

**CITY OF WEST HOLLYWOOD
REQUEST FOR PROPOSALS (RFP)
FOR THE MANAGEMENT, OPERATIONS, AND PROGRAMMING,
OF THE CITY OF WEST HOLLYWOOD PLAYHOUSE**

NOTICE IS HEREBY GIVEN of a Request for Proposals (RFP) for a well-qualified business, team, or non-profit entity, with proven experience in performing arts venue management, production, artistic direction, technical stagecraft, and financial management, to oversee the City of West Hollywood Playhouse at 8325 Santa Monica Blvd., West Hollywood (opening 2026).

The purpose of the RFP process is to identify a qualified applicant to manage, operate, and program the City of West Hollywood Playhouse.

A virtual meeting, Pre-proposal Conference has been scheduled for Wednesday, September 13 at 12:00 p.m. PT. RSVP is required in advance. RSVP to arts@weho.org.

Replies to the RFP will be accepted online up until the hour of **5:00 p.m. PT on Wednesday, September 27, 2023.**

Proposals must be submitted online as outlined in the City's RFP document to be considered.

Request For Proposals (RFP) documents may be obtained online at <https://www.weho.org/rfp>.

Questions regarding the RFP should be directed to Rebecca Ehemann at (323) 848-6846 or by email to rehemann@weho.org.

The City of West Hollywood reserves rights to reject all submissions, and/or elect not to proceed with the project should it deem appropriate for the public good.

By Order of the City of West Hollywood
Melissa Crowder, City Clerk

AFFIDAVIT OF POSTING

State of California)
County of Los Angeles)
City of West Hollywood)

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk, and that this document was posted on:

Date: August 30, 2023
Signature: \\Alyssa T. Poblador\
Office of the City Clerk