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**CITY COUNCIL  
CITY OF WEST HOLLYWOOD  
AGENDA**

**MONDAY, JANUARY 22, 2024**

**WEST HOLLYWOOD PARK PUBLIC MEETING ROOM - COUNCIL CHAMBERS  
625 N. SAN VICENTE BOULEVARD**

**5:30 P.M. – CLOSED SESSION: See attached Closed Session Agenda**

**6:00 P.M. – REGULAR MEETING**

*Land Acknowledgement:*

*“The West Hollywood City Council acknowledges that the land on which we gather and that is currently known as the City of West Hollywood is the occupied, unceded, seized territory of the Gabrieleño Tongva and Gabrieleño Kizh peoples.”*

**PUBLIC COMMENT AND RULES OF DECORUM:**

The City Council values your comments and acknowledges the right of the public to address issues that are within the City's jurisdiction and invites the public to do so during the City Council meeting. However, this public participation must be balanced with the need of the City Council to conduct the public's business in a fair and efficient manner, free from disruption or disturbance. The City offers multiples ways for the public to participate during the meeting.

During the first Public Comment section of the agenda, any member of the public may address the City Council on items appearing on the Consent Calendar. Comments concerning other items on the agenda will be heard at the time the item is considered during the course of the meeting; however, they may be offered at this time if a member of the public cannot be in attendance later in the evening. Members of the public may also comment upon any other item of interest that is within the subject matter jurisdiction of the City Council at this time, or later in the meeting under the second Public Comment period. Please see Agenda Item No. 1 below for more information.

The City expects that everyone who participates in the meeting will do so with respect and dignity. Please refrain from using abusive, derogatory, and slanderous language, or behaving in a way that disrupts the meeting.

Speakers should not bring to the podium any items other than a prepared written statement and/or writing materials.

Speakers and any other members of the public may not approach the dais at any time during the meeting without prior consent from the Mayor.

Speakers may only speak once on any agenda item. Donating public comment time to others is prohibited.

Members of the audience shall not engage in disorderly or boisterous conduct, including the utterance of loud, threatening, or abusive language, whistling, stamping of feet or other acts which disturb, disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible.

Persons in the audience should refrain from creating, provoking, or participating in any type of unwelcome physical contact.

Please see the Rules of Conduct for City Council meetings for additional rules and expectations for conducting the City Council meetings.



**TO PARTICIPATE BY PROVIDING WRITTEN CORRESPONDENCE OR AN E-COMMENT:**

Members of the public who wish to comment on matters before the City Council are strongly encouraged to submit written correspondence to [publiccomment@weho.org](mailto:publiccomment@weho.org) or submit an E-Comment by visiting [www.weho.org/wehotv](http://www.weho.org/wehotv) no later than 12:00 p.m. on Council meeting day. *Note: Written Correspondence and E-Comments will not be read into the record during the City Council meeting; however, correspondence received by 12:00 p.m. will be forwarded to the City Council and posted on the City's website as part of the official meeting record. Your comments and information will become part of the official public record. If you do not want your personal information included in the official record, please do not include your address and/or phone number.*

**TO PARTICIPATE BY PROVIDING PUBLIC COMMENT BY TELEPHONE:**

(Please note: This option is to provide public comment via phone ONLY. To view the meeting, please see information on how to view the meeting provided above.)

1. You are required to register to speak via Zoom by emailing [publiccomment@weho.org](mailto:publiccomment@weho.org) no later than 12:00 p.m. on the City Council meeting day, to be added to the Zoom Public Speaker List for the meeting. Please include your name, the phone number from which you will be calling, and which item(s) you would like to speak on.
2. Dial-in 10 minutes prior to the start of the meeting (the meeting begins at 6:00 p.m.). During Approval of the Agenda items may be moved to the Consent Calendar; therefore, members of the public who have signed up to speak on any item with the City Clerk's Office should be in the queue by 5:50 p.m. **\*\*Please**

note that City Clerk staff cannot respond to emails during the meeting. This means that email and text message requests made to speak by phone on additional agenda items during the meeting cannot be accommodated during the meeting.

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting. If special assistance to participate in this meeting is required, (e.g., an American Sign Language interpreter for people who are Deaf or hard of hearing), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6800 at least 48 hours prior to the meeting. The City TTY line is (323) 848-6496.

Special meeting related accommodations (e.g., transportation) may be provided upon written request to the Office of the City Clerk at least 48 hours prior to the meeting. For information on public transportation, call 323-GO-METRO (323/466-3876) or go to [www.metro.net](http://www.metro.net).

If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (323) 848-6800.

***Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).***

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**REPORT OF CLOSED SESSION AGENDA:**

**APPROVAL OF AGENDA:**

**ADJOURNMENT MOTIONS:**

**PRESENTATIONS:**

**1. PUBLIC COMMENT:** The City Council values your comments; however, pursuant to the Brown Act, the Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be

heard at this time. Public Hearing testimony will only be taken at the time of the hearing.

**1.A. PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:**

**1.B. PUBLIC COMMENTS, GENERAL INTEREST:**

**CITY MANAGER'S REPORT:** This time has been set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

**FISCAL IMPACT ON CONSENT CALENDAR:**

**2. CONSENT CALENDAR:** The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

**2.A. POSTING OF AGENDA:**

*SUBJECT: The agenda for the meeting of Monday, January 22, 2024 was posted at City Hall, Plummer Park, the Sheriff's Station, and at the West Hollywood Library on Wednesday, January 17, 2024.*

**RECOMMENDATION:** Receive and file.

**2.B. APPROVAL OF MINUTES:**

*SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.*

**RECOMMENDATION:** Approve the minutes of January 16, 2024.

**2.C. APPROVAL OF DEMAND REGISTER NO. 941 [L. QUIJANO, C. CORRALES, S. HERNANDEZ]:**

*SUBJECT: The City Council shall receive the Demand Register for period ending January 12, 2024 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.*

**RECOMMENDATION:** Approve Demand Register No. 941 and adopt Resolution No. 24-002, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ALLOWING AND APPROVING THE PAYMENT OF DEMANDS ON DEMAND REGISTER NO. 941".

