

CITY OF WEST HOLLYWOOD



User Fee Study

May 2023



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Executive Summary

The City of West Hollywood engaged Willdan Financial Services (Willdan) to determine the full costs incurred by the City to support the various activities for which the City charges user fees. Due to the complexity and the breadth of performing a comprehensive review of fees, Willdan employed a variety of fee methodologies to identify the full costs of individual fee and program activities. This report and the appendices herein identifies 100% full cost recovery for City services and the recommended level of recovery as determined through discussion with departmental staff.

The reality of the local government fee environment is that significant increases to achieve 100% cost recovery can often not be feasible, desirable, or appropriate depending on policy direction —particularly in a single year. The recommended fees identified herein are either at or less than full cost recovery.

User Fee Background

Background

As part of a general cost recovery strategy, local governments adopt user fees to fund programs and services that provide limited or no direct benefit to the community as a whole. As cities struggle to maintain levels of service and variability of demand, they have become increasingly aware of subsidies provided by the General Fund and have implemented cost-recovery targets. To the extent that governments use general tax monies to provide individuals with private benefits, and not require them to pay the full cost of the service (and, therefore, receive a subsidy), the government is limiting funds that may be available to provide other community-wide benefits. In effect, the government is using community funds to pay for private benefit. Unlike most revenue sources, cities have more control over the level of user fees they charge to recover costs, or the subsidies they can institute.

Fees in California are required to conform to the statutory requirements of the California Constitution, Proposition 218, and the California Code of Regulations. The Code also requires that the City Council adopt fees by either ordinance or resolution, and that any fees in excess of the estimated total cost of rendering the related services must be approved by a popular vote of two-thirds of those electors voting because the charge would be considered a tax and not a fee.

California User Fee History

Before Proposition 13, California cities were less concerned with potential subsidies and recovering the cost of their services from individual fee payers. In times of fiscal shortages, cities simply raised property taxes, which funded everything from police and recreation to development-related services. However, this situation changed with the passage of Proposition 13 in 1978.

Proposition 13 established the era of revenue limitation in California local government. In subsequent years, the state saw a series of additional limitations to local government revenues. Proposition 4 (1979) defined the difference between a tax and a fee: a fee can be no greater than the cost of providing the service; and Proposition 218 (1996) further limited the imposition of taxes for certain classes of fees. As a result, cities were required to secure a supermajority vote in order to enact or increase taxes. Since the public continues to resist efforts to raise local government taxes, cities have little control and very few successful options for new revenues. Compounding this limitation, the State of California took a series of actions in the 1990's and 2000's to improve the State's fiscal situation—at the expense of local governments. As an example, in 2004-05, the Educational Revenue Augmentation Funds (“ERAF”) take-away of property taxes and the reduction of Vehicle License Fees have severely reduced local tax revenues.

In addition, on November 2, 2010, California voters approved Proposition 26, the “Stop Hidden Taxes Initiative”, which is aimed at defining “regulatory fees” as a special tax rather than a fee, thus requiring approval by two-thirds vote of local voters. These regulatory fees are typically intended to mitigate the societal and environmental impacts of a business or person's activities. Proposition 26 contains seven categories of exceptions. The vast majority of fees that cities would seek to adopt will most likely fall into one or more of these exemptions.

Additional Policy Considerations

The recent trend for municipalities is to update their fee schedules to reflect the actual costs of certain public services primarily benefiting users. User Fees recover costs associated with the provision of specific services benefiting the user, thereby reducing the use of General Fund monies for such purposes.

In addition to collecting the direct cost of labor and materials associated with processing and administering user services, it is common for local governments to recover support costs. Support costs are those costs relating to a local government's central service departments that are properly allocable to the local government's operating departments. Central services support cost allocations were incorporated using the resulting indirect overhead percentages determined through the Cost Allocation Plan. This plan was developed prior to the User Fee study to determine the burden placed upon central services by the operating departments in order to allocate a proportionate share of central service cost.

As labor effort and costs associated with the provision of services fluctuate over time, a significant element in the development of any fee schedule is that it has the flexibility to remain current. Therefore, it is recommended that the City include an inflationary factor in the resolution adopting the fee schedule to allow the City Council, by resolution, to annually increase or decrease the fees.

The City may employ many different inflationary factors. The most commonly used inflator is some form of the Consumer Price Index (CPI) as it is widely well known and accepted. A similar inflator is the implicit price deflator for GDP, which is much like the CPI except that while the CPI is based on the same "basket" of goods and services every year, the price deflators' "basket" can change year to year. Since the primary factor for the cost of a City's services is usually the costs of the personnel involved, tying an inflationary factor that connects more directly to the personnel costs can be suitable if there is a clear method, or current practice of obtaining said factor.

Each City should use an inflator that they believe works the best for their specific situation and needs. It is also recommended that the City perform this internal review annually with a comprehensive review of services and fees performed every three to five years, which would include adding or removing fees for any new or eliminated programs/services, as well as updating the underlying cost and personnel data.

Study Objective

As the City of West Hollywood seeks to efficiently manage limited resources and adequately respond to increased service demands, it needs a variety of tools. These tools provide assurance that the City has the best information and the best resources available to make sound decisions, fairly and legitimately set fees, maintain compliance with state law and local policies, and meet the needs of the City administration and its constituency. Given the limitations on raising revenue in local government, the City recognizes that a User Fee Study is a very cost-effective way to understand the total cost of services and identify potential fee deficiencies. Essentially, a User Fee is a payment for a requested service provided by a local government that primarily benefits an individual or group.

The total cost of each service included in this analysis is based on the full cost of providing City services, including direct salaries and benefits of City staff, direct departmental costs, and indirect costs from central service support. This study determines the full cost recovery fee for the City to provide each service; however, each fee is set at the City's discretion, up to 100% of the total cost, as specified in this report.

The principal goal of the study was to help the City determine the full cost of the services that the City provides. In addition, Willdan established a series of additional objectives including:

- Developing a rational basis for setting fees
- Identifying subsidy amount, if applicable, of each fee in the model
- Ensuring compliance with State law
- Developing an updatable and comprehensive list of fees
- Maintaining accordance with City policies and goals

The study results will help the City better understand its true costs of providing services and may serve as a basis for making informed policy decisions regarding the most appropriate fees, if any, to collect from individuals and organizations that require individualized services from the City.

Scope of the Study

The scope of this study encompasses a review and calculation of the user fees charged by the following West Hollywood departments and fee groups:

- Neighborhood & Business Safety/Administrative Citation Fees
- Neighborhood & Business Safety
- Building & Safety
- City Clerk
- Public Information / Public Access
- Planning
- Engineering
- Event and Film Services
- Parking

- Community Safety Administration
- Recreation
- Rent Stabilization and Housing
- Revenue

The study involved the identification of existing and potential new fees, fee schedule restructuring, data collection and analysis, orientation and consultation, quality control, communication and presentations, and calculation of individual service costs (fees) or program cost recovery levels.

Aim of the Report

The User Fee Study focused on the cost of City services, as City staff currently provides them at existing, known, or reasonably anticipated service and staff levels. This report provides a summary of the study results, and a general description of the approach and methods Willdan and City staff used to determine the recommended fee schedule. The report is not intended to document all of the numerous discussions throughout the process, nor is it intended to provide influential dissertation on the qualities of the utilized tools, techniques, or other approaches.

Project Approach and Methodology

Conceptual Approach

The basic concept of a User Fee Study is to determine the “reasonable cost” of each service provided by the City for which it charges a user fee. The full cost of providing a service may not necessarily become the City’s fee, but it serves as the objective basis as to the maximum amount that may be collected.

The standard fee limitation established in California law for property-related (non-discretionary) fees is the “estimated, reasonable cost” principle. In order to maintain compliance with the letter and spirit of this standard, every component of the fee study process included a related review. The use of budget figures, time estimates, and improvement valuation clearly indicates reliance upon estimates for some data.

Fully Burdened Hourly Rates

The total cost of each service included in this analysis is primarily based on the Fully Burdened Hourly Rates (FBHRs) that were determined for City personnel directly involved in providing services. The FBHRs include not only personnel salary and benefits, but also any costs that are reasonably ascribable to personnel. The cost elements that are included in the calculation of fully burdened rates are:

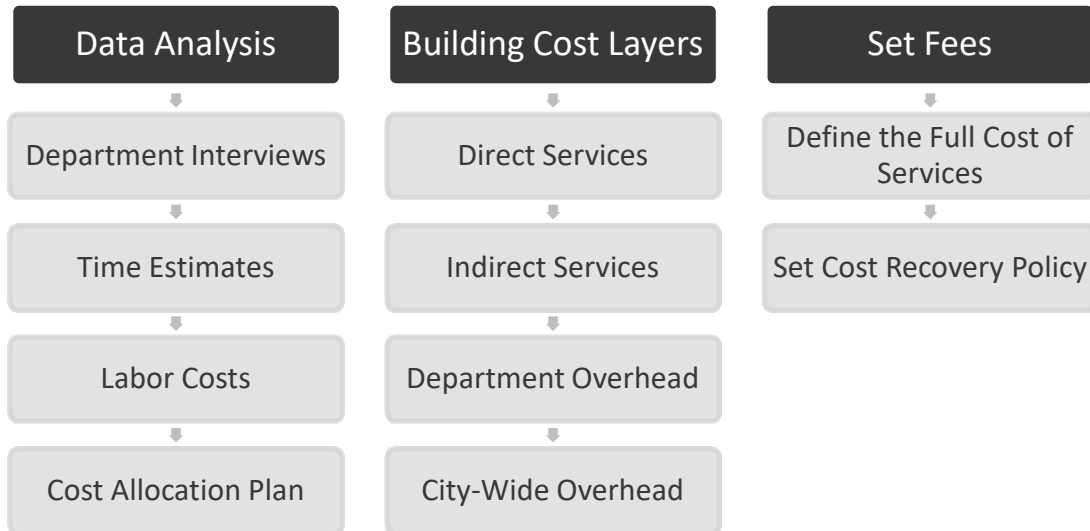
- Salaries & benefits of personnel involved
- Operating costs applicable to fee operations
- Departmental support, supervision, and administration overhead
- Internal Service Costs charged to each department
- Indirect City-wide overhead costs

An important factor in determining the fully burdened rate is in the calculation of productive hours for personnel. This calculation takes the available workable hours in a year of 2,080 and adjusts this figure to account for calculated or anticipated hours’ employees are involved in non-billable activities such as paid vacation, sick leave, emergency leave, holidays, and other considerations as necessary. Dividing the full cost by the number of productive hours provides the FBHR.

The FBHRs are then used in conjunction with time estimates, when appropriate, to calculate a fees' cost based on the personnel and the amount of their time that is involved in providing each service.

Summary Steps of the Study

The methodology to evaluate most User Fee levels is straightforward and simple in concept. The following list provides a summary of the study process steps:



Allowable Costs

This report identifies three types of costs that, when combined, constitute the fully burdened cost of a service (**Appendix B**). Costs are defined as direct labor, including salary and benefits, departmental overhead costs, and the City’s central services overhead, where departmental and central service overhead costs constitute support costs. These cost types are defined as follows:

- **Direct Labor (Personnel Costs):** The costs related to staff salaries for time spent directly on fee-related services.
- **Departmental Overhead:** A proportional allocation of departmental overhead costs, including operation costs such as supplies and materials that are necessary for the department to function.
- **Central Services Overhead:** These costs represent services provided by those Central Services Departments whose primary function is to support other City departments. The calculations utilized



the de minimis rate of 10% proscribed by 2 CFR Part 200 Cost Principles for use in organizations that do not have a cost allocation plan.

Methodology

The three methods of analysis for calculating fees used in this report are the:

Case Study Method (Standard Unit Cost Build-Up Approach): This approach estimates the actual labor and material costs associated with providing a unit of service to a single user. This analysis is suitable when City staff time requirements do not vary dramatically for a service, or for special projects where the time and cost requirements are easy to identify at the project's outset. Further, the method is effective in instances when a staff member from one department assists on an application, service or permit for another department on an as-needed basis. Costs are estimated based upon interviews with City staff regarding the time typically spent on tasks, a review of available records, and a time and materials analysis.

Programmatic Approach: In some instances, the underlying data is not available or varies widely, leaving a standard unit cost build-up approach impractical. In addition, market factors and policy concerns (as opposed to actual costs) tend to influence fee levels more than other types of services. Willdan employed a different methodology where appropriate to fit the programs' needs and goals. Typical programmatic approach cases are facility use fees, penalties, and instances where a program cost is divided over the user base to obtain a per applicant cost for shared cost services.

Valuation Based Fees: This manner of collection is used when the valuation of the improvement can be used as a proxy for the amount of effort it would take for City staff to complete the service provided. More specifically, this approach is commonly used for certain User Fees in the Building Division. It is generally accepted that as a project's size scales up, the cost of the project increases, and the amount of effort needed to review and inspect also increases. Using a valuation-based fees provides for a system that can adjust as project sizes scale. Land is not included in the valuation.

Quality Control/Quality Assurance

All study components are interrelated, thus flawed data at any step in the process will cause the ultimate results to be inconsistent and unsound. The elements of our Quality Control process for User Fee calculations include:

- Involvement of knowledgeable City staff
- Clear instructions and guidance to City staff
- Reasonableness tests and validation
- Normalcy/expectation ranges
- FTE balancing
- Internal and external reviews
- Cross-checking

Reasons for cost increases/decreases over current fees

Within the fee tables in **Appendix C**, there are differences identified between the full costs calculated through the study and the fee levels currently in effect. The reasons for differences between the two can arise from a number of possible factors including:

- Previous fee levels may have been set at levels less than full cost intentionally, based on policy decisions
- Staffing levels and the positions that complete fee and service activity may vary from when the previous costs were calculated
- Personnel and materials costs could have increased at levels that differed from any inflationary factors used to increase fees since the last study
- Costs that this study has identified as part of the full cost of services may not have been accounted for in a previous study
 - Departmental overhead and administration costs
 - Vehicle and Facility Maintenance support costs
 - Indirect overhead from the central service support
- Changes in processes and procedures within a department, or the City as a whole

City Staff Contributions

As part of the study process, Willdan received tremendous support and cooperation from City staff, which contributed and reviewed a variety of components to the study, including:

- Budget and other cost data
- Staffing structures
- Fee and service structures, organization, and descriptions
- Direct and indirect work hours (billable/non-billable)
- Time estimates to complete work tasks
- Frequency and current fee levels
- Review of draft results and other documentation

A User Fee Study requires significant involvement of the managers and line staff from the departments—on top of their existing workloads and competing priorities. The contributions from City staff were critical to this study. We would like to express our appreciation to the City and its staff for their assistance, professionalism, positive attitudes, helpful suggestions, responsiveness, and overall cooperation.

West Hollywood User Fees

Cost Recovery

The cost recovery models, by department/division fee type, are presented in detail in **Appendix C**. Full cost recovery is determined by summing the estimated amount of time each position (in increments of minutes or hours) spends to render a service. Time estimates for each service rendered were predominately determined by Willdan and City Staff through a time and materials survey conducted for each department/division fee included in the study. The resulting cost recovery amount represents the total cost of providing each service. The City's current fee being charged for each service, if applicable, is provided in this section, as well, for reference.

It is important to note that the time and materials survey used to determine the amount of time each employee spends assisting in the provision of the services listed on the fee schedule is essential in identifying the total cost of providing each service. Specifically, in providing services, a number of employees are often involved in various aspects of the process, spending anywhere from a few minutes to several hours on the service.

The principal goal of this study was to identify the cost of City services, to provide information to help the City make informed decisions regarding the actual fee levels and charges. The responsibility to determine the final fee levels is a complicated task. City staff must consider many issues in formulating recommendations, and the City Council must consider those same issues and more in making the final decisions.

City staff assumes the responsibility to develop specific fee level recommendations to present to the City Council. Unfortunately, there are no hard and fast rules to guide the City, since many of the considerations are based on the unique characteristics of the City of West Hollywood, and administrative and political discretion. However, in setting the level of full cost recovery for each fee, one should consider whether the service solely benefits one end user or the general community.

Subsidization

Recalling the definition of a user fee helps guide decisions regarding subsidization. The general standard is that individuals (or groups) who receive a wholly private benefit should pay 100% of the full cost of the services. In contrast, services that are simply public benefit should be funded entirely by the general fund's tax dollars. Unfortunately, for the decision makers, many services fall into the range between these two extremes. The graphic on the following page illustrates the potential decision basis.

Further complicating the decision, opponents of fees often assert that the activities subject to the fees provide economic, cultural, "quality of life," or other community benefits that exceed the costs to the City.

It is recommended the City consider such factors during its deliberations regarding appropriate fee levels.

Of course, subsidization can be an effective public policy tool since it can be used to reduce fees to encourage certain activities (such as compliance inspections to ensure public safety) or allow some people to be able to afford to receive services they otherwise could not at the full cost. In addition, subsidies can

be an appropriate and justifiable action, such as to allow citizens to rightfully access services, without burdensome costs.

Despite the intent, it is important for the City and public to understand that subsidies must be covered by another revenue source, such as the General Fund. Therefore, the general taxpayer will potentially help to fund private benefits, and/or other City services will not receive funds that are otherwise directed to cover subsidies.

Impact on Demand (Elasticity)

Economic principles of elasticity suggest that increased costs for services (higher fees) will eventually curtail the demand for the services; whereas lower fees may spark an incentive to utilize the services and encourage certain actions. Either of these conditions may be a desirable effect to the City. However, the level of the fees that would cause demand changes is largely unknown. The cost of service study did not attempt to evaluate the economic or behavioral impacts of higher or lower fees; nevertheless, the City should consider the potential impacts of these issues when deciding on fee levels.

Summary

If the City's principal goal of this study were to maximize revenues from user fees, Willdan would recommend setting user fees at 100% of the full cost identified in this study. However, we understand that revenue enhancement is not the only goal of a cost of service study, and sometimes full-cost recovery is not needed, desired, or appropriate. Other City and departmental goals, City Council priorities, policy initiatives, past experience, implementation issues, and other internal and external factors may influence staff recommendations and City Council decisions. City staff has reviewed the full costs and identified the "recommended fee levels" for consideration by City Council. The attached appendices exhibit these unit fees individually.

The preceding sections provide background for each department or division and the results of this study's analysis of their fees. For the full list of each fee and their analysis, refer to **Appendix C** of this report.

Neighborhood & Business Safety/Administrative Citation Fees

Code Enforcement is a function of the Neighborhood & Business Safety Division and is responsible for enforcing all provisions of the City's laws and ordinances governed by the Municipal Code.

Analysis

Willdan individually reviewed the services associated with Neighborhood & Business Safety / Administrative Citations Fees. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The services included in Neighborhood & Business Safety / Administrative Citation Fees are a mixture of penalties and user fees. The fines are set to deter the listed activities, and the analysis of the user fees relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis found that all services are being provided below the cost of service. There are no recommended fee changes as detailed in **Appendix C**.

Neighborhood & Business Safety

Neighborhood & Business Safety provides comprehensive regulatory oversight of businesses and property owners in order to protect and enhance public health and safety and maintain the City's Municipal Code standards. By means of information, education, and the Administrative Remedies Program, Code Compliance enforces provisions of the City's zoning, business license, noise, solid waste, anti-smoking, National Pollutant Discharge Elimination System (NPDES), property maintenance, and public right-of-way ordinances.

Additionally, the division oversees the Animal Care and Control contract, extended hours permits, valet parking sign permits, valet parking encroachment permits, outdoor dining encroachment permits, construction mitigation plans, and administers the City's regulatory business license program, which provides services to regulate business classifications, as well as application processing, license issuance, records management, compliance inspections, and public hearings before the Business License Commission, the City Council, and other boards/commissions as appropriate.

Analysis

Willdan individually reviewed the services associated with Neighborhood & Business Safety. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of services in Neighborhood & Business Safety fees relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. This analysis has shown that the costs associated with Code Compliance are generally greater than the amounts charged for a majority of fees. There are no recommended fee changes as detailed in ***Appendix C***.

Building & Safety

The Building & Safety Division provides and is responsible for the enforcement of the building, electrical, plumbing, mechanical codes, and certain municipal codes as adopted by the City Council. The Division is also responsible for enforcement of the California State accessibility regulations and energy conservation regulations. The Division reviews and processes permit applications, plan check applications, calculations, geo-technical reports, and other related documents, and performs inspections of all construction projects. These services are provided directly to the community using a variety of methods including a public counter, website, phones, mail, e-mail, and extensive field site visits.

Analysis

Willdan individually reviewed the services and programs associated with the Building Division. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Building services relied primarily upon a standard unit cost build-up approach (except for fees related to the Building Permit), whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and pro-rata share of departmental costs, including indirect costs for City Central Services. The analysis found that all services are being provided below the cost of service. Staff is recommending a 5% increase on most of the fees as detailed in **Appendix C**.

In addition to the above referenced fees listed under Building, the Building Permit fees are also provided by this division. For the Building Permit fees, valuation is used as a proxy for measuring the amount of effort needed to provide services on a case by case basis. This method is an industry standard widely used by other jurisdictions to evaluate the cost of providing service. It is generally understood that the larger and more complex a project is, more time and effort that is required to provide the service. Project valuation also follows that trend, and so by using a combination of either project valuation or historical revenue figures along with a multiplier or cost recovery analysis for historical and anticipated future trends, current cost recovery along with variability in charges due to project type and scale is determined. The Building Permit program is currently operating at cost recovery levels and therefore there are no recommended fee changes as detailed in **Appendix C**.

City Clerk

The City Clerk provides creative and service oriented solutions, delivering City Council support services to both internal and external customers. The City Clerk's Division works to provide information and services in an open, timely and user-friendly fashion.

Division services include election administration; maintenance of city records and information; support for City Council, Advisory Boards and Commissions; Municipal Code codification; political reform and lobbyist information; Domestic Partnership registration; processing and distribution of city mail; staffing the main reception area for City Hall; and legal support and filings.

Analysis

Willdan individually reviewed the services associated with the City Clerk. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of the City Clerk services relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis found that flat rate fees were mostly set below the full cost of providing the service. There are no recommended fee changes as detailed in **Appendix C**.

Public Information / Public Access

West Hollywood Public Access is a service of the Communications Department of the City of West Hollywood and provides a video production program consisting of training, equipment access and channel airtime to West Hollywood residents. WHPA operates Channel 36 on Time Warner Cable in West Hollywood and also airs on AT&T U-verse channel 99 in the greater Los Angeles area.

Analysis

Willdan individually reviewed the services associated with Public Information / Public Access. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of the Public Information / Public Access services relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis found that flat rate fees were mostly set below the full cost of providing the service. There are no recommended fee changes for Public Information / Public Access fees as detailed in **Appendix C**.

Planning

The Current & Historic Preservation Planning Division administers the City's General Plan, all zoning and subdivision ordinances, and reviews and makes recommendations on land use development applications in order to guide the future growth and development of the City as determined by the City Council. The division also provides public information regarding planning issues; manages inter-jurisdictional review; promotes historic preservation; and performs environmental review pursuant to the California Environmental Quality Act.

The division staffs the Planning Commission and Historic Preservation Commission and Director's Hearing. The Planning Commission is responsible for reviewing and approving development projects, use permits, and other discretionary land use permits. The Planning Commission also makes recommendations to the City Council on text amendments, zone changes, and General Plan amendments. The Historic Preservation Commission (HPC) is responsible for reviewing all projects involving designated or potential cultural resources, issuing certificates of appropriateness, nominating and designating cultural resources, granting rehabilitation incentives, and informing the public through outreach projects. The Director's Hearing is responsible for reviewing Minor Conditional Use Permits, such as restaurants with alcohol.

Analysis

Willdan individually reviewed the services and programs associated with the Planning Division. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Planning Services relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis found that currently fees are set at or below the full cost of providing all services. Staff is not recommending any fee increases as a result of the analysis as detailed in **Appendix C**.

Engineering

The Engineering Division provides management of infrastructure located within the public right-of-way in order to respond to our constituents' needs while finding cost-effective solutions to ensure a high quality of life for the community. This includes capital improvements, maintenance, and emergency operation activities for roads, sidewalks, sewers, storm drains, street lighting, and traffic signals.

Additionally, this division manages impacts to these facilities with utility companies, private developers, and the public through administration of the Encroachment Permit Program. The Engineering Division is responsible for environmental programs including planning, implementation, and supervision of the Integrated Waste Management Plan for citywide solid waste disposal, recycling, waste reduction, and hazardous waste management. This division also administers the City's compliance with State and Federal regulations for storm water pollution prevention (National Pollution Discharge Elimination System), and local programs for water conservation.

