUARKER, H. MOLINA, J. DEL TORO, M. WATSON]:**

*SUBJECT: The City Council will consider adopting a resolution condemning the conflict taking place in Ethiopia and standing in solidarity with the people of Ethiopia. The current conflict, primarily in the Tigray region in northern Ethiopia, has evolved into a humanitarian crisis with millions of people in need of assistance due to food shortages, displacement, and a lack of basic services.*

**ACTION: This Item was tabled to the January 22, 2024 City Council meeting.**

**6.H. ELECTION OF MAYOR AND MAYOR PRO TEMPORE [M. CROWDER, L. MORALES]:**

*SUBJECT: The City Council will consider electing the new Mayor and Mayor Pro Tempore.*

The following speaker came forward:

ANNIE JUMP VICENTE, WEST HOLLYWOOD, spoke regarding various concerns with this Item.

City Clerk Crowder opened nominations for Mayor. Mayor Shyne nominated Mayor Pro Tempore Erickson as Mayor for a term of one year.

City Clerk Crowder opened nominations for Mayor Pro Tempore. Mayor Shyne nominated Councilmember Byers to serve as Vice Mayor for a term of one year.

City Clerk Crowder congratulated Councilmember Byers and Mayor Pro Tempore Erickson and announced that the City Council Reorganization and Installation is scheduled for January 16, 2024. **Approved by unanimous consent (5/0).**

**6.I. APPOINTMENTS TO THE HUMAN SERVICES, LGBTQ+, AND TRANSPORTATION & MOBILITY COMMISSIONS [J. JIMENEZ, M. CROWDER, L. MORALES]:**

*SUBJECT: Mayor Pro Tempore Erickson will make his direct appointment to the Human Services Commission. Councilmember Heilman will make his direct appointment to the LGBTQ+ Commission. Councilmember Meister will make her direct appointment to the Transportation & Mobility Commission.*

The following speaker came forward:

ANNIE JUMP VICENTE, WEST HOLLYWOOD, encouraged appointing individuals who support sanctuary cities.

**ACTIONS:** Appointments were made with terms ending February 28, 2025, as follows: 1) Mayor Pro Tempore Erickson made the following direct appointment to the Human Services Commission: **Nick Wyville**; 2) Councilmember Meister made the following direct appointment to the Transportation & Mobility Commission: **Steven B. Greene**; and 3) Councilmember Heilman's direct appointment to the LGBTQ+ Commission – **TABLED**.

#### **EXCLUDED CONSENT CALENDAR:**

##### **2.G. FOUNTAIN AVENUE STREETSCAPE PROJECT UPDATE [N. MARICICH, F. CONTRERAS, B. CHEUNG]:**

*SUBJECT: The City Council will receive an update on the Fountain Avenue Streetscape Project (formerly the Fountain Avenue Protected Bike Lanes Study). Per the City Council's direction at the August 21, 2023 City Council meeting, staff is returning with updates on the proposed steering committee and public engagement plan. The proposed project is categorically exempt from CEQA requirements.*

Councilmember Meister inquired about the make-up of the steering committee and requested that at least 3 Fountain Avenue residents be included to cover the length of Fountain. Planning Manager Francisco Contreras responded.

The following speakers came forward:

KEVIN BURTON, ON BEHALF OF THE WEST HOLLYWOOD BICYCLE COALITION, spoke in support of this Item.

ANNIE JUMP VICENTE, WEST HOLLYWOOD, spoke regarding their support for installing protected bike lanes.

Mayor Pro Tempore Erickson agreed to have a Fountain resident as a member of the steering committee.



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Councilmember Heilman agreed that the committee needs representation from Fountain residents as well as resident from La Cienega, and that this committee should be appointed by staff as they did not want to convert the steering committee to be subject to the Brown Act.

Councilmember Byers commented that Transportation & Mobility Commissioner Jesi Harris has professional mobility experience and would be an appropriate member of the steering committee.

Councilmember Meister stated that she is looking for balance on the steering committee.

Mayor Shyne stated she was not opposed to having Commissioner Jesi Harris serve on the steering committee and requested that residents from Fountain Avenue and La Cienega be appointed as well.

