

**CITY COUNCIL  
CITY OF WEST HOLLYWOOD  
MINUTES  
MONDAY, AUGUST 21, 2023  
WEST HOLLYWOOD PARK PUBLIC MEETING ROOM - COUNCIL CHAMBERS  
625 N. SAN VICENTE BOULEVARD**

**5:30 P.M. – CLOSED SESSION  
6:00 P.M. – REGULAR MEETING**

**CALL TO ORDER:** Mayor Shyne called the meeting to order at 6:04 p.m. and read the Land Acknowledgment.

**PLEDGE OF ALLEGIANCE:** Nicholas Royball led the Pledge of Allegiance.

**ROLL CALL:**

**PRESENT:** Councilmember Byers, Councilmember Heilman, Councilmember Meister, Mayor Pro Tempore Erickson, and Mayor Shyne.

**ABSENT:** None.

**ALSO PRESENT:** City Manager Wilson, City Attorney Langer, Administrative Services Director Janet Jimenez, City Clerk Crowder, and Assistant City Clerk Morales.

**REPORT OF CLOSED SESSION AGENDA:**

City Attorney Lauren Langer reported that the Closed Session was called to order at 5:30 p.m. and stated that no members of the public spoke under public comment. She commented that the City Council discussed the one (1) item of business on the posted agenda under Government Code Section 54956.9(d)(1) Raymond Contreras vs. City of West Hollywood and took no reportable action.

**APPROVAL OF AGENDA:**

City Clerk Crowder noted that there were no changes requested by staff.

Mayor Pro Tempore Erickson requested that Agenda Items 6.A., 6.B., 6.C., 6.D., 6.E., and 6.F. be moved to the Consent Calendar as Items 2.X., 2.Y., 2.Z., 2.AA., 2.BB., and 2.CC., respectively, and that Agenda Item 2.N. be moved to Excluded Consent.

Councilmember Heilman requested that Agenda Item 5.D. be moved to the Consent Calendar at Item 2.W.

Councilmember Byers noted her recusal for Item 6.F.

**Motion by Councilmember Heilman, seconded by Mayor Pro Tempore Erickson, to approve the August 21, 2023 agenda, as amended.**

**ADJOURNMENT MOTIONS:**

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Councilmember Meister requested that the meeting be adjourned in memory of Richard Settle.

Councilmember Heilman requested that the meeting be adjourned in memory of Stuart Feigin, Nathan "Nate" Goller, and John Altschul.

Mayor Pro Tempore Erickson requested that the meeting be adjourned in memory of Maria Guadalupe "Lupita" Chavarria Becerra.

Mayor Shyne requested that the meeting be adjourned in memory of Laura "Lauri" Ann Carleton, and those who lost their lives due to Tropical Storm Hilary and the wildfires in Maui.

### **PRESENTATIONS:**

Councilmember Heilman presented Assistant City Manager Delgado with a Proclamation for his years of service and congratulated him on his retirement.

The City Council presented a Proclamation to the Women's Advisory Board in honor of Women's Equality Day.

### **1. PUBLIC COMMENT:**

MIKIE FREEDMAN, WEST HOLLYWOOD, congratulated Stephanie Harker and Cathy Blaivas for their efforts on Agneda Item 2.M., commended City Clerk Crowder on her professionalism, applauded the Public Safety's Commission diligence, and spoke regarding Councilmember Meister's position on the hiring process for the Community Development Director.

STEPHANIE J. HARKER, WEST HOLLYWOOD, presented the City Council with a certificate in recognition of Plummer Park.

LYNN HOOPINGARNER, WEST HOLLYWOOD, thanked the City Council for their support on Agenda Item 2.M. and spoke regarding the hiring process for the newly hired Community Development Director.

CATHY BLAIVAS, WEST HOLLYWOOD, thanked the City Council, Historic Preservation Commission, and the community for their support on Agenda Item 2.M.

HELEN SCHPAK, LOS ANGELES, spoke regarding the community's joint effort on Agenda Item 2.M.

STEVE MARTIN, WEST HOLLYWOOD, spoke in support of Agenda Item 2.M. and thanked Stephanie Harker and Cathy Blaivas for their efforts. He also thanked the City Council's support on the National Night Out event.

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ALAN STRAUSBURG, WEST HOLLYWOOD, spoke regarding the historical designation of Great Hall Long Hall and thanked Stephanie Harker and Cathy Blaivas for their advocacy.

PAT DIXON, WEST HOLLYWOOD, spoke in support of Agenda Item 2.M. and thanked Stephanie Harker and Cathy Blaivas for their efforts. She also thanked Councilmember Meister on the article regarding the hiring process of the newly hired Community Development Director.

KEVIN BURTON, WEST HOLLYWOOD, spoke in support of Agenda Item 6.A., access and mobility for bike, bus, rail, and pedestrians.

NICHOLAS ROYBAL, WEST HOLLYWOOD, spoke regarding the hiring process of the newly hired Community Development Director.

TORA TOYOKAWA thanked the City Council for their support with La Boehme's outdoor dining permit process and commented on concerns with the minimum wage ordinance requesting the City consider sales tax credit to offset increase costs.

LUCIAN TUDOR, on behalf of La Boheme, spoke regarding concerns with the City's minimum wage ordinance.

VIGINIA GILLICK, WEST HOLLYWOOD, spoke regarding the approval of Agenda Item 2.M.

**CITY MANAGER'S REPORT:**

City Manager Wilson provided an update on Tropical Storm Hilary and the earthquake over the weekend and thanked staff for their preparedness. He congratulated and thanked Oscar Delgado on this retirement and thanked community members for their comments. He mentioned the recent article in WeHoville regarding the Community Development Director recruitment, noting that he planned to work with the International City/County Management Association, so that they may review the City's current hiring policies and procedures to ensure that the City of West Hollywood is utilizing best practices.

**FISCAL IMPACT ON CONSENT CALENDAR:**

City Clerk Crowder stated that the fiscal impact on the Consent Calendar with the addition of Items 5.D., 6.A., 6.B., 6.C., 6.D., 6.E., and 6.F., and the exclusion of Agenda Item 2.N. was \$978,748 in expenditures, \$0 in revenue, and (\$19,854) in waived fees.

**2. CONSENT CALENDAR:**

**2.A.,B.,C.,D.,E.,F.,G.,H.,I.,J.,K.,L.,M.,O.,P.,Q.,R.,S.,T.,V.,W.,X.,Y.,Z.,AA.,BB.,CC.**

**Motion by Councilmember Heilman , seconded by Councilmember Byers, and**

**approved, noting the “no” vote by Councilmember Heilman on Item 2.M. and the recusal by Councilmember Byers on Item 6.F.**

**2.A. POSTING OF AGENDA:**

*SUBJECT: The Agenda for the meeting of Monday, August 21, 2023 was posted at City Hall, Plummer Park, the Sheriff's Station, and at the West Hollywood Library on Wednesday, August 16, 2023.*

**ACTION:** Receive and file. **Approved as part of the Consent Calendar.**

**2.B. APPROVAL OF MINUTES:**

*SUBJECT: The City Council is requested to approve the Minutes of the prior Council meeting.*

**ACTION:** Approve the Minutes of July 17, 2023. **Approved as part of the Consent Calendar.**

**2.C. APPROVAL OF DEMAND REGISTER NO. 932 [L. QUIJANO, C. CORRALES, S. HERNANDEZ]:**

*SUBJECT: The City Council shall receive the Demand Register for period ending August 11, 2023 pursuant to Sections 37201 through 37210 of the Government Code of the State of California.*

**ACTION:** Approve Demand Register No. 932 and adopt Resolution No. 23-070, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ALLOWING AND APPROVING THE PAYMENT OF DEMANDS ON DEMAND REGISTER NO. 932”. **Approved as part of the Consent Calendar.**

**2.D. ADOPT ORDINANCE NO. 23-21 (2ND READING) “AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING THE WEST HOLLYWOOD MUNICIPAL CODE TO MODIFY THE LIST OF OFFENCES IN CHAPTER 1.08 AND TO CORRECT A GRAMMATICAL ERROR IN SECTION 17.56.010” [M. CROWDER, L. MORALES]:**