Analysis

Willdan individually reviewed the services and programs associated with the Engineering Division. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of services in Engineering relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine whether the current fee is recovering the costs associated with the requested service. The analysis found that current services are being provided well below the cost of providing them with an average subsidy of 27%. There are no recommended increases to any user fees as a result of the analysis except to add 2 new Encroachment Permit and Covenant Review major and minor fees. All fees are detailed in **Appendix C**.

Event and Film Services

The Event and Film Services Division provides logistical support, permitting guidance, and streamlined coordination of City assistance to internal and external event and film producers as well as City businesses, while demonstrating exemplary customer service and supporting organizational integrity through the application of high professional standards and the fostering of creative and collaborative partnerships.

Analysis

Willdan individually reviewed the services associated with the Event and Film Services Division. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of most Event and Film Services encompassed street closures, property use and other event and film services. The fee for use for government owned facilities and property can be set discretionally by the City, typically based on past usage characteristics, policy goals, and surrounding jurisdiction comparison. The cost of capital acquisition, maintenance, repair, and upgrade to the City and subsequently the public is offset through rental or use fees. As such these fees should be set using the knowledge of activity use for the facilities, policy desires of the City, and market factors when desirable. The analysis of the user fees relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis of flat rate service fees found that all had a cost greater than the current fee. There are no recommended fee changes as detailed in **Appendix C**.

Parking

The Parking Division is responsible for the City's public parking facilities, parking enforcement, parking permits, parking meters, bike racks and Bike Share, signage special event parking.

Analysis

Willdan individually reviewed the services and programs associated with the Parking Division. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The services included in Parking are a mixture of penalties and user fees. The penalties are set to deter the listed activities, and the analysis of the user fees relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis found that the majority of services are being subsidized. It is recommended that the City set Parking fees at the suggested fee levels detailed in **Appendix C**. As a result:

- Parking violations would remain as currently set;
- an increase to 36 fees;
- 123 fees would remain as currently set as, and;
- 2 new fees will be added as detailed in **Appendix C**.

Community Safety Administration

The Community Safety Administration Division provides oversight of law enforcement and coordinates community programs to reduce crime and increase public safety and the quality of life for citizens, businesses, and visitors to West Hollywood.

Analysis

Willdan individually reviewed the services and programs associated with the Community Safety Administration. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Community Safety Administration services relied upon a standard unit cost build-up approach for the listed appeals fees, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the appeals fees. The analysis found that the appeal to the City Manager fee is currently set below the full cost of providing it. There are no recommended fee changes as detailed in **Appendix C**.

Recreation

Recreation is responsible for an array of services and facilities for residents and visitors to the city. Responsibilities include activity registration; memberships; recreation special events, facility reservations; aquatics; tennis; teen programs; aging activities; and more. Improving the quality of life of the West Hollywood community is its priority. The division is dedicated to creating a safe, fulfilling, and unique environment that will preserve and enhance the lives of residents through its parks, places, and programs.

Analysis

Willdan individually reviewed the services and programs associated with the Recreation Division. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Recreation Services relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine whether the current fee is recovering the costs associated with the requested service. The analysis found that current services are being heavily subsidized as is typical for Recreation. It is recommended that the City set fees at the suggested fee levels detailed in **Appendix C**. As a result:

- an increase to 2 fees;
- 4 new fees would be added, and;
- all remaining fees would remain as currently set.

Rent Stabilization & Housing

Rent Stabilization administers the Rent Stabilization Ordinance, ensuring fair administration of the law, providing exceptional customer service to tenants and landlords, and engaging the community through information handouts and educational seminars. Staff addresses questions and complaints about housing services and rent, maintains rent and tenancies records, explores ways to promote rehabilitation of existing apartments, and refers to social services and legal resources as warranted.

Housing works to increase supply of affordable housing and inclusion of affordable housing in mixed-income development; manages the Inclusionary Housing Program and Affordable Housing Trust Fund; administers State and Federal programs for housing development; advises the City Manager and City Council on housing policy.

Analysis

Willdan individually reviewed the services and programs associated with Rent Stabilization and Housing. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Rent Stabilization and Housing services relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis found that services are being heavily subsidized. There are no recommended fee changes as detailed in **Appendix C**.

Revenue

The Revenue Management Division performs fair and cost effective revenue collection services for taxes, fees and grant revenue, through the enforcement of local laws and regulations.

Analysis

No cost analysis was done with the services and programs associated with the Revenue Management Division. All fees are to remain as currently set as detailed in **Appendix C**.

Appendix A – Total Allowable Cost to be Recovered

Below are the total allowable department costs for those departments included in the fee study. However, only a percentage of the total cost is realized as staff does not just work on services related to User Fees, but also works on an array of other City functions during the operational hours of the City. The amounts listed below will not reconcile to City budgets as costs that should not be included in overhead for personnel in the application of determining fully burdened hourly rates were excluded. Examples of these costs are capital, debt, monetary transfers, passthrough contract costs, and any other costs that are charged directly to the service requestor.

City of West Hollywood - User Fee

Overhead Rate Calculations

Department	Wages & Fringes	Department Operations & Administration	Direct Overhead %	Indirect Allocation %
100: Administrative Services	334,935	22,373	7%	0%
100: Assistant City Manager	603,848	59,078	10%	0%
100: Building & Safety	1,482,658	183,332	12%	40%
100: City Clerk	1,334,288	164,131	12%	0%
100: City Council	178,028	136,438	77%	0%
100: City Manager	1,147,669	178,089	16%	0%
100: Code Compliance	2,158,757	275,755	13%	64%
100: Communications Administration	535,474	199,196	37%	0%
100: Community & Legislative Affairs	1,145,626	112,087	10%	0%
100: Community Services Department	1,376,325	109,509	8%	0%
100: Current & Historic Preservation Planning	1,801,861	1,459,413	81%	66%
100: Economic Development Department	3,827,151	469,656	12%	42%
100: Engineering	653,164	71,604	11%	83%
100: Facilities & Recreation Services Dept	7,442,902	1,769,247	24%	147%
100: Finance Administration	850,840	178,979	21%	0%
100: General Accounting	1,171,240	157,468	13%	0%
100: Human Resources	1,781,431	407,995	23%	0%
100: Human Services Administration	398,384	26,489	7%	0%
100: Information Technology	1,420,481	338,458	24%	0%
100: Legal Services	838,172	66,297	8%	0%
100: Long Range Planning	1,415,286	203,874	14%	52%
100: Media & Marketing	1,403,545	191,760	14%	0%
100: Parking	586,749	72,472	12%	28%
100: Planning & Development Services Admin	996,309	142,913	14%	52%
100: Public Safety Department	1,146,569	121,102	11%	15%
100: Public Works Administration	358,973	43,005	12%	0%
100: Rent Stabilization and Housing	1,968,030	229,234	12%	68%
100: Revenue Management	876,458	97,572	11%	0%
100: Social Services	1,149,738	139,181	12%	35%
100: Strategic Initiatives	471,114	82,541	18%	59%
203: Proposition A Fund	458,754	6,000	1%	16%
204: Proposition C Fund	103,249	44,000	43%	30%
206: Gas Tax Fund	466,814	21,509	5%	21%
208: Traffic Mitigation Fund	166,506	-	0%	26%
212: Public Access Fund	95,091	38,000	40%	39%
214: Permit Parking Fund	747,818	419,242	56%	32%
216: Housing Trust Fund	70,943	2,831	4%	20%
304: Redevelopment Agency Fund	43,450	1,700	4%	25%
602: Sewer Assesment Fund	254,907	48,021	19%	30%
603: Solid Waste Fund	345,067	22,621	7%	19%
605: Street Maintenance Fund	199,415	7,699	4%	38%

Appendix B – Fully Burdened Hourly Rates

Below are fully burdened hourly rates (FBHR's) of staff positions that provide for the services detailed in **Appendix C**, The FBHR's were used to determine the full cost of each service. They include the salary and benefit costs for each position, direct departmental costs, as well as all applicable overhead amounts for each position as determined by the department or city fund that they are assigned to. Therefore, the higher the overhead rate in **Appendix A**, the higher the FBHR rate will be, especially for positions assigned to only one city fund and whose department provides support in many areas. Refer previously to **Appendix A** for identifying the percentage overheads for each department. For any user fee service request that is outside the scope of the fees detailed in **Appendix C**, or for services for which there is no fee currently set, the City can notify and charge up to the full cost of the personnel, third party, or material cost involved to the service requestor.

City of West Hollywood - User Fee Fully Burdened Hourly Rate Calculation

Department	Position	Fully Burdened Hourly Rate
Position Rates		
100: General Accounting	Acct - ACCOUNTANT	\$103.30
100: General Accounting	Acct - ACCOUNTING MANAGER	\$197.42
100: General Accounting	Acct - ACCOUNTING/FINANCE SPECIALIST	\$94.59
100: General Accounting	Acct - COMPENSATION & BENEFITS ANALYS	\$126.12
100: General Accounting	Acct - SENIOR ACCOUNTANT	\$136.35
100: Administrative Services	Admin - DIRECTOR OF ADMINISTRATIVE SER	\$204.21
100: Assistant City Manager	Assit CM - ASSISTANT CITY MANAGER	\$277.69
100: Assistant City Manager	Assit CM - RISK MANAGEMENT OFFICER	\$131.33
100: Building & Safety	B&S - ASSOCIATE PLAN CHECK ENGINEER	\$153.85
100: Building & Safety	B&S - BUILDING & SAFETY MANAGER/BUIL	\$266.01
100: Building & Safety	B&S - BUILDING & SAFETY PERMIT TECHN	\$129.38
100: Building & Safety	B&S - INTERN - BUILDING AND SAFETY D	\$46.70
100: Building & Safety	B&S - SENIOR COMBINATION BUILDING IN	\$160.85
100: Building & Safety	B&S - SENIOR PLAN CHECK ENGINEER	\$189.23
100: City Clerk	Clerk - ADMINISTRATIVE SPECIALIST I	\$70.03
100: City Clerk	Clerk - ADMINISTRATIVE SPECIALIST IV	\$93.64
100: City Clerk	Clerk - ASSISTANT CITY CLERK	\$103.13
100: City Clerk	Clerk - CITY CLERK	\$162.25
100: City Clerk	Clerk - DEPUTY CLERK	\$82.67
100: City Clerk	Clerk - RECORDS MANAGEMENT OFFICER	\$112.61
100: City Clerk	Clerk - SENIOR ADMINISTRATIVE ANALYST	\$111.51
100: City Clerk	Clerk - SENIOR ADMINISTRATIVE SPECIALI	\$87.66
100: City Manager	CM - ADMINISTRATIVE SPECIALIST III	\$70.25
100: City Manager	CM - ASSISTANT TO THE CITY MANAGER	\$166.89



City of West Hollywood - User Fee

Fully Burdened Hourly Rate Calculation

Department	Position	Fully Burdened Hourly Rate
Position Rates		
100: City Manager	CM - CITY MANAGER	\$314.65
100: City Manager	CM - MANAGEMENT ANALYST	\$122.84
100: Code Compliance	Code - ADMINISTRATIVE SPECIALIST IV	\$154.62
100: Code Compliance	Code - CODE ENFORCEMENT OFFICER	\$159.24
100: Code Compliance	Code - CODE ENFORCEMENT SPECIALIST	\$154.62
100: Code Compliance	Code - CODE ENFORCEMENT SUPERVISOR	\$201.68
100: Code Compliance	Code - CODE ENFORCEMENT TECHNICIAN	\$136.51
100: Code Compliance	Code - NEIGHBORHOOD AND BUSINESS SAFE	\$279.25
100: Code Compliance	Code - SENIOR CODE ENFORCEMENT OFFICE	\$179.48
100: Code Compliance	Code - TEMPORARY CODE ENFORCEMENT OFF	\$130.28
100: Community & Legislative Affairs	Comm & Leg - COMMUNITY & LEGISLATIVE AFFAIR	\$133.52
100: Community & Legislative Affairs	Comm & Leg - COMMUNITY PROGRAMS COORDINATOR	\$111.44
100: Community & Legislative Affairs	Comm & Leg - GOVERNMENTAL AFFAIRS LIAISON	\$138.55
100: Community & Legislative Affairs	Comm & Leg - RUSSIAN COMMUNITY PROGRAMS COO	\$122.05
100: Communications Administration	Comm Admin - ADMINISTRATIVE SPECIALIST IV	\$114.40
100: Communications Administration	Comm Admin - DIRECTOR OF COMMUNICATIONS	\$262.64
100: Community Services Department	CS - ADMINISTRATIVE ANALYST	\$120.02
100: Community Services Department	CS - ADMINISTRATIVE SPECIALIST IV	\$80.23
100: Community Services Department	CS - ARCHITECTURAL & URBAN DESIGNER	\$136.24
100: Community Services Department	CS - COMMUNITY PROGRAMS COORDINATOR	\$120.02
100: Community Services Department	CS - DEPUTY CITY MANAGER	\$236.15
100: Community Services Department	CS - DIRECTOR OF COMMUNITY SERVICES	\$219.06
100: Community Services Department	CS - INTERN - URBAN DESIGN & ARCHIT	\$32.02
100: Community Services Department	CS - PROJECT ARCHITECT	\$118.48
100: Community Services Department	CS - PROJECT DEVELOPMENT ADMINISTRA	\$120.02
100: Community Services Department	CS - PROPERTY DEVELOPMENT MANAGER	\$187.87
100: Community Services Department	CS - URBAN DESIGN & ARCHITECTURE ST	\$182.40
100: Current & Historic Preservation Planning	Current & Hist Plan - ASSISTANT PLANNER	\$192.91
100: Current & Historic Preservation Planning	Current & Hist Plan - ASSOCIATE PLANNER	\$263.00
100: Current & Historic Preservation Planning	Current & Hist Plan - INTERN - COMMUNITY DEVELOPMENT	\$70.94
100: Current & Historic Preservation Planning	Current & Hist Plan - PLANNING MANAGER	\$404.09
100: Current & Historic Preservation Planning	Current & Hist Plan - SENIOR PLANNER	\$301.83
100: Economic Development Department	ED - ADMINISTRATIVE SPECIALIST IV	\$121.33
100: Economic Development Department	ED - ARTS COORDINATOR	\$177.19
100: Economic Development Department	ED - ARTS MANAGER	\$240.00
100: Economic Development Department	ED - ARTS SPECIALIST	\$140.83
100: Economic Development Department	ED - BUSINESS DEVELOPMENT MANAGER	\$210.75
100: Economic Development Department	ED - GRANTS COORDINATOR	\$154.26
100: Economic Development Department	ED - INTERN - ARTS DIVISION	\$47.27
100: Economic Development Department	ED - PUBLIC ART ADMINISTRATOR	\$138.66
100: Engineering	Eng - ADMINISTRATIVE SPECIALIST III	\$149.49
100: Engineering	Eng - ASSISTANT ENGINEER (CIVIL)	\$225.76



City of West Hollywood - User Fee

Fully Burdened Hourly Rate Calculation

Department	Position	Fully Burdened Hourly Rate
Position Rates		
100: Engineering	Eng - ENGINEERING MANAGER/CITY ENGIN	\$280.94
100: Engineering	Eng - PRINCIPAL TRAFFIC ENGINEER	\$268.36
100: Engineering	Eng - TEMPORARY ADMINISTRATIVE SPECI	\$117.01
100: Facilities & Recreation Services Dept	Fac & Rec - ADMINISTRATIVE COORDINATOR	\$306.83
100: Facilities & Recreation Services Dept	Fac & Rec - ADMINISTRATIVE SPECIALIST III	\$176.31
100: Facilities & Recreation Services Dept	Fac & Rec - AQUATICS AIDE (PART-TIME TEMPO	\$90.76
100: Facilities & Recreation Services Dept	Fac & Rec - AQUATICS COORDINATOR	\$266.82
100: Facilities & Recreation Services Dept	Fac & Rec - AQUATICS SUPERVISOR	\$340.18
100: Facilities & Recreation Services Dept	Fac & Rec - BUILDING MAINTENANCE SUPERVISO	\$312.60
100: Facilities & Recreation Services Dept	Fac & Rec - FACILITIES & LANDSCAPE MAINTEN	\$362.43
100: Facilities & Recreation Services Dept	Fac & Rec - FACILITIES AND FIELD SERVICES	\$516.99
100: Facilities & Recreation Services Dept	Fac & Rec - LEAD MAINTENANCE TECHNICIAN	\$265.73
100: Facilities & Recreation Services Dept	Fac & Rec - LIFEGUARD	\$142.56
100: Facilities & Recreation Services Dept	Fac & Rec - LIFEGUARD (PART-TIME TEMPORARY	\$118.24
100: Facilities & Recreation Services Dept	Fac & Rec - PROJECT COORDINATOR	\$340.18
100: Facilities & Recreation Services Dept	Fac & Rec - RECREATION AIDE (PART-TIME TEM	\$90.76
100: Facilities & Recreation Services Dept	Fac & Rec - RECREATION COORDINATOR	\$270.15
100: Facilities & Recreation Services Dept	Fac & Rec - RECREATION LEADER I	\$114.19
100: Facilities & Recreation Services Dept	Fac & Rec - RECREATION LEADER II	\$160.11
100: Facilities & Recreation Services Dept	Fac & Rec - RECREATION SERVICES MANAGER	\$516.99
100: Facilities & Recreation Services Dept	Fac & Rec - RECREATION SUPERVISOR	\$332.78
100: Facilities & Recreation Services Dept	Fac & Rec - SENIOR ADMINISTRATIVE ANALYST	\$367.76
100: Facilities & Recreation Services Dept	Fac & Rec - SENIOR LIFEGUARD	\$217.09
100: Facilities & Recreation Services Dept	Fac & Rec - SENIOR MAINTENANCE TECHNICIAN	\$213.50
100: Facilities & Recreation Services Dept	Fac & Rec - STREET MAINTENANCE SUPERVISOR	\$312.60
100: Facilities & Recreation Services Dept	Fac & Rec - TEMPORARY RECREATION LEADER I	\$97.04
100: Facilities & Recreation Services Dept	Fac & Rec - URBAN FOREST & LANDSCAPE MAINT	\$258.24
100: Finance Administration	Fin Admin - ACCOUNTING/FINANCE SPECIALIST	\$100.92
100: Finance Administration	Fin Admin - DIRECTOR OF FINANCE & TECHNOLO	\$250.74
100: Finance Administration	Fin Admin - INFORMATION TECHNOLOGY MANAGEM	\$134.56
100: Human Resources	HR - ADMINISTRATIVE SPECIALIST II	\$64.45
100: Human Resources	HR - HUMAN RESOURCES ADMINISTRATIVE	\$102.48
100: Human Resources	HR - HUMAN RESOURCES ANALYST	\$133.67
100: Human Resources	HR - HUMAN RESOURCES SPECIALIST	\$107.17
100: Human Resources	HR - HUMAN RESOURCES SUPERVISOR	\$147.72
100: Human Resources	HR - PROFESSIONAL SUPPORT SERVICES	\$83.17
100: Human Services Administration	HS Admin - ADMINISTRATIVE SPECIALIST IV	\$73.46
100: Human Services Administration	HS Admin - DIRECTOR OF HUMAN SERVICES & R	\$220.93
100: Information Technology	IT - ADMINISTRATIVE SPECIALIST IV	\$103.25
100: Information Technology	IT - APPLICATION DEVELOPER	\$126.50
100: Information Technology	IT - INFORMATION TECHNOLOGY MANAGER	\$215.49
100: Information Technology	IT - INFORMATION TECHNOLOGY SYSTEMS	\$108.75



City of West Hollywood - User Fee

Fully Burdened Hourly Rate Calculation

Department	Position	Fully Burdened Hourly Rate
Position Rates		
100: Information Technology	IT - SYSTEMS ENGINEER	\$148.83
100: Information Technology	IT - SYSTEMS ENGINEER SUPERVISOR	\$156.27
100: Long Range Planning	Long Range Plan - ASSISTANT PLANNER	\$136.16
100: Long Range Planning	Long Range Plan - ASSOCIATE PLANNER	\$159.34
100: Long Range Planning	Long Range Plan - INTERN - LONG RANGE PLANNING D	\$51.46
100: Long Range Planning	Long Range Plan - PLANNING MANAGER	\$301.92
100: Long Range Planning	Long Range Plan - SENIOR PLANNER	\$184.05
100: Long Range Planning	Long Range Plan - SENIOR TRANSPORTATION PLANNER	\$218.96
100: Media & Marketing	Media - ADMINISTRATIVE ANALYST	\$126.36
100: Media & Marketing	Media - CATV SUPERVISOR	\$124.74
100: Media & Marketing	Media - DIGITAL MEDIA OFFICER	\$112.86
100: Media & Marketing	Media - FILM COORDINATOR	\$113.98
100: Media & Marketing	Media - PUBLIC ACCESS COORDINATOR	\$113.98
100: Media & Marketing	Media - PUBLIC INFORMATION OFFICER	\$136.61
100: Media & Marketing	Media - SENIOR VIDEO PRODUCTION SPECIA	\$116.12
100: Parking	Parking - PARKING ANALYST	\$144.18
100: Parking	Parking - PARKING COORDINATOR	\$129.08
100: Parking	Parking - PARKING OPERATIONS MANAGER	\$242.93
100: Parking	Parking - PARKING OPERATIONS SUPERVISOR	\$159.85
100: Parking	Parking - PARKING SERVICES AND PROJECTS	\$159.85
100: Planning & Development Services Admin	Plan & Dev Admin - ADMINISTRATIVE COORDINATOR	\$174.57
100: Planning & Development Services Admin	Plan & Dev Admin - ADMINISTRATIVE SPECIALIST II	\$110.50
100: Planning & Development Services Admin	Plan & Dev Admin - ADMINISTRATIVE SPECIALIST III	\$128.16
100: Planning & Development Services Admin	Plan & Dev Admin - ADMINISTRATIVE SPECIALIST IV	\$145.16
100: Planning & Development Services Admin	Plan & Dev Admin - DIRECTOR OF PLANNING & DEVELOP	\$360.65
100: Public Safety Department	PS - DIRECTOR OF COMMUNITY SAFETY	\$243.09
100: Public Safety Department	PS - EMERGENCY MANAGEMENT COORDINAT	\$122.76
100: Public Safety Department	PS - EVENT SERVICES COORDINATOR	\$137.09
100: Public Safety Department	PS - EVENT SERVICES MANAGER	\$220.99
100: Public Safety Department	PS - EVENT SERVICES SUPERVISOR	\$152.62
100: Public Safety Department	PS - PUBLIC SAFETY SPECIALIST	\$96.69
100: Public Works Administration	PW Admin - DIRECTOR OF PUBLIC WORKS	\$243.57
100: Rent Stabilization and Housing	Rent & Housing - ADMINISTRATIVE SPECIALIST III	\$108.00
100: Rent Stabilization and Housing	Rent & Housing - ADMINISTRATIVE SPECIALIST IV	\$142.70
100: Rent Stabilization and Housing	Rent & Housing - INTERN - RENT STABILIZATION &	\$58.30
100: Rent Stabilization and Housing	Rent & Housing - LEGAL SERVICES ANALYST	\$174.85
100: Rent Stabilization and Housing	Rent & Housing - RENT STABILIZATION & HOUSING I	\$191.50
100: Rent Stabilization and Housing	Rent & Housing - RENT STABILIZATION & HOUSING M	\$305.21
100: Rent Stabilization and Housing	Rent & Housing - SENIOR ADMINISTRATIVE SPECIALI	\$160.96
100: Rent Stabilization and Housing	Rent & Housing - STAFF ATTORNEY	\$204.61
100: Revenue Management	Revenue - ACCOUNTING COORDINATOR	\$111.44
100: Revenue Management	Revenue - ACCOUNTING TECHNICIAN	\$64.03



