

**MINUTES
WOMEN'S ADVISORY BOARD
CITY OF WEST HOLLYWOOD**

**THURSDAY, OCTOBER 27, 2022
7:00 P.M.**

**Plummer Park Rooms 5 & 6
7377 Santa Monica Boulevard
West Hollywood, California 90046**

1. **CALL TO ORDER:** The Women's Advisory Board Meeting was called to order by Vice-Chair Lazarus at 7:17pm
2. **LAND ACKNOWLEDGMENT:** read by Boardmember Vice-Chair Lazarus
3. **PLEDGE OF ALLEGIANCE:**
4. **OATH OF OFFICE:**

Mayor Lauren Meister administered the Oath of Office to newly appointed Women's Advisory Boardmember, Kat Lockwood, and informed the community about the *Public Art Dedication of Parallel Perpendicular* by artist Phillip K. Smith III on Wednesday, November 2, 2022 at 5:30pm and *Neighborhood Conversations: Let's Talk about an Artist Residency Program* on Friday, December 2, 2022 and Saturday, December 3, 2022 at 3:00pm.

5. **ROLL CALL:**

PRESENT: Angela de Silva, Keely Field, Sajji Lazarus, Tina Moore, Nicole Payton, and Kat Lockwood

ABSENT: Clara Juhn, Danielle Nisim, and Melissa Purner

ALSO PRESENT: Staff Liaison, Larissa Fooks
Recording Secretaries, Jasmine Duckworth and Amy Valdepena

**Chair Field arrived at 7:23pm*

Board introductions

6. **APPROVAL OF THE AGENDA:**

ACTION: Approved the Meeting agenda for October 27, 2022. Motion by Chair Field, seconded by Boardmember Moore and approved.

7. APPROVAL OF THE MINUTES:

ACTION: Approved the Meeting minutes for September 22, 2022. Motion by Chair Field, seconded by Boardmember De Silva and approved.

8. PUBLIC COMMENT:

The Women's Advisory Board values your comments; however, pursuant to the Ralph M. Brown Act, the Advisory Board cannot take action on items not listed on the posted agenda. The Public Comment period is three (3) minutes per speaker, to address the Advisory Board on agenda items or items of general interest within the Advisory Board's jurisdiction.

Lindsey Deaton, Arts & Cultural Affairs Commissioner, introduced herself to the Board and invited boardmembers to attend *The TransVagina Diaries*, Saturday, November 5th and Sunday, November 6th at 7:30pm, informed the Board that next month is National Transgender Awareness Month, and thanked Mayor Meister for her work and service to the community.

9. NEW BUSINESS:

A. COMMUNITY SAFETY DISCUSSION

Danny Rivas, Community Safety & Well-Being Department Director introduced himself to the board and shared public safety information and the following updates.

Community and Wellbeing Strategy Plan

Nightlife Safety Study Session
scheduled to occur in December 2022.

Drink- Spiking Test-Strip Distribution

The City issued a press release on October 13, 2022, to inform the community of the City's partnership with the Los Angeles LGBT Center's WeHo Life Program. The program will partner with local nightlife venues to ensure test strips are available on an ongoing basis for interested patrons.

Also provided an update on fentanyl testing in the City.

Bystander Intervention Training

The City of West Hollywood now requires Bystander Intervention training for personnel in business establishments that serve alcohol for onsite consumption. The training is provided by the Rape Treatment Center (RTC) at UCLA Santa Monica Medical Center and is an educational course that addresses the issue of drug-facilitated sexual assaults and date rape drugs. The program is currently being conducted virtually.

Block by Block

The expansion of the program was implemented at the beginning of October and included an additional 30 employees concentrating on residential neighborhoods. Expansion includes increase in number of kiosks. Additional kiosks will be stationed on Sunset Blvd, and Melrose Avenue based on service calls and need.

B. WORKPLAN REVIEW AND UPDATES

The Board reviewed their current workplan and discussed updates.

Agendized discussion on Status Report on Women Report at November meeting and agreed to continue conversation about the Board's workplan at their November and December meetings.

10. UNFINISHED BUSINESS:

A. NATIONAL WOMEN'S HISTORY MONTH 2023

The Board continued the planning process for the City's annual celebration of National Women's History Month held during the month of March.

