

**MINUTES
WOMEN'S ADVISORY BOARD
CITY OF WEST HOLLYWOOD
SPECIAL MEETING**

**MONDAY, DECEMBER 12, 2022
7:00 P.M.**

**Plummer Park Rooms 5 & 6
7377 Santa Monica Boulevard
West Hollywood, California 90046**

1. **CALL TO ORDER:** The Women's Advisory Board Meeting was called to order by Chair Field at 7:09pm
2. **LAND ACKNOWLEDGMENT:** read by Chair Field
3. **PLEDGE OF ALLEGIANCE:**
4. **ROLL CALL:**

PRESENT: Angela de Silva, Keely Field, Sajji Lazarus, Tina Moore, Nicole Payton, Olivia Lane, and Kat Lockwood

ABSENT: Clara Juhn and Melissa Purner

ALSO PRESENT: Staff Liaison, Larissa Fooks
Recording Secretaries, Jasmine Duckworth and Amy Valdepena

Board introductions

5. **APPROVAL OF THE AGENDA:**
ACTION: Approved the Meeting agenda for December 12, 2022. Motion by Chair Field, seconded by Board Member De Silva and approved.
6. **APPROVAL OF THE MINUTES:**
ACTION: Approved the Meeting minutes for November 17, 2022. Motion by Chair Field, seconded by Board Member Moore and approved.
7. **PUBLIC COMMENT:**
Renee Sotile and Mary Jo – thanked the Women's Advisory Board for their support of domestic violence awareness programming, and for allowing them to participate in the Silent Witness project.
8. **NEW BUSINESS:**

A. NIGHTTIME SAFETY STUDY SESSION FOLLOW-UP:

Danny Rivas, Community Safety & Well-Being Department Director presented a report that provided a comprehensive response to questions raised during the Nightlife Safety Study Session held on August 2022 with the City Council and representatives from the Women’s Advisory Board, LGBTQ+ Advisory Board, Transgender Advisory Board, and Public Safety Commission. Debrief is scheduled for the December 19, 2022, City Council meeting. A summary of the comments below were added to the staff report.

Board Member de Silva- Asked if more information could be listed on the materials distributed at establishments about who to contact for help? She also recommended that signs/signage should be displayed in restrooms.

Vice-Chair Lazarus – Inquired about training received by Sheriff’s personnel.

Chair Field – Encouraged staff to not only place signage that includes information on who to call and where to receive services near entrance/exit of bar or establishment, but also in the bathroom stalls, so it’s accessible and visible to anyone who may need to access resources. She also inquired about the status of the Nighttime Safety Committee that would be responsible for tracking the number of businesses that are participating in the Bystander Intervention Training Program, and evaluating the effectiveness of these new programs. Also requested information about how many establishments have drink test strips available.

B. V-DAY COMMEMORATION 2023:

The Board received a report from staff regarding plans in development for the City’s annual commemoration and participation in V-Day, the global activist movement to end violence against all women (cisgender and transgender), those who hold fluid identities, nonbinary people, girls and the planet, which will include the launch of the City’s participation in the Silent Witness Initiative, an exhibit commemorating victims of domestic/intimate partner violence. The Board discussed potential dates for the launch of the Silent Witness Exhibit and suggested Saturday, February 11, 2023 in the afternoon.

9. UNFINISHED BUSINESS:

A. WORKPLAN REVIEW AND UPDATES:

The Board reviewed their current workplan and discussed various updates and implementation.

B. NATIONAL WOMEN’S HISTORY MONTH 2023:

The Board continued the planning process for the City’s annual celebration of National Women’s History Month held during the month of March.

Staff provided a brief update. The Women’s Advisory Board Subcommittee discussed more details regarding the ‘Women’s History Month Party’ at the

West Hollywood Park at the end of March. The Board designated Chair Field and Vice-Chair Lazarus to serve on the Women in Leadership Awards Selection Committee.

ACTION: Motion by Board Member De Silva to nominate two people at this meeting to be honored for the Women's History Month banners, seconded by Vice-Chair Lazarus, and approved.

ACTION: Motion by Board Member De Silva to nominate Ruth Williams and Nadia Sutton to be the new faces on the streetlamp banners, seconded by Board Member Payton, and approved.

C. REPORT ON THE STATUS OF WOMEN IN WEST HOLLYWOOD REVIEW:

The Board reviewed and discussed *The Report on the Status of Women in West Hollywood*.

D. SEXUAL ASSAULT RESPONSE TEAMS:

The Board discussed next steps regarding advocacy for Sexual Assault Response Teams and gave direction to staff to invite the appropriate subject-matter experts to upcoming meetings.

E. PROJECT BLACKBIRD:

Staff liaison, Larissa Fooks provided an update regarding the Board's recommendation to endorse the City's support of Project Blackbird, a film and discussion program about eating disorders and mental health. The event took place on Saturday, December 3, 2022. The Board debriefed about the event.

10. SUBCOMMITTEE AND LIAISON REPORTS:

The Board heard feedback and updates regarding the following Board initiated and or/co-sponsored activities.

A. ASSOCIATION OF CALIFORNIA COMMISSIONS FOR WOMEN LIAISON:

No report.

11. MONTHLY REPORTS TO CITY COUNCIL:

Board Member Moore volunteered to report back to the City Council for the months of November and December.

13. PUBLIC COMMENT:

None.

14. ITEMS FROM THE BOARD:

Vice-Chair Lazarus welcomed Board Member Lane and thanked the Board for their work.

Board Member De Silva shared updates about her pregnancy and wished the Board a Happy New Year.

Board Member Lockwood thanked the Board and expressed excitement for next year.

Board Member Moore thanked the Board, expressed excitement for next year, and wished the Board a Happy New Year.

Board Member Payton thanked the Board and wished the Board a Happy New Year.

Board Member Lane provided an update on the Thanksgiving Drive and wished the Board a Happy New Year.

Chair Field informed the Board about her experience at Mayor Karen Bass' inauguration, thanked the Board for their work over the course of the year, and wished everyone a Happy New Year.

15. ITEMS FROM STAFF:

Informed the Board about the date of the January meeting, informed the Board about SB 301 (Senator Nancy Skinner), and asked the Board to keep their reports and workplans for the January meeting.

16. ADJOURNMENT:

The Women's Advisory Board adjourned at 9:21pm to its regular meeting on Thursday, January 26, 2022, at 7 pm to be held at Plummer Park Community Center, 7377 Santa Monica Blvd, Rooms 5 & 6, West Hollywood, CA 90046.

APPROVED BY A MOTION OF THE WOMEN'S ADVISORY BOARD ON THIS 26TH DAY OF JANUARY 2023.

ATTEST:

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Jasmine Duckworth
JASMIN DUCKWORTH
**JASMINE DUCKWORTH,
RECORDING SECRETARY**

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Keely Field
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KEELY FIELD, CHAIR

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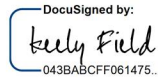
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