City of West Hollywood - User Fee

Fully Burdened Hourly Rate Calculation

Department	Position	Fully Burdened Hourly Rate
Position Rates		
100: Revenue Management	Revenue - ACCOUNTING/FINANCE SPECIALIST	\$80.57
100: Revenue Management	Revenue - REVENUE MANAGER	\$174.16
100: Revenue Management	Revenue - SENIOR FINANCIAL MANAGEMENT AN	\$133.57
100: Strategic Initiatives	SI - STRATEGIC INITIATIVES MANAGER	\$324.62
100: Strategic Initiatives	SI - STRATEGIC INITIATIVES PROGRAM	\$207.39
100: Strategic Initiatives	SI - STRATEGIC INITIATIVES SPECIALI	\$180.55
100: Strategic Initiatives	SI - TEMPORARY STRATEGIC INITIATIVE	\$207.39
100: Social Services	SS - SOCIAL SERVICES PROGRAM ADMINI	\$168.19
100: Social Services	SS - SOCIAL SERVICES SPECIALIST	\$133.68
100: Social Services	SS - SOCIAL SERVICES SUPERVISOR	\$181.83
100: Social Services	SS - TRANSPORTATION PROGRAM ADMINIS	\$168.19
203: Proposition A Fund	Fund 203 - TEMPORARY ADMINISTRATIVE SPECI	\$76.90
203: Proposition A Fund	Fund 203 - TRANSPORTATION PROGRAM ADMINIS	\$125.32
204: Proposition C Fund	Fund 204 - SENIOR TRANSPORTATION PLANNER	\$234.14
204: Proposition C Fund	Fund 204 - TRAFFIC MANAGMENT PROGRAM SPEC	\$179.57
204: Proposition C Fund	Fund 204 - TRANSPORTATION PROGRAM ADMINIS	\$206.26
206: Gas Tax Fund	Fund 206 - ASSISTANT ENGINEER (CIVIL)	\$140.92
206: Gas Tax Fund	Fund 206 - STREET MAINTENANCE SUPERVISOR	\$129.50
208: Traffic Mitigation Fund	Fund 208 - PLANNING MANAGER	\$219.10
208: Traffic Mitigation Fund	Fund 208 - TRAFFIC MANAGMENT PROGRAM SPEC	\$121.86
212: Public Access Fund	Fund 212 - PUBLIC ACCESS COORDINATOR	\$195.63
213: Parking Improvement Fund	Fund 213 - ACCOUNTANT	\$1,297.47
213: Parking Improvement Fund	Fund 213 - ACCOUNTING MANAGER	\$2,479.59
213: Parking Improvement Fund	Fund 213 - ACCOUNTING TECHNICIAN	\$821.00
213: Parking Improvement Fund	Fund 213 - DIRECTOR OF FINANCE & TECHNOLO	\$2,951.73
213: Parking Improvement Fund	Fund 213 - SENIOR ACCOUNTANT	\$1,712.52
214: Permit Parking Fund	Fund 214 - ADMINISTRATIVE SPECIALIST III	\$151.50
214: Permit Parking Fund	Fund 214 - ADMINISTRATIVE SPECIALIST IV	\$171.60
214: Permit Parking Fund	Fund 214 - INTERN - PARKING OPERATIONS DI	\$61.05
214: Permit Parking Fund	Fund 214 - PARKING ANALYST	\$206.37
214: Permit Parking Fund	Fund 214 - PARKING COORDINATOR	\$184.75
214: Permit Parking Fund	Fund 214 - PARKING OPERATIONS MANAGER	\$347.72
214: Permit Parking Fund	Fund 214 - PARKING OPERATIONS SUPERVISOR	\$228.80
214: Permit Parking Fund	Fund 214 - PARKING SERVICES AND PROJECTS	\$228.80
214: Permit Parking Fund	Fund 214 - PERMIT SERVICES SPECIALIST	\$136.13
214: Permit Parking Fund	Fund 214 - SENIOR MAINTENANCE TECHNICIAN	\$151.50
214: Permit Parking Fund	Fund 214 - STREET MAINTENANCE SUPERVISOR	\$210.25
216: Housing Trust Fund	Fund 216 - PROJECT DEVELOPMENT ADMINISTRA	\$138.50
216: Housing Trust Fund	Fund 216 - PROPERTY DEVELOPMENT MANAGER	\$216.80
216: Housing Trust Fund	Fund 216 - INTERNS - PARKING	\$27.78
216: Housing Trust Fund	Fund 216 - RENT STABILIZATION & HOUSING M	\$202.85
304: Redevelopment Agency Fund	Fund 304 - ACCOUNTING MANAGER	\$226.31



City of West Hollywood - User Fee Fully Burdened Hourly Rate Calculation

Department	Position	Fully Burdened Hourly Rate
Position Rates		
304: Redevelopment Agency Fund	Fund 304 - DIRECTOR OF FINANCE & TECHNOLO	\$269.41
602: Sewer Assesment Fund	Fund 602 - ASSISTANT ENGINEER (CIVIL)	\$171.18
602: Sewer Assesment Fund	Fund 602 - ENGINEERING MANAGER/CITY ENGIN	\$213.01
602: Sewer Assesment Fund	Fund 602 - PROJECT MANAGER	\$185.06
603: Solid Waste Fund	Fund 603 - ACCOUNTANT	\$115.21
603: Solid Waste Fund	Fund 603 - ACCOUNTING MANAGER	\$220.17
603: Solid Waste Fund	Fund 603 - ADMINISTRATIVE SPECIALIST III	\$93.13
603: Solid Waste Fund	Fund 603 - ADMINISTRATIVE SPECIALIST IV	\$105.49
603: Solid Waste Fund	Fund 603 - CODE ENFORCEMENT SUPERVISOR	\$137.60
603: Solid Waste Fund	Fund 603 - DIRECTOR OF FINANCE & TECHNOLO	\$262.09
603: Solid Waste Fund	Fund 603 - ENVIRONMENTAL PROGRAMS COORDIN	\$140.66
603: Solid Waste Fund	Fund 603 - PARKING COORDINATOR	\$113.58
603: Solid Waste Fund	Fund 603 - SENIOR ACCOUNTANT	\$152.06
605: Street Maintenance Fund	Fund 605 - ASSISTANT ENGINEER (CIVIL)	\$159.90
605: Street Maintenance Fund	Fund 605 - ENGINEERING MANAGER/CITY ENGIN	\$198.98
605: Street Maintenance Fund	Fund 605 - INFORMATION TECHNOLOGY MANAGEM	\$159.90
605: Street Maintenance Fund	Fund 605 - PROJECT MANAGER	\$172.87
605: Street Maintenance Fund	Fund 605 - SENIOR MAINTENANCE TECHNICIAN	\$105.88
605: Street Maintenance Fund	Fund 605 - STREET MAINTENANCE SUPERVISOR	\$146.94

Appendix C – Cost Recovery Analysis

The following tables provide the results of the analysis, resulting full cost recovery amount, and recommended fees. For fees in which the full cost, existing fee and suggested fee is listed as “NA,” the amount or percentage was not calculable based on cost data or variable fee structure. This is most common when either the current or the suggested fee includes a variable component that is not comparable on a one to one basis, a full cost was not calculated (for penalties, fines, and facility use), or when there is not a current fee amount to compare against.

**COMMUNITY SAFETY DEPARTMENT
NEIGHBORHOOD & BUSINESS SAFETY DIVISION**

#	Description	Current Fee/Charge	Notes
1	CODE COMPLIANCE		
2	Inspection Fees for Legalization of Units	165.00	
3	Re-Inspection Fee for Non-Compliance With Code	165.00	
4	Recovery Charges for Investigation (Per Hour)	245.00	
5	Monitoring Charges (Per Hour)	165.00	
6	BUSINESS LICENSE FEES		
7	New License -Bingo	150.00	
8	New License - No Hearing Required (for coin-op games, \$200 per 4 games)	300.00	
9	Renewals - Bingo	100.00	
10	Business License Renewals - No Hearing (for coin-op games, 100 per 4 games)	200.00	
11	Business License Renewals - Hearing Required	3,687.00	
12	Business License Appeals - Hearing Required	Half the Fee for a New License	
13	Temporary Valet Businesses License Fee	105.00	
14	Temporary Business License Fee	105.00	
15	Gun Dealer - Hearing Required	3,687.00	
16	Business License Renewal - Gun Dealers	200.00	
17	New License- Extended Hours - Hearing Required	1,700.00	
18	Home Sharing Business License (New)	150.00	
19	Home Sharing Business License (Renewal)	100.00	
20	Application- Cannabis Business License (Adult-Use Retail, Medical Dispensary, and Consumption Areas)	9,880.00	
21	Initial License- Cannabis Business License (Adult-Use Retail, Medical Dispensary, and Consumption Areas)	4,035.00	

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee Δ
\$170.46	3%	3%	\$165.00	\$0
\$170.46	3%	3%	\$165.00	\$0
\$254.04	4%	4%	\$245.00	\$0
\$170.46	3%	3%	\$165.00	\$0
\$303.69	51%	51%	\$150.00	\$0
\$383.36	22%	22%	\$300.00	\$0
\$219.01	54%	54%	\$100.00	\$0
\$234.94	15%	15%	\$200.00	\$0
\$4,683.60	21%	21%	\$3,687.00	\$0
NA	NA	NA	Half the Fee for a New License	\$0
\$303.69	65%	65%	\$105.00	\$0
\$303.69	65%	65%	\$105.00	\$0
\$4,683.60	21%	21%	\$3,687.00	\$0
\$277.40	28%	28%	\$200.00	\$0
\$4,683.60	64%	64%	\$1,700.00	\$0
\$192.73	22%	22%	\$150.00	\$0
\$192.73	48%	48%	\$100.00	\$0
\$11,059.83	11%	11%	\$9,880.00	\$0
\$4,494.94	10%	10%	\$4,035.00	\$0

**COMMUNITY SAFETY DEPARTMENT
NEIGHBORHOOD & BUSINESS SAFETY DIVISION**

#	Description	Current Fee/Charge	Notes
22	Annual Renewal - Cannabis Business License (Adult- Use Retail, Medical Dispensary, and Consumption Areas)	2,070.00	
23	Application- Cannabis Delivery Business License (Business Located in the City)	5,025.00	
24	Initial License- Cannabis Delivery Business License (Business Located in the City)	2,735.00	
25	Annual Renewal - Cannabis Delivery Business License (Business Located in the City)	1,015.00	
26	Initial License- Cannabis Delivery Business License(Business Located Outside of the City)	690.00	
27	Annual Renewal - Cannabis Delivery Business License (Business Located Outside of the City)	295.00	
28	NEWSRACK PERMIT PROGRAM		
29	Newsrack Impoundment Fee (per unit)	165.00	
30	Newsrack Replacement Fee (per unit)	1.50	
31	Newsrack Violation/Enforcement Fee (per occurrence)	50.00	
32	Application Fee (per unit)	50.00	
33	Annual Renewal Fee (per unit)	50.00	
34	REAL ESTATE SIGNS		
35	Impoundment of Items Illegally Posted on Public Right-Of-Way	105.00	
36	MAILING COSTS		
37	Mailing Labels - 500' Radius (All Appeals Except Citywide)	675.00	
38	Mailing Fee	727.00	
39	Postage (All Appeals Except Citywide)	727.00	
40	NOTICING FEES		
41	Newspaper Noticing (Citywide Appeals Only)	967.00	

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee Δ
\$2,283.08	9%	9%	\$2,070.00	\$0
\$5,456.79	8%	8%	\$5,025.00	\$0
\$3,244.94	16%	16%	\$2,735.00	\$0
\$1,941.77	48%	48%	\$1,015.00	\$0
\$970.89	29%	29%	\$690.00	\$0
\$472.88	38%	38%	\$295.00	\$0
\$170.46	3%	3%	\$165.00	\$0
\$44.87	97%	97%	\$1.50	\$0
\$89.74	44%	44%	\$50.00	\$0
\$89.74	44%	44%	\$50.00	\$0
\$89.74	44%	44%	\$50.00	\$0
\$111.78	6%	6%	\$105.00	\$0
\$675.00	0%	0%	\$675.00	\$0
\$1,190.87	39%	39%	\$727.00	\$0
\$727.00	0%	0%	\$727.00	\$0
NA	NA	NA	\$967.00	\$0

**COMMUNITY SAFETY DEPARTMENT
NEIGHBORHOOD & BUSINESS SAFETY DIVISION**

#	Description	Current Fee/Charge	Notes
MISCELLANEOUS FEES			
42	Special Event Monitoring (Per Hour)	165.00	
43	Food Truck Encroachment Permit Fee	20.00	
44	Valet Sign Encroachment Fee	250.00	
45	Drone Registration Fee	5.00	
46	New or Replacement Food Vendor Registration Decal	5.00	
47	Stable Vacant Property Registration Fee	740.00	due on July 1 of each year
48	At-Risk Vacant Property Registration Fee	2,220.00	due on July 1 of each year
49	Problematic Vacant Property Registration Fee	2,220.00	due on January 1 and July 1 of each year
50	Failed Vacant Property Registration Fee	2,220.00	due on January 1 and July 1 of each year
51	EXTENDED HOURS CONSTRUCTION PERMIT FEE		
52	Extended Hours Construction Permit Fee - One Day	200.00	
53	Each Additional Day (Up to 30 days)	50.00	
54	Late Submittal Fee (Within 3 days of permit date)	400.00	
55	SHARED ON DEMAND PERSONAL MOBILITY DEVICES		
56	Shared Mobility Device Impound Fee (Per unit)	105.00	
57	Shared Mobility Device Daily Storage Fee (\$300 Maximum per unit)	10.00	
58	LA COUNTY ANIMAL LICENSING AND ENFORCEMENT FEES		
59	Altered Dog	15.00	
60	Unaltered Dog	60.00	
61	Senior-owned Dog (Senior defined as 60 years and over)	7.50	
62	Disabled Veteran-owned Dog	7.50	
63	Altered Cat	5.00	
64	Unaltered Cat	10.00	
65	Senior-owned Cat (Senior defined as 60 years and over)	2.50	
66	Field Enforcement Fee	40.00	
67			

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee Δ
\$170.46	3%	3%	\$165.00	\$0
\$335.80	94%	94%	\$20.00	\$0
\$335.80	26%	26%	\$250.00	\$0
\$335.80	99%	99%	\$5.00	\$0
\$91.87	95%	95%	\$5.00	\$0
NA	NA	NA	\$740.00	\$0
NA	NA	NA	\$2,220.00	\$0
NA	NA	NA	\$2,220.00	\$0
NA	NA	NA	\$2,220.00	\$0
\$245.30	18%	18%	\$200.00	\$0
NA	NA	NA	\$50.00	\$0
NA	NA	NA	\$400.00	\$0
\$111.78	6%	6%	\$105.00	\$0
NA	NA	NA	\$10.00	\$0
NA	NA	NA	\$15.00	\$0
NA	NA	NA	\$60.00	\$0
NA	NA	NA	\$7.50	\$0
NA	NA	NA	\$7.50	\$0
NA	NA	NA	\$5.00	\$0
NA	NA	NA	\$10.00	\$0
NA	NA	NA	\$2.50	\$0
NA	NA	NA	\$40.00	\$0

**COMMUNITY SAFETY DEPARTMENT
NEIGHBORHOOD & BUSINESS SAFETY DIVISION**

#	Description	Current Fee/Charge	Notes
68	License Renewal Delinquency Fee	Equal to Amount of License	



Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee Δ
NA		NA	Equal to Amount of License	\$0

**COMMUNITY SAFETY DEPARTMENT
NEIGHBORHOOD & BUSINESS SAFETY DIVISION/ADMINISTRATIVE CITATION FEES**

#	Description	Current Fee/Charge
MUNICIPAL CODE VIOLATIONS - Schedule A		
Fee adopted by the City Council pursuant to Government Code Section 51039 and subject to Ability-to-Pay Determinations (Refer to WHMC Section 5.122.120).		
*Late penalties are not assessed for violations of Chapter 5.122 SIDEWALK VENDORS [Refer to Schedule H and WHMC Section 5.122.110(c)]		
	Administrative Fees	75.00
	First Offense	50.00
	Second Offense	150.00
	Third Offense	450.00
MUNICIPAL CODE VIOLATIONS - Schedule B		
Fee based on payment within 21 Days - For Late Penalties see Schedule H.		
Fees and Late Penalties are adopted annually by the City Council at a Public hearing and are charged uniformly to ensure fairness.		
	Administrative Fees	75.00
	First Offense	100.00
	Second Offense	200.00
	Third Offense	500.00
MUNICIPAL CODE VIOLATIONS - Schedule C		
Fee based on payment within 21 Days - For Late Penalties see Schedule H.		
Fees and Late Penalties are adopted annually by the City Council at a Public hearing and are charged uniformly to ensure fairness.		
	Administrative Fees	75.00
	First Offense	250.00
	Second Offense	500.00
	Third Offense	1,000.00
MUNICIPAL CODE VIOLATIONS - Schedule D		
Fee based on payment within 21 Days - For Late Penalties see Schedule H.		
Fees and Late Penalties are adopted annually by the City Council at a Public hearing and are charged uniformly to ensure fairness.		
	Administrative Fees	75.00
	First Offense	500.00
	Second Offense and Subsequent Offense	1,000.00
MUNICIPAL CODE VIOLATIONS - Schedule E		
Fee based on payment within 21 Days - For Late Penalties see Schedule H.		
Fees and Late Penalties are adopted annually by the City Council at a Public hearing and are charged uniformly to ensure fairness.		

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$89.78	16%	\$75.00	\$0
NA	NA	\$50.00	\$0
NA	NA	\$150.00	\$0
NA	NA	\$450.00	\$0
\$89.78	16%	\$75.00	\$0
NA	NA	\$100.00	\$0
NA	NA	\$200.00	\$0
NA	NA	\$500.00	\$0
\$89.78	16%	\$75.00	\$0
NA	NA	250.00	\$0
NA	NA	500.00	\$0
NA	NA	1,000.00	\$0
\$89.78	16%	\$75.00	\$0
NA	NA	\$500.00	\$0
NA	NA	\$1,000.00	\$0

**COMMUNITY SAFETY DEPARTMENT
NEIGHBORHOOD & BUSINESS SAFETY DIVISION/ADMINISTRATIVE CITATION FEES**

#	Description	Current Fee/Charge
	Administrative Fees	75.00
	First Offense	1,000.00
	Second Offense	2,000.00
	Third Offense	5,000.00
	Section 19.54.020(A) TEMPORARY USE PERMITS - Permit Requirement	Add Permit Cost to Citation Amount
EMERGENCY ORDERS ADOPTED UNDER CHAPTER 2.80 EMERGENCY ORGANIZATION NEW FEES PER URGENCY ORDINANCE 20-1107U:		
	Administrative Fees	75.00
	First Offense	250.00
	Second Offense	1,000.00
	Third Offense	2,000.00
	Third Offense	5,000.00
MUNICIPAL CODE VIOLATIONS - Schedule F		
Fee for late payments made after 21 Days - For Late Penalties see Schedule H.		
Fees and Late Penalties are adopted annually by the City Council at a Public hearing and are charged uniformly to ensure fairness.		
For Vacation Rental Advertisements with a Listed Rental Price (Advertised Rental Rate shall be defined as the advertised nightly rate multiplied by the minimum number of nights required to rent the dwelling or part of the dwelling. The Advertised Rental Rate shall not include deposits or ancillary fees.)		
	Administrative Fees	75.00
	First Offense	400% of the Advertised Rental Rate
	Second Offense	600% of the Advertised Rental Rate
	Third Offense	800% of the Advertised Rental Rate
For Vacation Rental Advertisements without a Listed Rental Price, Residential Uses – Dwelling Unit Lease Term, and Minimum Wage Violations		
	Administrative Fees	75.00
	First Offense	1,000.00
	Second Offense	2,500.00
	Third Offense	5,000.00
MUNICIPAL CODE VIOLATIONS - Schedule G		
Fee for late payments made after 21 Days - For Late Penalties see Schedule H.		
Fees and Late Penalties are adopted annually by the City Council at a Public hearing and are charged uniformly to ensure fairness.		
	Administrative Fees	75.00
	First Offense	10,000.00

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$89.78	16%	\$75.00	\$0
NA	NA	1,000.00	\$0
NA	NA	2,000.00	\$0
NA	NA	5,000.00	\$0
NA	NA	Add Permit Cost to Citation Amount	\$0
\$89.78	16%	\$75.00	\$0
NA	NA	\$250.00	\$0
NA	NA	\$1,000.00	\$0
NA	NA	\$2,000.00	\$0
NA	NA	\$5,000.00	\$0
\$89.78	16%	\$75.00	\$0
NA	NA	400% of the Advertised Rental Rate	\$0
NA	NA	600% of the Advertised Rental Rate	\$0
NA	NA	800% of the Advertised Rental Rate	\$0
\$89.78	16%	\$75.00	\$0
NA	NA	1,000.00	\$0
NA	NA	2,500.00	\$0
NA	NA	5,000.00	\$0
\$89.78	16%	\$75.00	\$0
NA	NA	10,000.00	\$0

**COMMUNITY SAFETY DEPARTMENT
NEIGHBORHOOD & BUSINESS SAFETY DIVISION/ADMINISTRATIVE CITATION FEES**

#	Description	Current Fee/Charge
	Second Offense	20,000.00
	Third Offense	30,000.00
MUNICIPAL CODE VIOLATIONS - Schedule H - LATE PENALTIES*** - Schedules A, B, C, D, E, F, G		
Late Penalty Charges Apply Strictly to Fines, not to Administrative Fees.		
	% Additional Charge if paid within 22 to 55 days	50%
	% Additional Charge if paid after 55 days	100%
	* Late penalties are not assessed for violations of Chapter 5.122 SIDEWALK VENDORS [Section 5.122.1 10(C)]	
	** Late Penalties Implemented per City Council Action of February 22, 2000, Resolution 00-2246	

Schedule A Violations

Chapter 5.122 SIDEWALK VENDORS [Except: Section 5.122.020 License Required (Schedule C)]

Schedule B Violations

Section 9.08.040 NOISE - Prohibited Noises - General Standard

Section 9.08.050 NOISE - Prohibited Noises - Specific Examples

[except: Section 9.08.050(d) (Schedule C)]

[except: Section 9.08.050(i) (Schedule E)]

{except: Section 9.08.050(j) (Schedule E)}

[except: Section 9.08.050(k) (Schedule C)]

Section 19.36.300(C) ZONING - Garage Sales

Section 17.24.010(d) EXEMPT PROPERTY - Exemption Disclosures

Section 17.32.090(d) LIMITS ON RENTS, SECURITY DEPOSITS AND FEES - Side Agreements Disclosure

Schedule C Violations

Chapter 3.36 BUSINESS LICENSE TAX ORDINANCE

Title 5 BUSINESS LICENSES, REGULATIONS AND PERMITS

[except: Chapter 5.70 CANNABIS USES (Schedule E)]

[except: Section 5.92.050(1)(f) (Charged as a misdemeanor)]

[except: Section 5.108.040(h) (Charged as an infraction or misdemeanor)]

[except: Section 5.108.110(a) (Charged as an infraction or misdemeanor)]

[except: Chapter 5.122 SIDEWALK VENDORS - only violations of Section 5.122.020 (License Required) are subject to (Schedule C), all other violations of

Chapter 5.122 are subject to (Schedule A)]

[except: Chapter 5.130 MINIMUM WAGE (Schedule F)]

Chapter 7.08 SMOKING ORDINANCE

Chapter 7.10 SMOKING IN MULTIFAMILY DWELLINGS

Section 09.04.050 PUBLIC SAFETY - Leaving Merchandise or Other Property in Public Ways

Section 09.08.050(d) PROHIBITED NOISES - Specific Examples - Construction

Section 09.08.050(k) - PROHIBITED NOISES - Specific Examples - Commercial Tree Removal or Trimming Services

Section 9.48.020 ANIMAL CONTROL REGULATIONS - Violation - Penalty (Violations of 10.20.030, 10.20.038, 10.20.185, 10.20.220, 10.20.230,

10.20.350, 10.28.061, 10.28.100, and 10.40.060 of Title 10 of the Los Angeles County Code)

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	20,000.00	\$0
NA	NA	30,000.00	\$0
NA	NA	50%	\$0
NA	NA	100%	\$0