Staff liaison, Larissa Fooks, provided an update on the International Day of Women's Day, Ladies of Courage event, and the Annual Herstory Awards event.

Boardmember De Silva provided updates about the subcommittee meeting and shared possible ideas for the 'Women's History Month Party' including holding the event at the West Hollywood park, and hosting a carnival with food truck vendors, and music, and inviting Women-owned businesses to participate.

Chair Field shared the idea of a positive affirmation exercise that could be implemented as part of the event.

Dates suggested were the weekend of the March 4th and 5th, or, the 3rd week of March.

Women in Leadership Awards – Board selected Chair Field and Vice-Chair Lazarus to participate in the Awards program.

B. BOARD MEETING SCHEDULE

Staff liaison, Larissa Fooks provided an update on the Women's Advisory Board's upcoming 2022 scheduled meeting dates and logistics.

C. PROJECT BLACKBIRD

Staff liaison, Larissa Fooks provided an update regarding the Board's recommendation to endorse the City's support of Project Blackbird, a film and

discussion program about eating disorders and mental health. The film screening will take place on Saturday, December 3, 2022.

D. DOMESTIC VIOLENCE/INTIMATE PARTNER VIOLENCE AWARENESS MONTH

Staff liaison, Larissa Fooks provided an update regarding the development of social marketing materials and domestic violence/intimate partner violence awareness and plans for the City's annual recognition of Domestic Violence/Intimate Partner Violence Awareness Month.

11. SUBCOMMITTEE AND LIAISON REPORTS:

The Board heard feedback and updates regarding the following Board initiated and or/co-sponsored activities.

A. PROJECT SILHOUETTE SUBCOMMITTEE

Ad hoc subcommittee provided an update on their meetings and activities.

B. ASSOCIATION OF CALIFORNIA COMMISSIONS FOR WOMEN LIAISON

12. MONTHLY REPORTS TO CITY COUNCIL:

The Board designated Vice-Chair Lazarus to report back to the City Council for the month of November.

13. PUBLIC COMMENT:

This time is set aside for the public to address the Advisory Board on any item of interest within the subject matter jurisdiction of the Board that could not be heard under Item 8 at the beginning of the meeting. The Public Comment period is three (3) minutes per speaker.

None

14. ITEMS FROM THE BOARD:

Boardmember Lockwood reminded the Board that election day is approaching on November 8th and thanked the Board for welcoming her.

Vice-Chair Lazarus welcomed Boardmmember Lockwood, thanked the Board and City staff.

Boardmember De Silva shared information about a film and expressed interest in exploring ideas to host a film discussion and event.

ACTION: Motion to agendize a discussion about a potential film screening from the non-profit, Spec Labs, seconded by Chair Field, and approved.

Boardmember Moore wished the board happy Halloween and welcomed Boardmember Lockwood.

Boardmember Payton informed the Board about her recent attendance at *Halloween in the Park* and informed the Board that she and her family will be attending *Kids Day at the Park*. Boardmember Payton also shared updates about discussions she's been having with LAUSD members about schooling in West Hollywood. She also asked for the SARTs item to be included on the November agenda.

Chair Field informed the Board about Shane Ivan Nash, current TAB chair, and the public comment he gave at the October 3rd City Council meeting. Chair Field also reminded the Board about the TransDiaries event, welcomed Boardmember Lockwood, and expressed her support for candidate Zekiah Wright.

15. ITEMS FROM STAFF:

Informed the Board about the date of the November meeting.

16. ADJOURNMENT:

The Women's Advisory Board adjourned at 9:38pm to its special meeting on Thursday, November 17, 2022, at 7 pm to be held at Plummer Park Community Center, 7377 Santa Monica Blvd, Rooms 5 & 6, West Hollywood, CA 90046.

APPROVED BY A MOTION OF THE WOMEN'S ADVISORY BOARD ON THIS 17th DAY OF NOVEMBER 2022.

DocuSigned by:

Keely Field

0438ABCFF061475

KEELY FIELD, CHAIR

ATTEST:

DocuSigned by:

Jasmine Duckworth

87A564300A8E480

**JASMINE DUCKWORTH, RECORDING
SECRETARY**

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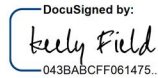
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