

**CITY COUNCIL
CITY OF WEST HOLLYWOOD
CLOSED SESSION AGENDA**

MONDAY, NOVEMBER 6, 2023

5:30 P.M.

**COUNCIL CHAMBERS
CLOSED SESSION ROOM
625 N. SAN VICENTE BLVD.
WEST HOLLYWOOD, CA 90069**

- 1. CONVENE IN OPEN SESSION**
- 2. PUBLIC COMMENT ON THE CLOSED SESSION AGENDA**
- 3. RECESS TO CLOSED SESSION**
- 4. Conference with Legal Counsel – Anticipated Litigation
Government Code § 54956.9(d)(2) and (e)(3)**
Threat of litigation from Attorney Charles Seaman in a letter dated October 27, 2023, related to the streetscape and gathering space improvements on Melrose between Norwich and Huntley.

COMPLETE AGENDA PACKETS ARE ON THE CITY'S WEBSITE

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**CITY COUNCIL
CITY OF WEST HOLLYWOOD
AGENDA**

MONDAY, NOVEMBER 6, 2023

**WEST HOLLYWOOD PARK PUBLIC MEETING ROOM - COUNCIL CHAMBERS
625 N. SAN VICENTE BOULEVARD**

5:30 P.M. – CLOSED SESSION: See attached Closed Session Agenda

6:00 P.M. – REGULAR MEETING

Land Acknowledgement:

“The West Hollywood City Council acknowledges that the land on which we gather and that is currently known as the City of West Hollywood is the occupied, unceded, seized territory of the Gabrieleño Tongva and Gabrieleño Kizh peoples.”

PUBLIC COMMENT AND RULES OF DECORUM:

The City Council values your comments and acknowledges the right of the public to address issues that are within the City's jurisdiction and invites the public to do so during the City Council meeting. However, this public participation must be balanced with the need of the City Council to conduct the public's business in a fair and efficient manner, free from disruption or disturbance. The City offers multiples ways for the public to participate during the meeting.

During the first Public Comment section of the agenda, any member of the public may address the City Council on items appearing on the Consent Calendar. Comments concerning other items on the agenda will be heard at the time the item is considered during the course of the meeting; however, they may be offered at this time if a member of the public cannot be in attendance later in the evening. Members of the public may also comment upon any other item of interest that is within the subject matter jurisdiction of the City Council at this time, or later in the meeting under the second Public Comment period. Please see Agenda Item No. 1 below for more information.

The City expects that everyone who participates in the meeting will do so with respect and dignity. Please refrain from using abusive, derogatory, and slanderous language, or behaving in a way that disrupts the meeting.

Speakers should not bring to the podium any items other than a prepared written statement and/or writing materials.

Speakers and any other members of the public may not approach the dais at any time during the meeting without prior consent from the Mayor.

Speakers may only speak once on any agenda item. Donating public comment time to others is prohibited.

Members of the audience shall not engage in disorderly or boisterous conduct, including the utterance of loud, threatening, or abusive language, whistling, stamping of feet or other acts which disturb, disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible.

Persons in the audience should refrain from creating, provoking, or participating in any type of unwelcome physical contact.

Please see the Rules of Conduct for City Council meetings for additional rules and expectations for conducting the City Council meetings.



TO PARTICIPATE BY PROVIDING WRITTEN CORRESPONDENCE OR AN E-COMMENT:

Members of the public who wish to comment on matters before the City Council are strongly encouraged to submit written correspondence to publiccomment@weho.org or submit an E-Comment by visiting www.weho.org/wehotv no later than 12:00 p.m. on Council meeting day. *Note: Written Correspondence and E-Comments will not be read into the record during the City Council meeting; however, correspondence received by 12:00 p.m. will be forwarded to the City Council and posted on the City's website as part of the official meeting record. Your comments and information will become part of the official public record. If you do not want your personal information included in the official record, please do not include your address and/or phone number.*

TO PARTICIPATE BY PROVIDING PUBLIC COMMENT BY TELEPHONE:

(Please note: This option is to provide public comment via phone ONLY. To view the meeting, please see information on how to view the meeting provided above.)