**COMMUNITY SAFETY DEPARTMENT
NEIGHBORHOOD & BUSINESS SAFETY DIVISION/ADMINISTRATIVE CITATION FEES**

#	Description	Current Fee/Charge	Full Cost	Subsidy %	Suggested Fee	Fee Δ
	Section 9.48.030 ANIMAL CONTROL REGULATIONS - Amendments (10.32.010 and 10.84.010 of Title 10 of the Los Angeles County Code)					
	Section 9.48.070 COMMUNITY CATS					
	Chapter 9.50 RETAIL SALE OF DOGS AND CATS					
	Chapter 9.51 SALE OF FUR PRODUCTS					
	Chapter 9.52 DISPLAY OR PERFORMANCE OF WILD OR EXOTIC ANIMALS					
	Chapter 9.54 PYGMY GOATS AND CHICKENS					
	Section 11.12.050 PARK RULES AND REGULATIONS - Smoking Prohibited in City Parks					
	Section 11.16.050 HIGHWAY PERMIT - Failure to Repair-Unlawful					
	Section 11.16.060 HIGHWAY PERMIT - Obligation to Maintain Parkway					
	Section 11.16.070 HIGHWAY PERMIT - Cleaning of Sidewalks					
	Chapter 11.18 ENCROACHMENT PERMITS					
	Chapter 11.29 PARKLETS					
	Chapter 11.30 SHARED ON DEMAND PERSONAL MOBILITY DEVICES					
	Chapter 11.46 PARKWAY STANDARDS					
	Title 15 ENVIRONMENTAL PROTECTION, POLLUTIONAND SOLID WASTE					
	[except: Section 15.56.060(d) (Schedule E)]					
	Chapter 15.76 NON-COMPOSTABLE SINGLE-USE FOODWARE ACCESSORY ITEMS PROHIBITED					
	Section 17.28.060 REGISTRATION, POSTING AND DISCLOSURE - Posting					
	Section 17.56.010(h)(3) MAINTENANCE STANDARDS; RESIDENT MANAGER REQUIREMENT; POSTING OF BUSINESS HOURS; POSTING OF EMERGENCY TELEPHONE NUMBERS - Posting of Regular Business Hours					
	Section 17.56.010(h)(4) MAINTENANCE STANDARDS; RESIDENT MANAGER REQUIREMENT; POSTING OF BUSINESS HOURS; POSTING OF EMERGENCY TELEPHONE NUMBERS - Posting of Emergency Telephone Numbers					
	Title 19 ZONING ORDINANCE					
	[except: Section 19.34.080 (Schedule G)]					
	[except: Section 19.34.090(B)(6) (Schedule E)]					
	[except: Section 19.36.300(C) (Schedule B)]					
	[except: Section 19.55.020 (Schedule E)]					
	Schedule D Violations					
	Chapter 9.14 HUMAN TRAFFICKING					
	Schedule E Violations					
	Chapter 5.70 CANNABIS USES					
	Section 09.08.050(i) PROHIBITED NOISES - Specific Examples - Commercial Establishments Adjacent to Residential Properties					
	Section 09.08.050(j) PROHIBITED NOISES - Specific Examples - Loud Parties or Gatherings					
	Chapter 9.13 - BUSINESS ESTABLISHMENTS - POSTING AND TRAINING REQUIREMENTS.					
	Chapter 9.28 CRISIS PREGNANCY CENTER ADVERTISING					
	Chapter 9.53 USE AND SALE OF GLUE TRAPS					
	Chapter 9.60 PUBLIC NUISANCE					
	Chapter 9.64 VACANT PROPERTIES					
	Chapter 9.70 CONSTRUCTION MANAGEMENT					
	Section 11.44 MOBILE BILLBOARDS					

**COMMUNITY SAFETY DEPARTMENT
NEIGHBORHOOD & BUSINESS SAFETY DIVISION/ADMINISTRATIVE CITATION FEES**

#	Description	Current Fee/Charge
	Section 15.56.060(d) STORM WATER AND URBAN RUNOFF POLLUTION CONTROL - Non-Storm Water Discharges	
	Section 15.56.060(e) STORM WATER AND URBAN RUNOFF POLLUTION CONTROL - Discharges in Violation of the Municipal NPDES Permit	
	Section 17.28.050 - REGISTRATION, POSTING AND DISCLOSURE - Registration of New Construction and Other Separately Alienable Rental Units	
	Chapter 17.30 - TENANT PROTECTION DURING CONSTRUCTION	
	Chapter 17.52.110 - TEMPORARY REPOSSESSION FOR AUTHORIZED CORRECTIONS	
	Section 17.56.010(h)(1) - MAINTENANCE STANDARDS; RESIDENT MANAGER REQUIREMENT; POSTING OF BUSINESS HOURS; POSTING OF EMERGENCY TELEPHONE NUMBERS REQUIREMENT FOR RESIDENT MANAGER - Resident Manager Requirement	
	Section 19.34.090(B)(6) SIGN STANDARDS - Murals	
	Section 19.55.020 SPECIAL EVENT PERMITS - Applicability	
	<u>Schedule F Violations</u>	
	Chapter 5.130 MINIMUM WAGE	
	Section 19.36.275 STANDARDS FOR SPECIFIC LAND USES - Residential Uses – Dwelling Unit Lease Term	
	Section 19.36.331 STANDARDS FOR SPECIFIC LAND USES - Vacation Rentals	
	<u>Schedule G Violations</u>	
	Section 19.34.080 SIGN STANDARDS - Off-Site Signs (Billboards, Tall Walls)	



Full Cost	Subsidy %	Suggested Fee	Fee Δ

PLANNING & DEVELOPMENT SERVICES DEPARTMENT
BUILDING & SAFETY

#	Description	Unit	Current Fee/Charge	Notes
1	ELECTRICAL			
2	NEW MULTIFAMILY RESIDENTIAL BY SQUARE FOOTAGE	PER SQ FT	0.13	
3	NEW SINGLE FAMILY AND TWO FAMILY BY SQUARE FOOTAGE	PER SQ FT	0.22	
4	SWIMMING POOLS RESIDENTIAL	EACH	147.87	
5	SWIMMING POOLS: WHIRLPOOLS, SPAS, HOT TUBS, ALTER (E) POOLS	EACH	119.97	
6	CARNIVALS AND CIRCUSES: GENERATORS AND ELEC DRIVEN RIDES	EACH	64.56	
7	CARNIVALS AND CIRCUSES: MECH RIDES WITH LITES AND ATTRACTIONS	EACH	27.12	
8	CARNIVALS AND CIRCUSES: AREA, BOOTH AND DISPLAY LIGHTING	EACH	27.12	
9	TEMP POWER SERVICE	EACH	72.72	
10	TEMP DISTRIBUTION SYSTEM AND TEMP LIGHTING	EACH	36.00	
11	BRANCH CIRCUITS: 1 TO 10 FOR 120 VOLT	EACH	29.04	
12	BRANCH CIRCUITS: 11 TO 40 FOR 120 VOLT	EACH	24.00	
13	BRANCH CIRCUITS: 41 OR MORE FOR 120 VOLT	EACH	21.36	
14	BRANCH CIRCUIT 208 VOLT TO 277 VOLT LIGHTING	EACH	45.60	
15	RECEPTACLE, LIGHTS, SWITCHES: FIRST 20	EACH	3.36	
16	RECEPTACLE, LIGHTS, SWITCHES: ADDITIONAL	EACH	2.40	
17	LIGHTING FIXTURES: FIRST 20	EACH	3.36	
18	LIGHTING FIXTURES: ADDITIONAL	EACH	2.40	
19	POLE OR PLATFORM MOUNTED LIGHTING FIXTURES	EACH	3.84	
20	FOR THEATRICAL TYPE LIGHTING FIXTURES OR ASSEMBLIES	EACH	3.84	
21	RESIDENTIAL APPLIANCES OF THREE HORSEPOWER OR LESS	EACH	18.00	
22	OTHER APPLIANCES OF THREE HORSEPOWER OR LESS	EACH	25.68	
23	POWER APPARATUS: RATING OVER 3 AND NOT OVER 10	EACH	32.88	
24	POWER APPARATUS: RATING OVER 10 AND NOT OVER 50	EACH	76.80	
25	POWER APPARATUS: RATING OVER 50 AND NOT OVER 100	EACH	144.00	
26	POWER APPARATUS: RATING OVER 100	EACH	237.36	
27	FOR CABLE TRAYS, TROLLEY PLUG IN TYPE BUSWAYS EACH 100 FEET	EACH	43.68	
28	FOR SIGNS, OUTLINE LIGHTING SYSTEMS, ONE BRANCH CIRCUIT	EACH	64.56	
29	ADDITIONAL BRANCH CIRCUITS WITHIN THE SAME SIGN	EACH	20.76	
30	FOR SERVICES OF 600 VOLTS OR LESS: NOT OVER 399 AMPS	EACH	64.56	
31	FOR SERVICES OF 600 VOLTS OR LESS: OVER 399 AMPS TO 1000 AMPS	EACH	126.96	
32	FOR SERVICES OF 600 VOLTS OR LESS: OVER 1,000 AMPS	EACH	271.20	
33	MISCELLANEOUS APPARATUS, CONDUITS AND CONDUCTORS	EACH	108.72	
34	FOR EACH EXTRA INSPECTION RESULTING FROM DEFECTIVE WORK	EACH	54.72	
35	INSPECTION OF ELEC EQUIPMENT FOR WHICH NO FEE IS SET FORTH: FOR THE FIRST 1/2 HOUR, OR FRACTION THEREOF		91.20	
36	INSPECTION OF ELEC EQUIPMENT FOR WHICH NO FEE IS SET FORTH: FOR EACH HOUR, OR FRACTION THEREOF		152.47	
37	ANY SINGLE HAZARDOUS LOCATION AREA LARGER THAN 2000 SQ FT	EACH	345.99	
38	INVESTIGATION OF ALTERNATE MATERIALS AND METHODS: INITIAL FILING FEE		364.80	
39	INVESTIGATION OF ALTERNATE MATERIALS AND METHODS: FOR EACH HOUR OR FRACTION THERE OF, IN EXCESS OF TWO HRS		179.37	
40	REPORTS FOR ELECTRICAL ITEMS, APPARATUS, ETC: 1 TO 10 ITEMS		421.68	

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee A
\$0.18	25%	22%	\$0.14	\$0.00
\$0.43	49%	47%	\$0.23	\$0.01
\$266.38	44%	42%	\$155.26	\$7.39
\$266.38	55%	53%	\$125.97	\$6.00
\$298.54	78%	77%	\$67.79	\$3.23
\$298.54	91%	90%	\$28.48	\$1.36
\$298.54	91%	90%	\$28.48	\$1.36
\$298.54	76%	74%	\$76.36	\$3.64
\$298.54	88%	87%	\$37.80	\$1.80
\$364.78	92%	92%	\$30.49	\$1.45
\$364.78	93%	93%	\$25.20	\$1.20
\$364.78	94%	94%	\$22.43	\$1.07
\$364.78	87%	87%	\$47.88	\$2.28
\$18.24	82%	81%	\$3.53	\$0.17
\$18.24	87%	86%	\$2.52	\$0.12
\$18.24	82%	81%	\$3.53	\$0.17
\$18.24	87%	86%	\$2.52	\$0.12
\$364.78	99%	99%	\$4.03	\$0.19
\$364.78	99%	99%	\$4.03	\$0.19
\$364.78	95%	95%	\$18.90	\$0.90
\$364.78	93%	93%	\$26.96	\$1.28
\$364.78	91%	91%	\$34.52	\$1.64
\$364.78	79%	78%	\$80.64	\$3.84
\$364.78	61%	59%	\$151.20	\$7.20
\$364.78	35%	32%	\$249.23	\$11.87
\$364.78	88%	87%	\$45.86	\$2.18
\$203.93	68%	67%	\$67.79	\$3.23
\$203.93	90%	89%	\$21.80	\$1.04
\$364.78	82%	81%	\$67.79	\$3.23
\$554.01	77%	76%	\$133.31	\$6.35
\$554.01	51%	49%	\$284.76	\$13.56
\$203.93	47%	44%	\$114.16	\$5.44
\$160.85	66%	64%	\$57.46	\$2.74
\$160.85	43%	40%	\$95.76	\$4.56
\$160.85	5%	0%	\$160.09	\$7.63
\$364.39	5%	0%	\$363.29	\$17.29
\$421.15	13%	9%	\$383.04	\$18.24
\$189.23	5%	0%	\$188.34	\$8.97
\$539.30	22%	18%	\$442.76	\$21.08

PLANNING & DEVELOPMENT SERVICES DEPARTMENT
BUILDING & SAFETY

#	Description	Current Fee/Charge	Unit	Notes
41	REPORTS FOR ELECTRICAL ITEMS, APPARATUS, ETC: 11 TO 20 ITEMS	690.57		
42	REPORTS FOR ELECTRICAL ITEMS, APPARATUS, ETC: 21 TO 50 ITEMS	1,022.40		
43	REPORTS FOR ELECTRICAL ITEMS, APPARATUS, ETC: 50 OR MORE ITEMS	205.44		
44	FOR HIGH VOLTAGE SWITCH GEARS, TRANSFORMERS OR SUBSTATIONS	705.10	EACH	
45	INVESTIGATION FEE FOR WORK WITHOUT PERMIT	541.78		
46	INVESTIGATION FEE FOR WORK WITHOUT PERMIT BY OWNER	281.04		
47	NONCOMPLIANCE FEE FOR ONE AND TWO FAMILY OCCUPANCIES	17.76		
48	NONCOMPLIANCE FEE FOR OTHER OCCUPANCIES	337.68		
49	Reinspection Fee - Electrical	163.68		
50	ELECTRICAL PLAN CHECK			
51	ELECTRICAL PLAN CHECKING	.80 X (ELECTRICAL PERMIT FEES)		
52	MINIMUM ELECTRICAL PLAN CHECK FEE	182.40		
53	PLUMBING			
54	FOR EACH PLUMBING FIXTURE	27.12	EACH	
55	DISHWASHER	27.12	EACH	
56	FOR FUTURE STACKS OR BRANCHES, EACH WASTE INLET	14.40	EACH	
57	ROOF DRAINS	27.12	EACH	
58	DRAINAGE OR SEWER BACKWATER VALVE	78.24	EACH	
59	WASTE PRETREATMENT INTERCEPTOR	27.12	EACH	
60	SWIMMING POOL DRAINAGE AND RECEPTOR	27.12	EACH	
61	GAS PIPING SYSTEM, LOW PRESSURE: FIRST 5 OUTLETS	27.12	EACH	
62	GAS PIPING SYSTEM, LOW PRESSURE: ADD'L OVER 5 OUTLETS	6.96	EACH	
63	GAS PIPING SYSTEM, MEDIUM OR HIGH PRESSURE: FIRST 5 OUTLETS	105.07	EACH	
64	GAS PIPING SYSTEM, MEDIUM OR HIGH PRESSURE: ADD'L OVER 5 OUTLETS	6.96	EACH	
65	GAS METER	27.12	EACH	
66	GAS PRESSURE REGULATOR	27.12	EACH	
67	WATER HEATER AND/OR VENT	27.12	EACH	
68	REPAIR OR ALTERATION OF DRAINAGE AND/OR VENT PIPING	27.12	EACH	
69	FOR EACH PIECE OF WATER TREATING EQUIPMENT	27.12	EACH	
70	WATE PRESSURE REGULATOR	27.12	EACH	
71	POTABLE WATER: 1-1/2 INCH AND SMALLER	84.48	EACH	
72	POTABLE WATER: 2 INCHES TO 3 INCHES	182.40	EACH	
73	POTABLE WATER: OVER 3 INCHES	11.28	EACH	
74	FOR REPLACING WATER PIPING	27.12	EACH	
75	FOR LAWN SPRINKLER SYSTEM ON ANY ONE METER	27.12	EACH	
76	FOR BACKFLOW PREVENTION DEVICE	27.12	EACH	
77	FOR EACH TRAP PRIMER	27.12	EACH	
78	FOR EACH SOLAR POTABLE WATER HEATING SYSTEM	90.72	EACH	
79	INVESTIGATION FEE FOR WORK WITHOUT PERMIT R 3 OCCUPANCIES	281.04		
80	INVESTIGATION FEE FOR WOR WITHOUT PERMIT OTHER OCCUPANCIES	479.32		
81	NONCOMPLIANCE FEE R-3 OCCUPANCIES	168.96		
82	NONCOMPLIANCE FEE OTHER OCCUPANCIES	337.68		
83	BOARD OF APPEALS FEE	716.88		
84	ALTERNATE MATERIAL FEE	364.80		

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee A
\$728.53	5%	0%	\$725.10	\$34.53
\$1,078.61	5%	0%	\$1,073.52	\$51.12
\$364.27	44%	41%	\$215.71	\$10.27
\$743.23	5%	0%	\$740.36	\$35.25
\$566.46	4%	0%	\$568.87	\$27.09
\$566.07	50%	48%	\$295.09	\$14.05
\$203.54	91%	91%	\$18.65	\$0.89
\$392.77	14%	10%	\$354.56	\$16.88
\$203.93	20%	16%	\$171.86	\$8.18
Variable	NA	NA	.80 X (ELECTRICAL PERMIT FEES)	\$0
\$253.92	28%	25%	\$191.52	\$9.12
\$203.54	87%	86%	\$28.48	\$1.36
\$203.54	87%	86%	\$28.48	\$1.36
\$203.54	93%	93%	\$15.12	\$0.72
\$203.54	87%	86%	\$28.48	\$1.36
\$203.54	62%	60%	\$82.15	\$3.91
\$203.54	87%	86%	\$28.48	\$1.36
\$203.54	87%	86%	\$28.48	\$1.36
\$40.71	33%	30%	\$28.48	\$1.36
\$40.71	83%	82%	\$7.31	\$0.35
\$110.72	5%	0%	\$110.32	\$5.25
\$78.55	91%	91%	\$7.31	\$0.35
\$203.54	87%	86%	\$28.48	\$1.36
\$203.54	87%	86%	\$28.48	\$1.36
\$203.54	87%	86%	\$28.48	\$1.36
\$203.54	87%	86%	\$28.48	\$1.36
\$203.54	87%	86%	\$28.48	\$1.36
\$203.54	87%	86%	\$28.48	\$1.36
\$392.77	78%	77%	\$88.70	\$4.22
\$392.77	54%	51%	\$191.52	\$9.12
\$203.54	94%	94%	\$11.84	\$0.56
\$203.54	87%	86%	\$28.48	\$1.36
\$203.54	87%	86%	\$28.48	\$1.36
\$582.00	84%	84%	\$95.26	\$4.54
\$505.04	44%	42%	\$295.09	\$14.05
\$505.04	5%	0%	\$503.29	\$23.97
\$203.54	17%	13%	\$177.41	\$8.45
\$364.39	7%	3%	\$354.56	\$16.88
\$799.61	10%	6%	\$752.72	\$35.84
\$582.00	37%	34%	\$383.04	\$18.24

PLANNING & DEVELOPMENT SERVICES DEPARTMENT
BUILDING & SAFETY

#	Description	Current Fee/Charge	Unit	Notes
85	ALTERNATE MATERIAL FEE PER HOUR	182.40		
86	Reinspection Fee - Plumbing	163.68		
87	PLUMBING PLAN CHECK			
88	PLUMBING PLAN CHECK FEE	40 X (PLUMBING PERMIT FEES)		
89	PLAN CHECK SURCHARGE: FOR COMBINATION WASTE AND VENT SYSTEM	281.04		
90	PLAN CHECK SURCHARGE: FOR GAS SYSTEM CONTAINING SHUT-OFF VALVE	97.92		
91	PLAN CHECK SURCHARGE: FOR CHEMICAL WASTE SYSTEM	56.40		
92	PLAN CHECK SURCHARGE: FOR RAINWATER SYSTEM	182.40		
93	THE MINIMUM PLAN CHECKING FEE (INCLUDING ALL SURCHARGES)	182.40		
94	PLAN CHECK INDIVIDUAL SYSTEMS NOT REQUIRED TO BE REVIEWED: COMBINATION WASTE AND VENT SYSTEMS	420.95		
95	PLAN CHECK INDIVIDUAL SYSTEMS NOT REQUIRED TO BE REVIEWED: GAS SYSTEM CONTAINING AN SHUT-OFF VALVE	140.40		
96	PLAN CHECK INDIVIDUAL SYSTEMS NOT REQUIRED TO BE REVIEWED: CHEMICAL WASTE SYSTEM	84.48		
97	PLAN CHECK INDIVIDUAL SYSTEMS NOT REQUIRED TO BE REVIEWED: RAINWATER SYSTEM	281.04		
98	PLAN CHECK INDIVIDUAL SYSTEMS NOT REQUIRED TO BE REVIEWED: GREY WATER SYSTEM	160.32		
99	PLAN CHECK HOURLY BEYOND SECOND CHECK	182.40		
100	SEWER			
101	CONNECTION OF HOUSE SEWER OR EXTENSION OF A LATERAL	78.24	EACH	
102	HOUSE SEWER MANHOLE	78.24	EACH	
103	INSTALLATION OF A SECTION OF HOUSE SEWER FOR FUTURE USE	50.64	EACH	
104	CONNECTION OF AN ADDL BUILDING OR ADDITIONAL WORK SEWER	50.64	EACH	
105	CONNECTION OF A HOUSE SEWER TO PRIVATE SEWAGE DISPOSAL SYST	50.64	EACH	
106	PRIVATE SEWAGE DISPOSAL SYSTEM	160.32	EACH	
107	GREY WATER SYSTEM (STORAGE TANKS AND DISPOSAL FIELDS)	160.32	EACH	
108	CESSPOOL, OVERFLOW SEEPAGE PIT, POOL DRYWELL, ETC	78.24	EACH	
109	DISCONNECTION, CAP, ALTER OR REPAIR OF HOUSE SEWER	50.64	EACH	
110	MECHANICAL			
111	INSTALL, ALTER, OR RELOCATE COMPRESSOR, FURANCE ETC: UP TO 100,000 BTU	45.12	EACH	
112	INSTALL, ALTER, OR RELOCATE COMPRESSOR, FURANCE ETC: OVER 100,000 BTU AND INCLUDING 500,000 BTU	87.36	EACH	
113	INSTALL, ALTER, OR RELOCATE COMPRESSOR, FURANCE ETC: OVER 500,000 BTU	218.40	EACH	
114	INLETS AND OUTLETS (INDIVIDUAL)	7.20	EACH	
115	INLETS AND OUTLETS FOR EACH 1000 SQ FT OR FRACTION THEREOF	126.48		
116	INSTALL, RELOCATE, OR REPLACE ANY APPLIANCE VENT	21.36	EACH	
117	AIR HANDLING UNIT OR VAV BOXES UP TO AND INCLUDING 2000 CFM: EACH UNIT UP TO 10	21.36	EACH	
118	AIR HANDLING UNIT OR VAV BOXES UP TO AND INCLUDING 2000 CFM: EACH UNIT OVER 10	6.96	EACH	
119	AIR HANDLING UNIT OR VAV BOXES UP TO AND INCLUDING 2000 CFM: OVER 2000 CFM UP TO 10,000 CFM	64.56	EACH	

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee A
\$392.77	54%	51%	\$191.52	\$9.12
\$203.93	20%	16%	\$171.86	\$8.18
Variable	NA	NA	40 X (PLUMBING PERMIT FEES)	\$0
\$443.15	37%	33%	\$295.09	\$14.05
\$443.15	78%	77%	\$102.82	\$4.90
\$443.15	87%	87%	\$59.22	\$2.82
\$443.15	59%	57%	\$191.52	\$9.12
\$443.15	59%	57%	\$191.52	\$9.12
\$443.15	5%	0%	\$442.00	\$21.05
\$443.15	68%	67%	\$147.42	\$7.02
\$443.15	81%	80%	\$88.70	\$4.22
\$443.15	37%	33%	\$295.09	\$14.05
\$443.15	64%	62%	\$168.34	\$8.02
\$443.15	59%	57%	\$191.52	\$9.12
\$203.93	62%	60%	\$82.15	\$3.91
\$203.93	62%	60%	\$82.15	\$3.91
\$203.93	75%	74%	\$53.17	\$2.53
\$203.93	75%	74%	\$53.17	\$2.53
\$203.93	75%	74%	\$53.17	\$2.53
\$203.93	21%	17%	\$168.34	\$8.02
\$203.93	21%	17%	\$168.34	\$8.02
\$203.93	62%	60%	\$82.15	\$3.91
\$203.93	75%	74%	\$53.17	\$2.53
\$364.78	88%	87%	\$47.38	\$2.26
\$364.78	76%	75%	\$91.73	\$4.37
\$743.23	71%	69%	\$229.32	\$10.92
\$364.78	98%	98%	\$7.56	\$0.36
\$364.78	65%	64%	\$132.80	\$6.32
\$364.78	94%	94%	\$22.43	\$1.07
\$36.48	41%	39%	\$22.43	\$1.07
\$36.48	81%	80%	\$7.31	\$0.35
\$364.78	82%	81%	\$67.79	\$3.23