*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 23-21, modifying the list of offences in Chapter 1.08 and to correct a grammatical error in Section 17.56.010.*

**ACTION:** Waive further reading and adopt Ordinance No. 23-21, “AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING THE WEST HOLLYWOOD MUNICIPAL CODE TO MODIFY THE LIST OF OFFENCES IN CHAPTER 1.08 AND TO CORRECT A GRAMMATICAL ERROR IN SECTION 17.56.010”. **Approved as part of the Consent Calendar.**

**2.E. ADOPT ORDINANCE NO. 23-22 (2ND READING) “AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 19, ZONING ORDINANCE, CHAPTER 19.28 OF THE WEST HOLLYWOOD MUNICIPAL CODE TO UPDATE OFF STREET PARKING AND LOADING STANDARDS AND FINDING THE ACTION**

**CATEGORICALLY EXEMPT FROM CEQA” [M. CROWDER, L. MORALES]:**

*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 23-22, amending Title 19, Zoning Ordinance, Chapter 19.28 of the West Hollywood Municipal Code to update off street parking and loading standards and finding the action categorically exempt from CEQA.*

**ACTION:** Waive further reading and adopt Ordinance No. 23-22, “AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 19, ZONING ORDINANCE, CHAPTER 19.28 OF THE WEST HOLLYWOOD MUNICIPAL CODE TO UPDATE OFF STREET PARKING AND LOADING STANDARDS AND FINDING THE ACTION CATEGORICALLY EXEMPT FROM CEQA”. **Approved as part of the Consent Calendar.**

**2.F. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [M. CROWDER, L. MORALES]:**

*SUBJECT: The City Council will receive Synopses from the Arts and Cultural Affairs Commission, Human Services Commission, LGBTQ+ Commission, Public Facilities Recreation & Infrastructure Commission, Rent Stabilization Commission, Transportation and Mobility Commission, Disabilities Advisory Board, Senior Advisory Board, Social Justice Advisory Board, and Transgender Advisory Board regarding actions taken at their recent meetings.*

**ACTION:** Receive and File. **Approved as part of the Consent Calendar.**

**2.G. TREASURER’S REPORT FOR JUNE 2023 [L. QUIJANO, C. CORRALES, K. BARENG]:**

*SUBJECT: The City Council will receive the Treasurer’s Reports for the month ending June 2023 pursuant to Section 53646 of the Government Code of the State of California.*

**ACTION:** Receive and file the June 2023 Treasurer’s Report. **Approved as part of the Consent Calendar.**

**2.H. WEST HOLLYWOOD COMMUNITY HOUSING CORPORATION ADMINISTRATIVE CONTRACT SEMI-ANNUAL REPORT [C. SCHROEDER, J. HOLUB]:**

*SUBJECT: The City Council will receive the semi-annual report of the West Hollywood Community Housing Corporation for the second half of Fiscal Year 2022-2023.*

**ACTION:** Receive and file. **Approved as part of the Consent Calendar.**

**2.I. ADMINISTRATIVE REGULATION FOR CITY COMMUNICATIONS MEDIA RELATIONS AND ADVERTISING STANDARDS [J. SCHARE, E. TAYLOR, S. LUNN]:**

*SUBJECT: The City of West Hollywood has developed an Administrative Regulation to establish standards and basic procedures related to media relations and advertising functions of City communications. This regulation applies to all work completed and approved by persons employed by the City of West Hollywood.*

**ACTION:** Receive and file. **Approved as part of the Consent Calendar.**

**2.J. APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH THE WEST HOLLYWOOD MANAGEMENT ASSOCIATION FOR THE PERIOD OF JULY 1, 2023 THROUGH JUNE 30, 2026 [J. JIMENEZ, J. ROCCO]:**

*SUBJECT: The City Council will consider approving the Memorandum of Understanding with the West Hollywood Management Association for the period of July 1, 2023 through June 30, 2026.*

**ACTIONS:** 1) Approve the Memorandum of Understanding with the West Hollywood Management Association, which incorporates the agreements contained in the attached Memorandum of Understanding; 2) Authorize the City Manager to execute the Memorandum of Understanding on behalf of the City; and 3) Approve the Fiscal Year 2023-24 Salary Schedule reflecting all City positions and associated salaries to meet the California Public Employees' Retirement System requirements of Government Code § 20636(b)(1). **Approved as part of the Consent Calendar.**

**2.K. AMENDMENT NO. 4 TO THE AGREEMENT FOR SERVICES WITH AESCO, INC. [S. CAMPBELL, J. GILMOUR]:**

*SUBJECT: The City Council will consider amending the Agreement for services with AESCO, Inc. for on-call public works inspections services to increase the not-to-exceed amount of the Agreement.*

**ACTIONS:** 1) Approve Amendment No. 4 to the Agreement for services with AESCO, Inc., to increase the amount of the Agreement by \$70,000 for a total not-to-exceed amount of \$270,000; and 2) Authorize the City Manager or designee to execute documents incident to the Agreement. **Approved as part of the Consent Calendar.**

**2.L. AWARD OF AGREEMENT FOR CITYWIDE ELEVATOR MAINTENANCE SERVICES [S. CAMPBELL, H. COLLINS]:**

*SUBJECT: The City Council will consider the award of an Agreement for Maintenance Services to Thurston Elevator Concepts, Inc., to provide citywide elevator maintenance services.*

**ACTIONS:** 1) Approve an Agreement for Maintenance Services with Thurston Elevator Concepts, Inc., to provide citywide elevator maintenance services for a total not-to-exceed amount of \$216,944; and 2) Authorize the City Manager, or designee, to execute all documents incident to the Agreement. **Approved as part of the Consent Calendar.**

**2.M. REQUEST TO DESIGNATE THE PLUMMER PARK COMMUNITY CLUBHOUSE AT 1200 N VISTA STREET AND FIESTA HALL AT 1150 N. VISTA STREET AS LOCAL CULTURAL RESOURCES [F. CONTRERAS, J. ALKIRE, D. VU]:**

*SUBJECT: The City Council will consider the Historic Preservation Commission's recommendation to designate the Plummer Park Community Clubhouse (Great Hall/Long Hall) located at 1200 N. Vista Street, and Fiesta Hall located at 1150 N Vista Street, as local cultural resources. These designations of cultural resources are categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15331 (Historic Resource Restoration/Rehabilitation) of the CEQA Guidelines, which exempts projects that preserve historical resources in a manner consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties.*

**ACTIONS:** Adopt 1) Resolution No. 23-071 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD DESIGNATING THE PLUMMER PARK COMMUNITY CLUBHOUSE (GREAT HALL/LONG HALL) AT 1200 N VISTA STREET, WEST HOLLYWOOD, CALIFORNIA AS A LOCAL CULTURAL RESOURCE (CRD22-0003);" and 2) Resolution No. 23-072 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD DESIGNATING FIESTA HALL AT 1150 N VISTA STREET, WEST HOLLYWOOD, CALIFORNIA AS A LOCAL CULTURAL RESOURCE (CRD23-0002)." **Approved as part of the Consent Calendar, noting Councilmember Heilman's "no" vote.**

**2.N. FISCAL YEAR 2023-24 CULTURAL EVENTS AND WAIVER OF FACILITY USE FEES FOR EVENTS SUPPORTING THE RUSSIAN-SPEAKING COMMUNITY [Y. QUARKER, H. MOLINA, T. RODZINEK]:**

*SUBJECT: The City Council will consider approving the programming of cultural events, endorsed/co-sponsored by the Russian-Speaking Advisory Board.*

**ACTION:** This Item was moved to Excluded Consent.

**2.O. COMMUNITY SCREENING OF HOW TO HACK BIRTH CONTROL [Y. QUARKER, H. MOLINA, L. FOOKS]:**

*SUBJECT: The West Hollywood City Council will consider supporting a recommendation from the Women's Advisory Board (WAB) to host a community screening of "How to Hack Birth Control", a women's health series focused on reproductive and sexual health awareness.*