1. You are required to register to speak via Zoom by emailing publiccomment@weho.org no later than 12:00 p.m. on the City Council meeting day, to be added to the Zoom Public Speaker List for the meeting. Please include your name, the phone number from which you will be calling, and which item(s) you would like to speak on.

2. Dial-in 10 minutes prior to the start of the meeting (the meeting begins at 6:00 p.m.). During Approval of the Agenda items may be moved to the Consent Calendar; therefore, members of the public who have signed up to speak on any item with the City Clerk's Office should be in the queue by 5:50 p.m. ****Please note that City Clerk staff cannot respond to emails during the meeting. This means that email and text message requests made to speak by phone on additional agenda items during the meeting cannot be accommodated during the meeting.**

- Dial-in #: 669-900-6833
- Meeting I.D.: 831 9771 6191, then #

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting. If special assistance to participate in this meeting is required, (e.g., an American Sign Language interpreter for people who are Deaf or hard of hearing), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6800 at least 48 hours prior to the meeting. The City TTY line is (323) 848-6496.

Special meeting related accommodations (e.g., transportation) may be provided upon written request to the Office of the City Clerk at least 48 hours prior to the meeting. For information on public transportation, call 323-GO-METRO (323/466-3876) or go to www.metro.net.

If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (323) 848-6800.

Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

REPORT OF CLOSED SESSION AGENDA:

APPROVAL OF AGENDA:

ADJOURNMENT MOTIONS:

PRESENTATIONS:

1. PUBLIC COMMENT: The City Council values your comments; however, pursuant to the Brown Act, the Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public Hearing testimony will only be taken at the time of the hearing.

1.A. PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:

1.B. PUBLIC COMMENTS, GENERAL INTEREST:

CITY MANAGER’S REPORT: This time has been set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

FISCAL IMPACT ON CONSENT CALENDAR:

2. CONSENT CALENDAR: The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

2.A. POSTING OF AGENDA:

SUBJECT: The agenda for the meeting of Monday, November 6, 2023 was posted at City Hall, Plummer Park, the Sheriff’s Station, and at the West Hollywood Library on Wednesday, November 1, 2023.

RECOMMENDATION: Receive and file.

2.B. APPROVAL OF MINUTES:

SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.

RECOMMENDATION: Approve the minutes of October 16, 2023.

2.C. APPROVAL OF DEMAND REGISTER NO. 936 [L. QUIJANO, C. CORRALES, S. HERNANDEZ]:

SUBJECT: The City Council shall receive the Demand Register for period ending October 27, 2023 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.

RECOMMENDATION: Approve Demand Register No. 936 and adopt Resolution No. 23-094, “A RESOLUTION OF THE CITY COUNCIL OF

THE CITY OF WEST HOLLYWOOD ALLOWING AND APPROVING THE PAYMENT OF DEMANDS ON DEMAND REGISTER NO. 936”.

2.D. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [M. CROWDER, L. MORALES]:

SUBJECT: The City Council will receive Synopses from the Arts and Cultural Affairs Commission, Human Services Commission, LGBTQ+ Commission, and Public Facilities, Recreation & Infrastructure Commission regarding actions taken at their recent meetings.

RECOMMENDATION: Receive and File.

2.E. UPDATE REGARDING SECTION 8 HOUSING UNIT INSPECTIONS WITHIN THE CITY OF WEST HOLLYWOOD [D. RIVAS, V. ADOMAITIS]:

SUBJECT: The City Council will receive an update regarding Section 8 Housing Unit inspections within the City of West Hollywood.

RECOMMENDATION: Receive and file.

2.F. KINGS ROAD PARK OFF-LEASH DOG PARK LISTENING SESSION [S. CAMPBELL, H. COLLINS, E. HAMANT]:

SUBJECT: The City Council will receive a summary of the public input received at a listening session held at the Kings Road Park Community Center on December 3, 2022, and consider staff’s recommendation to continue the focus on a new dog park at Plummer Park and a redesigned dog park at Hart Park.