PLANNING & DEVELOPMENT SERVICES DEPARTMENT
BUILDING & SAFETY

#	Description	Unit	Notes	Current Fee/Charge	Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee A
120	AIR HANDLING UNIT OR VAV BOXES UP TO AND INCLUDING 2000 CFM; OVER 10,000 CFM	EACH		108.96	\$364.78	70%	69%	\$114.41	\$5.45
121	EVAPORATIVE COOLERS OTHER THAN PORTABLE TYPE	EACH		36.48	\$364.78	90%	89%	\$38.30	\$1.82
122	FOR VENTILATION FANS SERVING A SINGLE REGISTER: EACH FAN UP TO 10	EACH		26.40	\$36.48	28%	24%	\$27.72	\$1.32
123	FOR VENTILATION FANS SERVING A SINGLE REGISTER: EACH FAN OVER 10	EACH		9.12	\$36.48	75%	74%	\$9.58	\$0.46
124	VENTILATION SYSTEM WHICH IS NOT A PART OF ANY HVAC SYSTEM	EACH		56.64	\$364.78	84%	84%	\$59.47	\$2.83
125	COM HOODS, SPRAY BOOTH, OR PRODUCT CONVEYING DUCT SYSTEM	EACH		108.96	\$743.23	85%	85%	\$114.41	\$5.45
126	FIRE DAMPERS	EACH		17.76	\$364.78	95%	95%	\$18.65	\$0.89
127	ALTERATION OF AN EXISTING DUCT SYSTEM	EACH		45.12	\$364.78	88%	87%	\$47.38	\$2.26
128	BOARD OF APPEALS FEE	EACH		716.88	\$800.00	10%	6%	\$752.72	\$35.84
129	ALTERNATE MATERIAL FEE: MATERIAL FEE			364.80	\$554.01	34%	31%	\$383.04	\$18.24
130	ALTERNATE MATERIAL FEE: PER HOUR			182.40	\$554.01	67%	65%	\$191.52	\$9.12
131	Reinspection Fee - Mechanical			163.68	\$203.93	20%	16%	\$171.86	\$8.18
132	MECHANICAL PLAN CHECK								
133	MECHANICAL PLAN CHECK FEES			.50 X (MECHANICAL PERMIT FEES)	Variable	NA	NA	.50 X (MECHANICAL PERMIT FEES)	\$0
134	HEATING OR COOLING MORE THAN 500,000 BTU (AGGREGATE)			.50 X (MECHANICAL PERMIT FEES)	Variable	NA	NA	.50 X (MECHANICAL PERMIT FEES)	\$0
135	UP TO AND INCLUDING 10			.50 X (MECHANICAL PERMIT FEES)	Variable	NA	NA	.50 X (MECHANICAL PERMIT FEES)	\$0
136	FOR EACH OVER 10: ADD 1 PER UNIT			0.06	\$82.16	100%	100%	\$0.06	\$0.00
137	SURCHARGE FEE TYPE I OR TYPE II HOOD	EACH		241.58	\$253.92	5%	0%	\$253.66	\$12.07
138	SURCHARGE FEE GARAGE VENTILATION SYSTEM	EACH		241.58	\$253.92	5%	0%	\$253.66	\$12.07
139	SURCHARGE FEE STAIR PRESSURIZATION SYSTEM	EACH		241.58	\$253.92	5%	0%	\$253.66	\$12.07
140	SURCHARGE FEE PRODUCT CONVEYING SYSTEM	EACH		241.58	\$253.92	5%	0%	\$253.66	\$12.07
141	SURCHARGE FEE INSTALLATION OF TYPE I OR TYPE II HOOD	EACH		241.58	\$253.92	5%	0%	\$253.66	\$12.07
142	SURCHARGE FEE INSTALLATION OF GARAGE VENTILATION SYSTEM	EACH		420.95	\$443.15	5%	0%	\$442.00	\$21.05
143	SURCHARGE FEE INSTALLATION OF STAIR PRESSURIZATION SYSTEM	EACH		420.95	\$443.15	5%	0%	\$442.00	\$21.05
144	SURCHARGE FEE INSTALLATION OF PRODUCT CONVEYING SYSTEM	EACH		420.95	\$443.15	5%	0%	\$442.00	\$21.05
145	MINIMUM PLAN CHECK FEE (INCLUDING ALL SURCHARGES)			182.40	\$821.60	78%	77%	\$191.52	\$9.12
146	REVIEW OF STATE ENERGY WHEN A PERMIT IS NOT REQUIRED	PER 1000 SQUARE FEET		45.12	\$443.15	90%	89%	\$47.38	\$2.26
147	MINIMUM FEE REQUIRED			91.20	\$443.15	79%	78%	\$95.76	\$4.56
148	PLAN CHECK HOURLY			182.40	\$253.92	28%	25%	\$191.52	\$9.12
149	GRADING PERMIT								
150	1-50 CUBIC YARDS			270.00	\$1,243.83	78%	77%	\$283.50	\$13.50
151	51-1,000 CUBIC YARDS		PLUS \$107.00 PER 100 C.Y. OR FRACTION THEREOF IN EXCESS OF 100 C.Y.	401.76	\$1,243.83	68%	66%	\$421.85	\$20.09
152	1,001-10,000 CUBIC YARDS		PLUS \$89.60 PER 1,000 C.Y. OR FRACTION THEREOF IN EXCESS OF 1,000 C.Y.	1,626.72	\$3,871.79	58%	56%	\$1,708.06	\$81.34
153	10,001-100,000 CUBIC YARDS		PLUS \$57.20 PER 1,000 C.Y. OR FRACTION THEREOF IN EXCESS OF 10,000 C.Y.	2,653.44	\$5,869.92	55%	53%	\$2,786.11	\$132.67
154	100,001 CUBIC YARDS OR MORE		PLUS \$142.80 PER 10,000 C.Y. OR FRACTION THEREOF IN EXCESS OF 100K C.Y.	8,300.73	\$8,863.99	6%	2%	\$8,715.77	\$415.03

PLANNING & DEVELOPMENT SERVICES DEPARTMENT
BUILDING & SAFETY

#	Description	Current Fee/Charge	Unit	Notes
155	GRADING PLAN CHECK			
156	1-1,000 CUBIC YARDS	477.84		PLUS \$128.20 PER 100 C.Y. OR FRACTION THEREOF IN EXCESS OF 100 C.Y.
157	1,001-10,000 CUBIC YARDS	1,945.20		PLUS \$106.00 PER 1,000 C.Y. OR FRACTION THEREOF IN EXCESS OF 1,000 C.Y.
158	10,001-100,000 CUBIC YARDS	3,159.12		PLUS \$62.80 PER 1,000 C.Y. OR FRACTION THEREOF IN EXCESS OF 10,000 C.Y.
159	100,001-500,000 CUBIC YARDS	10,233.05		PLUS \$173.20 PER 10,000 C.Y. OR FRACTION THEREOF IN EXCESS OF 100K C.Y.
160	MORE THAN 500,000 CUBIC YARDS	15,225.15		PLUS \$157.40 PER 10,000 C.Y. OR FRACTION THEREOF IN EXCESS OF 500K C.Y.
161	BUILDING			
162	FOR SITE INSPECTION NOT OTHERWISE COVERED	702.96		
163	OCCUPANCY INSPECTION (GROUP R OR U)	365.04		
164	OCCUPANCY INSPECTION (OTHER THAN GROUP R AND U); AFFECTED FLOOR AREA OF UP TO 5,000 SQ. FT.	899.28		
165	OCCUPANCY INSPECTION (OTHER THAN GROUP R AND U); AFFECTED FLOOR AREA OF 5,001 TO 10,000 SQ. FT.	1,082.16		
166	OCCUPANCY INSPECTION (OTHER THAN GROUP R AND U); AFFECTED FLOOR AREA OF 10,001 TO 100,000 SQ. FT.	1,597.05		
167	OCCUPANCY INSPECTION (OTHER THAN GROUP R AND U); AFFECTED FLOOR AREA OF ABOVE 100,001 SQ. FT.	2,260.72		
168	INSPECTION OF BUILDING OR STRUCTURE DECLARED SUBSTANDARD	635.04		
169	THE DEMOLITION OF A BUILDING OR STRUCTURE (CAP SEWER)	272.64		
170	REINSPECTION OF GROUP A, DIVISION 4, STRUCTURES	365.04		
171	INSPECTION OF STRUCTURE OR DEVICES REGULATED BY CHAPTER 66: THE FIRST STRUCTURE OR DEVICE	272.64	EACH	
172	INSPECTION OF STRUCTURE OR DEVICES REGULATED BY CHAPTER 66: FOR EACH ADDITIONAL STRUCTURE OR DEVICE	43.92	EACH	
173	APPLICATION, INVESTIGATION FOR RELOCATION OF BLDG PER CH 68: FLOOR AREA: UP TO 2,500 SQ. FT.	730.56		
174	APPLICATION, INVESTIGATION FOR RELOCATION OF BLDG PER CH 68: FLOOR AREA: OVER 2,500 SQ. FT.	1,453.44		
175	INVESTIGATION AND/OR PERMIT FOR TRAILER COACHES	270.00		
176	INSPECTION OUTSIDE OF NORMAL BUSINESS HOURS	163.68	PER HOUR	
177	INSPECTION FOR WHICH NO FEE IS SPECIFICALLY INDICATED	163.68	PER HOUR	
178	FOR SEARCH OF OFFICE RECORDS AND A SINGLE COPY OF A PERMIT	4.56	EACH	
179	FOR EACH HOUR RESPONDING TO PUBLIC RECORDS REQUEST	57.36	PER HOUR	
180	INSPECTION OF BARRIERS FOR SWIMMING POOLS, SPAS AND HOT TUBS	153.84		
181	ENGINEERING GEOLOGY REPORT	702.96		
182	SOILS ENGINEERING REPORT	702.96		
183	COMBINATION ENGINEERING GEOLOGY AND SOILS REPORT	984.00		
184	GEO TECHNICAL SITE REVIEW WITHOUT REPORTS	552.26		
185	DETERMINING OCCUPANT LOAD FOR PARKING	182.40		
186	REPRODUCTION OF MICROFILMED PLANS	57.36		
187	PLUS ADDITIONAL FEE FOR EACH SHEET TO BE REPRODUCED	4.56		
188	ASSIGNMENT OF HOUSE NUMBERS	90.00		
189	ADDITIONAL REVIEW OF REVISIONS OF APPROVED PLANS	182.40	PER HOUR	
190	ADDITIONAL REVIEW BEYOND INITIAL AND SECOND CHECK	182.40	PER HOUR	
191	ISSUANCE OF A CERTIFICATE OF OCCUPANCY	168.96		
192	TEMPORARY CERTIFICATE OF OCCUPANCY	252.96		

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee A
\$1,473.11	68%	66%	\$501.73	\$23.89
\$2,066.52	6%	1%	\$2,042.25	\$97.05
\$4,708.92	33%	30%	\$3,317.08	\$157.96
\$10,856.08	6%	1%	\$10,744.70	\$511.65
\$16,154.75	6%	1%	\$15,986.41	\$761.26
\$1,044.68	33%	29%	\$738.11	\$35.15
\$1,044.68	65%	63%	\$383.29	\$18.25
\$1,045.07	14%	10%	\$944.24	\$44.96
\$1,346.90	20%	16%	\$1,136.27	\$54.11
\$1,668.60	4%	0%	\$1,676.90	\$79.85
\$2,368.75	5%	0%	\$2,373.76	\$113.03
\$1,749.87	64%	62%	\$666.79	\$31.75
\$364.78	25%	22%	\$286.27	\$13.63
\$554.01	34%	31%	\$383.29	\$18.25
\$554.01	51%	48%	\$286.27	\$13.63
\$554.01	92%	92%	\$46.12	\$2.20
\$1,045.07	30%	27%	\$767.09	\$36.53
\$1,783.46	19%	14%	\$1,526.11	\$72.67
\$855.45	68%	67%	\$283.50	\$13.50
\$686.08	76%	75%	\$171.86	\$8.18
\$364.39	55%	53%	\$171.86	\$8.18
\$42.69	89%	89%	\$4.79	\$0.23
\$129.38	56%	53%	\$60.23	\$2.87
\$203.54	24%	21%	\$161.53	\$7.69
\$1,403.28	50%	47%	\$738.11	\$35.15
\$1,403.28	50%	47%	\$738.11	\$35.15
\$1,403.28	30%	26%	\$1,033.20	\$49.20
\$582.00	5%	0%	\$579.87	\$27.61
\$722.99	75%	74%	\$191.52	\$9.12
\$303.54	81%	80%	\$60.23	\$2.87
\$130.16	96%	96%	\$4.79	\$0.23
\$129.38	30%	27%	\$94.50	\$4.50
\$743.23	75%	74%	\$191.52	\$9.12
\$421.54	57%	55%	\$191.52	\$9.12
\$1,365.90	88%	87%	\$177.41	\$8.45
\$1,555.13	84%	83%	\$265.61	\$12.65

PLANNING & DEVELOPMENT SERVICES DEPARTMENT
BUILDING & SAFETY

#	Description	Current Fee/Charge	Unit	Notes
193	EXTENSION OF A TEMPORARY CERTIFICATE OF OCCUPANCY	168.96		
194	ALTERNATE MATERIAL TWO STAFF HOUR MINIMUM	220.43	MINIMUM 2 HOURS	
195	ADDITIONAL FEE BEYOND MINIMUM	182.40	PER HOUR	
196	REVIEW IN LIEU OF SUBMITTAL OF PLANS	136.80		
197	MINIMUM PLAN CHECK FEE FOR PLANS TO BE STANDARDIZE	220.43		
198	WORK WITHOUT PERMITS (OTHER THAN R-3 OCCUPANCY)	525.36		
199	WORK WITHOUT PERMITS (R-3 OCCUPANCY)	281.04		
200	NONCOMPLIANCE FEE WITH WRITTEN ORDER (R 3 OCCUPANCIES)	168.96		
201	NONCOMPLIANCE FEE WITH WRITTEN ORDER (OTHER OCCUPANCIES)	337.68		
202	REQUEST FOR HEARING BEFORE BUILDING BOARD OF APPEALS	716.88		
203	BUILDING PLAN CHECK FEE	.85 X (BUILDING PERMIT BASE FEE + ENERGY FEE + DISABLED ACCESS FEE)		
204	SMIP FEE RESIDENTIAL	.00013 X (VALUATION)		
205	SMIP FEE RESIDENTIAL OVER 3 STORIES	.00028 X (VALUATION)		
206	SMIP FEE COMMERCIAL	.00028 X (VALUATION)		
207	ENERGY FEE	.10 X (BUILDING PERMIT BASE FEE)		
208	ENERGY FEE	.10 X (BUILDING PERMIT BASE FEE)		
209	GREEN BUILDING STANDARDS	1.00	PER \$25,000 OR FRACTION THEREOF OF (VALUATION)	
210	BUILDING DISABLED ACCESS FEE	.05 X (BUILDING PERMIT BASE FEE)		
211	PLAN CHECK DISABLED ACCESS FEE	.05 X (BUILDING PERMIT BASE FEE)		
212	Reinspection Fee - Building	163.68		
213	Change of Contractor	46.32		
214	FEES ASSESSED FOR ALL PERMIT APPLICATIONS			
215	TECHNOLOGY FEE	.04 X (ALL BASE FEE GROUPS EXCEPT PLAN CHECK GROUPS)		
216	ISSUANCE FEE	46.32	(ALL FEE GROUPS EXCEPT PLAN CHECK GROUPS)	(ALL FEE GROUPS EXCEPT PLAN CHECK GROUPS)

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee A
\$231.92	27%	24%	\$177.41	\$8.45
\$231.92	5%	0%	\$231.45	\$11.02
\$421.15	68%	17%	\$191.52	\$9.12
\$231.92	5%	0%	\$231.45	\$11.02
\$553.62	5%	0%	\$551.63	\$26.27
\$553.62	49%	47%	\$295.09	\$14.05
\$553.62	69%	68%	\$177.41	\$8.45
\$553.62	39%	36%	\$354.56	\$16.88
\$1,556.53	54%	52%	\$752.72	\$35.84
Variable	NA	NA	.85 X (BUILDING PERMIT BASE FEE + ENERGY FEE + DISABLED ACCESS FEE)	\$0
NA	NA	NA	.00013 X (VALUATION)	\$0
NA	NA	NA	.00028 X (VALUATION)	\$0
NA	NA	NA	.00028 X (VALUATION)	\$0
NA	NA	NA	.10 X (BUILDING PERMIT BASE FEE)	\$0
NA	NA	NA	.10 X (BUILDING PERMIT BASE FEE)	\$0
NA	NA	NA	\$1.00	\$0
NA	NA	NA	.05 X (BUILDING PERMIT BASE FEE)	\$0
NA	NA	NA	.05 X (BUILDING PERMIT BASE FEE)	\$0
\$203.93	20%	16%	\$171.86	\$8.18
\$129.38	64%	57%	\$48.64	\$2.32
Variable	NA	NA	.04 X (ALL BASE FEE GROUPS EXCEPT PLAN CHECK GROUPS)	\$0.00
\$64.69	28%	25%	\$48.64	\$2.32

Building Permit Fees
Current and Proposed

Minimum Value	Maximum Value	Current Base Rate	Suggested Base Rate	Current Plus \$\$	Suggested Plus \$\$	For every
\$0	\$700	\$60.62	\$60.62	NA	NA	NA
\$701	\$1,000	\$90.82	\$90.82	NA	NA	NA
\$1,001	\$25,000	\$90.82	\$90.82	\$23.54	\$23.54	\$1,000
\$25,001	\$50,000	\$655.78	\$655.78	\$18.31	\$18.31	\$1,000
\$50,001	\$100,000	\$1,113.51	\$1,113.51	\$13.58	\$13.58	\$1,000
\$100,001	+	\$1,792.29	\$1,792.29	\$9.20	\$9.20	\$1,000

**ADMINISTRATIVE SERVICES DEPARTMENT
CITY CLERK / RECORDS**

#	Description	Current Fee/Charge	Unit	Notes
1	Domestic Partnership, Registration	25.00		
2	Domestic Partnership, Dissolution	18.00		
3	Lobbyist Registration (Annual)	120.00		
4	Lobbyist - Addition of Clients to Registration	20.00		
5	Lobbyist - Renewal	60.00		
6	Certification of Documents	5.00		
7	Subpoena Fee: City Personnel	275.00		
8	Tape Duplication - Audio	25.00		
9	Tape Duplication - Video	10.00		
10	CD/DVD burning (Either Data or Video)	1.00		
11	Flash Drive (8GB) (Either Data or Video)	10.00		
12	Copy Fees - 1st Page	0.25		
13	- Each Additional Page	0.25		
14	Documents and Publications			
15	General Plan (Only)	66.79		
16	General Plan (Including Climate Action Plan & Housing Tech. Appx.)	111.35		
17	Document - Rent Control Ordinance	6.00		
18	Document - Rent Control Regulations	6.00		
19	Document - Zoning Maps	5.00		
20	Document - Sunset Specific Plan	20.00		
21	Document - City Budget	47.00		
22	Document - City CAFR	47.00		
23	Municipal Code (includes Zoning and Subdivision Codes)	115.00		
24	Municipal Code Supplement (Yearly)	40.00		
25	Zoning and Subdivision Code	43.00		
26	Zoning and Subdivision Code Supplement (Yearly)	23.00		
27	STREET NAME CHANGE			
28	Application Fee	2,000.00		
29	Deposit	3,000.00		

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee Δ
\$29.09	14%	14%	\$25.00	\$0
\$29.09	38%	38%	\$18.00	\$0
NA	NA	NA	\$120.00	\$0
\$25.78	22%	22%	\$20.00	\$0
NA	NA	NA	\$60.00	\$0
\$9.28	46%	46%	\$5.00	\$0
NA	NA	NA	\$275.00	\$0
\$25.00	0%	0%	\$25.00	\$0
\$10.00	0%	0%	\$10.00	\$0
\$1.00	0%	0%	\$1.00	\$0
\$10.00	0%	0%	\$10.00	\$0
\$0.25	0%	0%	\$0.25	\$0
\$0.25	0%	0%	\$0.25	\$0
NA	NA	NA	\$67.00	\$0
NA	NA	NA	\$111.00	\$0
NA	NA	NA	\$6.00	\$0
NA	NA	NA	\$6.00	\$0
NA	NA	NA	\$5.00	\$0
NA	NA	NA	\$20.00	\$0
NA	NA	NA	\$47.00	\$0
NA	NA	NA	\$47.00	\$0
NA	NA	NA	\$115.00	\$0
\$165.34	76%	76%	\$40.00	\$0
NA	NA	NA	\$43.00	\$0
\$165.34	86%	86%	\$23.00	\$0
NA	NA	NA	\$2,000.00	\$0
NA	NA	NA	\$3,000.00	\$0

**COMMUNICATIONS DEPARTMENT
PUBLIC INFORMATION / PUBLIC ACCESS**

#	Description	Current Fee/Charge	Unit	Notes
MEMBERSHIPS				
1	Annual Membership Dues - Producer	30.00		
3	Annual Membership Dues - Company	75.00		
VIDEOTAPES				
5	MiniDV Tape 60 Minute - Suitable For Source Footage	5.00		
6	DVD Recordable Disc	1.00		
EQUIPMENT				
8	Camera Use Exceeding 3 Per Program Contract	15.00		
9	Camera Use Exceeding 6 Per Program Contract	50.00		
10	Fee for WHPA Making Single Dub of a Show	5.00		
11	Edit Time Exceeding 30 Hours Per Program Contract	2.00		
12	Edit Time Exceeding 60 Hours Per Program Contract	10.00		
13	Multi-Camera Studio Time Exceeding 1.5 Hours Per Program Contract	50.00		
14	Multi-Camera Studio Time Exceeding 3 Hours Per Program Contract	100.00		

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee Δ
\$97.81	69%	69%	\$30.00	\$0
\$97.81	23%	23%	\$75.00	\$0
NA	NA	NA	\$5.00	\$0
NA	NA	NA	\$1.00	\$0
\$15.00	0%	0%	\$15.00	\$0
\$50.00	0%	0%	\$50.00	\$0
\$5.00	0%	0%	\$5.00	\$0
\$2.00	0%	0%	\$2.00	\$0
\$10.00	0%	0%	\$10.00	\$0
\$50.00	0%	0%	\$50.00	\$0
\$100.00	0%	0%	\$100.00	\$0

PLANNING & DEVELOPMENT SERVICES DEPARTMENT
Current and Historic Preservation Planning

#	Description	Current Fee/Charge	Unit	Notes
CONSTRUCTION DEVELOPMENT PERMITS				
1	Class A	24,146.00		Projects Over 10,000 Square Feet (Not Classified as a Large Project)
2	Class A - Large	24,146.00		Projects Over 10,000 sq. ft.; Permits Subject to Classification as a Large Project With a \$130 Hourly Charge Over 92 Hours
3	Class B -	7,068.00		New Projects Under 10,000 sq. ft.
4	Class C - Major Remodels -	3,568.00		Additions, Intensification of Use With Additional Square Footage
5	Class D -	1,433.00		Intensification of Use Without Additional Square Footage
6	Traffic Review - Class A Dvlp Permit (up to 90 minutes)	361.00		
7	Traffic Review - Class B Dvlp Permit (up to 90 minutes)	309.00		
8	Traffic Review - Class C Other Permits (up to 90 minutes)	275.00		
9	Traffic Review Per Hour (in excess of 90 minutes)	103.00	hr	
10	CONSTRUCTION DEMOLITION PERMITS			
11	Class A - Planning Commission Approval Required	1,339.00		
12	Class B - Director Approval Required - Primary Structure	619.00		
13	Class C - Director Approval Required - Secondary Structure	131.00		
14	CONSTRUCTION ZONE CLEARANCES			
15	Zone Confirmation Letter	230.00		
16	Major - Inspection Required	361.00		
17	Minor - No Inspection Required	103.00		
18	Project Conformity Review - Pacific Design Center Only	127.00		
19	CONSTRUCTION ADMINISTRATIVE PERMITS			
20	Administrative Permit	1,681.00		
21	SMOKING OPERATIONS PLAN			
22	Smoking Operations Plan Review	404.00		
23	SUBDIVISIONS			
24	Subdivision (Parcel Maps or Tract Maps)	4,211.00		
25	Lot Line Adjustments (Includes Recording Fee)	1,432.00		
26	USE PERMITS			
27	Major Conditional Use Permit - Commission Approval Required	9,258.00		
28	Major Conditional Use Permit - Tail Walls Only	7,872.00		
29	Minor Conditional Use Permit - Director Approval Required	6,309.00		
30	Minor Parking Use Permit	2,489.00		
31	Major Parking Use Permit	5,404.00		
32	Temporary Use Permit - Class A (Parking Lots, Temporary Structures)	4,582.00		
33	Temporary Use Permit - Class B (Seasonal Sales Lots)	1,974.00		
34	MILLS ACT CONTRACTS			
35	Mills Act Contract Application-Commercial	Waived		
36	SFR Mills Act Contracts Fee- For Single Family Residence	Waived		
37	Certificate of Appropriateness (Director)	Waived		
38	Certificate of Appropriateness (HPC)	Waived		
39	Rehab Incentive	Waived		
40	VARIANCES			
41	Major Variance	8,270.00		
42	Modification	1,532.00		
43	LEGISLATIVE AND POLICY ACTIONS			
44				

