



**MEETING AGENDA  
HISTORIC PRESERVATION COMMISSION  
CITY OF WEST HOLLYWOOD**

**MONDAY, OCTOBER 23, 2023  
7:00 P.M.**

**PLUMMER PARK  
7377 SANTA MONICA BLVD – ROOMS 5 & 6**

**LAND ACKNOWLEDGMENT:** "The West Hollywood Historic Preservation Commission acknowledges that the land on which we gather and that is currently known as the City of West Hollywood is the occupied, unceded, seized territory of the Gabrieleño Tongva and Gabrieleño Kizh peoples.

**TO PARTICIPATE BY PROVIDING AN E-COMMENT:**

To better facilitate the meeting, members of the public who wish to comment on matters before the Historic Preservation Commission are strongly encouraged to submit an email to [hpcpubliccomments@weho.org](mailto:hpcpubliccomments@weho.org) no later than 2:00 pm on the Historic Preservation Commission meeting day.

**\*\*\*Your comments and information will become part of the official public record. If you do not want your personal information included in the official record, please do not include your address and/or phone number.\*\*\***

*Note: E-Comments received by 2:00 p.m. will be forwarded to the Historic Preservation Commission and posted on the City's website as part of the official meeting record.*

**TO PARTICIPATE BY LISTENING TO THE MEETING AND PROVIDING PUBLIC COMMENT BY TELEPHONE:**

1. You may dial in ten (10) minutes prior to the start of the meeting. The meeting begins at 7:00 p.m. You will be placed ON HOLD in the Virtual Meeting Room until the meeting commences. When you enter the meeting, please mute your telephone.
2. You are strongly encouraged to email to [hpcpubliccomments@weho.org](mailto:hpcpubliccomments@weho.org) by 2:00 p.m. to be added to the remote public speaker list. Please include your name, phone number (to identify your caller location on Zoom), and the item you would like to speak on.

3. **Dial-in phone number: (669) 900-6833**

**Meeting ID: 844 3291 6635; then press #**

To comply with the American with Disabilities Act of 1990, if special assistance to participate in this meeting is required (e.g., an American Sign Language interpreter for people who are Deaf or hard of hearing), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6800 at least 48 hours prior to the meeting. The City TTY line is (323) 848-6417.

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**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. SPECIAL ORDER OF BUSINESS:**

**A. ELECTION OF CHAIR**

*The Historic Preservation Commission will elect a Chair for a term commencing October 23, 2023 through June 30, 2024.*

**B. ELECTION OF VICE-CHAIR**

*The Historic Preservation Commission will elect a Vice-Chair for a term commencing October 23, 2023 through June 30, 2024.*

**5. APPROVAL OF THE AGENDA:**

**6. APPROVAL OF MINUTES:**

*The Historic Preservation Commission is requested to approve the minutes of prior Historic Preservation Commission meetings.*

**Recommendation:** Approve the draft minutes of:

**A. JUNE 27, 2023**

**B. AUGUST 28, 2023**

**7. PUBLIC COMMENT:**

*This time, limited to a maximum of twenty (20) minutes, has been set aside for the public to address the Historic Preservation Commission on any item that is not set for public hearing or any item that is not on tonight's agenda. In accordance with the Brown Act, public comment relating to business not appearing on the agenda cannot be acted upon or discussed by the Commission during the meeting but may be referred to staff for report on a future agenda, ordered received and filed, or referred to the proper department for administrative resolution. Staff requests that all persons wishing to address the Commission fill out a Speaker's Slip and give it to the Commission Secretary prior to speaking. The Commission requests that when you begin speaking you state your name and the name of the city where you reside. Individuals may address the Commission for up to three (3) minutes each unless the Commission determines a different time limit.*

**8. CONSENT CALENDAR:** None.

**9. EXCLUDED CONSENT CALENDAR:** None.

**10. PUBLIC HEARINGS:**

**A. 1017 N. HANCOCK AVENUE:** Request to enter into a Mills Act Contract for the Cultural Resource located at 1017 Hancock Avenue.

**Applicant:** Amy Hoang and Jovy Bayani

**Staff:** Roger Rath, Associate Planner

**Recommendation:** 1) Review the application, consider all pertinent testimony, and 2) recommend approval of the Mills Act Contract to the City Council.