**2.D. CLAIMS ADMINISTRATION [J. JIMENEZ, M. CROWDER, R. RICHARDS]:**

*SUBJECT: The City Council is receiving notification that the City's third-party administrator Carl Warren & Co. has denied two (2) Claims for Damages from Ides Shinder and Laurel Manor, LLC.*

RECOMMENDATION: Receive and file.

- 2.E. ADOPT ORDINANCE NO. 23-25 (2ND READING) “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, AMENDING ORDINANCE NO. 22-1186 TO FIX A NUMBERING ERROR AND RENUMBER WEST HOLLYWOOD MUNICIPAL CODE TITLE 19, ARTICLE 19-4, CHAPTER 19.44.020 APPLICABILITY (LAND USE AND DEVELOPMENT PERMIT PROCEDURES, ADMINISTRATIVE PERMITS, APPLICABILITY)” [M. CROWDER, L. MORALES]:**

*SUBJECT: The City Council will read and adopt Ordinance No. 23-25, amending Ordinance No. 22-1186 to fix a numbering error and renumber West Hollywood Municipal Code Title 19, Article 19-4, Chapter 19.44.020 applicability (land use and development permit procedures, administrative permits, applicability)”.*

RECOMMENDATION: Waive further reading and adopt Ordinance No. 23-25, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, AMENDING ORDINANCE NO. 22-1186 TO FIX A NUMBERING ERROR AND RENUMBER WEST HOLLYWOOD MUNICIPAL CODE TITLE 19, ARTICLE 19-4, CHAPTER 19.44.020 APPLICABILITY (LAND USE AND DEVELOPMENT PERMIT PROCEDURES, ADMINISTRATIVE PERMITS, APPLICABILITY)”.

- 2.F. ADOPT ORDINANCE NO. 23-26 (2ND READING) “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, CALIFORNIA, ADOPTING AN ORDINANCE AMENDING THE LANDSCAPING STANDARDS OF TITLE 19, ZONING ORDINANCE OF THE WEST HOLLYWOOD MUNICIPAL CODE TO UPDATE EXISTING AND ESTABLISH NEW CITYWIDE TREE CANOPY AND LANDSCAPE STANDARDS IN THE CITY OF WEST HOLLYWOOD, CALIFORNIA” [M. CROWDER, L. MORALES]:**

*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 23-26, adopting an ordinance amending the landscape standards of Title 19, Zoning Ordinance of the West Hollywood Municipal Code to updated existing and establish new citywide tree canopy and landscape standards in the City of West Hollywood.*

RECOMMENDATION: Waive further reading and adopt Ordinance No. 23-26, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, CALIFORNIA, ADOPTING AN ORDINANCE AMENDING THE LANDSCAPING STANDARDS OF TITLE 19, ZONING ORDINANCE OF THE WEST HOLLYWOOD MUNICIPAL CODE TO UPDATE EXISTING AND ESTABLISH NEW CITYWIDE TREE CANOPY AND LANDSCAPE STANDARDS IN THE CITY OF WEST HOLLYWOOD, CALIFORNIA”.

- 2.G. ADOPT ORDINANCE NO. 23-27 (2ND READING) “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ADOPTING AMENDMENTS TO TITLE 19, ZONING ORDINANCE OF**

**THE WEST HOLLYWOOD MUNICIPAL CODE, TO PERMIT ZERO EMISSION VEHICLE (ZEV) SHOWROOMS IN ALL COMMERCIAL AND PUBLIC FACILITIES ZONING DISTRICTS, ADOPT NEW POLICIES REGULATING ZEV SHOWROOMS, AND FINDING THE ACTION CATEGORICALLY EXEMPT FROM CEQA” [M. CROWDER, L. MORALES]:**

*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 23-27, adopting amendments to Title 19, Zoning Ordinance or the West Hollywood Municipal Code, to permit zero emission vehicle (ZEV) showrooms in all commercial and public facilities zoning districts, adopt new policies regulating ZEV showrooms, and finding the action categorically exempt from CEQA.*

**RECOMMENDATION:** Waive further reading and adopt Ordinance No. 23-27, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ADOPTING AMENDMENTS TO TITLE 19, ZONING ORDINANCE OF THE WEST HOLLYWOOD MUNICIPAL CODE, TO PERMIT ZERO EMISSION VEHICLE (ZEV) SHOWROOMS IN ALL COMMERCIAL AND PUBLIC FACILITIES ZONING DISTRICTS, ADOPT NEW POLICIES REGULATING ZEV SHOWROOMS, AND FINDING THE ACTION CATEGORICALLY EXEMPT FROM CEQA”.

- 2.H. ADOPT ORDINANCE NO. 23-28 (2ND READING) “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING A DEVELOPMENT AGREEMENT IN CONJUNCTION WITH THE NEW OFF-SITE ADVERTISING BILLBOARD AT 9009 SUNSET BOULEVARD, WEST HOLLYWOOD, CALIFORNIA” [M. CROWDER, L. MORALES]:**

*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 23-28, approving a development agreement in conjunction with the new off-site advertising billboard at 9009 Sunset Boulevard, West Hollywood, California.*

**RECOMMENDATION:** Waive further reading and adopt Ordinance No. 23-28, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING A DEVELOPMENT AGREEMENT IN CONJUNCTION WITH THE NEW OFF-SITE ADVERTISING BILLBOARD AT 9009 SUNSET BOULEVARD, WEST HOLLYWOOD, CALIFORNIA”.