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee A
\$25,079.27	4%	4%	\$24,146.00	\$0
\$25,079.27	4%	4%	\$24,146.00	\$0
\$15,141.55	53%	53%	\$7,068.00	\$0
\$5,918.61	40%	40%	\$3,568.00	\$0
\$2,898.60	51%	51%	\$1,433.00	\$0
NA	NA	NA	\$361.00	\$0
NA	NA	NA	\$309.00	\$0
NA	NA	NA	\$275.00	\$0
NA	NA	NA	\$103.00	\$0
\$2,095.96	36%	36%	\$1,339.00	\$0
\$1,403.40	56%	56%	\$619.00	\$0
\$856.84	85%	85%	\$131.00	\$0
\$381.82	40%	40%	\$230.00	\$0
\$519.52	31%	31%	\$361.00	\$0
\$138.10	25%	25%	\$103.00	\$0
\$182.81	31%	31%	\$127.00	\$0
\$1,783.06	6%	6%	\$1,681.00	\$0
\$413.78	2%	2%	\$404.00	\$0
\$7,240.44	42%	42%	\$4,211.00	\$0
\$1,501.53	5%	5%	\$1,432.00	\$0
\$9,633.59	4%	4%	\$9,258.00	\$0
\$8,183.49	4%	4%	\$7,872.00	\$0
\$6,486.57	3%	3%	\$6,309.00	\$0
\$2,592.05	4%	4%	\$2,489.00	\$0
\$5,610.63	4%	4%	\$5,404.00	\$0
\$4,709.83	3%	3%	\$4,582.00	\$0
\$2,097.06	6%	6%	\$1,974.00	\$0
\$4,445.65	0%	0%	Waived	\$0
\$4,445.65	0%	0%	Waived	\$0
NA	NA	NA	Waived	\$0
NA	NA	NA	Waived	\$0
NA	NA	NA	Waived	\$0
NA	NA	NA	Waived	\$0
\$8,551.43	3%	3%	\$8,270.00	\$0
\$1,577.81	3%	3%	\$1,532.00	\$0

PLANNING & DEVELOPMENT SERVICES DEPARTMENT
Current and Historic Preservation Planning

#	Description	Current Fee/Charge	Unit	Notes
45	Zoning Text or Map Amendment	19,495.00		
46	General Plan Amendment	19,495.00		
47	Specific Plan/Specific Plan Amendment -	22,326.00		
48	Development Agreement/Development Agreement Amendment	26,474.00		In addition, the applicant will be billed the hourly rate for review of documentation by the City Attorney
49	Development Agreement Deposit	103,100.00		
50	SIGNS			
51	Sign Permit - Permanent	100.00		
52	Signs - Planning Commission Approval Required	1,028.00		(Creative Sign Permits, District)
53	Creative Sign - Director Approval Required	673.00		
54	Comprehensive Sign Program	3,484.00		
55	BILBOARDS			
56	Design Excellence Screening Fee	10,362.00		
57	Standard- Legalization or Replacement	3,265.00		
58	Creative Billboard	496.00		
59	Planning Commission Approved (New Billboard, Large Creative Billboard)	12,290.00		
60	SITE INSPECTIONS			
61	Site Inspection for Sign Off (For Each Inspection After the Initial Inspection)	1,631.00		
62	ENVIRONMENTAL REVIEW			These fees are only charged once when charged with concurrent permits. For projects which may have significant impact on the environment and will therefore require mitigation measures, the fee for Mitigated Negative Declaration must be charged. Fees regarding mitigation monitoring plans and their implementation shall be charged to the applicant after the Mitigated Negative Declaration has been adopted but prior to issuance of building permits.
63	Categorical Exemption	72.00		
64	Initial Study with Negative Declaration	2,638.00		
65	Initial Study with MITIGATED Negative Declaration	3,343.00		
66	Seismic Study Review - Deposit; Additional Fees will be Billed to Applicant	5,155.00		
67	Special Studies (Traffic, Geological, etc.)	Negotiated		
68	EIR Processing (Including Addendum, Supplements, etc.)	Negotiated		
69	Mitigation Monitoring Plan Development Base fee	12% of contract		
70	EIR Contract Administration & Document Review Fee	765.00		Plus Measure
71	Mitigation Monitoring Plan Development Additional Measures	45.00	each measures	
72	Mitigation Monitoring Plan Implementation (from Constr - 1 year)	142.00	each measures	
73	Mitigation Monitoring Plan Implementation (from 2-5 year)	97.00	each measures	This is an up front deposit. In some cases the actual costs of enforcement will exceed the initial deposit paid. The City retains the right to bill the applicant for additional hours billed to the monitoring program.
74	AMENDMENTS/APPEALS/EXTENSIONS			
75	Appeal - The cost of any required noticing and postage will also be charged to the applicant.	1/2 original fee		minimum \$424; not to exceed original permit fee

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee A
\$20,265.89	4%	4%	\$19,495.00	\$0
\$20,265.89	4%	4%	\$19,495.00	\$0
\$23,795.51	6%	6%	\$22,326.00	\$0
\$28,414.14	7%	7%	\$26,474.00	\$0
NA	NA	NA	\$103,100.00	\$0
\$321.42	69%	69%	\$100.00	\$0
\$2,852.91	64%	64%	\$1,028.00	\$0
\$1,800.58	63%	63%	\$673.00	\$0
\$3,887.97	10%	10%	\$3,484.00	\$0
NA	NA	NA	\$10,362.00	\$0
\$4,102.53	20%	20%	\$3,265.00	\$0
\$930.22	47%	47%	\$496.00	\$0
\$12,820.68	4%	4%	\$12,290.00	\$0
NA	NA	NA	\$1,631.00	\$0
NA	NA	NA	\$72.00	\$0
NA	NA	NA	\$2,638.00	\$0
NA	NA	NA	\$3,343.00	\$0
NA	NA	NA	\$5,155.00	\$0
NA	NA	NA	Negotiated	\$0
NA	NA	NA	Negotiated	\$0
NA	NA	NA	12% of contract	\$0
NA	NA	NA	\$765.00	\$0
NA	NA	NA	\$45.00	\$0
NA	NA	NA	\$142.00	\$0
NA	NA	NA	\$97.00	\$0
\$9,136.39	NA	NA	1/2 original fee	\$0

PLANNING & DEVELOPMENT SERVICES DEPARTMENT
Current and Historic Preservation Planning

#	Description	Current Fee/Charge	Unit	Notes
76	Appeal of Zoning Code Interpretation - The cost of any required noticing and postage will also be charged to the applicant.	5,556.00		
77	Amendment to Permit (Previously Approved by Commission)	1/2 original fee		
78	Amendment to Permit (Previously Approved by Staff)	2,447.00		
79	Extension Request (Staff Approval)	2,135.00		
80	Extension Request (Commission Approval or Administrative Permit)	1/2 base fee		
81	DOUBLE FEES			
82	Double Fee	2x app fee		
83	TRANSFER OF DEVELOPMENT RIGHTS			
84	Verification Fee	201.00		
85	Initial Inspection Fee	150.00		
86	Re-inspection Fee	103.00		
87	Notification filing fee	226.00		
88	HEARING MATERIALS			This is the base, or minimum fee, for items in this section. The applicant will be billed if the actual costs are higher.
89	Mailing labels for 500 Foot Radius	675.00		
90	Each 500 Foot Radius Additional APN	103.00		
91	Postage (For Each Notice)	727.00		
92	Published Notice in Newspaper (For Each Notice)	967.00		
93	DOCUMENTS			
94	Agenda Subscription (Same as City Clerk's)	25.00		
95	General Plan	37.00		
96	Zoning Ordinance	50.00		
97	Sunset Specific Plan	20.00		
98	"Opening a Business"	5.00		
99	GIS/Zoning Map (Letter Size)	5.00		
100	RECORDING FEES			
101	Non-Specific Documents Requiring Recodation	200.00		
102	Agreement to Pay Affordable Housing In-Lieu Fee	200.00		
103	Agreement Imposing Restrictions on Real Property	200.00		
104	EXACTION FEES (These fees are charged after project approval)			
105	In-Lieu Housing Fee or Affordable Housing Division)	Based on Code. Determined by Project Approval		
106	In-Lieu Art: Art & Beautification Fee	Based on Code. Determined by Project Approval		
107	In-Lieu Art: Public Art Deposit	Based on Code. Determined by Project Approval		

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee A
\$7,313.20	24%	24%	\$5,556.00	\$0
\$4,677.80	NA	NA	1/2 original fee	\$0
\$2,498.39	2%	2%	\$2,447.00	\$0
\$2,199.94	3%	3%	\$2,135.00	\$0
\$5,963.38	NA	NA	1/2 base fee	\$0
NA	NA	NA	2x app fee	\$0
\$327.25	39%	39%	\$201.00	\$0
\$551.42	73%	73%	\$150.00	\$0
\$551.42	81%	81%	\$103.00	\$0
NA	NA	NA	\$226.00	\$0
NA	NA	NA	\$675.00	\$0
NA	NA	NA	\$103.00	\$0
NA	NA	NA	\$727.00	\$0
NA	NA	NA	\$967.00	\$0
NA	NA	NA	\$25.00	\$0
NA	NA	NA	\$37.00	\$0
NA	NA	NA	\$50.00	\$0
NA	NA	NA	\$20.00	\$0
NA	NA	NA	\$5.00	\$0
NA	NA	NA	\$5.00	\$0
NA	NA	NA	\$200.00	\$0
NA	NA	NA	\$200.00	\$0
NA	NA	NA	\$200.00	\$0
NA	NA	NA	Based on Code. Determined by Project Approval	\$0
NA	NA	NA	Based on Code. Determined by Project Approval	\$0
NA	NA	NA	Based on Code. Determined by Project Approval	\$0

PLANNING & DEVELOPMENT SERVICES DEPARTMENT
Current and Historic Preservation Planning

#	Description	Current Fee/Charge	Unit	Notes
108	In-Lieu Parking Fee	Based on Code. Determined by Project Approval		
109	Public Open Space	Based on Code. Determined by Project Approval		
110	Parks & Recreation Fee (Quimby)	Based on Code. Determined by Project Approval		
111	Child Care Fee	Based on Code. Determined by Project Approval		
112	Waste Water Mitigation	Based on Code. Determined by Project Approval		
113	Traffic Mitigation Fee (Trans Residential, Trans Commercial)	Based on Code. Determined by Project Approval		
114	Planning Special Study Deposits	Based on Code. Determined by Project Approval		
115	Parking Reduction Fee (Parking Division)	10,000.00		Intensified Use Near City Parking Facility Per Space
116	PLANNING DIVISION SURCHARGES			Applied to all permit applications, excluding: hearing materials; parking in-lieu fees; documents; recording fees; and development exaction fees
117	Zoning Code Update and Maintenance	8.00%	of Application Total	
118	Technology	6.50%	of Application Total	
119	General Plan Maintenance	3.00%	of Application Total	
120	MISCELLANEOUS			
121	Pre-Application Meeting	292.00		
122	First Meeting			
123	Subsequent Meetings	221.00		

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee A
NA	NA	NA	Based on Code. Determined by Project Approval	\$0
NA	NA	NA	Based on Code. Determined by Project Approval	\$0
NA	NA	NA	Based on Code. Determined by Project Approval	\$0
NA	NA	NA	Based on Code. Determined by Project Approval	\$0
NA	NA	NA	Based on Code. Determined by Project Approval	\$0
NA	NA	NA	Based on Code. Determined by Project Approval	\$0
NA	NA	NA	Based on Code. Determined by Project Approval	\$0
NA	NA	NA	Based on Code. Determined by Project Approval	\$0
NA	NA	NA	Based on Code. Determined by Project Approval	\$0
NA	NA	NA	Based on Code. Determined by Project Approval	\$0
8%	0%	0%	8.00%	\$0
7%	0%	0%	6.50%	\$0
4%	25%	25%	3.00%	\$0
NA	NA	NA	\$292.00	\$0
NA	NA	NA	\$221.00	\$0

PLANNING & DEVELOPMENT SERVICES DEPARTMENT
Current and Historic Preservation Planning

#	Description	Current Fee/Charge	Unit	Notes
124	Design Review Subcommittee (1st Review Only, Subsequent Free of Charge)	684.00		
125	Concurrent Plan Check - Planning Administration	2,073.00		
126	Concurrent Plan Check for Mobility Planning --(All mobility planning review over 90 minutes will be charged \$100/hr)	155.00		
127	Entitlement Plan Check for Mobility Planning	At Cost		

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee A
\$3,412.61	80%	80%	\$684.00	\$0
NA	NA	NA	\$2,073.00	\$0
NA	NA	NA	\$155.00	\$0
NA	NA	NA	At Cost	\$0

**DEPARTMENT OF PUBLIC WORKS
ENGINEERING**

#	Description	Current Fee/Charge	Unit	Notes
1	PLAN CHECKING - Initial Fee	Further fee payment may be required if actual costs exceed the below fees		
2	Storm Drain, Sewer, and Traffic Signal Plans (Per Plan Sheet)	2,817.00		
3	Street Improvement Plan (Per Plan Sheet)	1,500.00		
4	Re-Review of Plans for 3rd and Subsequent Plan Checks for Street Improvement, Storm Drain, Traffic Signal, and Sewer Plans (per Plan Check)	1,408.00		
5	Road Deed	845.00		
6	Storm Water Pollution Prevention Plans (Major Projects)	2,817.00		
7	Storm Water Pollution Prevention Plans (Minor Projects)	1,408.00		
8	Recycling Plans for Construction/Demolition	704.00		
9	Recycling Plans for New Developments (post construction)	141.00		
10	ELECTRIC VEHICLE CHARGING FEE			
11		1.50	Hour	For the first 2 hour
12		2.50	Hour	For each additional hour
13	ENCROACHMENT PERMITS			
14	Concrete Construction			
15	Encroachment Permit & Covenant Review (Major)	New		
16	Encroachment Permit & Covenant Review (Minor)	New		
17	Driveway Residential	282.00		
18	Driveway Commercial/Apartments	986.00		
19	Sidewalk Only Construction/Removal	282.00		
20	Curb and Gutter Removal/Installation	986.00		
21	Curb Drain/Parkway Drain	986.00		
22	Cross Gutter	986.00		
23	Wheel Chair Ramp	986.00		
24	Relocation/Modification Storm Drain - Catch Basin, Lateral, Manhole, etc	986.00		
25	WIRELESS FACILITIES			
26	Wireless Facility Application Review Fee	2,992.00		
27	Sewer Installation			
28	Mainline/Lateral	1,268.00		
29	Manhole	1,268.00		
30	Sewer Saddle	1,268.00		
31	Utilities (Water, Cable, Electric, Etc)			
32	Service Cut	1,268.00		
33	Main Line Initial Permit Issuance	1,268.00		

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee Δ
\$3,387.60	17%	17%	\$2,817.00	\$0
\$1,737.19	14%	14%	\$1,500.00	\$0
\$1,715.10	18%	18%	\$1,408.00	\$0
\$1,379.52	39%	39%	\$845.00	\$0
\$3,625.94	22%	22%	\$2,817.00	\$0
\$1,581.71	11%	11%	\$1,408.00	\$0
\$812.15	13%	13%	\$704.00	\$0
\$290.45	51%	51%	\$141.00	\$0
NA	NA	NA	\$1.50	\$0
NA	NA	NA	\$2.50	\$0
\$1,789.41	NA	0%	\$1,789.00	NA
\$1,056.95	NA	15%	\$894.00	NA
\$378.84	26%	26%	\$282.00	\$0
\$1,172.09	16%	16%	\$986.00	\$0
\$346.89	19%	19%	\$282.00	\$0
\$1,129.50	13%	13%	\$986.00	\$0
\$1,129.50	13%	13%	\$986.00	\$0
\$1,129.50	13%	13%	\$986.00	\$0
\$1,129.50	13%	13%	\$986.00	\$0
\$1,129.50	13%	13%	\$986.00	\$0
NA	NA	NA	\$2,992.00	\$0
\$1,471.23	14%	14%	\$1,268.00	\$0
\$1,471.23	14%	14%	\$1,268.00	\$0
\$1,471.23	14%	14%	\$1,268.00	\$0
\$1,471.23	14%	14%	\$1,268.00	\$0
\$1,471.23	14%	14%	\$1,268.00	\$0
\$1,471.23	14%	14%	\$1,268.00	\$0

**DEPARTMENT OF PUBLIC WORKS
ENGINEERING**

#	Description	Current Fee/Charge	Unit	Notes
34	Main Line, Per Each Additional Week	1,268.00		
35	Stockpile Materials/Spoils			
36	Initial Permit Issuance and Two Days	986.00		
37	Each Additional Day	423.00		
38	Material Containers (Dumpsters/Storage)			
39	In & Out Same Day	282.00		
40	Initial Permit & Two Days	986.00		
41	Per Each Additional Day	423.00		
42	Temporary Structures (Construction Office)			
43	Permit Issuance	986.00		
44	Each Additional Month (per sq. ft.)	2.00		
45	Pedestrian Protection, Construction Safety Barrier	986.00		
46	Pedestrian Protection, Scaffolding	986.00		
47	Temporary Shoring in Public Right of Way			
48	Temporary Tie backs, Soil Nails, Soldier Beams (Permit Issuance)	1,972.00		
49	Temporary Tie-back Rods Abandoned in the Public Right of Way (per Rod)	250.00		
50	Special Events			
51	Sponsor shall contract directly for barricade services with a private vendor approved by the City Engineer	320.00		
52	Residential Special Event - Per Day (Block Parties, etc)	106.00		
53	Special Event Encroachment Fee (Moved from Special Events Fee schedule)	100.00		
54	Construction Equipment in Public Right of Way			
55	Initial Permit Issuance & Two Days	859.00		
56	Per Each Additional Day	286.00		
57	Awnings	191.00		
58	Blocking Traffic Lanes During Weekday A.M. or P.M. Peak Hours			
59	Per minute on Major Highways (7a.m. to 9 a.m.; or 4 p.m. to 7 p.m.)	50.00		Major Highways: Santa Monica Blvd., Sunset Blvd, Melrose Ave, Beverly Blvd., La Brea Ave., Fairfax Ave., Crescent Heights Blvd., Robertson Blvd., La Cienega Blvd., Fountain Ave., San Vicente Blvd.

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee Δ
\$1,513.83	16%	16%	\$1,268.00	\$0
\$1,178.38	16%	16%	\$986.00	\$0
\$543.80	22%	22%	\$423.00	\$0
\$368.19	23%	23%	\$282.00	\$0
\$1,159.04	15%	15%	\$986.00	\$0
\$481.07	12%	12%	\$423.00	\$0
\$1,178.38	16%	16%	\$986.00	\$0
NA	NA	NA	\$2.00	\$0
\$1,189.03	17%	17%	\$986.00	\$0
\$1,189.03	17%	17%	\$986.00	\$0
\$2,280.29	14%	14%	\$1,972.00	\$0
\$250.00	0%	0%	\$250.00	\$0
NA	NA	NA	\$320.00	\$0
NA	NA	NA	\$106.00	\$0
\$112.88	11%	11%	\$100.00	\$0
\$1,065.50	19%	19%	\$859.00	\$0
NA	NA	NA	\$286.00	\$0
NA	NA	NA	\$191.00	\$0
NA	NA	NA	\$50.00	\$0

**DEPARTMENT OF PUBLIC WORKS
ENGINEERING**

#	Description	Current Fee/Charge	Unit	Notes
60	TEMPORARY PARKING			
61	Commercial Areas			
62	Events at Restaurants, Clubs, Etc. Permit Issuance	191.00		
63	Crane Parking			
64	Billboard Maintenance Permit, Per Crane, Per Day	191.00		
65	Lifting Equipment (Boom Lift, Scissor Lift, Fork Lift, Bucket Trucks, Small Truck Mounted Crane), Per Vehicle Per Day	191.00		
66	Residential Construction Sites			
67	Per Month for Each Parking Space	100.00		
68	Work Trucks in Residential Areas: Per Vehicle Per Day	20.00		
69	No Parking Signs (cost per sign)	2.00		
70	Development Exaction Fees			
71	On-Street Public Parking Space Elimination (Per Space) *	20,000.00		
72	Spotlights			
73	Permit Issuance	282.00		
74	Per Day for Each Parking Meter	15.00		
75	Oversized Load			
76	Permit Issuance (Includes Sign Posting to Prohibit Parking Along Travel Route, Notifications to Law Enforcement, Etc.)	986.00		
77	SIDEWALKS			
78	Sidewalk Cafes			
79	Initial Permit Application - Case Review and document handling	100.00		
80	Permit issuance - Annual Fee	\$12/ SQ.FT		
81	Monthly Proration (per square foot) - Alcohol Serving Businesses	1.00		
82	Monthly Proration (per square foot) - Non-Alcohol Serving Businesses	0.50		
83	Permit Renewal Application - Case Review and document handling	50.00		
84	Permit Renewal Issuance - Annual Fee (per square foot)	12.00		
85	Magazine/Newsstand			
86	Application and Plan Review	73.00		
87	Permit Issuance	145.00		
88	COPIES OF ENGINEERING RECORDS			
89	Blueprints of plans			
90	Up to 10 Plan Sheets (Minimum Order)	25.00		
91	Each Additional Plan Sheet	1.00		
92	Blueprints of Aerial Photos & Utility Maps			
93	Up to 5 Plan Sheets (Minimum Order)	25.00		
94	Each additional Plan Sheet	2.00		

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee Δ
\$225.76	15%	15%	\$191.00	\$0
\$225.76	15%	15%	\$191.00	\$0
\$225.76	15%	15%	\$191.00	\$0
NA	NA	NA	\$100.00	\$0
NA	NA	NA	\$20.00	\$0
NA	NA	NA	\$2.00	\$0
NA	NA	NA	\$20,000.00	\$0
NA	NA	NA	\$282.00	\$0
NA	NA	NA	\$15.00	\$0
NA	NA	NA	\$986.00	\$0
\$225.76	56%	56%	\$100.00	\$0
\$225.76	Variable	Variable	\$12.00	Variable
NA	NA	NA	\$1.00	\$0
NA	NA	NA	\$0.50	\$0
NA	NA	NA	\$50.00	\$0
NA	NA	NA	\$12.00	\$0
\$225.76	68%	68%	\$73.00	\$0
\$225.76	36%	36%	\$145.00	\$0
\$112.88	78%	78%	\$25.00	\$0
\$56.44	98%	98%	\$1.00	\$0
\$112.88	78%	78%	\$25.00	\$0
\$45.15	96%	96%	\$2.00	\$0

**DEPARTMENT OF PUBLIC WORKS
ENGINEERING**

#	Description	Current Fee/Charge	Unit	Notes
95	Graphic Information System (GIS) Maps (2'x3' Plan Sheet)			
96	Aerial Topography and Base Mapping	20.00		
97	Custom Mapping	75.00		
98	ENVIRONMENTAL SERVICES:			
99	EXEMPTION APPLICATION -			
100	Exemption from Ordinance No. 261	113.00		
101	Storm Water Inspection Fee – Food Related Businesses, Automotive Businesses, and Minor Industrial Waste Generators (Per Business)	239.00		
102	Storm Water Violation Re-Inspection Fee – Food related businesses, Automotive Businesses, and Minor Industrial Waste Generators (Per Violation)	239.00		
103	Public Noticing – Publishing Cost of Public Notice for a Non Compliant Industrial Waste Properties (Per Published Notice)	2,500.00		
104	Annual Inspection - Post Construction Storm Water Pollution Control	380.00		
105	COLLECTION PERMITS			
106	Annual Solid Waste Collection Permit	5,634.00		
107	Annual Solid Waste Roll-Off Permit	5,634.00		
108	Recyclable Collection Permit (Per Vehicle)	1,408.00		
109	WASTE WATER MITIGATION FEE	This fee shall be equal to the sum of the waste water unit assigned to the property use classification multiplied by the waste water mitigation fee per sewer unit. The rate for 1 sewer unit = The rate for 1 single residential unit		
110	Single Residential Units - 1	80.42		
111	Duplex, Double or Two Units - 2	160.84		
112	Three residential units (Any Combination) - 3	240.22		
113	Four Residential Units - 4	320.64		
114	Five or More Residential Units (Per Unit) - 1	80.42		
115	Modular Homes - 1	80.42		
116	Rooming Houses - 1	80.42		
117	Mobile Home Parks - 5	401.06		
118	Miscellaneous Commercial - 2	160.84		
119	Stores - 3	240.22		
120	Store and Office Combination - 4	320.64		
121	Store and Residential Combinations - 7	561.90		
122	Supermarkets - 4	320.64		