RECOMMENDATION: Direct staff to continue their focus on the completion of the new dog park at Plummer Park and the redesigned dog park at Hart Park.

2.G. AGREEMENT FOR SERVICES WITH THE ENERGY COALITION FOR EQUITABLE BUILDING PERFORMANCE STANDARDS [N. MARICICH, F. CONTRERAS, C. SHEN, D. ONG]:

SUBJECT: The City Council will consider approval of an Agreement for Services with The Energy Coalition (TEC) to provide policy development and engagement support for Equitable Building Performance Standards (EBPS) for existing buildings in West Hollywood, per the City’s Climate Action and Adaptation Plan.

RECOMMENDATIONS: 1) Approve an Agreement for Services with The Energy Coalition (TEC) in the not-to-exceed amount of \$195,000 and a June 30, 2025 expiration date; and 2) Authorize the City Manager or designee to sign and execute all documents related to this Agreement.

2.H. AWARD OF AGREEMENT FOR ON-CALL CONSTRUCTION MANAGEMENT SERVICES WITH AE3 PARTNERS, INC. [S. CAMPBELL, H. COLLINS, E. HAMANT]:

SUBJECT: The City Council will consider approving the award of an Agreement to AE3 Partners, Inc. to provide on-call construction

management services for the City's Capital Improvement Program.
RECOMMENDATIONS: 1) Approve an Agreement with AE3 Partners, Inc. to provide on-call construction management services for the City's Capital Improvement Program for a total not-to-exceed amount of \$500,000; and 2) Authorize the City Manager or designee to execute documents incident to the Amendment.

2.I. AWARD OF AGREEMENT FOR ON-CALL MATERIALS TESTING & PUBLIC WORKS INSPECTION SERVICES WITH WILLDAN ENGINEERING [S. CAMPBELL, H. COLLINS, E. HAMANT]:

SUBJECT: The City Council will consider approving the award of an Agreement to Willdan Engineering to provide on-call materials testing and public works inspection services for City projects.

RECOMMENDATIONS: 1) Approve an Agreement with Willdan Engineering to provide materials testing and public works inspection services for City projects for a total not-to-exceed amount of \$200,000; and 2) Authorize the City Manager or designee to execute documents incident to the Amendment.

2.J. AWARD OF AGREEMENT FOR ON-CALL MATERIALS TESTING & PUBLIC WORKS INSPECTION SERVICES WITH AESCO, INC. [S. CAMPBELL, H. COLLINS, E. HAMANT]:

SUBJECT: The City Council will consider approving the award of an Agreement to AESCO, Inc. to provide on-call materials testing and public works inspection services for City projects.

RECOMMENDATIONS: 1) Approve an Agreement with AESCO, Inc. to provide materials testing and public works inspection services for City projects for a total not-to-exceed amount of \$200,000; and 2) Authorize the City Manager or designee to execute documents incident to the Amendment.

2.K. AWARD OF AGREEMENT FOR ON-CALL CONSTRUCTION MANAGEMENT SERVICES WITH MARK G. ANDERSON CONSULTANTS, INC. [S. CAMPBELL, H. COLLINS, E. HAMANT]:

SUBJECT: The City Council will consider approving the award of an Agreement to Mark G. Anderson Consultants, Inc. to provide on-call construction management services for the City's Capital Improvement Program.

RECOMMENDATIONS: 1) Approve an Agreement with Mark G. Anderson Consultants, Inc. to provide on-call construction management services for the City's Capital Improvement Program for a total not-to-exceed amount of \$500,000; and 2) Authorize the City Manager or designee to execute documents incident to the Amendment.

3. PUBLIC HEARINGS: None.

4. LEGISLATIVE:

4.A. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, CALIFORNIA, AMENDING SECTIONS 15.16.030, 15.40.040, 15.49.030, 15.51.010, AND 15.51.020 OF TITLE 15 OF THE WEST HOLLYWOOD MUNICIPAL CODE TO PROHIBIT SELF-HAULING OF SOLID WASTE [S. CAMPBELL, J. GILMOUR, M. MAGENER]:

SUBJECT: The purpose of this item is to introduce on first reading an Ordinance to amend Title 15 of the West Hollywood Municipal Code relating to Solid Waste in order to provide that act of self-hauling, as defined, are prohibited under the Municipal Code.

