

**CITY OF WEST HOLLYWOOD
REQUEST FOR QUALIFICATIONS (RFQ)
FOR THE DESIGN OF VINYL BANNERS FOR THE WEST HOLLYWOOD
CITY HALL COMMUNITY PLAZA**

NOTICE IS HEREBY GIVEN of a Request for Qualifications (RFQ) seeking visual artists to create a digital design for a series of three (3) temporary and site-specific vinyl banners for the West Hollywood City Hall Community Plaza at 8300 Santa Monica Blvd., West Hollywood.

The purpose of the RFQ process is to commission a visual artist to provide a colorful illustration that will replace the current installation of vinyl banners and that creatively represents the City's assets, history, and playful recreation activities like sports, eating/drinking in restaurants, and shopping.

The RFQ is open to professional visual artists residing in Los Angeles County. Artists residing in the City of West Hollywood or with demonstrable links to the community are strongly encouraged to apply.

Replies to the RFQ will be accepted online up until the hour of **5:00 p.m. PT on Friday, October 13, 2023.**

Qualifications must be submitted online as outlined in the City's RFQ document to be considered.

Request For Qualifications (RFQ) documents may be obtained online at <https://www.weho.org/rfp>.

Questions regarding the RFQ should be directed to Marcus Mitchell at (323) 848-3122 or by email to mmitchell@weho.org.

The City of West Hollywood reserves rights to reject all submissions, and/or elect not to proceed with the project should it deem appropriate for the public good.

Melissa Crowder, City Clerk

AFFIDAVIT OF POSTING

State of California)
County of Los Angeles)
City of West Hollywood)

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk, and that this document was posted on:

Date: August 31, 2023
Signature:\\Lourdes Morales\\
Office of the City Clerk