**ACTIONS:** 1) Approve support for a community screening of "How to Hack Birth Control", a women's health series focused on reproductive and sexual health awareness, to be held on Saturday, September 23, 2023 in the City Council Chambers; 2) Authorize the use of the City name and logo on digital collateral materials; 3) Direct the Communications Department to utilize all appropriate communications tools to raise awareness about the event and the City's health resources; and 4) Waive

parking fees at the 5-story parking structure for the event (estimated \$600). **Approved as part of the Consent Calendar.**

**2.P. SUPPORT OF THE ADVOCACY TRAINING PROJECT OF THE NATIONAL COUNCIL OF JEWISH WOMEN/LOS ANGELES [Y. QUARKER, H. MOLINA, L. FOOKS]:**

*SUBJECT: The City Council will consider supporting the Advocacy Training Project (ATP) of the National Council of Jewish Women/Los Angeles (NCJW/LA).*

**ACTIONS:** 1) Approve support of the ATP, a project of NCJW/LA; 2) Authorize payment of \$1,000 in financial support fee; 3) Authorize the use of the City's name and logo on invitations, programs, and other collateral materials; and 4) Authorize the City Manager to execute the financial support agreement and any other documents related to this event. **Approved as part of the Consent Calendar.**

**2.Q. CO-SPONSORSHIP OF THE EQUAL MEANS EQUAL ERA FEMINIST ART SHOW [Y. QUARKER, H. MOLINA, J. DEL TORO, L. FOOKS]:**

*SUBJECT: The City Council will consider co-sponsoring the EQUAL MEANS EQUAL ERA Feminist Art Show to be held between August 27 – September 26, 2023 as part of the City's annual commemoration of Women's Equality Day and in recognition of this year's National Voter Registration Day.*

**ACTIONS:** 1) Approve a Co-Sponsorship Agreement with the Heroica Foundation in support of the ERA Feminist Art Show to be held between August 27 – September 26, 2023 at Long Hall in Plummer Park not to exceed a total amount of \$5,000; 2) Direct staff to incorporate the EQUAL MEANS EQUAL ERA Feminist Art Show into this year's annual commemoration of Women's Equality Day programming and the City's recognition of National Voter Registration Day; 3) Authorize the City Manager to execute documents incident to the Agreement; 4) Authorize the use of the City name and logo on invitations, programs, and other collateral materials; and 5) Direct the Communications Department to utilize all appropriate communications tools to promote the event such as the City's website and social media tools. **Approved as part of the Consent Calendar.**

**2.R. LESBIAN SPEAKERS SERIES EVENTS [C. SCHROEDER, C. PLANCK, D. SAUNDERS]:**

*SUBJECT: The City Council will consider approving the Human Services Division to host and create up to six Lesbian Speakers Series events during fiscal year 2024.*

**ACTIONS:** 1) Approve the use of the City Council Chambers and waive event permits and associated fees; 2) Waive parking fees at the 5-story parking garage for event attendees; 3) Authorize the use of the City name and logo on invitations and other collateral materials for the event; and 4) Direct the Communications Department to utilize all appropriate



communications tools to promote the conversation, including, but not limited to, the City's website and social media tools. **Approved as part of the Consent Calendar.**

**2.S. BI VISIBILITY WEEK 2023 [Y. QUARKER, H. MOLINA, J. DEL TORO, M. MÁRQUEZ]:**

*SUBJECT: The City Council will consider recognizing Bi Visibility Week 2023, September 16-23, 2023.*

**ACTIONS:** 1) Proclaim September 16-23, 2023, as Bi Visibility Week 2023 in the City of West Hollywood; 2) Direct staff to continue working with community partners to develop additional programming relevant to Bi Visibility Week; and 3) Direct the Communications Department to utilize all appropriate communication tools to promote the activities associated with Bi Visibility Week including, but not limited to, the City's website, a press release, and social media tools. **Approved as part of the Consent Calendar.**

**2.T. AMENDMENTS TO THE PLANNING COMMISSION AND HUMAN SERVICES COMMISSION BY-LAWS AND CHANGING THE NAME OF THE SENIOR ADVISORY BOARD TO THE OLDER ADULTS ADVISORY BOARD [J. JIMENEZ, M. CROWDER, L. MORALES, L. LANGER, I. ROSEN]:**

*SUBJECT: The City Council will consider approving amendments to the By-Laws for the Planning Commission and Human Services Commission. The City Council will also consider adopting a Resolution changing the name of the Senior Advisory Board to the Older Adults Advisory Board.*

**ACTIONS:** 1) Amend Section 4.4 of the Planning Commission By-Laws adding Item 6 – Director's Report and amending Item 8 - Public Hearing(s) – One Public Hearing Section for Projects Subject to the Housing Accountability Act and One Public Hearing Section for all Other Items That Require a Public Hearing Under the Law; 2) Amend Section 7.3 of the Planning Commission By-Laws to add a Separate Public Hearing Section for Projects Subject to the Housing Accountability Act; 3) Amend Section 2.1 of the Human Services Commission By-Laws changing the meeting location to Plummer Park, Community Rooms 5 & 6; and 4) Adopt Resolution No. 23-073: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD CHANGING THE NAME OF THE SENIOR ADVISORY BOARD TO THE OLDER ADULTS ADVISORY BOARD". **Approved as part of the Consent Calendar.**

**2.U. RECOGNITION OF SEPTEMBER AS SUICIDE PREVENTION AWARENESS MONTH [C. BYERS, J. ERICKSON, Y. QUARKER, H. MOLINA, J. DEL TORO, M. WATSON]:**

*SUBJECT: The City Council will consider adopting a resolution recognizing the month of September 2023 as Suicide Prevention Awareness Month to honor the lives lost to suicide and raise awareness about the importance of self-harm reduction and prevention.*

**ACTIONS:** 1) Adopt Resolution No. 23-074, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD IN RECOGNITION OF SEPTEMBER AS SUICIDE PREVENTION AWARENESS MONTH”; 2) Direct the City’s Facilities & Field Services Division to light up City Hall and lanterns in teal on September 11-15, 2023, in recognition of Suicide Prevention Awareness Month; and 3) Direct the Communications Department to utilize all appropriate communication tools to promote Suicide Prevention Awareness Month including, but not limited to, the City’s website, a press release, and social media tools. **Approved as part of the Consent Calendar.**

**2.V. RESOLUTION IN SUPPORT OF THE MEMBERS OF THE SCREEN ACTORS GUILD - AMERICAN FEDERATION OF TELEVISION AND RADIO ARTISTS (SAG-AFTRA) UNION AND ENCOURAGING THE RESUMPTION OF NEGOTIATIONS TO REACH A FAIR CONTRACT WITH THE ALLIANCE OF MOTION PICTURE AND TELEVISION PRODUCERS (AMPTP). DIRECTION TO LEGISLATIVE AFFAIRS STAFF TO SUPPORT LEGISLATIVE EFFORTS AIMED AT SUPPORTING STRIKING WORKERS [C. BYERS, J. ERICKSON, Y. QUARKER, H. MOLINA, M. WATSON]:**

*SUBJECT: The City Council will consider adopting a resolution in support of the members of the Screen Actors Guild - American Federation of Television and Radio Artists (SAG-AFTRA) and encouraging the resumption of negotiations to reach a fair contract with the Alliance of Motion Picture and Television Producers (AMPTP). In addition, the City Council will consider directing Community & Legislative Affairs division (CLA) staff to support legislative efforts aimed at supporting striking workers.*

**ACTIONS:** 1) Adopt Resolution No. 23-075 “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD IN SUPPORT OF THE MEMBERS OF THE SCREEN ACTORS GUILD - AMERICAN FEDERATION OF TELEVISION AND RADIO ARTISTS (SAG-AFTRA) AND ENCOURAGING THE RESUMPTION OF NEGOTIATIONS TO REACH A FAIR CONTRACT WITH THE ALLIANCE OF MOTION PICTURE AND TELEVISION PRODUCERS (AMPTP)”; 2) Direct staff to send copies of the adopted resolution to SAG-AFTRA and AMPTP leadership, and other parties as deemed appropriate; and 3) Direct the Community & Legislative Affairs staff to work with the City’s state lobbyist to support legislative efforts aimed at supporting striking workers. **Approved as part of the Consent Calendar.**