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee Δ
\$112.88	82%	82%	\$20.00	\$0
\$112.88	34%	34%	\$75.00	\$0
NA	NA	NA	\$113.00	\$0
\$359.94	34%	34%	\$239.00	\$0
\$359.94	34%	34%	\$239.00	\$0
NA	NA	NA	\$2,500.00	\$0
\$494.12	23%	23%	\$380.00	\$0
NA	NA	NA	\$5,634.00	\$0
NA	NA	NA	\$5,634.00	\$0
NA	NA	NA	\$1,408.00	\$0
NA	NA	NA	\$80.42	\$0
NA	NA	NA	\$160.84	\$0
NA	NA	NA	\$240.22	\$0
NA	NA	NA	\$320.64	\$0
NA	NA	NA	\$80.42	\$0
NA	NA	NA	\$80.42	\$0
NA	NA	NA	\$80.42	\$0
NA	NA	NA	\$401.06	\$0
NA	NA	NA	\$160.84	\$0
NA	NA	NA	\$240.22	\$0
NA	NA	NA	\$320.64	\$0
NA	NA	NA	\$561.90	\$0
NA	NA	NA	\$320.64	\$0

**DEPARTMENT OF PUBLIC WORKS
ENGINEERING**

#	Description	Current Fee/Charge	Unit	Notes
123	Markets, Less than 6,000 square feet - 2	160.84		
124	Shopping Centers - 18	1,443.40		
125	Office Buildings - 5	401.06		
126	Hotels and Motels - 7	561.90		
127	Motel/Hotel and Apartment Combinations - 7	561.90		
128	Professional Buildings - 5	401.06		
129	Restaurants - 6	481.48		
130	Wholesale and Manufacturing Outlets - 2	160.84		
131	Bank, Savings & Loans - 2	160.84		
132	Service Shops, Laundries, Radio and TV Repair - 4	320.64		
133	Service Station, Full Service - 3	240.22		
134	Service Station, Self Service - 2	160.84		
135	Sales, Recreation Equipment - 3	240.22		
136	Auto Service Shops - (Body & Fender Garage) - 3	240.22		
137	Used Car Sales - 2	160.84		
138	Car Wash - 10	802.12		
139	Parking Lots (Commercial Use Properties) - 1	80.42		
140	Animal Kennels - 5	401.06		
141	Nurseries or Greenhouses - 3	240.22		
142	Miscellaneous Industrial - 2	160.84		
143	Lighting, Manufacturing - 4	320.64		
144	Warehousing, Distribution or Storage, Under 10,000 Square Feet - 4	320.64		
145	Warehousing, Distribution or Storage Over 10,000 Square Feet - 5	401.06		
146	Food Processing Plant - 6	481.48		
147	Motion Picture, Radio & TV Industries - 2	160.84		
148	Lumberyards - 2	160.84		
149	Mineral Processing - 2	160.84		
150	Open Storage - 2	160.84		
151	Theaters - 6	481.48		
152	Bowling Alleys - 8	641.28		
153	Clubs, Lodge Halls & Fraternal Organizations - 10	802.12		
154	Auditoriums, Stadiums & Amphitheaters - 10	802.12		
155	Gymnasiums & Health Spas - 10	802.12		
156	Skating Rinks - 5	401.06		
157	Churches - 1	80.42		
158	Private Schools - 6	481.48		
159	Hospitals - 15	1,203.18		

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee Δ
NA	NA	NA	\$160.84	\$0
NA	NA	NA	\$1,443.40	\$0
NA	NA	NA	\$401.06	\$0
NA	NA	NA	\$561.90	\$0
NA	NA	NA	\$561.90	\$0
NA	NA	NA	\$401.06	\$0
NA	NA	NA	\$481.48	\$0
NA	NA	NA	\$160.84	\$0
NA	NA	NA	\$160.84	\$0
NA	NA	NA	\$320.64	\$0
NA	NA	NA	\$240.22	\$0
NA	NA	NA	\$160.84	\$0
NA	NA	NA	\$240.22	\$0
NA	NA	NA	\$240.22	\$0
NA	NA	NA	\$160.84	\$0
NA	NA	NA	\$802.12	\$0
NA	NA	NA	\$80.42	\$0
NA	NA	NA	\$401.06	\$0
NA	NA	NA	\$240.22	\$0
NA	NA	NA	\$160.84	\$0
NA	NA	NA	\$320.64	\$0
NA	NA	NA	\$320.64	\$0
NA	NA	NA	\$401.06	\$0
NA	NA	NA	\$481.48	\$0
NA	NA	NA	\$160.84	\$0
NA	NA	NA	\$160.84	\$0
NA	NA	NA	\$160.84	\$0
NA	NA	NA	\$481.48	\$0
NA	NA	NA	\$641.28	\$0
NA	NA	NA	\$802.12	\$0
NA	NA	NA	\$802.12	\$0
NA	NA	NA	\$802.12	\$0
NA	NA	NA	\$401.06	\$0
NA	NA	NA	\$80.42	\$0
NA	NA	NA	\$481.48	\$0
NA	NA	NA	\$1,203.18	\$0

**DEPARTMENT OF PUBLIC WORKS
ENGINEERING**

#	Description	Current Fee/Charge	Unit	Notes
160	Homes for the Aged and Others - 15	1,203.18		
161	Utility, Pumping Plants, State Assessed Property - 1	80.42		
162	Petroleum and Gas - 1	80.42		

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee Δ
NA	NA	NA	\$1,203.18	\$0
NA	NA	NA	\$80.42	\$0
NA	NA	NA	\$80.42	\$0

**COMMUNITY SERVICES DEPARTMENT
EVENT AND FILM SERVICES**

#	Description	Current Fee/Charge	Unit	Notes
1	SPECIAL EVENT FEES			
2	Low Impact Minor Special Event Permit:			
3	Processing Fee- 10 or more working days prior to event	200.00		
4	Processing Fee- 9 to 5 working days prior to event	250.00		
5	Processing Fee- Less than 5 working days prior to event	300.00		
6	High Impact Minor Special Event Permit:			
7	Processing Fee- 30 or more working days prior to event	1,000.00		
8	Processing Fee- 29 to 15 working days prior to event	1,250.00		
9	Processing Fee- Less than 15 working days prior to event	1,500.00		
10	Major Special Event Permit:			
11	Processing Fee- 30 or more working days prior to the event	2,500.00		
12	Processing Fee- 29 to 15 working days prior to event	5,000.00		
13	Processing Fee- Less than 15 working days prior to event	7,500.00		
14	Major Event Park Space Use Fee (per day) - Non Profit	2,750.00		Rates include set up time , build time and strike out per day
15	Major Event Park Space Use Fee (per day) - Private	5,000.00		Rates include set up time , build time and strike out per day
16	Major Event Park Space Use Fee (per day) - Commercial	7,500.00		Rates include set up time , build time and strike out per day
17	Major Event Security Deposit - Dependent on application and event impacts	Determined by Staff		Based on event scope and new park facilities
18	Special Event Permit Modification Fees:			
19	Appeal Fee - (to reconsider decision regarding special event application denial)	360.00		
20	Permit Modification Fee	286.00		
21	Special Event Property Use Fee:			
22	Public Property - (per day fee)	350.00		
23	City Facilities and Parks (includes Santa Monica Boulevard median) - Per Day	400.00		
24	Special Event Encroachment Fee (Fee moved to Engineering fee schedule)	104.00		
25	Post Event Inspection & Facility Repairs (only if repairs are applicable)	195.00		
26	Special Event Property Use Fee:			
27	Public Property - (per day fee)	350.00		
28	City Facilities and Parks (includes Santa Monica Boulevard median) - Per Day	400.00		
29	Special Event Encroachment Fee (Fee moved to Engineering fee schedule)	100.00		
30	Post Event Inspection & Facility Repairs (only if repairs are applicable)	195.00		
31	Special Event Street Use Fee:			
32	Intermittent Traffic Control (ITC) - Per 4-Hour Period			
33	Santa Monica Blvd.	200.00		
34	Sunset Boulevard	400.00		
35	All Other Streets	200.00		

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee Δ
\$813.11	75%	75%	\$200.00	\$0
\$813.11	69%	69%	\$250.00	\$0
\$813.11	63%	63%	\$300.00	\$0
\$1,407.44	29%	29%	\$1,000.00	\$0
NA	NA	NA	\$1,250.00	\$0
NA	NA	NA	\$1,500.00	\$0
\$123,820.31	98%	98%	\$2,500.00	\$0
NA	NA	NA	\$5,000.00	\$0
NA	NA	NA	\$7,500.00	\$0
NA	NA	NA	\$2,750.00	\$0
NA	NA	NA	\$5,000.00	\$0
NA	NA	NA	\$7,500.00	\$0
NA	NA	NA	Determined by Staff	\$0
\$383.99	6%	6%	\$360.00	\$0
NA	NA	NA	\$286.00	\$0
NA	NA	NA	\$350.00	\$0
NA	NA	NA	\$400.00	\$0
\$112.88	8%	8%	\$104.00	\$0
\$790.52	75%	75%	\$195.00	\$0
NA	NA	NA	\$350.00	\$0
NA	NA	NA	\$400.00	\$0
NA	NA	NA	\$100.00	\$0
NA	NA	NA	\$195.00	\$0
NA	NA	NA	\$200.00	\$0
NA	NA	NA	\$400.00	\$0
NA	NA	NA	\$200.00	\$0

**COMMUNITY SERVICES DEPARTMENT
EVENT AND FILM SERVICES**

#	Description	Current Fee/Charge	Unit	Notes
36	Street Closure - Residential Area			
37	1st Hour	500.00		
38	Additional Hours	500.00		
39	Street Closure - Commercial Areas (excluding Sunset)			
40	1st Hour	1,000.00		
41	Additional Hours	500.00		
42	Street Closure - Sunset Boulevard			
43	1st Hour	2,000.00		
44	Additional Hours	2,000.00		
45	Non-Profit Rate:			
46	Percent (%) of Major or Minor Special Event Permit fee charged to commercial or private agencies	50%		
47	FILM/CATV FEES			
48	ADMINISTRATIVE PROCESSING FEE (West Hollywood)			
49	Motion Picture and Video Photography Administrative Fee	1,250.00		
50	Late Motion Picture and Video Photography Administrative Fee	2,000.00		
51	Blanket Film Permit	5,275.00		(more than 7 consecutive days/no greater than 14 consecutive days of filming)
52	Property Use Fees (Per Day), Motion Picture and Video Photography			
53	Residential Areas	600.00		
54	City Facilities and Parks	850.00		
55	Commercial Areas	800.00		
56	Sunset Boulevard	1,200.00		
57	Street Use Fees, Motion Picture and Video Photography			
58	Intermittent Traffic Control (ITC) - Per Day			
59	- Residential Streets	300.00		
60	- Commercial Streets	450.00		
61	- Sunset Boulevard	600.00		
62	Closures Residential:			
63	1st Hour	500.00		
64	Additional Hours	500.00		
65	Closure Commercial (excluding Sunset):			
66	1st Hour	1,000.00		
67	Additional Hours	500.00		
68	Closure Sunset Boulevard:			
69	1st Hour	2,000.00		
70	Additional Hours	2,000.00		
71	Revision Fees (per change)	100.00		
72	ADMINISTRATIVE PROCESSING FEE (West Hollywood)			
73	Still Photography Application Processing Fee	150.00		
74	Property Use Fees, Still Photography			
75	Public Property	50.00		

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee Δ
NA	NA	NA	\$500.00	\$0
NA	NA	NA	\$500.00	\$0
NA	NA	NA	\$1,000.00	\$0
NA	NA	NA	\$500.00	\$0
NA	NA	NA	\$2,000.00	\$0
NA	NA	NA	\$2,000.00	\$0
NA	NA	NA	50%	\$0
NA	NA	NA	\$1,250.00	\$0
NA	NA	NA	\$2,000.00	\$0
NA	NA	NA	\$5,275.00	\$0
NA	NA	NA	\$600.00	\$0
NA	NA	NA	\$850.00	\$0
NA	NA	NA	\$800.00	\$0
NA	NA	NA	\$1,200.00	\$0
NA	NA	NA	\$300.00	\$0
NA	NA	NA	\$450.00	\$0
NA	NA	NA	\$600.00	\$0
NA	NA	NA	\$500.00	\$0
NA	NA	NA	\$500.00	\$0
NA	NA	NA	\$1,000.00	\$0
NA	NA	NA	\$500.00	\$0
NA	NA	NA	\$2,000.00	\$0
NA	NA	NA	\$2,000.00	\$0
NA	NA	NA	\$100.00	\$0
NA	NA	NA	\$150.00	\$0
NA	NA	NA	\$50.00	\$0

**COMMUNITY SERVICES DEPARTMENT
EVENT AND FILM SERVICES**

#	Description	Current Fee/Charge	Unit	Notes
76	City Facilities and Parks	150.00		
77	Commercial Areas	150.00		
78	Sunset Boulevard	200.00		
79	Revision Fees (per change)	30.00		
80	Reduced Fee for Low-Impact Filming on Private Property			
81	Film Production with 3 persons or less (maximum 5 guests or extras)	0.00		
82	Film Production with 5 persons or less (maximum 10 guests or extras)	625.00		
83	Low-Impact Blanket Permit	2,400.00		(more than 7 consecutive days/no greater than 14 consecutive days of filming)
84	Reduced Fee for Additional Low-Impact Filming on Public Property			
85	Residential Areas	300.00		
86	City Facilities and Parks	425.00		
87	Commercial Areas	400.00		
88	Sunset Boulevard	600.00		

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee Δ
NA	NA	NA	\$150.00	\$0
NA	NA	NA	\$150.00	\$0
NA	NA	NA	\$200.00	\$0
\$56.99	47%	47%	\$30.00	\$0
\$341.93	100%	100%	\$0.00	\$0
NA	NA	NA	\$625.00	\$0
NA	NA	NA	\$2,400.00	\$0
NA	NA	NA	\$300.00	\$0
NA	NA	NA	\$425.00	\$0
NA	NA	NA	\$400.00	\$0
NA	NA	NA	\$600.00	\$0

**DEPARTMENT OF PUBLIC WORKS
PARKING VIOLATIONS**

CVC/ WHMC	Description	Current Fee/Charge
10.07.180	Vehicle Parked 72 or More Hours (If paid after due date)	107.00
10.07.190	Key in Ignition/Unattended Vehicle	53.00
10.07.190	Key in Ignition/Unattended Vehicle (If paid after due date)	97.00
10.07.200	Parking on Grades	23.00
10.07.200	Parking on Grades (If paid after due date)	33.00
10.07.210	Angle Parking	53.00
10.07.210	Angle Parking (If paid after due date)	97.00
10.07.220	Double Parking	66.00
10.07.220	Double Parking (If paid after due date)	123.00
10.07.230	No Parking Anytime/Posted Hours	63.00
10.07.230	No Parking Anytime/Posted Hours (If paid after due date)	117.00
10.07.240	Parking Private/Public Property w/o Consent	58.00
10.07.240	Parking Private/Public Property w/o Consent (If paid after due date)	107.00
10.07.250	Wrong Side Dual Roadway	66.00
10.07.250	Wrong Side Dual Roadway (If paid after due date)	123.00
10.07.260	Blocking Street	66.00
10.07.260	Blocking Street (If paid after due date)	123.00
10.07.270	Parking in Intersection	83.00
10.07.270	Parking in Intersection (If paid after due date)	157.00
10.07.280	Parking Special Hazard	66.00
10.07.280	Parking Special Hazard (If paid after due date)	123.00
10.07.290	Parking Fire Hydrant	83.00
10.07.290	Parking Fire Hydrant (If paid after due date)	157.00
10.07.300	Illegal Parking at Assigned Spaces	58.00
10.07.300	Illegal Parking at Assigned Spaces (If paid after due date)	107.00
10.07.310	Illegal Parking at Taxi Stand	58.00
10.07.310	Illegal Parking at Taxi Stand (If paid after due date)	107.00
10.07.320	Parking Meters and Parking Payment Devices	53.00
10.07.320	Expired Meter (If paid after due date)	97.00
10.07.330	Street Cleaning	63.00
10.07.330	Street Cleaning (If paid after due date)	117.00
10.07.340	Parking on Sidewalk/Parkway	66.00
10.07.340	Parking on Sidewalk/Parkway (If paid after due date)	123.00

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$107.00	\$0
NA	NA	\$53.00	\$0
NA	NA	\$97.00	\$0
NA	NA	\$23.00	\$0
NA	NA	\$33.00	\$0
NA	NA	\$53.00	\$0
NA	NA	\$97.00	\$0
NA	NA	\$66.00	\$0
NA	NA	\$123.00	\$0
NA	NA	\$63.00	\$0
NA	NA	\$117.00	\$0
NA	NA	\$58.00	\$0
NA	NA	\$107.00	\$0
NA	NA	\$66.00	\$0
NA	NA	\$123.00	\$0
NA	NA	\$66.00	\$0
NA	NA	\$123.00	\$0
NA	NA	\$83.00	\$0
NA	NA	\$157.00	\$0
NA	NA	\$58.00	\$0
NA	NA	\$107.00	\$0
NA	NA	\$58.00	\$0
NA	NA	\$107.00	\$0
NA	NA	\$53.00	\$0
NA	NA	\$97.00	\$0
NA	NA	\$63.00	\$0
NA	NA	\$117.00	\$0
NA	NA	\$66.00	\$0
NA	NA	\$123.00	\$0

**DEPARTMENT OF PUBLIC WORKS
PARKING VIOLATIONS**

CVC/ WHMC	Description	Current Fee/Charge
9304 (o)	Illegal parking on lawn (If paid after due date)	107.00
21113A	Illegal Parking on Public Grounds	53.00
21113A	Illegal Parking on Public Grounds (If paid after due date)	97.00
22500 (a)	Parked within an Intersection	66.00
22500 (a)	Parked within an Intersection (If paid after due date)	123.00
22500 (b)	Parked within Crosswalk	66.00
22500 (b)	Parked within Crosswalk (If paid after due date)	123.00
22500 (d)	Parked within 15ft Fire Dept Driveway	83.00
22500 (d)	Parked within 15ft Fire Dept Driveway (If paid after due date)	157.00
22500 (e)	Obstructing Driveway	56.00
22500 (e)	Obstructing Driveway (If paid after due date)	103.00
22500 (f)	Parked on Sidewalk	61.00
22500 (f)	Parked on Sidewalk (If paid after due date)	113.00
22500 (h)	Double Parking	66.00
22500 (h)	Double Parking (If paid after due date)	123.00
22500 (i)	Illegal Parking Bus Zone	274.00
22500 (i)	Illegal Parking Bus Zone (If paid after due date)	371.00
22500 (l)	Blocking Wheelchair Access Ramp	274.00
22500 (l)	Blocking Wheelchair Access Ramp (If paid after due date)	371.00
22500.1	Illegal Parking Posted Fire Lane	83.00
22500.1	Illegal Parking Posted Fire Lane (If paid after due date)	157.00
22502 (a)	Illegal Parallel Parking Exceeding 18"	53.00
22502 (a)	Illegal Parallel Parking Exceeding 18" (If paid after due date)	97.00
22502 (e)	Parked Wrong Way-One Way Street	66.00
22502 (e)	Parked Wrong Way-One Way Street (If paid after due date)	123.00
22507.8 (a)	Illegal Parking/Disabled Space	349.00
22507.8 (a)	Illegal Parking/Disabled Space (If paid after due date)	446.00
22507.8 (b)	Blocked Disabled Space/Stall	349.00
22507.8 (b)	Blocked Disabled Space/Stall (If paid after due date)	447.00
22507.8(c)(1)	Vehicle Over Boundary Line	349.00
22507.8(c)(1)	Vehicle Over Boundary Line (If paid after due date)	446.00
22507.8 (c)(2)	Vehicle Over Crosshatch Lines	349.00
22507.8 (c)(2)	Vehicle Over Crosshatch Lines (If paid after due date)	446.00

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$107.00	\$0
NA	NA	\$53.00	\$0
NA	NA	\$97.00	\$0
NA	NA	\$66.00	\$0
NA	NA	\$123.00	\$0
NA	NA	\$66.00	\$0
NA	NA	\$123.00	\$0
NA	NA	\$83.00	\$0
NA	NA	\$157.00	\$0
NA	NA	\$56.00	\$0
NA	NA	\$103.00	\$0
NA	NA	\$61.00	\$0
NA	NA	\$113.00	\$0
NA	NA	\$66.00	\$0
NA	NA	\$123.00	\$0
NA	NA	\$274.00	\$0
NA	NA	\$371.00	\$0
NA	NA	\$274.00	\$0
NA	NA	\$371.00	\$0
NA	NA	\$83.00	\$0
NA	NA	\$157.00	\$0
NA	NA	\$53.00	\$0
NA	NA	\$97.00	\$0
NA	NA	\$66.00	\$0
NA	NA	\$123.00	\$0
NA	NA	\$349.00	\$0
NA	NA	\$446.00	\$0
NA	NA	\$349.00	\$0
NA	NA	\$447.00	\$0
NA	NA	\$349.00	\$0
NA	NA	\$446.00	\$0
NA	NA	\$349.00	\$0
NA	NA	\$446.00	\$0

**DEPARTMENT OF PUBLIC WORKS
PARKING VIOLATIONS**

CVC/ WHMC	Description	Current Fee/Charge
22511.56 (b)	Misuse of Disabled Placard	518.00
22511.56 (b)	Misuse of Disabled Placard (If paid after due date)	615.00
22514	Illegal Parking Fire Hydrant	83.00
22514	Illegal Parking Fire Hydrant (If paid after due date)	157.00
22515 (a)	Vehicle Parked Unattended W/engine on	58.00
22515 (a)	Vehicle Parked Unattended W/engine on (If paid after due date)	107.00
22522	Blocking Sidewalk Access Ramp	299.00
22522	Blocking Sidewalk Access Ramp (If paid after due date)	396.00
22526 (a)	Blocking Intersection	118.00
22526 (a)	Blocking Intersection (If paid after the due date)	227.00
22651 (b)	Blocking Traffic/Hazard	83.00
22651 (b)	Blocking Traffic/Hazard (If paid after due date)	157.00
22651 (n)	Tow Away Zone/Permanent	83.00
22651 (n)	Tow Away Zone/Permanent (If paid after due date)	157.00
40226	Disabled Placard Citation Cancellation Administrative Fee	25.00

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$518.00	\$0
NA	NA	\$615.00	\$0
NA	NA	\$83.00	\$0
NA	NA	\$157.00	\$0
NA	NA	\$58.00	\$0
NA	NA	\$107.00	\$0
NA	NA	\$299.00	\$0
NA	NA	\$396.00	\$0
NA	NA	\$118.00	\$0
NA	NA	\$227.00	\$0
NA	NA	\$83.00	\$0
NA	NA	\$157.00	\$0
NA	NA	\$83.00	\$0
NA	NA	\$157.00	\$0
NA	NA	\$25.00	\$0

**DEPARTMENT OF PUBLIC WORKS
CITY MUNICIPAL GARAGES/LOT RATES**

#	Description	Current Fee/Charge
1	Municipal Parking Structure #1 - Kings Road/Santa Monica	
2	First 1 Hour until 6 p.m.	Free
3	Monthly Parking	up to \$100
4	Evening Monthly Employee Parking (Entry After 5 p.m.)	40.00
5	Evening Quarterly Resident Parking (7:00 p.m. to 8:00 a.m.)	9.00
6	Monthly Parking - Late fee	10.00
7	Each 15 minutes	1.00
8	Maximum Rate 8 a.m. to 6 p.m.	8.00
9	Maximum Rate 6 p.m. to 2 a.m.	5.00
10	Special Event Parking	20.00
11	Municipal Parking Structure #2 - WH Park	
12	Park Patrons: Hours 8 a.m. to 10 p.m.	
13	Daytime Rates 8 a.m. to 6 p.m.	
14	1 Hour Parking from 8 a.m. to 6 p.m. (during park hours)	Free
15	1 Additional hour with Validation	Free
16	Each 15 minutes	1.00
17	Maximum Rate (Monday - Saturday)	12.00
18	Maximum Rate (Sunday)	6.00
19	Evening Rates 6 p.m. to 10 p.m.	
20	2 Hours with Validation	Free
21	Each 15 minutes	1.00
22	Maximum Rate (Sunday through Wednesday)	6.00
23	Maximum Rate (Thursday)	8.00
24	Maximum Rate (Friday and Saturday)	up to \$10
25	Non Park Patrons: Hours 8 a.m. to 2 a.m.	
26	Daytime Rates 8 a.m. to 6 p.m.	
27	1 Hour Parking from 8 a.m. to 6 p.m. (during park hours)	Free
28	Each 15 minutes	1.00
29	Maximum Rate (Monday - Saturday)	12.00