- 2.I. ADOPT ORDINANCE NO. 23-29 (2ND READING) “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING A DEVELOPMENT AGREEMENT IN CONJUNCTION WITH THE NEW OFF-SITE ADVERTISING BILLBOARD AT 9015 SUNSET BOULEVARD, WEST HOLLYWOOD, CALIFORNIA” [M. CROWDER, L. MORALES]:**

*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 23-29, approving a development agreement in conjunction with the new off-site advertising billboard at 9015 Sunset Boulevard, West Hollywood, California.*

RECOMMENDATION: Waive further reading and adopt Ordinance No. 23-29, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING A DEVELOPMENT AGREEMENT IN CONJUNCTION WITH THE NEW OFF-SITE ADVERTISING BILLBOARD AT 9015 SUNSET BOULEVARD, WEST HOLLYWOOD, CALIFORNIA".

**2.J. ADOPT ORDINANCE NO. 23-30 (2ND READING) "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING A ZONING MAP AMENDMENT IN CONJUNCTION WITH THE NEW OFF-SITE ADVERTISING BILLBOARD AT 9009 AND 9015 SUNSET BOULEVARD, WEST HOLLYWOOD, CALIFORNIA" [M. CROWDER, L. MORALES]:**

*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 23-30, approving a zoning map amendment in conjunction with the new off-site advertising billboard at 9009 and 9015 Sunset Boulevard, West Hollywood, California.*

RECOMMENDATION: Waive further reading and adopt Ordinance No. 23-30, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING A ZONING MAP AMENDMENT IN CONJUNCTION WITH THE NEW OFF-SITE ADVERTISING BILLBOARD AT 9009 AND 9015 SUNSET BOULEVARD, WEST HOLLYWOOD, CALIFORNIA".

**2.K. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [M. CROWDER, L. MORALES]:**

*SUBJECT: The City Council will receive Synopses from the Human Services Commission, Public Facilities, Recreation, and Infrastructure Commission, and the Rent Stabilization Commission, regarding actions taken at their recent meetings.*

RECOMMENDATION: Receive and File.

**2.L. ATTENDANCE REPORTS FOR CITY COMMISSIONS AND ADVISORY BOARDS [M. CROWDER, L. MORALES]:**

*SUBJECT: The City Council will receive the attendance reports for City Commissions and Advisory Board meetings convened between January 2023 through December 2023.*

RECOMMENDATION: Receive and file the attendance reports.

**2.M. TREASURER'S REPORT FOR NOVEMBER 2023 [L. QUIJANO, C. CORRALES, K. BARENG, S. STEPHENS]:**

*SUBJECT: The City Council will receive the Treasurer's Reports for the month ended November 2023 pursuant to Section 53646 of the Government Code of the State of California.*

RECOMMENDATION: Receive and file the November 2023 Treasurer's Report.

- 2.N. GRANTS IN THE SCHOOLS PROGRAM UPDATE [C. SCHROEDER, C. PLANCK, L. ISENBERG, D. SAUNDERS, M. LIBERMAN]:**  
*SUBJECT: The City Council will receive a report on the 2023-24 Grants in the Schools Program.*  
RECOMMENDATION: Receive and file.
- 2.O. 2022-23 YEAR-END REPORT ON SOCIAL SERVICES PROGRAMS [C. SCHROEDER, C. PLANCK, L. ISENBERG]:**  
*SUBJECT: The City Council will receive the year-end report on Social Services programs for the 2022-23 contract year.*  
RECOMMENDATION: Receive and file.
- 2.P. WEST HOLLYWOOD HOMELESS INITIATIVE: UPDATE ON FIVE-YEAR PLAN TO ADDRESS HOMELESSNESS [C. SCHROEDER, C. PLANCK, D. KAHN EPSTEIN, F. GOMEZ]:**  
*SUBJECT: The City Council will receive an update on the City of West Hollywood's Five-Year Plan to Address Homelessness in Our Community, changes in regional homeless services, and program outcomes from City-funded non-profit agency partners.*  
RECOMMENDATION: Receive and file.
- 2.Q. ANNUAL UPDATE ON THE LOS ANGELES COUNTY LESBIAN, BISEXUAL AND QUEER WOMEN'S HEALTH COLLABORATIVE [C. SCHROEDER, C. PLANCK, J. IVANOVA]:**  
*SUBJECT: The City Council will receive an update on the work of the Los Angeles County Lesbian, Bisexual and Queer Women's Health Collaborative from July 2022 through June 2023.*  
RECOMMENDATION: Receive and file.
- 2.R. UPDATE ON THE WEST HOLLYWOOD PILOT FOR GUARANTEED INCOME [C. SCHROEDER, C. PLANCK, D. KAHN-EPSTEIN]:**  
*SUBJECT: The City Council will receive an update on the West Hollywood Pilot for Guaranteed Income.*  
RECOMMENDATION: Receive and file.
- 2.S. WEHO CIVIC ENGAGEMENT ACADEMY CURRICULUM [D. WILSON, C. SAFRIET]:**  
*SUBJECT: The City Council will receive the draft curriculum for the WeHo Civic Engagement Academy.*  
RECOMMENDATION: Receive and file.
- 2.T. UPDATE ON THE CLIMATE ACTION & ADAPTATION PLAN (WEHO CLIMATE ACTION) IMPLEMENTATION [N. MARICICH, F. CONTRERAS, C. SHEN]:**  
*SUBJECT: The City Council will receive an update on the implementation of the City's Climate Action and Adaptation Plan.*  
RECOMMENDATION: Receive and file.