**2.W (5.D.) PROGRAMMING UPDATE FOR HALLOWEEN 2023 [Y. QUARKER, C. SMITH, M. REATH, D. RIVAS, L. BIERY]:**

*SUBJECT: The City Council will receive a planning update regarding the City’s 2023 Halloween Carnival, including authorizing the City Manager to negotiate a production services agreement related to the event with Authentic Agency, authorizing related street closures, approving the*

*waiver of Special Event Permit fees for City businesses during Halloween, and directing staff to release a Request for Proposals for Event Production Services for future Halloween events.*

**ACTIONS:** 1) Receive a planning update regarding the City's 2023 Halloween Carnaval; 2) Authorize the City Manager to negotiate an Agreement for Event Production Services with Authentic Agency in an amount not to exceed \$500,000; the final Agreement will be substantially similar in form to Attachment A of this report; 3) Authorize the City Manager to approve change orders to the Agreement with Authentic Agency in an amount not to exceed 15% (\$75,000); 4) Authorize staff to release a Request for Proposals for Event Production Services for the City's Halloween events beginning in 2024; 5) Approve street closures related to the event, as detailed in the Background/Analysis; 6) Lift residential permit parking Citywide between 11:00 AM on Tuesday, October 31 and 12:00 PM on Wednesday, November 1; 7) Approve the loss of revenue of approximately \$1,100 related to the exclusive use of the 5 - Story Parking structure for public safety vehicles and event production vehicles between 5:00 AM on Tuesday, October 31 and 7:00 AM on Wednesday, November 1; 8) Approve the waiver of Special Event Permit fees and Encroachment Permit fees in an amount estimated at \$14,000 for City businesses hosting Halloween events from October 27 through October 31, in celebration of Halloween; and 9) Authorize up to \$12,500 for basic Los Angeles County Fire Department site plan review fees on behalf of City businesses hosting Halloween events from October 27 through October 31, in celebration of Halloween. **Approved as part of the Consent Calendar.**

- 2.X. (6.A.) TRANSPORTATION AND MOBILITY EXPO IN WEST HOLLYWOOD [C. BYERS, L. MEISTER, Y. QUARKER, H. MOLINA, J. DEL TORO]:** *SUBJECT: The City Council will consider sponsoring a transportation and mobility expo to increase awareness on the array of multi-modal transportation resources available.*

**ACTIONS:** 1) Approve sponsorship of a transportation and mobility expo; 2) Direct the Communications Department to utilize all appropriate communication tools to promote the event including, but not limited to, the City's website, a press release, and social media tools; 3) Authorize the Director of Finance and Technology Services to reserve \$10,000 from Fiscal Year 2023-24 funds in the Special Council Programs account number 100-1-01-00-531001 for costs associated with the event; and 4) Approve the use of Fiesta Hall and Great Lawn at Plummer Park, waive any Facility Use Fees, Special Event Permit Fees, Encroachment Permit Fees, and the 3-hour parking limit at the Plummer Park parking lot for attendees, and any other ancillary City permits that may be required for this event (estimated \$2,424). **Approved as part of the Consent Calendar.**

**2.Y. (6.B.) WEST HOLLYWOOD ARTISTS & ICONS SERIES EVENT FEATURING TIMOTHY SULLIVAN [J. ERICKSON, Y. QUARKER, H. MOLINA, J. DEL TORO, L. BIERY, R. EHEMANN, J. TRIBBLE]:**

*SUBJECT: The City Council will consider approval of a West Hollywood Artists & Icons series event featuring Timothy Sullivan. This series celebrates the lives and work of West Hollywood residents and artists who present their work in the City, and who have made significant contributions to local, national, or global culture.*

**ACTIONS:** 1) Direct staff to organize an Artists and Icons event, which will include a special screening of the film Relighting Candles: The Timothy Sullivan Story, followed by a panel discussion and Q&A; 2) Authorize the use of the City name and logo on invitations, programs, and other collateral materials for the event; 3) Direct the Communications Department to utilize all appropriate communication tools to promote the event including, but not limited to, the City's website, a press release, and social media tools; and 4) Authorize the Director of Finance and Technology Services to allocate \$2,000 from Fiscal Year (FY) 2023-24 budgeted funds in the Special Council Programs account number 100-1-01-00-531001 for costs associated with this event. **Approved as part of the Consent Calendar.**

**2.Z. (6.C.) CO-SPONSORSHIP OF ONE ARCHIVES FOUNDATION'S CIRCA: LGBTQ+ HISTORIES FESTIVAL [J. ERICKSON, Y. QUARKER, H. MOLINA, J. DEL TORO]:**

*SUBJECT: The West Hollywood City Council will consider a request to co-sponsor ONE Archives Foundation's month-long Circa: LGBTQ+ Histories Festival, taking place in October 2023 at various locations in West Hollywood and surrounding cities.*

**ACTIONS:** 1) Approve the Co-sponsorship of ONE Archives Foundation's Circa: LGBTQ+ Histories Festival, taking place during the month of October 2023 and surrounding cities; 2) Authorize the City Manager or his designee to execute documents incident to the co-sponsorship Agreement; 3) Authorize the use of the City's name and logo on invitations, programs, and other collateral materials for the event; 4) Direct the Communications Department to utilize all appropriate communication tools to promote this event, including posting event-related information on the City's website and social media channels; and 5) Authorize the Director of Finance & Technology Services to allocate \$10,000 from budgeted funds in the Special Council Programs account number 100-1-01-00-531001 for costs associated with the events. **Approved as part of the Consent Calendar.**

**2.AA. (6.D.) CO-SPONSORSHIP OF THE RED DRESS PARTY DAY EVENT [J. ERICKSON, Y. QUARKER, H. MOLINA, J. DEL TORO]:**

*SUBJECT: The City Council will consider co-sponsoring this year's Red Dress Party Day event on September 24, 2023. This year's event is being*

*organized by participating businesses in the City's Rainbow District and the Los Angeles Sisters of Perpetual Indulgence.*

**ACTIONS:** 1) Approve co-sponsorship of the Red Dress Party Day event on September 24, 2023, taking place at participating businesses within the City's Rainbow District; 2) Authorize the City Manager or designee to execute documents incident to the Co-sponsorship and any other ancillary City permits that may be required for this event Agreement; 3) Authorize the use of the City's name and logo on invitations, programs, and other collateral materials; 4) Direct the Communications Department to utilize all appropriate communication tools to promote the event, including posting event-related information on the City's website and social media tools; and 5) Approve the waiver of Encroachment Permit Fees, Parking Fees, Special Event Permit Fees, and any other ancillary City permits that may be required for this event (estimated \$730.00). **Approved as part of the Consent Calendar.**

**2.BB. (6.E.) CO-SPONSORSHIP OF A SPIRIT ROYALE DRAG CHEERLEADING CHAMPIONSHIP EVENT [L. MEISTER, Y. QUARKER, H. MOLINA, J. DEL TORO]:**

*SUBJECT: The West Hollywood City Council will consider a request to co-sponsor the West Hollywood Cheerleaders and Life Group LA's Spirit Royale Drag Cheerleading Championship event, scheduled to take place in West Hollywood on Thursday, October 19, 2023.*

**ACTIONS:** 1) Approve the co-sponsorship of the Spirit Royale Drag Cheerleading Championship event on Thursday, October 19, 2023 at The Abbey Food & Bar; 2) Authorize the City Manager or his designee to execute documents incident to the Co-sponsorship Agreement between the City and West Hollywood Cheerleaders; 3) Authorize the use of the City name and logo on invitations, programs, and other collateral materials for the event; 4) Direct the Communications Department to utilize all appropriate communication tools to promote this event, including posting event-related information on the City's website and social media channels; and 5) Authorize additional two hours of validated parking for up to 50 vehicles at the 5-story West Hollywood Park garage, for a total of three hours not to exceed \$400, as well as authorize the reservation of 15 parking spots on the first level of the garage for City Council, dignitaries, lead staff, and event organizers. **Approved as part of the Consent Calendar.**