RECOMMENDATION: Staff recommends that the City Council consider all pertinent testimony and introduce on first reading Ordinance No. 23-_____, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, CALIFORNIA, AMENDING SECTIONS 15.16.030, 15.40.040, 15.49.030, 15.51.010, AND 15.51.020 OF TITLE 15 OF THE WEST HOLLYWOOD MUNICIPAL CODE TO PROHIBIT SELF-HAULING OF SOLID WASTE".

5. UNFINISHED BUSINESS:

5.A. RECREATION FEE STRUCTURE FOR LOW-INCOME AND OLDER ADULT RESIDENTS AND YOUTH SCHOLARSHIP PROGRAM [Y. QUARKER, S. MARTINEZ]:

SUBJECT: The City Council will receive an overview of a proposed fee structure to include reduced rates for recreation programs for low-income and older adult residents. Also included is a proposed youth scholarship program for residents with recommendations on award amounts and application process.

RECOMMENDATIONS: Provide staff direction on the proposed fee structure for low-income and older adults residents and a youth scholarship program to begin in Fiscal Year 2024-25. 1) Discuss and provide directions on recreation fee structures for low-income and older adults residents; and 2) Discuss and provide direction on youth scholarship program, allocate amount per individual, application process and total allocated amount from City funds.

6. NEW BUSINESS:

6.A. COMMUNITY VACCINATION CLINICS [J. ERICKSON, Y. QUARKER, H. MOLINA, M. WATSON]:

SUBJECT: The City Council will consider directing staff to organize community vaccination clinics in West Hollywood in collaboration with the office of Los Angeles County Supervisor Lindsey Horvath and the Los Angeles County Department of Public Health (DPH).
RECOMMENDATIONS: 1) Direct staff to work with Supervisor Lindsey

Horvath's office and the Los Angeles County Department of Public Health staff to organize community vaccination clinics so that residents can easily access the newly modified COVID-19 vaccine along with the seasonal flu vaccine; 2) Direct the Communications Department to promote the availability of these clinics once a date and location have been confirmed; and 3) Authorize the Director of Finance & Technology Services to allocate \$500 from budgeted funds in the Special Council Programs account number 100-1-01-00-531001 for costs associated with the event.

6.B. VACCINATION AWARENESS EFFORT [J. HEILMAN, Y. QUARKER, H. MOLINA, J. DEL TORO, M. WATSON]:

SUBJECT: The City Council will consider directing staff to launch a vaccination awareness effort focused on education and promotion of vaccines for flu, RSV, and the updated COVID-19 vaccine.

RECOMMENDATIONS: 1) Direct Communications Department staff to coordinate a vaccination awareness effort to raise awareness about the availability and benefits of vaccinations for flu, RSV, and the new COVID-19 vaccine; and 2) Direct the Communications Department to amplify Los Angeles County Department of Public Health messaging and related public health agencies' messaging such as the Centers for Disease Control & Prevention regarding staying up to date on vaccines.

6.C. PROTECTED BIKE FACILITIES [J. ERICKSON, C. BYERS, Y. QUARKER, H. MOLINA]:

SUBJECT: The City Council will consider adopting a Citywide policy by which only protected (Class I or Class IV) bike facilities will be planned and implemented throughout the City.

RECOMMENDATIONS: 1) Direct Community Development Department (CDD) staff to develop a policy by which only protected bike facilities will be planned and implemented in West Hollywood, without removing any proposed bike facilities in the City's General Plan; 2) Staff to conduct outreach to residents and businesses to gather input and incorporate the findings as feasible into the draft policy for City Council consideration; and 3) Staff to return to City Council as soon as feasible with different options to amend applicable plans to achieve the above-referenced policy goal.