**2.U. ADMINISTRATIVE REGULATION FOR RECRUITMENT AND SELECTION PROCEDURES [J. JIMENEZ, R. NAPPER]:**

*SUBJECT: The City Council will receive draft Administrative Regulation Number 412 (Recruitment and Selection Procedures), which provides the procedures for the City recruitment and selection process.*  
**RECOMMENDATION:** Receive and file.

**2.V. HIV ZERO INITIATIVE YEAR 6 EVALUATION REPORT [C. SCHROEDER, C. PLANCK, L. ISENBERG, D. MURRAY]:**

*SUBJECT: The City Council will receive the HIV Zero Initiative Year 6 Evaluation Report and consider extending the hours of mobile HIV/STI testing to expand preventative health services for West Hollywood community members.*

**RECOMMENDATIONS:** 1) Receive and file the HIV Zero Year 6 Evaluation Report; 2) Extend HIV testing hours for two designated parking meters from 7 p.m. on Fridays through 2 a.m. on Sundays and adjust signage to reflect the extended hours; and 3) Allow the mobile HIV/STI testing clinic to remain overnight in those metered spots on Fridays and Saturdays.

**2.W. WESTSIDE CITIES COUNCIL OF GOVERNMENTS BUS INFRASTRUCTURE FUNDING OPPORTUNITIES [N. MARICICH, F. CONTRERAS, D. FENN]:**

*SUBJECT: Staff will update the City Council on opportunities related to Westside Cities Council of Governments (WSCCOG) funding for regional bus infrastructure and bus rapid transit (BRT) corridors previously identified in regional planning documents that could potentially serve West Hollywood but are not included in existing City plans and seek City Council authorization to advocate for consideration of such improvements in the West Hollywood vicinity in the WSCCOG process.*

**RECOMMENDATIONS:** 1) Receive and file an update on WSCCOG bus infrastructure funding and previously identified BRT corridors; 2) Authorize staff to advocate for additional bus infrastructure upgrades beneficial to West Hollywood transit riders as part of the WSCCOG's deliberations on how to allocate Subregional Equity Program (SEP) funding, including but not limited to potential upgrades to La Cienega Blvd. and La Brea Avenue; and 3) Direct staff to send a letter to Metro supporting further consideration of the La Cienega/Jefferson corridor for bus infrastructure upgrades through Metro's Measure M Countywide BRT program or the WSCCOG's Subregional Equity Program (SEP) while reiterating the Metro K Line Northern Extension as the City's primary transit infrastructure priority.

**2.X. ADOPT AN UPDATE TO THE CITY'S TITLE VI COMPLIANCE PLAN FOR TRANSPORTATION PROGRAMS [L. BIERY, D. NGUYEN]:**

*SUBJECT: The City Council will approve and adopt the attached "Title VI Plan Update 2024-2027" for the City's Transportation Programs.*

RECOMMENDATIONS: 1) Approve and adopt the Title VI Plan Update 2024-2027, effective February 1, 2024; and 2) Direct staff to submit the attached Title VI Plan Update 2024-2027 to LACMTA (Metro), as required, and to implement the associated program.

**2.Y. 2023-24 AWARD OF AGENCY DEVELOPMENT GRANTS [C. SCHROEDER, C. PLANCK, L. ISENBERG, M. ULLOA]:**

*SUBJECT: The City Council will receive a report on the 2023-24 awards for Agency Development Grants.*

RECOMMENDATIONS: 1) Approve recommendations for Human Services contracts based on the approved FY24 budget allocation of \$25,000 for Agency Development Grant services: a. Being Alive: Execute a new contract for Agency Development services, in accordance with Attachment B, for an amount not to exceed \$9,900, b. Housing Works: Execute a new contract for Agency Development services, in accordance with Attachment C, for an amount not to exceed \$10,000, c. Maple Counseling: Execute a new contract for Agency Development services, in accordance with Attachment D, for an amount not to exceed \$5,100; and 2) Authorize the City Manager or designee to execute documents incident to the Agreement.

**2.Z. AGREEMENT FOR SERVICES WITH STEER DAVIES & GLEAVE INC. FOR THE DEVELOPMENT AND IMPLEMENTATION OF THE CITY'S TRANSPORTATION DEMAND MANAGEMENT PROGRAM [N. MARICICH, F. CONTRERAS, B. CHEUNG, P. PORTWOOD]:**

*SUBJECT: The City Council will consider approval of an Agreement for Services with Steer Davies & Gleave Inc. to develop and implement the City's Transportation Demand Management Program in accordance with the City's Transportation Demand Management Ordinance, outlined in the West Hollywood Municipal Code (WHMC) Chapter 10.16.*

RECOMMENDATIONS: 1) Approve a two-year Agreement for Services with Steer Davies & Gleave Inc. in an amount not to exceed \$428,535.00 for program development, outreach, and ongoing reporting for the City's Transportation Demand Management Program; and 2) Authorize the City Manager or designee to sign and execute all documents related to this Agreement.

**2.AA. AGREEMENT FOR SERVICES WITH COMMUNITY PARTNERS FOR THE DEVELOPMENT AND IMPLEMENTATION OF THE CITY'S NEW GREEN BUSINESS PROGRAM [N. MARICICH, F. CONTRERAS, C. SHEN, P. PORTWOOD]:**

*SUBJECT: The City Council will consider approval of an Agreement for Services with 501c3 nonprofit, Community Partners, to develop and implement the City's new Green Business Program in association with the California Green Business Network.*

RECOMMENDATIONS: 1) Approve the Agreement for Services with Community Partners for \$189,760 with an expiration date of June 30,

2025; and 2) Authorize the City Manager or designee to sign and execute all documents related to this Agreement.