**2.CC. (6.F.) SPONSORSHIP OF SCREENINGS OF SHORT FILMS AND PANEL DISCUSSION HIGHLIGHTING WOMEN LIFE FREEDOM MOVEMENT AS PART OF THE HUMAN RIGHTS SPEAKERS SERIES [S. SHYNE, Y. QUARKER, H. MOLINA, J. DEL TORO, J. DUCKWORTH, L. BIERY, R. EHEMANN, J. TRIBBLE]:**

*SUBJECT: The City Council will consider sponsoring screenings of short films and a panel discussion highlighting the 'Women, Life, Freedom' movement, as part of the Human Rights Speakers Series.*

**ACTIONS:** 1) Approve the sponsorship of screenings of short films and a panel discussion addressing the 'Women, Life, Freedom' movement as part of the Human Rights Speakers Series; 2) Authorize the use of the City name and logo on invitations, programs, and other collateral materials for the event; 3) Direct the Communications Department to utilize all appropriate communication tools to promote the events including, but not limited to, the City's website, a press release, and social media tools; and 4) Authorize the Director of Finance and Technology Services to allocate \$1,000 from Fiscal Year (FY) 2023-24 Special Council Programs Account number 100-3-10-12-531001 for costs associated with this event and approve the use of budgeted funds in the amount of \$1,000 from FY 2023-24 Human Rights Speaker Series Account number 100-1-10-12-531001 for this event. **Approved as part of the Consent Calendar, noting the recusal of Councilmember Byers.**

### 3. PUBLIC HEARINGS:

#### 3.A. ZONE TEXT AMENDMENT TO UPDATE REPLACEMENT REQUIREMENTS OF ABOVE LOWER-INCOME PROTECTED UNITS IN NEW HOUSING PROJECTS [F. CONTRERAS, M. MONTENEGRO]:

*SUBJECT: The City Council will consider a proposed Zone Text Amendment to amend Sections 19.22.030 and 19.22.050 of Title 19 of the West Hollywood Municipal Code (WHMC) to require the replacement of protected units occupied by households earning above lower-income (greater than the low affordable category as determined by HUD) as deed-restricted affordable units to account for up to 35 percent of the total units in a proposed housing development, with any remainder of the required replacement units subject to rent stabilization (Title 17 of the WHMC). The proposed Zone Text Amendment is not subject to the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the State CEQA Guidelines, provided that this activity is an election under state law that does not have the potential to result in an effect on the environment.*

City Clerk Crowder indicated that the public hearing was noticed as required by law.

Associate Planner Michelle Montenegro provided background information as outlined in the staff report dated August 21, 2023.

Councilmember Meister inquired if 100% for affordable units could be required by the City Council, inquired if the Planning Commission initially voted on 100% affordable unanimously, and inquired if the City Council voted to settle on 35% affordable with the rest being rent stabilized with a "no" vote from her. Associate Planner Montenegro answered yes to these series of questions. Councilmember Meister inquired why the feasibility study was not assessed by the Planning Commission prior to its review of

the ZTA. Ms. Montenegro stated Council directed the ZTA be processed first, followed by the feasibility study.

Councilmember Heilman stated that the amendment allowed the City to be in compliance with state law and inquired how long it would take for the feasibility study to be completed. Ms. Montenegro answered the study would be completed within three to four months, Heilman expressed his desire to expedite the report's findings.

The following members of the public came forward to speak:

RICK WATTS, WEST HOLLYWOOD, thanked Councilmember Meister and Heilman for their inquiries, and spoke in support of affordable housing.

Mayor Shyne closed the public testimony portion of the public hearing.

Councilmember Meister reiterated the importance of protecting units with affordable rents and her desire to increase affordable housing units.

Councilmember Byers inquired what determined the percentage of affordable housing presented in the ZTA. Ms. Montenegro stated the percentage was designated per a resolution approved by the City Council.

Mayor Shyne stated the percentage in the resolution was based on data.

Associate Planner Montenegro clarified the answer to the inquiries on the determination of the percentage of affordable housing units.

City Attorney Langer inquired if there was a desire to modify language within the ordinance providing clarification that it was a maximum of 35% and all remaining units would be rent stabilized, noting staff had the ability to modify the ordinance at a later date.

Councilmember Heilman spoke in support of the item with additional direction that staff provide the inclusionary feasibility study to the City Council as a Consent Calendar item in December 2023 and bring the item back for reconsideration at the second City Council meeting in January 2024 after it has been reviewed by the Planning Commission.

**ACTION:** Introduce on First Reading Ordinance No. 23-23, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ADOPTING AMENDMENTS TO TITLE 19, ZONING ORDINANCE OF THE WEST HOLLYWOOD MUNICIPAL CODE, TO UPDATE REPLACEMENT REQUIREMENTS OF ABOVE LOWER-INCOME PROTECTED UNITS IN NEW HOUSING PROJECTS." **Motion**

**by Councilmember Heilman seconded by Councilmember Byers and approved, noting the “no” vote by Councilmember Meister.**

*\*\*The City Council recessed at 7:32 p.m. and reconvened at 7:42 p.m.\*\**

**4. LEGISLATIVE: None.**

**5. UNFINISHED BUSINESS:**

*\*\*Items 5.A. and 5.B. were heard together.*

**5.A. UPDATE ON THE SANTA MONICA BOULEVARD BIKE LANES STUDY AND RELATED CONTRACT APPROVAL [F. CONTRERAS, B. CHEUNG]:**

*SUBJECT: The City Council will receive a project update and consider approving a contract with Gibson Transportation Consulting Inc. to provide transportation planning and design service for additional Council-requested studies implementing bike lanes on Santa Monica Boulevard. The project is exempt under CEQA under a Categorical Exemption 15301 (c), as it consists of improvements on existing highways and streets where there is negligible or no expansion of use and the addition of bicycle facilities, including bicycle lanes, enhanced sidewalks and crosswalks, street trees and other similar alterations that do not create additional automobile lanes. Further, the project qualifies for a statutory exemption under PRC Section 21080.25, as it includes the installation of pedestrian and bicycle facilities, which include bike lanes, either as separate bike lanes or shared bike lanes. The project also meets the additional criteria required to assert the exemption under PRC Section 21080.25, as it is located in an urbanized area, is situated in the existing public right-of-way, does not add physical infrastructure that increases automobile capacity, does not require demolition of affordable housing units, and will be carried out by a skilled and trained workforce.*

**ACTIONS:** 1) Receive and file a project update; 2) Proceed with block by block analysis along Santa Monica Boulevard once the Fountain Streetscape Project is underway; 2) Receive and file a project update; 3) Approve a contract with Gibson Transportation Consulting Inc. to provide transportation planning and design services for an amount of \$410,030; 4) Authorize the City Manager or designee to execute documents incident to the award of the contract; and 5) Authorized the Director of Finance & Technology Services to allocate \$410,030 from Prop A funds for the transportation planning and design services of bike lanes on Santa Monica Boulevard; and 6) Staff will return with a project timeline in October.

**Motion by Mayor Pro Tempore Erickson, seconded by Councilmember Byers, and approved.**



**5.B. UPDATE ON THE FOUNTAIN AVENUE PROTECTED BIKE LANES PROJECT IMPLEMENTATION AND RELATED CONTRACT APPROVAL [F. CONTRERAS, B. CHEUNG]:**

*SUBJECT: The City Council will receive a project update and consider approving a contract and Amendment No. 1 with Fehr and Peers to provide transportation planning and design services for the installation of protected bike lanes on Fountain Avenue. The project is exempt under CEQA under a Categorical Exemption 15301 (c), as it consists of improvements on existing highways and streets where there is negligible or no expansion of use and the addition of bicycle facilities, including bicycle lanes, enhanced sidewalks and crosswalks, street trees and other similar alterations that do not create additional automobile lanes. Further, the project qualifies for a statutory exemption under PRC Section 21080.25, as it includes the installation of pedestrian and bicycle facilities, which include bike lanes, either as separate bike lanes or shared bike lanes. The project also meets the additional criteria required to assert the exemption under PRC Section 21080.25, as it is located in an urbanized area, is situated in the existing public right-of-way, does not add physical infrastructure that increases automobile capacity, does not require demolition of affordable housing units, and will be carried out by a skilled and trained workforce.*

Senior Transportation Planner Bob Cheung provided background information as outlined in the staff report dated August 21, 2023.