**ACTION:** Received and filed. **Approved by consensus.**

#### **PUBLIC COMMENT:**

CATHERINE ENG, WEST HOLLYWOOD, congratulated Councilmember Byers and Mayor Pro Tempore Erickson on their appointment as Vice Mayor and Mayor. She also presented Mayor Pro Tempore Erickson with a sign to use during his meetings at the park.

ANNIE JUMP VICENTE, WEST HOLLYWOOD, spoke regarding various concerns in the City.

NICHOLAS ROYBAL, WEST HOLLYWOOD, spoke regarding a fire at his sister's church in Pomona that focuses on rehabilitating family members who have been incarcerated. He also honored individuals in uniform.

#### **COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS:**

Councilmember Heilman reported his attendance at various Community meetings and events and wished all attendees a Wonderful Holiday and a Happy New Year.

*\*\*Councilmember Heilman left the City Council meeting at 11:03 p.m.\*\**

Councilmember Meister congratulated Mayor Pro Tempore and Mayor Elect and wished all Happy Holiday's and a Happy New Year. She reported her attendance at the Meet and Greet with the Greater Los Angeles Association of Realtors in the West Hollywood Chamber, the employee party, the menorah lighting at the Beverly Center, the annual mandatory SEMS and NIMS training, and the West Side City Council of Governments regular meeting.

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Councilmember Byers reported her attendance at Los Angeles County Affordable Housing Solutions Agency (LACAHS) meeting and at the West Side City Council of Governments regular meeting. She thanked her colleagues for appointing her to serve as the new Vice Mayor and thanked Mayor Shyne for her leadership. She also extended her deepest gratitude to the community, staff, board, and commission members for their support and congratulated newly appointed commissioners.

Mayor Pro Tempore Erickson reported his attendance as a keynote speaker at the 20<sup>th</sup> Anniversary Hep C Summit, Supervisor Horvath's installation as Chair to the Board of Supervisors, the Contract Cities Association Legislative Tour Planning, Executive Board meeting, and the California League of Cities holiday party. He thanked all City and County staff for their collaboration on the vaccine clinic event and thanked his colleagues for their support on Agenda Item 6.H. He announced the upcoming VIBES sober New Year event at Fiesta Hall, reminded the community about bulky item pick-up and spoke about the closures of Starbucks' as a tactic to disincentivize unionization. Additionally, he reported providing media interviews regarding Pope Francis' announcement to bless same sex marriages and thanked Mayor Shyne for her leadership. He concluded his comments by wishing all constituents Happy Holiday's and congratulated Vice Mayor Elect Byers on her appointment.

Mayor Shyne reported her attendance at the West Side City Council of Governments regular meeting and the Los Angeles County Sanitation District meeting. She highlighted the importance of advocacy in relation to Mayor Pro Tempore Erickson's trip to the Vatican where he gifted Pope Francis a City of West Hollywood flag, followed by the impactful announcement to bless same sex marriages from the Catholic Church. She wished the community a nice Shabe Yalda. Furthermore, she expressed her gratitude for the support from her colleagues, the community, and staff during her term as Mayor and wished everyone an incredible Holiday Season and a better time ahead.

**ADJOURNMENT:** The City Council adjourned at 11:11 p.m. in memory of the 1,937 decedents from the Los Angeles County Unclaimed Dead to its Mayoral Installation meeting, which will be on Tuesday, January 16, 2024, at 6:00 P.M., at City Hall, First Floor Community Meeting Room.

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PASSED, APPROVED, AND ADOPTED by the City Council of the City of West Hollywood at an adjourned regular meeting held this 16<sup>th</sup> day of January 2024 by the following vote:

AYES:	Councilmember:	Heilman, Meister, Shyne, Vice Mayor Byers and Mayor Erickson
NOES:	Councilmember:	None.
ABSENT:	Councilmember:	None.
ABSTAIN:	Councilmember:	None.

DocuSigned by:

*JOHN ERICKSON*

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JOHN M. ERICKSON, MAYOR

ATTEST:

DocuSigned by:

*Melissa Crowder*

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MELISSA CROWDER, CITY CLERK