6.D. AMENDMENT TO THE CITY COUNCILMEMBER LIST OF PRE-APPROVED ORGANIZATIONS/EVENTS TO INCLUDE SCHOLAS OCCURRENTES USA DELEGATION PROGRAM [J. ERICKSON, Y. QUARKER, H. MOLINA, J. DEL TORO]:

SUBJECT: The City Council will consider amending the City Councilmember list of pre-approved organizations and events to include the Inaugural Scholas Occurrentes USA Delegation Program.

RECOMMENDATION: Approve the addition of the Inaugural Scholas Occurrentes USA Delegation Program to the list of pre-approved organizations and events that members of the City Council are permitted to attend each year.

6.E. SPONSORSHIP OF SCREENING AND PANEL DISCUSSION OF THE DOCUMENTARY “SHEPHERD: THE STORY OF A JEWISH DOG” [L. MEISTER, Y. QUARKER, H. MOLINA, J. DEL TORO]:

SUBJECT: The City Council will consider sponsoring a screening and panel discussion of the film “Shepherd: The Story of a Jewish Dog”, in recognition of International Holocaust Remembrance Day on January 27, 2024, at the City Council Chambers.

RECOMMENDATIONS: 1) Approve the sponsorship of a film screening and discussion of the film Shepherd: The Story of a Jewish Dog on January 27, 2024, in the City Council Chambers; 2) Direct the Communications Department to utilize all appropriate communication tools to promote the event, such as the City’s website and social media tools; and 3) Authorize the Director of Finance and Technology Services to allocate \$1,500 from budgeted funds in the Special Council Programs Account 100-1-01-00-531001 for costs associated with technical support (Waveguide) and graphic design for the event.

6.F. SPONSORSHIP OF SCREENING OF “THE DADS” AND PANEL DISCUSSION AS PART OF THE HUMAN RIGHTS SPEAKERS SERIES [J. ERICKSON, Y. QUARKER, H. MOLINA, J. DEL TORO, J. DUCKWORTH, L. BIERY, R. EHEMANN, J. TRIBBLE]:

SUBJECT: The City Council will consider sponsoring the screening of the short film “The Dads” and a panel discussion focused on trans youth as part of the Human Rights Speakers Series.

RECOMMENDATIONS: 1) Approve the sponsorship of the screening of “The Dads” and a panel discussion highlighting trans youth, as part of the Human Rights Speakers Series; 2) Authorize the use of the City name and logo on invitations, programs, and other collateral materials for the event; 3) Direct the Communications Department to utilize all appropriate communication tools to promote the events including, but not limited to, the City’s website, a press release, and social media tools; and 4) Authorize the Director of Finance and Technology Services to approve the use of \$1,000 from budgeted funds in the Special Council Programs account 100-1-01-01-531001 for costs associated with this event.

EXCLUDED CONSENT CALENDAR: Items removed from the Consent Calendar for separate discussion are considered at this time.

PUBLIC COMMENT: This time has been set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.

COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS: This portion of the meeting is set aside for general comments, announcements, requests of staff, subcommittee meeting reports, and/or other issues of concern from members of the City Council.

ADJOURNMENT: The City Council will adjourn to its next regular meeting, which will be on Monday, November 20, 2023 at 6:00 P.M. at West Hollywood Park Public Meeting Room - Council Chambers.

UPCOMING MEETING SCHEDULE				
Date	Day	Time	Meeting Type	Location
November 20	Monday	6:00 PM	Regular Meeting	West Hollywood Park Council Chambers
December 4	Monday	6:00 PM	Regular Meeting	West Hollywood Park Council Chambers
December 18	Monday	6:00 PM	Regular Meeting	West Hollywood Park Council Chambers

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AFFIDAVIT OF POSTING

State of California)
County of Los Angeles)
City of West Hollywood)

I declare under penalty of perjury that I am employed
by the City of West Hollywood in the Office of the
City Clerk, and that this document was posted on:

Date: November 1, 2023
Signature: \\Alyssa T. Poblador\
Office of the City Clerk