Councilmember Meister inquired if there was a response to the mailers for Item 5.B. Mr. Cheung noted that the mailers were an invitation to take the project survey and attend the community meetings. Councilmember Meister inquired how many cars vs. bikes travel on Fountain Avenue. Mr. Cheung stated Fountain Avenue averaged between 32,000 to 37,000 vehicles and 35 to 145 bicycles per day noting this data was collected in 2017. Councilmember Meister inquired if staff would be nimble to address concerns with parking spaces displacement. Mr. Cheung stated that a parking utilization survey conducted indicating enough room to absorb displaced spaces and mitigation measures would be explored as part of the pilot. Councilmember Meister inquired how parking permits would be addressed, where traffic would be diverted, and if the issues on Fountain Avenue had been addressed. Mr. Cheung stated they would work closely with parking enforcement and noted traffic would be diverted to other arterials.

Councilmember Byers requested the percentage of sidewalks that were currently not (Americans with Disabilities Act) ADA compliant on Fountain Avenue. Mr. Cheung answered that 80% of the sidewalks are non-compliant between La Cienega and La Brea Avenue.

Mayor Pro Tempore Erickson inquired about the vehicle traffic that are non-residents and construction costs for the Melrose streetscape project. Mr. Cheung responded that 64% of vehicles were non-residents, with low speeds during the day, high speeds at night, and confirmed construction costs associated with Melrose. Mayor Pro Tempore inquired if the width of sidewalks were comparable to other projects. Mr. Cheung stated Fountain Avenue was not comparable to Melrose Avenue.

KELLY PILARSKI, WEST HOLLYWOOD, spoke in support of this Item and thanked the Transportation and Mobility Commission for their thoroughness during their review process.

PETER SPIRER, WEST HOLLYWOOD, spoke in support of Agenda Item 5.B.

RICK WATTS, WEST HOLLYWOOD, spoke on concerns regarding the displacement of vehicles with the addition of bike lanes and in opposition of 5.B.

STEPHANIE HARKER, WEST HOLLYWOOD, spoke on concerns regarding the displacement of vehicles with the addition of bike lanes, noting that the obstruction of lanes during trash day was an added concern for bicyclists.

GENEVIEVE MORRILL, on behalf of the West Hollywood Chamber of Commerce, spoke in opposition to bike lanes given that it would remove parking spaces and Out Zones for small businesses in the City.

Councilmember Byers commented on the opportunity to transform Fountain Avenue, enhance safety improvements as well as additional mobility options. She supports bike lanes on Fountain Avenue, connectivity, and beautification of a streetscape with the prospect to partner with Metro and use Measure M funding.

Mayor Shyne inquired about the impact on parking along Fountain and inquired about alternative parking ideas. Mr. Cheung provided an overview.

Councilmember Meister spoke regarding the inadequacy of the feasibility study and in opposition of the item due to the lack of community input on this project. She expressed her desire for a schematic design, community outreach, and a steering committee review to move forward with Fountain Avenue and consider Santa Monica Boulevard at a later date once Fountain is finalized.

Councilmember Heilman spoke in support of moving forward with Fountain Avenue and expressed concern with bike lanes noting that they

are typically underused. He commented that moving forward with one or the other makes more sense rather than both projects at the same time. He shared his observations of bike lanes in City of Los Angeles. He requested community engagement in the Fountain Avenue neighborhood and including a streetscape design. He commented on the survey that the City issues. He noted that he would support moving forward with the Fountain project that includes a streetscape.

Mayor Pro Tempore Erickson inquired about the average construction costs and timelines for these types of projects. He noted his support moving forward with Fountain first. He spoke about the need for infrastructure investment on the Eastside of the City. He proposed delegating authority to the City Manager to ensure these projects were successful.

Mayor Shyne spoke in support of Fountain Avenue emphasizing that the sidewalks are ADA compliant. She mentioned seeking federal funding for the Fountain Avenue project. She supports community engagement, so that the community is informed and given an opportunity to provide feedback. She commented that Santa Monica Boulevard is a more complicated project, noting that it's important to conduct a study and engaging the businesses. She shared that she prefers a tiered timeline for both projects.

City Manager Wilson commented that staff can return with a Consent Calendar item outlining a community outreach plan.

Councilmember Meister suggested starting with a schematic design, Fountain Avenue Streetscape Plan, creating a Steering Committee, and conducting community outreach. She commented that she cannot support Item 5.B. as presented and 5.A. put off until everything is figured out.

Mayor Shyne agrees that a comprehensive review is needed. She indicated, however, that a City Council majority provided direction for protected bike lanes.

Mr. Cheung commented that the contract for Santa Monica Blvd. is a block-by-block study.

Councilmember Heilman requested an analysis of street improvements along Santa Monica Boulevard that can provide safety measures in the absence of bicycle lanes.

The City Council unanimously agreed to approve the study to survey Santa Monica Boulevard lanes in its entirety.

**ACTIONS:** 1) Fountain Avenue Streetscape Project including community outreach/engagement, Steering Committee, and engage a team of professionals that are experts in Streetscape Projects; 2) Direct the City Manager to return with a Consent Calendar item that outlines the outreach and steering committee; and 3) Expedite parking replacement as part of the expert advice from the Streetscape Project Steering Committee.  
**Motion by Councilmember Heilman, seconded by Mayor Shyne, and approved.**

**5.C. EXPLORATION OF ALTERNATIVE AND ADDITIONAL PUBLIC RESTROOMS [S. CAMPBELL, H. COLLINS, C. SCHROEDER, C. PLANCK]:**

*SUBJECT: The City Council will receive an analysis and recommendations, including potential sites, opportunities and challenges, and fiscal impacts for providing public restroom facilities.*

Facilities and Field Services Division Manager Helen Collins provided background information as outlined in the staff report dated August 21, 2023.

Mayor Pro Tempore requested the meeting date when Ms. Collins spoke with the committee; Ms. Collins answered in June.

STEPHANIE HARKER, WEST HOLLYWOOD, spoke in support of additional public restrooms to curtail issues with encampments and requested facilities be monitored frequently.

NICOLAS RAYBALL, WEST HOLLYWOOD, spoke regarding concerns with law enforcement encompassing safety towards the LGBTQ+ community.

Councilmember Meister stated she was hoping to see alternatives and inquired who would be responsible for cleaning the restrooms late at night into the early morning. Facilities and Field Services Manager Helen Collins stated designated staff were scheduled to spot clean periodically. Councilmember Meister also expressed concerns about public park closures and the inability to use these facilities due to the closures. She asked if other locations were considered. Ms. Collins stated that staff did look at the self-cleaning option, however, noted many issues with those services and stated other locations were surveyed and deemed unfit due to lack of lighting.

Mayor Shye inquired if any outreach had been conducted. Ms. Collins stated she met with staff to ensure service providers receive information and medical assistance, provide better signage, and required block-by block's assistance.

Councilmember Heilman stated he was not supportive of the implementation of restrooms at Plummer Park, and proposed to consider this second location after data was gathered from West Hollywood Park.

Councilmember Byers spoke in support of implementing restrooms in both locations.

Mayor Pro Tempore Erickson expressed safety concerns with Plummer Park facilities.

Mayor Shyne spoke in support of this pilot program and the unhoused who do not have these facilities available to them.

Councilmember Meister requested that this item be further discussed with Commissions and Boards and address issues at Poinsettia Park with City of Los Angeles.

Mayor Pro Tempore Erickson requested staff move forward with the implementation of restrooms at West Hollywood Park and bring back further analysis on Plummer Park, do outreach to the City of LA regarding Poinsettia Park, and discuss safety matters with pertinent Boards and Commissions.

Councilmember Heilman encouraged staff survey restrooms at bars and nightclubs on safety concerns.