**11. NEW BUSINESS:** None.

**12. UNFINISHED BUSINESS:** None.

**13. ITEMS FROM STAFF:**

**A. UPCOMING PROJECTS:** *Staff will update the Historic Preservation Commission on projects that have been submitted to the Current and Historic Preservation Planning Division and may require action by the Commission at a future date.*

**14. PUBLIC COMMENT:**

*This time is set aside for the public to address the Historic Preservation Commission on any item of interest within the subject matter jurisdiction of the Commission that could not be heard under Item 6 at the beginning of the meeting.*

**15. ITEMS FROM COMMISSIONERS:**

*The Historic Preservation Commissioners are given this opportunity to make general comments, ask questions or submit requests of Staff.*

**16. ADJOURNMENT:**

*The Historic Preservation Commission will adjourn to a regular scheduled meeting on **Monday, November 27, 2023** beginning at **7:00 P.M.** at **Plummer Park Rooms 5 & 6, 7377 Santa Monica Boulevard, West Hollywood CA.***

## **HISTORIC PRESERVATION COMMISSION**

### **Jacob Sotsky, Chair**

Matt Dubin, Commissioner  
Michael King, Commissioner  
Amy Zvi, Commissioner

### **Gail Ostergren, Vice-Chair**

Lola Davidson, Commissioner  
Yawar Charlie, Commissioner

## **CITY OF WEST HOLLYWOOD STAFF**

Doug Vu, HPC Liaison  
Taylor Galindo, HPC Intern

Gabriele Gonzales, Acting HPC Secretary

### **AGENDA POLICIES**

The Historic Preservation Commission considers a range of requests for certificates of appropriateness, cultural resource designations and historic preservation policy matters, and conducts public hearings on many of its agenda items. Due to the number, complexity and public interest associated with many agenda items, meetings of the Historic Preservation Commission are generally lengthy. The Historic Preservation Commission makes every effort to proceed as expeditiously as possible; your patience and understanding is appreciated.

**REQUEST TO SPEAK** Please Email the Commission Secretary in advance of the Historic Preservation Commission meeting to be added to the Public Speaker List for the teleconference meeting.

Please include your name, the phone number from which you will be calling, and which item you would like to speak about. All requests to address the Historic Preservation Commission on Public Hearings Items must be submitted prior to the Historic Preservation Commission's consideration of the item.

**CONSENT CALENDAR** items will be acted upon by the Historic Preservation Commission at one time without discussion, unless a Historic Preservation Commissioner pulls a specific item for discussion, which will be moved to the Excluded Consent Calendar.

**PUBLIC HEARINGS PROCEDURES** on each Public Hearing item include presentation of a staff report; Historic Preservation Commission questions directed to staff; a ten (10) minute presentation by the project applicant or applicant's representative or team, if any; Historic Preservation Commission questions directed to the applicant; three (3) minutes (in order to facilitate the meeting, the Chair may lengthen or shorten the three (3) minute period for all speakers on a particular agenda item based on the number of persons in attendance wishing to speak or the complexity of the matter under consideration) for each

member of the public wishing to speak to the item; five (5) minutes for the project applicant to respond to the public or clarify issues raised by the public; Historic Preservation Commission deliberations and decisions.

**PRESENTATIONS BY MEMBERS OF THE PUBLIC** should begin with the speaker stating his or her name and city of residence, followed by a statement regarding the item under consideration. Please speak to the Historic Preservation Commission as a whole.

**PROFESSIONALS APPEARING BEFORE THE HISTORIC PRESERVATION COMMISSION** should clearly identify their status, such as “attorney,” “paralegal,” architect”, “designer”, or “landscape architect”. Instances of misrepresentation of professional status may be referred to the City Attorney for possible prosecution.

**LETTERS OR WRITTEN MATERIALS** regarding agenda items may be submitted to the City Planning Division staff prior to or at the Historic Preservation Commission meeting; written materials submitted at least eight (8) days in advance of the meeting will be included in the Historic Preservation Commission’s meeting packet. Materials submitted after the deadline may be difficult for the Historic Preservation Commission to adequately review.

**ASSIGNING OF TIME** is not permitted.

**ACTION OF THE HISTORIC PRESERVATION COMMISSION** on most matters occurs with the affirmative votes of at least four (4) Historic Preservation Commissioners.

#### **APPEAL PROCEDURES**

Any final determination by the Historic Preservation Commission may be appealed, and such appeal must be filed within ten (10) calendar days after the Historic Preservation Commission action. This appeal shall be made in written form to the City Clerk’s Office, accompanied by an appeal fee or required number of signatures.

The City Clerk, upon filing of said appeal, will set petition for a public hearing before the City of West Hollywood’s City Council (or Historic Preservation Commission as appropriate) at the earliest date.

If you challenge any City of West Hollywood decision in court, you may be limited to raising only those issues you or someone else raised at the public hearing described on this agenda, or in a written correspondence delivered to the Historic Preservation Commission at, or prior to, the public hearing.

#### **AFFIDAVIT OF POSTING**

State of California )

County of Los Angeles )

City of West Hollywood )

I declare under penalty of perjury that I am employed  
by the City of West Hollywood in the Office of the  
City Clerk, and that this document was posted on:

Date: October 18, 2023

Signature: \\Catherine Ross\\

Office of the City Clerk