**2.BB. AWARD OF AGREEMENT FOR ON-CALL ARCHITECTURAL AND ENGINEERING DESIGN SERVICES WITH LPA, INC. [S. CAMPBELL, H. COLLINS, E. HAMANT]:**

*SUBJECT: The City Council will consider the award of an Agreement for Professional Services to LPA, Inc. to provide on-call architectural and engineering services for various capital projects and ongoing workplan items.*

RECOMMENDATIONS: 1) Approve an Agreement for Professional Services with LPA, Inc. to provide on-call architectural and engineering design services for a total not-to-exceed amount of \$500,000; and 2) Authorize the City Manager, or designee, to execute documents incident to the Agreement.

**2.CC. ASSIGNMENT AGREEMENT BETWEEN THE CITY OF LAKEWOOD AND THE CITY OF WEST HOLLYWOOD FOR THE EXCHANGE OF PROPOSITION A LOCAL RETURN FUNDS [L. BIERY, D. NGUYEN]:**

*SUBJECT: The City Council will consider a General Funds trade agreement with Proposition A Local Return Funds with the City of Lakewood.*

RECOMMENDATIONS: 1) Approve an Assignment Agreement for Proposition A local return fund exchange with the City of Lakewood for \$1,400,000 in City of West Hollywood General Fund dollars in exchange for \$2,000,000 in City of Lakewood Proposition A funds and authorize the City Manager to execute documents incident to the Agreement; and 2) Authorize the Director of Finance and Technology Services to allocate \$1,400,000 from reserves committed for Proposition A purchases in the General Fund, to the Expenditure for Traded Funds account (100-1-03-31-531016).

**2.DD. AGREEMENT FOR SERVICES WITH ASCENCIA FOR THE OPERATION OF THE HOLLOWAY INTERIM HOUSING PROGRAM [C. SCHROEDER, C. PLANCK, D. KAHN EPSTEIN, F. GOMEZ]:**

*SUBJECT: The City Council will consider approval of an Agreement for Services with Ascencia, a non-profit homeless services provider, to manage the Holloway Interim Housing Program and provide supportive services to unhoused community members who participate in the program.*

RECOMMENDATIONS: 1) Approve an Agreement for Services with Ascencia for a total not-to-exceed amount of \$6,636,659 over the next 4.5 years to manage and operate the Holloway Interim Housing Program; and 2) Authorize the City Manager or designee to execute documents related to the Agreement.

**2.EE. AMENDMENT TO THE AGREEMENT FOR DESIGN SERVICES FOR THE HOLLOWAY MOTEL HOMEKEY TRANSITIONAL HOUSING PROJECT [S. CAMPBELL, H. COLLINS]:**

*SUBJECT: The City Council will consider approving an Amendment to the Agreement for Licensed Design Professionals with John Kaliski Architects, Inc. (JKA) to increase the not-to-exceed amount of the Agreement to provide design services for the Holloway Motel Homekey Transitional Housing Project.*

RECOMMENDATIONS: 1) Approve Amendment No. 1 to the Agreement for Licensed Design Professionals with John Kaliski Architects, Inc. to provide design services for the Holloway Motel Homekey Transitional Housing Project for an increased amount of \$75,000 and a new total not-to-exceed amount of \$463,509.94; and 2) Authorize the City Manager or designee to execute documents incident to the amendment to the Agreements.

**2.FF. AMENDMENT TO THE AGREEMENT FOR FIRE LIFE SAFETY SERVICES WITH KORD FIRE PROTECTION [S. CAMPBELL, H. COLLINS, E. HAMANT]:**

*SUBJECT: The City Council will consider approving an Amendment to the Agreement with Kord Fire Protection (formerly named Majestic Fire, Inc.) to increase the not-to-exceed amount of the Agreement for fire life safety systems, equipment, and repairs as identified in the annual Title 19 inspections at City facilities.*

RECOMMENDATIONS: 1) Approve Amendment No. 11 to the Agreement with Kord Fire Protection to provide citywide fire life safety systems services for an increased amount of \$197,260 and a new total not-to-exceed amount of \$926,260; and 2) Authorize the City Manager or designee to execute documents incident to the award of the Amendment.

**2.GG. APPROVE ADDING ONE DEPUTY TO THE LOS ANGELES COUNTY SHERIFF'S DEPARTMENT CONTRACT EFFECTIVE FEBRUARY 1, 2024 [D. WILSON, D. RIVAS]:**

*SUBJECT: The City Council will consider adding one Deputy to the Los Angeles County Sheriff's Department contract effective February 1, 2024.*

RECOMMENDATION: Approve adding one Deputy to the Los Angeles County Sheriff's Department contract effective February 1, 2024.

**2.HH. APPROVE THE ACCEPTANCE OF PROP 56 TOBACCO GRANT AWARD FUNDING [D. RIVAS, A. SHANDI, J. ANUKAM]:**

*SUBJECT: The City Council will consider authorizing the acceptance of \$75,000 of tobacco grant funding awarded to the City of West Hollywood as a result of the application submitted under Prop 56.*

RECOMMENDATIONS: 1) Authorize staff to accept the \$75,000 Prop 56 grant funding awarded to the City of West Hollywood; 2) Authorize the City Manager or his designee to execute all documents incident to the grant award; 3) Upon receipt of grant funds, authorize the Director of Finance

and Technology Services to increase revenues and expenditures by an equal amount of \$75,000; and 4) Authorize the expenditure of Prop 56 funds for the purposes specified in the grant application.

**2.II. APPROVAL OF FISCAL YEAR 2023-24 CITYWIDE SALARY SCHEDULE IN COMPLIANCE WITH CALPERS SALARY SCHEDULE REQUIREMENTS [J. JIMENEZ, R. NAPPER, C. LEUNG]:**

*SUBJECT: The City Council will consider approving the Fiscal Year 2023-24 Salary Schedule, reflecting all City positions and associated salaries to meet the California Public Employees' Retirement System requirements of Government Code § 20636(b)(1).*

**RECOMMENDATION:** Approve the Fiscal Year 2023-24 Salary Schedule, reflecting all City positions and associated salaries to meet the California Public Employees' Retirement System (CalPERS) requirements of Government Code § 20636(b)(1).