**ACTIONS:** 1) Direct staff to develop a campaign to publicize the location and operational hours of the City's existing public restrooms; 2) Proceed with the implementation of restrooms at West Hollywood Park and bring back further analysis on Plummer Park; 3) Conduct outreach to the City of Los Angeles regarding Poinsettia Park; and 4) Discuss safety matters with pertinent City Advisory Boards and Commissions. **Motion by Mayor Pro Tempore Erickson, seconded by Mayor Shyne, and approved.**

**5.D. PROGRAMMING UPDATE FOR HALLOWEEN 2023 [Y. QUARKER, C. SMITH, M. REATH, D. RIVAS, L. BIERY]:**

*SUBJECT: The City Council will receive a planning update regarding the City's 2023 Halloween Carnival, including authorizing the City Manager to negotiate a production services agreement related to the event with Authentic Agency, authorizing related street closures, approving the waiver of Special Event Permit fees for City businesses during Halloween, and directing staff to release a Request for Proposals for Event Production Services for future Halloween events.*

**ACTION: This item was moved to the Consent Calendar.**

**5.E. COMMISSION AND ADVISORY BOARD APPOINTMENTS AND RE-APPOINTMENTS [J. JIMENEZ, M. CROWDER, L. MORALES]:**

*SUBJECT: Mayor Shyne to make a direct appointment to the Senior Advisory Board. The City Council will consider making at-large appointments to City Commissions and Advisory Boards.*

**ACTIONS:** Appointments were made with terms ending February 28, 2025, as follows: 1) Mayor Shyne made the following direct appointment to the Senior Advisory Board: **Wendy Carrell**; and 2) The City Council made the following at-large appointments: a. Business License Commission: **Kevin Barry**; b. Rent Stabilization Commission: **Frank D. Rorie Jr.**; c. Senior Advisory Board: **TABLED**; and d. Women's Advisory Board: **Shanarra Goode**.

**6. NEW BUSINESS:**

**6.A. TRANSPORTATION AND MOBILITY EXPO IN WEST HOLLYWOOD [C. BYERS, L. MEISTER, Y. QUARKER, H. MOLINA, J. DEL TORO]:**

*SUBJECT: The City Council will consider sponsoring a transportation and mobility expo to increase awareness on the array of multi-modal transportation resources available.*

**ACTION: This item was moved to the Consent Calendar.**

**6.B. WEST HOLLYWOOD ARTISTS & ICONS SERIES EVENT FEATURING TIMOTHY SULLIVAN [J. ERICKSON, Y. QUARKER, H. MOLINA, J. DEL TORO, L. BIERY, R. EHEMANN, J. TRIBBLE]:**

*SUBJECT: The City Council will consider approval of a West Hollywood Artists & Icons series event featuring Timothy Sullivan. This series celebrates the lives and work of West Hollywood residents and artists who present their work in the City, and who have made significant contributions to local, national, or global culture.*

**ACTION: This item was moved to the Consent Calendar.**

**6.C. CO-SPONSORSHIP OF ONE ARCHIVES FOUNDATION'S CIRCA: LGBTQ+ HISTORIES FESTIVAL [J. ERICKSON, Y. QUARKER, H. MOLINA, J. DEL TORO]:**

*SUBJECT: The West Hollywood City Council will consider a request to co-sponsor ONE Archives Foundation's month-long Circa: LGBTQ+ Histories Festival, taking place in October 2023 at various locations in West Hollywood and surrounding cities.*

**ACTION: This item was moved to the Consent Calendar.**

**6.D. CO-SPONSORSHIP OF THE RED DRESS PARTY DAY EVENT [J. ERICKSON, Y. QUARKER, H. MOLINA, J. DEL TORO]:**

*SUBJECT: The City Council will consider co-sponsoring this year's Red Dress Party Day event on September 24, 2023. This year's event is being organized by participating businesses in the City's Rainbow District and the Los Angeles Sisters of Perpetual Indulgence.*

**ACTION:** This item was moved to the Consent Calendar.

**6.E. CO-SPONSORSHIP OF A SPIRIT ROYALE DRAG CHEERLEADING CHAMPIONSHIP EVENT [L. MEISTER, Y. QUARKER, H. MOLINA, J. DEL TORO]:**

*SUBJECT: The West Hollywood City Council will consider a request to co-sponsor the West Hollywood Cheerleaders and Life Group LA's Spirit Royale Drag Cheerleading Championship event, scheduled to take place in West Hollywood on Thursday, October 19, 2023.*

**ACTION:** This item was moved to the Consent Calendar.

**6.F. SPONSORSHIP OF SCREENINGS OF SHORT FILMS AND PANEL DISCUSSION HIGHLIGHTING WOMEN LIFE FREEDOM MOVEMENT AS PART OF THE HUMAN RIGHTS SPEAKERS SERIES [S. SHYNE, Y. QUARKER, H. MOLINA, J. DEL TORO, J. DUCKWORTH, L. BIERY, R. EHEMANN, J. TRIBBLE]:**

*SUBJECT: The City Council will consider sponsoring screenings of short films and a panel discussion highlighting the 'Women, Life, Freedom' movement, as part of the Human Rights Speakers Series.*

**ACTION:** This item was moved to the Consent Calendar.

**6.G. APPROVAL OF THE DATES FOR THE ELECTION AND INSTALLATION OF THE MAYOR AND MAYOR PRO TEMPORE AND DISCUSSION OF CITY COUNCIL MEETING SCHEDULE FOR CALENDAR YEAR 2024 [J. JIMENEZ, M. CROWDER, L. MORALES]:**

*SUBJECT: The City Council will consider approving the date for the election of the new Mayor and Mayor Pro Tempore as well as the date for the Installation of the new Mayor and Mayor Pro Tempore. The City Council will also consider approving the City Council Regular Meeting Schedule for Calendar Year 2024 including cancelling or rescheduling a few meetings throughout the year that conflict with holidays.*

Councilmember Heilman recommended that the June 2024 City Council meetings be scheduled for the second and fourth Monday of the month (June 10, 2024, and June 24, 2024).

City Clerk Crowder noted that an item may be brought in spring 2024 to review the City Council's summer meeting schedule.

**ACTIONS:** 1) Conduct the election of the Mayor and Mayor Pro Tempore at the December 18, 2023 City Council meeting; 2) Cancel the meeting of January 1, 2024; 3) Reschedule the meeting of January 15, 2024 to January 16, 2024 (Installation/Reorganization Meeting); 4) Conduct a second meeting in January on January 22, 2024; 5) Reschedule the meeting of February 19, 2024 to February 20, 2024; 6) Cancel the meeting of July 1, 2024; 7) Cancel the meeting of September 2, 2024; and 8) Approve the City Council Regular Meeting Schedule for Calendar Year

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2024 as presented, noting the June meeting date changes to the 2<sup>nd</sup> and 4<sup>th</sup> Monday of June. **Motion by Councilmember Heilman, seconded by Mayor Shyne, and approved.**

**EXCLUDED CONSENT CALENDAR:**

- 2.N. FISCAL YEAR 2023-24 CULTURAL EVENTS AND WAIVER OF FACILITY USE FEES FOR EVENTS SUPPORTING THE RUSSIAN-SPEAKING COMMUNITY [Y. QUARKER, H. MOLINA, T. RODZINEK]:**  
*SUBJECT: The City Council will consider approving the programming of cultural events, endorsed/co-sponsored by the Russian-Speaking Advisory Board.*

Mayor Pro Tempore Erickson spoke in support of the item, however, expressed his desire to discuss equity with funding for all boards/commissions for events.

Councilmember Heilman spoke in support of this item and on the disparities between the funding allocations dedicated to the various Boards/Commissions noting these events were City hosted with the encouragement of Boards/Commissions and requested holding a broader conversation to review future programming.

City Manager Wilson stated he would bring an item back delineating co-sponsorships and all programming.

Governmental Affairs Liaison Hernan Molina commented on staffing support levels during special events.

**ACTIONS:** 1) Approve programming of cultural events to support the Russian-speaking community during FY 2023-24; 2) Allow nonprofit organizations to charge fees or accept donations to offset production costs for performances or related projects; 3) Authorize use of the City's name and logo on promotional and collateral materials and the promotion of the events through the City's website, calendar, and social media networks; 4) Make approvals contingent on the execution of appropriate permits and contractual agreements with the various producers and non-profit organizations; 5) Approve the waiver of facility use fees for organizations as listed in this report; 6) Authorize an additional hour of validated parking for event participants at the 5-story West Hollywood Park garage, up to a total of 3 hours; 7) Approve the waiver of the 3-hour parking restrictions at Plummer Park for events that exceed 2 hours; and 8) Authorize staff to waive other special events permit fees and other ancillary fees as deemed necessary. **Motion by Councilmember Heilman, seconded by Councilmember Meister, and approved.**



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**PUBLIC COMMENT:**

RICK WATTS, CITY OF WEST HOLLYWOOD, thanked Mayor Shyne for adjourning in memory of the departed in Maui, thanked the City Council for their attendance at the National Night Out event, and spoke on concerns regarding vandalism on vacant properties.

