

**AGENDA
CITY OF WEST HOLLYWOOD
PUBLIC FACILITIES, RECREATION, AND INFRASTRUCTURE COMMISSION**

WEDNESDAY, DECEMBER 13, 2023

**CITY HALL COMMUNITY MEETING ROOM, 1ST FLOOR
8300 SANTA MONICA BOULEVARD
WEST HOLLYWOOD, CA 90069**

6:30 P.M. – REGULAR MEETING

LAND ACKNOWLEDGEMENT

THE PUBLIC FACILITIES, RECREATION, AND INFRASTRUCTURE COMMISSION ACKNOWLEDGES THAT THE LAND ON WHICH WE GATHER AND THAT IS CURRENTLY KNOWN AS THE CITY OF WEST HOLLYWOOD IS THE OCCUPIED, UNCEDED, SEIZED TERRITORY OF THE GABRIELEÑO TONGVA AND GABRIELEÑO KIZH PEOPLES. (PRONOUNCED “KEECH”)

Meeting materials submitted to the Public Facilities, Recreation, and Infrastructure Commission shall be distributed within 72 hours of the meeting and are available for public inspection online at www.weho.org/pfc and at the staff table during the Commission meeting.

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) are available for check out at the meeting. If special assistance to participate in this meeting is required (e.g., an American Sign Language interpreter), please submit your request in writing to the Office of the City Clerk at (323) 848-6800 at least 48 hours prior to the meeting. The City TTY line is (323) 848-6496.

If meeting-related transportation special accommodation is required, please submit your request to the Office of the City Clerk at (323) 848-6800 at least 48 hours prior to the meeting. For public transportation information, please call (323) GO-COMMUTE or (323) 466-3876 or visit www.metro.net.

PROVIDING PUBLIC COMMENT

Members of the public who wish to comment on matters before the Public Facilities, Recreation, and Infrastructure Commission are strongly encouraged to submit an email to degonzalez@weho.org no later than 4:00 p.m. on the meeting day. Comments received by 4:00 p.m. will be forwarded to the Commission and posted on the City’s website.

- Public comment is limited to three (3) minutes per speaker.
- A speaker request form must be completed before the meeting begins. Please include your name and the item number(s) you would like to speak.

To Participate by Listening to the Meeting Audio and Providing Public Comment by Telephone: Pre-Registration is Required

1. Members of the public who wish to comment by telephone are now required to pre-register in advance by submitting an email to degonzalez@weho.org no later than 4:00 p.m. to be added to the remote public speaker list.
 - Please include your name, phone number (for staff to identify your caller location on Zoom), and the item number(s) you would like to speak.
2. Staff will confirm your pre-registration by providing the call-in phone number and meeting ID number.
3. You may dial-in ten (10) minutes prior to the start of the meeting. The meeting begins at 6:30 p.m. You will be placed ON HOLD in the Virtual Meeting Room until the meeting commences. When you enter the meeting, please mute your telephone.
4. Public comments are limited to three (3) minutes per speaker.

Note 1: Public comment will become part of the official public record. If you do not want your personal information included in the official record, please do not include your address and/or phone number.

Note 2: Staff are unable to respond to emails during the meeting. All requests to speak by telephone must be confirmed in advance and requests to speak on additional agenda items cannot be accommodated during the meeting.

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1. **CALL TO ORDER – 6:30 P.M.**
 - A. LAND ACKNOWLEDGEMENT
 - B. ROLL CALL
 2. **PLEDGE OF ALLEGIANCE**
 3. **APPROVAL OF THE AGENDA**
MEETING OF DECEMBER 13, 2023
 4. **APPROVAL OF THE MINUTES**
MEETING OF NOVEMBER 8, 2023
 5. **PUBLIC COMMENTS**

This public comment period is to address the Commission on Consent Calendar items, other agenda items (including if the member of the public cannot be present at the time the item is considered), or items of general interest within the jurisdiction of the Public Facilities, Recreation, and Infrastructure Commission. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public hearing testimony will only be taken at the time of the hearing.

6. **CONSENT CALENDAR** – None

7. **PUBLIC HEARINGS** – None

8. **NEW BUSINESS**

A. CIP PROJECT UPDATE - LAUREL HOUSE AND PARK

SUBJECT: Design update for the laurel house artist-in-residence renovation project

RECOMMENDATION: Staff recommends that the Public Facilities, Recreation, and Infrastructure Commission review the draft schematic plans and provide feedback for the architectural team and staff to continue forward with design development of the Laurel House and Park Renovation Project.

B. CIP PROJECT UPDATE - LOG CABIN

SUBJECT: The Public Facilities, Recreation, and Infrastructure Commission is asked to review and provide feedback on the draft schematic design plans for the Log Cabin located at 617-621 N. Robertson Boulevard.

RECOMMENDATION: Staff recommends that the Public Facilities, Recreation, and Infrastructure Commission review the draft schematic plans and provide feedback for the architectural team and staff to continue forward with design development of the Log Cabin renovation project

C. CITY FACILITY TENANT LEASES

SUBJECT: The Public Facilities, Recreation, and Infrastructure Commission will receive an overview of city-owned facilities with tenant leases.

RECOMMENDATION: Staff recommends that the Public Facilities, Recreation, and Infrastructure Commission receive an overview of city-owned facilities with tenant leases and provide feedback to staff.

D. BICYCLE REPAIR STATION PILOT PROGRAM

SUBJECT: The Commission will review the City Council's directive to develop and implement an eighteen (18) month bicycle repair station pilot program in the City of West Hollywood to provide feedback.

RECOMMENDATION: Provide feedback on preferences for site locations and station model features for the bicycle repair station pilot program.

E. ALTERNATIVE RESTROOMS UPDATE

SUBJECT: The Public Facilities, Recreation, and Infrastructure Commission will receive a report on alternative and additional public restrooms.

RECOMMENDATIONS: Provide feedback on safety matters as it relates to the proposed opening of a public restroom at Plummer Park, 24 hour a day, 7-days per week.

9. **EXCLUDED CONSENT CALENDAR** – None

10. **ITEMS FROM STAFF**

11. **PUBLIC COMMENTS**

This time is set aside for the public to address the Commission on any item of interest within the subject matter jurisdiction of the Public Facilities, Recreation, and Infrastructure Commission that could not be heard under the Public Comments item at the beginning of the meeting.

12. **ITEMS FROM COMMISSIONERS & SUBCOMMITTEE REPORTS**

LOOK AHEAD CALENDAR FOR AGENDA PREP & COMMISSION ITEMS TRACKER

13. **ADJOURNMENT**

The Public Facilities, Recreation, and Infrastructure Commission meeting is adjourned to its next regular meeting on Wednesday, January 10, 2024, at 6:30 p.m. at City Hall Community Meeting Room, 1st Floor, 8300 Santa Monica Boulevard, West Hollywood, CA 90069.

AFFIDAVIT OF POSTING

State of California)
County of Los Angeles)
City of West Hollywood)

I declare under penalty of perjury that I am employed
by the City of West Hollywood in the Office of the
City Clerk, and that this document was posted on:

Date: Dec. 8, 2023
Signature: \\Catherine Ross\
Office of the City Clerk