**2.JJ. ROE V WADE ANNUAL COMMEMORATION AND LEGACY [Y. QUARKER, A. LOVANO, L. FOOKS]:**

*SUBJECT: The City Council will consider approving programming commemorating the ongoing importance and legacy of the Roe v. Wade decision, "Beyond Roe: Intersection of Abortion Access, Economic Justice and Religious Liberty".*

**RECOMMENDATIONS:** 1) Approve programming commemorating the ongoing importance and legacy of the landmark Supreme Court decision Roe v. Wade, "Beyond Roe: Intersection of Abortion Access, Economic Justice and Religious Liberty" to be held on Sunday, January 28, 2024 virtually; 2) Authorize the use of the City name and logo on invitations, programs, and other collateral materials; and 3) Direct the Communications Department to utilize all appropriate communications tools to promote the City's annual Roe v. Wade commemoration, with a focus on sharing resources via social media platforms.

**2.KK. CITY SPONSORSHIP OF A PUBLIC HEARING OF THE CALIFORNIA STATE ASSEMBLY'S SELECT COMMITTEE ON RETAIL THEFT [Y. QUARKER, A. LOVANO, H. MOLINA]:**

*SUBJECT: The City Council will consider approving the sponsorship of a public hearing by the California State Assembly's Select Committee on Retail Theft, which is chaired by Assemblymember Rick Chavez Zbur, (D-West Hollywood), who represents the 51st District of the California State Assembly.*

**RECOMMENDATIONS:** 1) Approve the sponsorship of a public hearing in West Hollywood of the California State Assembly's Select Committee on Retail Theft, which is tentatively scheduled for Friday, February 9, 2024 at the West Hollywood City Council Chambers at a time to be determined; 2) Waive the Facility Use Fee for the use of the City Council Chambers for the hearing; 3) Authorize the use of the City's name and logo on invitations and other collateral materials for the hearing by the Select

Committee; 4) Direct the Communications Department to utilize all appropriate communication tools to promote the public hearing, including, but not limited to, the City's website, a press release, and social media tools; 5) Approve the broadcast and livestreaming of the public hearing on the City's WeHoTV; and 6) Authorize an additional hour of validated parking for up to 50 vehicles, at the 5-story West Hollywood Park garage, for a total of three hours (estimated \$150 in waived fees).

**2.LL. AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD REPEALING SECTION 3.36.092 OF THE WEST HOLLYWOOD MUNICIPAL CODE, WAIVING BUSINESS TAX CERTIFICATE FEES AND SELECT OUTDOOR DINING FEES AND WAIVING PARKING CREDIT FEES UNDER MUNICIPAL CODE CHAPTER 10.28 [D. WILSON, J. ROCCO, C. SAFRIET, P. KESPRADIT, L. BIERY]:**

*SUBJECT: The City Council will consider an Ordinance to repeal an outdated section of the Municipal Code related to the 1999 Santa Monica Boulevard reconstruction project, waive business tax certificate fees, waive select outdoor dining fees, and waive parking credit fees for those businesses that are current as of January 31, 2024.*

*RECOMMENDATION: Introduce on first reading Ordinance No. 24-\_\_\_\_\_, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD REPEALING SECTION 3.36.092 OF THE WEST HOLLYWOOD MUNICIPAL CODE, WAIVING BUSINESS TAX CERTIFICATE FEES AND SELECT OUTDOOR DINING FEES AND WAIVING PARKING CREDIT FEES UNDER MUNICIPAL CODE CHAPTER 10.28."*

**3. PUBLIC HEARINGS:**

**3.A. CONTINUANCE OF AN APPEAL OF THE PLANNING COMMISSION'S APPROVAL TO DEMOLISH TWO DWELLING UNITS ON THREE ABUTTING PARCELS AND CONSTRUCT A NEW SEVEN-STORY, 89-UNIT, 100% AFFORDABLE MULTI-FAMILY RESIDENTIAL BUILDING AND A THREE-LEVEL SUBTERRANEAN PARKING GARAGE AT 910-916 WETHERLY DRIVE INCLUDING A FINDING THAT THE PROJECT IS EXEMPT FROM CEQA UNDER CLASS 32 CATEGORICAL EXEMPTION FOR IN-FILL DEVELOPMENT PROJECTS (14 CCR § 15332) AND AFFORDABLE HOUSING EXEMPTION (14 CCR § 15194) [N. MARICICH, J. ALKIRE, A. CASTILLO, R. RATH]:**

*SUBJECT: The appellants have requested a continuance due to conflict with the scheduled date. Staff recommends that the continuance request be granted.*

*RECOMMENDATION: Staff recommends that the City Council continue the public hearing to February 20, 2024.*

**4. LEGISLATIVE:**

**4.A. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING SECTION 5.70.035 (APPLICATION PERIOD, SCORING, AND REVIEW) OF CHAPTER 5.70 (CANNABIS USES) OF THE WEST HOLLYWOOD MUNICIPAL CODE TO REVISE WAITLIST RULE PROVISIONS AND PAUSING EXISTING DEADLINES AND AMENDING CHAPTER 3.36 (BUSINESS LICENSE TAX) OF THE WEST HOLLYWOOD MUNICIPAL CODE TO CREATE A TEMPORARY TAX REBATE FOR ALL CANNABIS BUSINESSES FOR SIX MONTHS [D. WILSON, L. LANGER, D. RIVAS]:**