ALLAN STRASBURG, WEST HOLLYWOOD, thanked Councilmember Meister for shedding light on the recruitment process and thanked City Manager Wilson for further analyzing the recruitment process, and noted that people were watching a paying attention.

ANTHONY DEVGENIO, WEST HOLLYWOOD, spoke regarding illegal vendors during City events and inquired why his business was not approved.

CATHY BLAIVAS, WEST HOLLYWOOD, spoke regarding concerns on the article published by Meister regarding the City's hiring process.

KEVIN BURTON, WEST HOLLYWOOD, spoke regarding concerns with bus/bike lanes on La Brea Avenue during rush hour and the lack of parking enforcement.

STEVEN BRUSCINO, spoke regarding concerns with construction and traffic on Temple Bethel and commented on the article written by Council Member Meister.

ANTOANELA NICOLAN, WEST HOLLYWOOD, spoke regarding concerns with minimum wage ordinance.

CARMEN BALASOIU, spoke regarding concerns with minimum wage ordinance.

KARIM AMERCII, spoke regarding concerns with safety and economic sustainability, and requested assistance from the City for small businesses.

LUCIA Z., spoke regarding safety concerns with the mentally ill and on concerns with the minimum wage ordinance.

LYNN RUSSELL, WEST HOLLYWOOD, spoke regarding her support for Agenda Item 2.M. and requested that the Plummer house be relocated from the City of Calabasas to Plummer Park in West Hollywood.

JOE FERRELL, WEST HOLLYWOOD, spoke regarding concerns with the housing market in the City of West Hollywood.

MANNY RODRIGUEZ, WEST HOLLYWOOD, congratulated outgoing Assistant City Manager Delgado on his retirement.

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## **COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS:**

Councilmember Meister reported her attendance at the National Night Out event, the City Council and Public Safety Commission Special meeting, the Rec Expo, and attended and swore in newly appointed Board Members to the Social Justice Advisory Board. She spoke in support of agenda item 2.M. and thanked staffed for providing a thorough analysis to the Historic Preservation Commission to assist in making their assessment and thanked Stephanie Harker and Cathy Blaivas for spearheading this effort. Additionally, she announced upcoming City events, spoke on transparency with the recruitment process for the Director of Community Development, and thanked Assistant City Manager Oscar Delgado for his diligence and congratulated him on his retirement.

Councilmember Byers reported her attendance at various boards/commission meetings to conduct oaths of office to newly appointed officials, the National Night Out event, the City Council and Public Safety Commission Special meeting, the West Side Council of Governments meeting, the Clean Power Alliance Agency Energy and Resource Committee meeting, the Los Angeles Affordable Housing Solutions Agency (LACAUSA) meeting, the National League of Cities Transportation and Infrastructure Services Committee meeting, and the Long Beach Off-Shore Wind roundtable with Clean Power Alliance. She thanked the speakers for their civic engagement and shared that the City of Los Angeles' City Council approved the protective status for the Morris Kite Home. She expressed her support for the advocacy training project at the National Council of Jewish Women and celebrated the new name designated to the Older Adult Advisory Board on Agenda Item 2.T., Lastly, she directed staff to prioritize enforcement on priority lanes on La Brea rather than parking, invited residents to the bus lane ribbon cutting ceremony, uplifted overdose awareness day and suicide prevention week, noted recent staff retirements and wished Assistant City Manager Delgado best wishes on his future endeavors.

Councilmember Heilman thanked City Manager Wilson, staff, Sheriffs, Firefighters, Public Safety Personnel, and Public Works staff who reported for duty over the weekend and announced an upcoming event with former Supervisory Xavier Eskridge. He excused his absence at the National Night Out event, shared that while meeting with LGBTQ+ activists in Estonia during his travels, he noted similar challenges with substance abuse to LGBTQ+ community in West Hollywood, and reported his attendance at the Russian Speaking Advisory Board where he conducted oaths of office to newly appointed Boardmembers.

Mayor Pro Tempore Erickson spoke on the adjournment of Richard Settle and directed staff to reach out to his family to feature some of his work in the City. He further commented on the adjournments of former Planning Commissioner John Altschul, and aural "Lauri" Ann Carleton. He reported his attendance at the Contract Cities Board of Directors meeting in Redondo Beach, the Rainbow Book Bus Pop-Up Fair, the National Night Out events, the Pride Subcommittee meeting, the Substance Use and Harm Reduction event, presented a Proclamation at the premiere of With this Light at the Museum of Tolerance, swore in Social Justice Advisory Boardmembers, attended the

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Contract Cities Legislative Committee meeting, the LGBTQ+ Commission meeting, held Saturdays at Plummer Park events, attended the Liability Trust Fund Claims and Oversight Committee meeting, and the Pro-House Advocacy Meeting. Additionally, he provided direction to staff to provide a report back on safety concerns with eastside cannabis dispensaries, requested a development update on Formosa Avenue and Lexington, update on the Melrose triangle, requested annual quarterly seismic status reports, and requested future joint meeting between City Council and Commissions include only the Chari and Vice-Chair. He thanked his colleagues for their support on various items listed under Consent Calendar and thanked Cathy Blaivas and Staphanie Harker for their advocacy efforts on Agneda Item 2.M. and discussed the article written by his colleague on the City's current hiring process noting that the City Council provides the City Manager the authority to hire/fire director level positions and stated he welcomed positive criticism to better understand the process and improve internal policies. He concluded his comments by stating that waivers were available for small businesses in need of assistance and questioned La Boheme's concerns with minimum wage and public safety.

Shyne thanked staff and the Community Safety Department for their assistance over the weekend, especially thanking Los Angeles County Supervisor Horvath who checked in multiple times to offer resources during Tropical Storm Hilary. She thanked the public for their comments and reported her attendance at a Town Hall with Assembly Member Rich Chavez Zbur, the Pride Subcommittee meeting, National Night Out, the tribute in honor of Ether Baum, reported she was interviewed by Spectrum TV and attended Israel as part of the Delegation of Elected Officials from California, attended a panel on, psychedelics and thio-genic wellness, and thanked her colleagues for supporting Agneda Item 6.F. She further stated she was happy that the community expressed concerns about the hiring process and selection of the Community Development Director noting that the City Council delegates hiring authority to the City Manager and expressed her gratitude towards City Manager Wilson for taking an initiative to review the current process to make possible improvements. She shared concerns with the lack of security in empty lots and requested a report back on this issue. The Mayor concluded her comments by announcing a low cost program for qualifying households in need of high speed internet, announced an event in honor of Women's Equality Day, provided information for assistance to Iranian's, and provided an update on the protests in Iran.

**ADJOURNMENT:** The City Council adjourned at 11:04 p.m. in memory of Richard Settle, Stuart Feigin, Nathan "Nate" Goller, John Altschul, Maria Guadalupe "Lupita" Chavarria Becerra, Laura "Lauri" Ann Carleton, and those who lost their lives due to Tropical Storm Hilary and the wildfires in Maui to a Special Closed Session meeting on Monday, September 11, 2023 at 5:00 P.M. at City Hall (Community Meeting Room – 1<sup>st</sup> Floor).

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PASSED, APPROVED, AND ADOPTED by the City Council of the City of West Hollywood at a regular meeting held this 18<sup>th</sup> day of September 2023 by the following vote:

AYES:	Councilmember:	Byers, Heilman, Meister, Mayor Pro Tempore Erickson, and Mayor Shyne
NOES:	Councilmember:	None.
ABSENT:	Councilmember:	None.
ABSTAIN:	Councilmember:	None.

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SEPI SHYNE, MAYOR

ATTEST:  
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MELISSA CROWDER, CITY CLERK