*SUBJECT: The City Council will discuss adopting an ordinance to revise waitlist rule provisions and pausing the deadlines reflected in Section 5.70.035 (Application, Period, Scoring, and Review) of the City of West Hollywood's Cannabis Licensing Ordinance to allow additional outreach with cannabis businesses and stakeholders to reach consensus on additional outstanding changes to the cannabis ordinance requested by various local stakeholders, and to provide financial relief through a temporary tax rebate and marketing support to cannabis businesses.*

RECOMMENDATIONS: 1) Introduce on first reading Ordinance No. 24-\_\_\_\_\_: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD PAUSING THE DEADLINES AND AMENDING THE WAITLIST PROVISIONS IN SECTION 5.70.035 OF CHAPTER 5.70 (CANNABIS USES) OF THE WEST HOLLYWOOD MUNICIPAL CODE AND AMENDING CHAPTER 3.36 (BUSINESS LICENSE TAX) OF THE WEST HOLLYWOOD MUNICIPAL CODE TO CREATE A TEMPORARY TAX REBATE FOR ALL CANNABIS BUSINESSES FOR SIX MONTHS;" 2) Pause processing any amendments to the West Hollywood Municipal Code as it relates to cannabis licensing categories and for any variance requests regarding transfer of licenses from January 22, 2024, through July 1, 2024; 3) Authorize the City Manager or designee to negotiate an agreement of up to \$50,000 with Emerald Village West Hollywood for marketing and outreach support for local cannabis businesses; and 4) Authorize the Director of Finance and Technology Services to allocate \$50,000 from unallocated General Fund Reserves to account number 100-3-10-13-533057, Business Retention & Attraction, for marketing and outreach to support local cannabis businesses.

**5. UNFINISHED BUSINESS:**

**5.A. WEHO PRIDE 2024 PLANNING UPDATE [Y. QUARKER, C. SMITH, M. REATH, K. MCCORMACK, D. RIVAS]:**

*SUBJECT: The City Council will consider approving various items related to production and programming elements for WeHo Pride 2024.*  
RECOMMENDATIONS: 1) Approve an Addendum to the City's existing three-year Agreement for Services with JJLA for production of WeHo Pride 2024 in an amount not to exceed \$1,800,000 and authorize the City

Manager to approve change orders to the Agreement in an amount not to exceed 15%; 2) Approve a Permit to Use City Property Agreement with JJLA for JJLA's OUTLOUD (held in West Hollywood Park) and for the WeHo Pride Parade (held on Santa Monica Boulevard.); waive City fees associated with the events; subsidize the events at an amount not to exceed \$1,150,000; and authorize the City Manager to approve change orders to the OUTLOUD and Parade subsidies included in the Permit Agreement in an amount not to exceed 15%; 3) Authorize JJLA to sell beer, wine, and spirits at "OUTLOUD" in West Hollywood Park, on May 31, June 1, and June 2 until 30 minutes prior to close of the event each night; 4) Approve a Co-Sponsorship Agreement for the 2024 Women's Freedom Festival and Dyke March for an amount not to exceed \$80,000; 5) Approve street closures and facilities usages as outlined in this report, as they relate to WeHo Pride 2024; 6) Authorize the City Manager or his designee to facilitate an application process and execute co-sponsorship agreements with LGBTQ+ affiliated community groups and organizations to produce independent events under the larger WeHo Pride brand in 2024 for a total amount not to exceed \$150,000; 7) Approve the waiver of Special Event Permit fees and Encroachment Permit fees, in an amount estimated at \$14,000 for City businesses hosting events on May 31, June 1 and June 2, 2024, in celebration of WeHo Pride; 8) Authorize up to \$12,500 for basic Los Angeles County Fire Department site plan review fees related to Pride weekend activations at City businesses, which is included in the Community Safety Budget; 9) Waive residential permit parking restrictions citywide from Friday, May 31, 2024, at 4:00 P.M. through Monday, June 3, 2024, at 7:00 A.M.; 10) Authorize the City of West Hollywood's participation in the LA Pride Parade on Sunday, June 9, 2024, including the expenditure of approximately \$10,000 in associated costs, which have already been budgeted; and 11) Approve a budget of \$6,999,500 for WeHo Pride 2024 and authorize the Director of Finance & Technology Services to allocate \$1,034,500 from unallocated reserves in the General Fund for costs related to WeHo Pride 2024.

**5.B. PENDING COUNCIL-INITIATED ITEMS [D. WILSON, C. SAFRIET]:**

*SUBJECT: The City Council will consider closing certain pending items that were previously initiated by individual City Councilmembers and approved by the City Council.*

**RECOMMENDATION:** Approve closing 24 pending items as recommended on the list of Pending Council-Initiated Items to Close.

**6. NEW BUSINESS:**

**6.A. SPONSORSHIP OF A WATER SYMPOSIUM [L. MEISTER, C. BYERS, Y. QUARKER, A. LOVANO, J. DEL TORO]:**

*SUBJECT: The City Council will consider sponsoring a symposium on water as a natural resource, focused on its indispensable role in supporting urbanized environments, and will look ahead at issues,*



*opportunities, and challenges in West Hollywood and the Greater Los Angeles region as we look toward the future.*

RECOMMENDATIONS: 1) Direct staff to organize a symposium on the topic of water addressing pertinent issues, challenges, and opportunities in West Hollywood and the Greater Los Angeles region, as we look toward the future; 2) Authorize the use of the City name and logo on invitations, programs, and other collateral materials for the event; 3) Direct the Communications Department to utilize all appropriate communication tools to promote the event including, but not limited to, the City's website, a news release, and social media; 4) Direct the Communications Department and Urban Design & Architecture Studio Division to coordinate efforts to capture end-to-end video of the event for posted on-demand viewing; 5) Authorize the Director of Finance and Technology Services to allocate up to \$8,500 from Fiscal Year 2023-24 funds in the Special Council Programs account number 100-1-01-00-531001 for costs associated with the event; and 6) Waive the Facility Use fee for the City Council Chambers for the event, parking fees at the 5-story parking lot for attendees, and any other ancillary City permits that may be required for the event (estimated \$1,240 in waived fees).

**6.B. SPONSORSHIP OF SCREENING OF "FREEDOM ON FIRE: UKRAINE'S FIGHT FOR FREEDOM" AND PANEL DISCUSSION AS PART OF THE HUMAN RIGHTS SPEAKERS SERIES [J. ERICKSON, Y. QUARKER, H. MOLINA, J. DEL TORO, J. DUCKWORTH, L. BIERY, R. EHEMANN, J. TRIBBLE]:**

*SUBJECT: The City Council will consider sponsoring the screening of the film "Freedom on Fire: Ukraine's Fight for Freedom", followed by a panel discussion, as part of the Human Rights Speakers Series. The film chronicles the experiences of people in Ukraine amid the Russian invasion and the current humanitarian crisis.*

RECOMMENDATIONS: 1) Approve the sponsorship of the screening of "Freedom on Fire: Ukraine's Fight for Freedom" and a panel discussion, as part of the Human Rights Speakers Series; 2) Authorize the use of the City name and logo on invitations, programs, and other collateral materials for the event; 3) Direct the Communications Department to utilize all appropriate communication tools to promote the events including, but not limited to, the City's website, a press release, and social media tools; and 4) Authorize the Director of Finance and Technology Services to approve the use of \$1,000 from budgeted funds in the Special Council Programs account 100-1-01-01-531001 for costs associated with this event.

**6.C. AMEND THE CITY COUNCILMEMBER LIST OF PRE-APPROVED ORGANIZATIONS/EVENTS TO INCLUDE YIMBYTOWN AND THE CALIFORNIA BICYCLE SUMMIT [J. ERICKSON, C. BYERS, Y. QUARKER, A. LOVANO, J. DEL TORO]:**

*SUBJECT: The City Council will consider amending the City Councilmember list of pre-approved organizations and events to include*

*YIMBYtown and conferences and events organized by the California Bicycle Coalition.*

RECOMMENDATIONS: 1) Approve the addition of YIMBYtown to the list of pre-approved organizations and events that members of the City Council are permitted to attend each year; and 2) Approve the addition of California Bicycle Coalition to the list of pre-approved organizations and events that members of the City Council are permitted to attend each year.

**6.D. APPOINTMENT OF CITY COUNCILMEMBERS AS DELEGATES AND ALTERNATES TO VARIOUS ORGANIZATIONS, COMMITTEES AND CONFERENCES AND TO CITY COUNCIL SUBCOMMITTEES [J. JIMENEZ, M. CROWDER, L. MORALES]:**

*SUBJECT: The City Council will consider appointments as delegates and alternates to various organizations, committees, and conferences. In addition, the City Council will consider appointments to the various City Council Subcommittees.*

RECOMMENDATIONS: 1) Appoint Councilmembers as Delegates and Alternates to the following: A) Sanitation District No. 4 – Adopt Resolution No. 24-\_\_\_\_\_, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPOINTING AN ALTERNATE DIRECTOR TO THE BOARD OF DIRECTORS OF LOS ANGELES COUNTY SANITATION DISTRICT NO. 4”; B) California Contract Cities Association – Voting Delegate/Alternate; C) California Joint Powers Authority (CJPIA) – Attending Councilmember/Approve Two (2) City Staff Alternates; D) Clean Power Alliance – Director/Alternate Director; E) League of California Cities – Voting Delegate/Alternate Delegate; F) Los Angeles County City Selection Committee – (Mayor)/Alternate Attending Councilmember; G) National League of Cities – Delegate/Alternate Delegate; H) Santa Monica Bay Watershed Council - Attending Councilmember/Alternate; I) Southern California Association of Governments (SCAG) - Delegate/Alternate; J) Westside Cities Council of Governments (WSCCOG) – Attending Councilmember/Alternate Attending Councilmember; 2) Appoint Two (2) Councilmembers as Subcommittee Members to the following: A) Finance and Budget Subcommittee (Standing) – Mayor and Vice Mayor; B) West Hollywood Pride Subcommittee (Standing) – Mayor and Vice Mayor \*See Background & Analysis for prior City Council action; C) Homelessness Subcommittee (Standing); D) Laurel House Project Subcommittee (Ad Hoc); E) Plummer Park Project Subcommittee (Ad Hoc); F) Sunset Gateway/Wayfinding Subcommittee (Ad Hoc); G) AIDS Monument Subcommittee (Ad Hoc); H) City Playhouse Design Steering Committee (Ad Hoc); 3) Appoint a City Councilmember as the Liaison to Metro; and 4) Appoint Mayor Erickson as the Liaison to Mayors for Guaranteed Income.

**EXCLUDED CONSENT CALENDAR: Items removed from the Consent Calendar for separate discussion are considered at this time.**

**PUBLIC COMMENT:** This time has been set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.

**COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS:** This portion of the meeting is set aside for general comments, announcements, requests of staff, subcommittee meeting reports, and/or other issues of concern from members of the City Council.

**ADJOURNMENT:** The City Council will adjourn to its next regular meeting, which will be on Monday, February 5, 2024, at 6:00 P.M. at West Hollywood Park Public Meeting Room - Council Chambers.

<b>UPCOMING MEETING SCHEDULE</b>				
<b>Date</b>	<b>Day</b>	<b>Time</b>	<b>Meeting Type</b>	<b>Location</b>
February 5	Monday	6:00 PM	Regular Meeting	West Hollywood Park Council Chambers
February 20	Tuesday	6:00 PM	Regular Meeting	West Hollywood Park Council Chambers
March 4	Monday	6:00 PM	Regular Meeting	West Hollywood Park Council Chambers

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