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	Free	\$0
NA	NA	up to \$150	\$50
NA	NA	\$40.00	\$0
NA	NA	\$9.00	\$0
NA	NA	\$10.00	\$0
NA	NA	\$1.00	\$0
NA	NA	\$10.00	\$2
NA	NA	\$5.00	\$0
NA	NA	\$20.00	\$0
NA	NA	Free	\$0
NA	NA	Free	\$0
NA	NA	\$1.00	\$0
NA	NA	\$12.00	\$0
NA	NA	\$6.00	\$0
NA	NA	Free	\$0
NA	NA	\$1.00	\$0
NA	NA	\$6.00	\$0
NA	NA	\$8.00	\$0
NA	NA	up to \$10	\$0
NA	NA	Free	\$0
NA	NA	\$1.00	\$0
NA	NA	\$12.00	\$0
NA	NA	\$12.00	\$0

**DEPARTMENT OF PUBLIC WORKS
CITY MUNICIPAL GARAGES/LOT RATES**

#	Description	Current Fee/Charge
30	Maximum Rate (Sunday)	6.00
31	Evening Rates 6 p.m. to 2 a.m.	
32	Each 15 minutes	1.00
33	Maximum Rate 6 pm. to 2 a.m. (Sunday through Wednesday)	6.00
34	Maximum Rate 6 pm. to 2 a.m. (Thursday)	8.00
35	Maximum Rate 6 pm. to 2 a.m. (Friday and Saturday)	up to \$10
36	Monthly Parking	up to \$150
37	Monthly Parking (Entry after 5 p.m.)	50.00
38	Monthly Parking - Late Fee	10.00
39	Special Event Parking	20.00
40	Municipal Parking Structure #3 - WH Library	
41	3 Hour Parking For Library Patrons With Validations	Free
42	Each 15 minutes	1.00
43	Maximum Rate 8 a.m. to 6 p.m.	12.00
44	Maximum Rate 6 p.m. to 2 a.m. (Sunday-Wednesday)	6.00
45	Maximum Rate 6 p.m. to 2 a.m. (Thursday)	8.00
46	Maximum Rate 6 p.m. to 2 a.m. (Friday-Saturday)	9.00
47	Monthly Parking	New
48	Special Event Parking	20.00
49	Municipal Parking Structure #4 - City Hall Automated Garage	
50	City Hall Visitors With Validation	Free
51	Each 15 minutes	1.00
52	Maximum Rate 8 a.m. to 6 p.m.	8.00
53	Maximum Rate 6 p.m. to 2 a.m.	5.00
54	Monthly - Evening (6 p.m. to 8 a.m.)	up to 40.00
55	Special Event Parking	20.00
56	Municipal Parking Structure #5 - Rec Center Garage	
57	Monthly Parking	New
58	Municipal Parking Lot #1 - Sunset Lot	

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$6.00	\$0
NA	NA	\$1.00	\$0
NA	NA	\$6.00	\$0
NA	NA	\$8.00	\$0
NA	NA	up to \$10	\$0
NA	NA	up to \$150	\$0
NA	NA	\$50.00	\$0
NA	NA	\$10.00	\$0
NA	NA	\$20.00	\$0
NA	NA	Free	\$0
NA	NA	\$1.00	\$0
NA	NA	\$12.00	\$0
NA	NA	\$6.00	\$0
NA	NA	\$8.00	\$0
NA	NA	\$9.00	\$0
NA	NA	up to \$150	NA
NA	NA	\$20.00	\$0
NA	NA	Free	\$0
NA	NA	\$1.00	\$0
NA	NA	\$8.00	\$0
NA	NA	\$5.00	\$0
NA	NA	up to 40.00	\$0
NA	NA	\$20.00	\$0
NA	NA	up to \$150	NA

**DEPARTMENT OF PUBLIC WORKS
CITY MUNICIPAL GARAGES/LOT RATES**

#	Description	Current Fee/Charge
59	Monthly - Day (until 7pm)	up to \$120
60	Monthly - Day & Night (7a.m. to 2 a.m.)	up to \$150
61	Monthly - Night (7 p.m. to 2 a.m.)	up to \$55
62	Monthly Parking - Late fee	10.00
63	Hourly rate	up to \$2
64	Maximum Rate 8 a.m. to 6 p.m.	up to \$10
65	Maximum Rate - Sunday - Thursday after 6 p.m.	up to \$5
66	Maximum Rate - Friday - Saturday after 6 p.m.	up to \$8
67	Special Event Parking	20.00
68	Municipal Parking Lot #2 - Robertson Lot	
69	Hourly rate - First 3 Hours (24 hours)	2.00
70	Hourly rate - After 3 Hours (24 hours)	up to \$3
71	Special Event Parking	20.00
72	Municipal Parking Lot #3 - Spaulding Lot	
73	Monthly - Day (until 7pm)	up to \$60
74	Evening Quarterly Resident Parking (7 p.m. to 8 a.m.)	9.00
75	Monthly Parking - Late fee	10.00
76	Hourly rate (8 a.m. to 6 p.m.)	1.00
77	Flat Rate - Sunday - Wednesday (6 p.m. to 2 a.m.)	up to \$6
78	Flat Rate - Thursday (6.p.m. to 2 a.m.)	up to \$7
79	Flat Rate - Friday - Saturday (6 p.m. to 2 a.m.)	up to \$8
80	Special Event Parking	20.00
81	Municipal Parking Lot #5 - Orange Grove Lot	
82	Monthly - Day (until 7pm)	up to \$60
83	Evening Monthly Parking (Entry After 5 p.m.)	30.00
84	Monthly Parking - Late fee	10.00
85	Hourly rate (8 a.m. to 6 p.m.)	1.00
86	Flat Rate - Sunday - Thursday (6 p.m. to 2 a.m.)	up to \$6
87	Flat Rate - Friday - Saturday (6 p.m. to 2 a.m.)	up to \$8

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	up to \$130	\$10
NA	NA	up to \$160	\$10
NA	NA	up to \$55	\$0
NA	NA	\$10.00	\$0
NA	NA	up to \$2	\$0
NA	NA	No Max	\$0
NA	NA	up to \$5	\$0
NA	NA	up to \$8	\$0
NA	NA	\$20.00	\$0
NA	NA	\$2.00	\$0
NA	NA	up to \$3	\$0
NA	NA	\$20.00	\$0
NA	NA	up to \$60	\$0
NA	NA	\$9.00	\$0
NA	NA	\$10.00	\$0
NA	NA	\$2.00	\$1
NA	NA	up to \$6	\$0
NA	NA	up to \$7	\$0
NA	NA	up to \$8	\$0
NA	NA	\$20.00	\$0
NA	NA	up to \$60	\$0
NA	NA	\$30.00	\$0
NA	NA	\$10.00	\$0
NA	NA	\$2.00	\$1
NA	NA	up to \$6	\$0
NA	NA	up to \$8	\$0

**DEPARTMENT OF PUBLIC WORKS
CITY MUNICIPAL GARAGES/LOT RATES**

#	Description	Current Fee/Charge
88	Special Event Parking	20.00
89	Municipal Parking Lot #6- Queens Lot	
90	Monthly - Day (Until 7 p.m.)	up to \$150
91	Hourly rate (8 am to 6 p.m.)	2.00
92	Hourly rate (6 p.m. to 2 am)	up to \$2
93	Special Event Parking	20.00
94	Municipal Parking Lot #7 - La Jolla-Havenhurst Lot	
95	Hourly rate (8 a.m. to 2 a.m.)	2.00
96	Special Event Parking	20.00
97	Evening Quarterly Resident Parking (7 p.m. to 8 a.m.)	9.00
98	Monthly - Day (7 a.m. to 6 p.m.)	Up to \$100
99	Municipal Parking Lot #8 - Melrose Lot	
100	Hourly rate (24 hours)	2.00
101	Special Event Parking	20.00

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$20.00	\$0
NA	NA	up to \$150	\$0
NA	NA	\$2.00	\$0
NA	NA	up to \$2	\$0
NA	NA	\$20.00	\$0
NA	NA	\$2.00	\$0
NA	NA	\$20.00	\$0
NA	NA	\$20.00	\$0
NA	NA	\$20.00	\$0
NA	NA	\$20.00	\$0
NA	NA	\$20.00	\$0
NA	NA	\$20.00	\$0
NA	NA	\$20.00	\$0
NA	NA	\$20.00	\$0
NA	NA	\$20.00	\$0

**DEPARTMENT OF PUBLIC WORKS
PARKING FEES**

#	Description	Current Fee/Charge	Notes
1	PERMIT PARKING – RESIDENTIAL, ANNUAL		
2	Resident Permit – (per dwelling unit)		
3	First Car - (Qualified Section 8)	8.00	Increase each year with the January, 12 month CPI, rounded to nearest \$. Each increase will be a minimum of \$1.00.
4	First Car	24.00	Increase each year with the January, 12 month CPI, rounded to nearest \$. Each increase will be a minimum of \$1.00.
5	First Car (50% Proration 6 months prior to Expiration Date)	12.00	
6	Second Car	32.00	
7	Second Car (50% Proration 6 months prior to Expiration Date)	16.00	
8	Third Car	54.00	
9	Third Car (50% Proration 6 months prior to Expiration Date)	27.00	
10	Fourth Car	77.00	
11	Fourth Car (50% Proration 6 months prior to Expiration Date)	38.00	
12	Resident Permit – (per dwelling unit) (Electric/Hydrogen Vehicles)		
13	First Car	12.00	
14	Second Car	16.00	
15	Third Car	27.00	
16	Fourth Car	38.00	
17	Guest Permit (Maximum of 2 per dwelling unit)		
18	First Permit	35.00	
19	First Permit (50% Proration 6 Months Prior to Expiration Date)	17.00	
20	Second Permit	35.00	
21	Second Permit (50% Proration 6 Months Prior to Expiration Date)	17.00	
22	Guest Permit Parking – REPLACEMENT FEE		
23	First Guest Permit Replacement	47.00	
24	Second Guest Permit Replacement	72.00	
25	Third Guest Permit Replacement	112.00	
26	PERMIT PARKING – COMMERCIAL		
27	Per Quarter	198.00	
28	Two Months	132.00	
29	One Month	66.00	
30	Replacement Fee - Stolen (with Police Report)	No Charge	
31	Replacement Fee - Stolen with Police Report - Second Occurrence	50% of Orig. Fee	
32	Replacement Fee - Lost	100% of Orig. Fee	
33	1M Parking Meter Permits:		
34	Per Quarter	149.00	
35	Two Months	99.00	

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee Δ
\$41.47	81%	81%	\$8.00	\$0.00
\$41.47	42%	37%	\$26.00	\$2.00
\$41.47	71%	66%	\$14.00	\$2.00
\$41.47	23%	18%	\$34.00	\$2.00
\$41.47	61%	57%	\$18.00	\$2.00
NA	NA	NA	\$56.00	\$2.00
\$41.47	35%	30%	\$29.00	\$2.00
NA	NA	NA	\$79.00	\$2.00
\$41.47	8%	4%	\$40.00	\$2.00
\$41.47	71%	69%	\$13.00	\$1.00
\$41.47	61%	57%	\$18.00	\$2.00
\$41.47	35%	30%	\$29.00	\$2.00
\$41.47	8%	4%	\$40.00	\$2.00
\$41.47	16%	11%	\$37.00	\$2.00
\$41.47	59%	54%	\$19.00	\$2.00
\$41.47	16%	11%	\$37.00	\$2.00
\$41.47	59%	54%	\$19.00	\$2.00
NA	NA	NA	\$49.00	\$2.00
NA	NA	NA	\$74.00	\$2.00
NA	NA	NA	\$114.00	\$2.00
NA	NA	NA	\$217.80	\$19.80
NA	NA	NA	\$146.00	\$14.00
NA	NA	NA	\$72.60	\$6.60
NA	NA	NA	No Charge	\$0.00
NA	NA	NA	50% of Orig. Fee	\$0.00
NA	NA	NA	100% of Orig. Fee	\$0.00
NA	NA	NA	\$164.00	\$15.00
NA	NA	NA	\$109.00	\$10.00

**DEPARTMENT OF PUBLIC WORKS
PARKING FEES**

#	Description	Current Fee/Charge	Notes
36	One Month	50.00	
37	Replacement Fee - Stolen (with Police Report)	No Charge	
38	Replacement Fee - Stolen (with Police Report) Second Occurrence	50% of Orig. Fee	
39	Replacement Fee - Lost	100% of Orig. Fee	
40	1E Parking Meter Permits:		
41	Per Quarter	99.00	
42	Two Months	66.00	
43	One Month	33.00	
44	Replacement Fee - Stolen (with Police Report)	No Charge	
45	Replacement Fee - Stolen (with Police Report) Second Occurrence	50% of Orig. Fee	
46	Replacement Fee - Lost	100% of Orig. Fee	
47	PARKING METERS - REMOVAL & INSTALLATION		
48	Remove Parking Meter Post	85.00	
49	Install Parking Meter Post w/Flange	137.00	
50	Replace Parking Meter and Housing	735.00	
51	PARKING METER RATES		
52	All Streets		
53	Per 15 Minutes	0.50	
54	Per Hour	2.00	
55	SIGNS - INSTALLATION & CURB PAINTING		
56	Customized Signs - Type 1 (14" X 20" or smaller)	209.00	
57	Customized Signs - Type 2 (Larger than 14" X 20")	209.00	
58	Sign Installation (to existing unistrut pole)	289.00	
59	Sign Installation (to light pole)	217.00	
60	Sign Installation (including unistrut pole)	494.00	
61	Commercial Loading and Installation	424.00	
62	Removal of Signs	150.00	
63	Curb Painting and Removal (per linear foot)	91.00	
64	ADMINISTRATIVE PARKING FEES (REVENUE)		
65	Payment Plan Processing Fee (Indigent)	5.00	
66	Payment Plan Processing Fee (Non-Indigent)	25.00	
67	DMV Hold Removal Fee (Indigent) (One-time)	5.00	
68	DMV Hold Fee - Service Fee	4.00	

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee Δ
NA	NA	NA	\$55.00	\$5.00
NA	NA	NA	No Charge	\$0.00
NA	NA	NA	50% of Orig. Fee	\$0.00
NA	NA	NA	100% of Orig. Fee	\$0.00
NA	NA	NA	\$109.00	\$10.00
NA	NA	NA	\$73.00	\$7.00
\$41.47	20%	13%	\$36.00	\$3.00
NA	NA	NA	No Charge	\$0.00
NA	NA	NA	50% of Orig. Fee	\$0.00
NA	NA	NA	100% of Orig. Fee	\$0.00
NA	NA	NA	\$85.00	\$0.00
NA	NA	NA	\$137.00	\$0.00
NA	NA	NA	\$735.00	\$0.00
NA	NA	NA	\$0.50	\$0.00
NA	NA	NA	\$2.00	\$0.00
\$209.00	0%	0%	\$209.00	\$0.00
\$209.00	0%	0%	\$209.00	\$0.00
\$289.00	0%	0%	\$289.00	\$0.00
\$217.00	0%	0%	\$217.00	\$0.00
\$494.00	0%	0%	\$494.00	\$0.00
\$424.00	0%	0%	\$424.00	\$0.00
\$150.00	0%	0%	\$150.00	\$0.00
\$91.00	0%	0%	\$91.00	\$0.00
NA	NA	NA	\$5.00	\$0.00
NA	NA	NA	\$25.00	\$0.00
NA	NA	NA	\$5.00	\$0.00
NA	NA	NA	\$4.00	\$0.00

**DEPARTMENT OF PUBLIC WORKS
PARKING FEES**

#	Description	Current Fee/Charge	Notes
69	Administrative Tow Fee	40.00	
70	Delinquent Account Collections Service	26.00	
71	Credit Card Convenience Fee	3.95	For all credit card payments made through the permit/citation processing vendor's web portal
72	City Public Valet		
73	Fiat Rate	up to \$25	
74	Evening Valet (Restaurants, etc.) -(other than Sunset Boulevard)		
75	Hourly Rate per Parking Meter	0.75	
76	Annual Fiat Rate Per Non-Enforcement Hour	125.00	
77	Evening Valet (Restaurants, etc.) -(Sunset Boulevard)		
78	Annual Hourly Rate per Parking Meter	1.00	
79	Daytime Valet (Restaurants, etc)		
80	Hourly Rate per Parking Meter	1.25	
81	Annual Fiat Rate Per Non-Enforcement Hour	125.00	
82	Outdoor Dining Parking Meter Fee (Restaurants)		
83	Daytime Hourly Rate per Parking Meter	0.54	
84	Evening Hourly Rate per Parking Meter	0.32	
85	Annual Fiat Rate Per Non-Enforcement Hour	\$107.50	
86	Annual Renewal Fees Subject to the Los Angeles-Long Beach-Santa Ana Area CPI Increase		
87	PARKING CREDITS PROGRAM		
88	Application Fee	650.00	
89	Annual Fee Per Parking Credit	484.79	
90	Late Penalty-% (WHMC Section 10.28.050 d.5)	15%	
91	Interest Accrual-% (WHMC Section 10.28.050 d.6)	0.5%	
92	DOCKLESS BIKE SHARE PILOT PROGRAM		
93	Encroachment Fee (Per Device)	130.00	
94	Performance Bond (Per Device)	80.00	
95	Program Permit Fee	30,000.00	
96	TEMPORARY PARKING (Moved to Parking Division from Engineering)		
97	Commerical Areas		
98	Per Day for Each Parking Meter - Tour Buses (12 p.m. to 11 36.00		
99	Per Day for Each Parking Meter (8 a.m. to 6 p.m.)	24.00	
100	Large Vehicle Parking (Moved to Parking Division from Engineering)		
101	Overnight Parking - Per Parking Space - Per Night	20.00	

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee Δ
NA	NA	NA	\$40.00	\$0.00
NA	NA	NA	\$26.00	\$0.00
\$3.95	NA	0%	\$3.95	\$0.00
\$25.00	52%	0%	up to \$25	\$0.00
NA	NA	NA	\$0.75	\$0.00
NA	NA	NA	\$125.00	\$0.00
NA	NA	NA	\$1.00	\$0.00
NA	NA	NA	\$1.25	\$0.00
NA	NA	NA	\$125.00	\$0.00
NA	NA	NA	\$0.54	\$0.00
NA	NA	NA	\$0.32	\$0.00
NA	NA	NA	\$107.50	\$0.00
NA	NA	NA	\$650.00	\$0.00
NA	NA	NA	\$512.91	\$28.12
NA	NA	NA	15%	\$0.00
NA	NA	NA	1%	\$0.01
NA	NA	NA	\$130.00	\$0.00
NA	NA	NA	\$80.00	\$0.00
NA	NA	NA	\$30,000.00	\$0.00
NA	NA	NA	\$36.00	\$0.00
\$29.80	19%	19%	\$24.00	\$0.00
\$29.80	33%	33%	\$20.00	\$0.00

**DEPARTMENT OF PUBLIC WORKS
PARKING FEES**

#	Description	Current Fee/Charge	Notes
102	Residential Areas (Moving Vans, etc) - Per Permit	15.00	

Annual Fee Per Parking Credit - 3.2% increase is based on the increase in the US Department of Labor, Consumer Price Index for the previous 12 months.

Sign Installation & Curb Painting fees are being increased in phase-in approach, over a four-year period starting in FY 2016, eventually setting fees at 100% cost recovery in FY 2020.

Residential Areas (Moving Vans, etc)

Previous fee was \$5 per sign/space.

Moving vans require a minimum of two spaces (2 x \$5 = \$10).

The fee should be \$10 per moving permit, not per sign.



Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee Δ
\$29.80	50%	50%	\$15.00	\$0.00

**COMMUNITY SAFETY DEPARTMENT
PUBLIC SAFETY ADMINISTRATION**

#	Description	Current Fee/Charge	Unit	Notes
1	APPEAL OF FIREARM CLASSIFICATION			
2	TO THE ROSTER OF SATURDAY NIGHT SPECIAL LIST			
3	Appeal to the City Manager	748.64		
4	Appeal to the Public Safety Commission	550.00		
5	55 DRIVE ALIVE - ADULT SAFE DRIVING CLASS			
6	Per Individual	10.00		
7	Per Couple	15.00		
8	AMERICAN RED CROSS COURSES (CPR or FIRST AID)			
9	Identification Card Per Individual (Currently \$5)	Cost		
10	Course Materials (Textbooks) Per Individual - Can Vary (Currently \$20)	Cost		

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee Δ
\$804.77	7%	7%	\$748.64	\$0
\$550.00	0%	0%	\$550.00	\$0
NA	NA	NA	\$10.00	\$0
NA	NA	NA	\$15.00	\$0
NA	NA	NA	Cost	\$0
NA	NA	NA	Cost	\$0

COMMUNITY SERVICES DEPARTMENT
RECREATION SERVICES

#	Description	Current Fee/Charge	Unit	Notes
INDOOR FACILITY USE				
1	West Hollywood Park - City Council Chambers/ Public Meeting Room			
2	Resident, Non Profit - Hourly Rate	10.00		
3	Resident Private - Hourly Rate	72.00		
4	Non-Resident, Non Profit - Hourly Rate	78.00		
5	Non-Resident, Private	138.00		
6	Sound and Lighting Technician-Hourly	At Cost		
7	Security Deposit (Fee previously listed separately in this schedule)	150.00		
8	West Hollywood Park - Community Meeting Room			
9	Resident, Non Profit - Hourly Rate	10.00		
10	Resident Private - Hourly Rate	83.00		
11	Non-Resident, Non Profit - Hourly Rate	88.00		
12	Non-Resident, Non Profit - Hourly Rate	138.00		
13	Sound and Lighting Technician-Hourly	At Cost		
14	Security Deposit (Fee previously listed separately in this schedule)	150.00		
15	Small Rooms			
16	West Hollywood Aquatic and Recreation Center - San Vicente Room, La Cienega Room, La Brea Room, Fairfax Room, Crescent Room			
17	Resident, Non Profit- Hourly Rate	10.00		
18	Resident Private- Hourly Rate	44.00		
19	Non-Resident, Non Profit- Hourly Rate	56.00		
20	Non-Resident, Private- Hourly Rate	71.00		
21	Security Deposit (Fee previously listed separately in this schedule)	150.00		
22	Mid Size Rooms - New			
23	West Hollywood Aquatic and Recreation Center - San Vicente /La Cienega Room or La Brea/Fairfax Room, Doherty Room			
24	Resident, Non-Profit- Hourly Rate	10.00		
25	Resident Private - Hourly Rate	71.00		
26	Non-Resident, Non Profit - Hourly Rate	81.00		
27	Non-Resident, Private - Hourly Rate	96.00		
28	Security Deposit	150.00		
29	Large Full Court Gymnasium - New			
30	West Hollywood Aquatic and Recreation Center - Court #3			
31	Resident, Non-Profit- Hourly Rate	40.00		
32	Resident Private - Hourly Rate	90.00		
33	Non-Resident, Non Profit - Hourly Rate	120.00		
34	Non-Resident, Private - Hourly Rate	195.00		
35	Security Deposit (Fee previously listed separately in this schedule)	150.00		
36	Mid-Size Full Court Gymnasium			
37	West Hollywood Aquatic and Recreation Center - Court #1 or Court #2			
38	Resident, Non-Profit- Hourly Rate	25.00		
39	Resident Private - Hourly Rate	45.00		
40	Non-Resident, Non Profit - Hourly Rate	60.00		
41	Non-Resident, Private - Hourly Rate	98.00		
42	Security Deposit (Fee previously listed separately in this schedule)	150.00		
43	Small Half Court - Gymnasium			
44	West Hollywood Aquatic and Recreation Center - Court #1 or Court #2			
45	Resident, Non-Profit- Hourly Rate	15.00		

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$1,024.62	99%	\$10.00	\$0.00
\$1,024.62	93%	\$72.00	\$0.00
\$1,024.62	92%	\$78.00	\$0.00
\$1,024.62	87%	\$138.00	\$0.00
\$270.15	NA	At Cost	\$0.00
\$295.19	49%	\$150.00	\$0.00
\$1,024.62	99%	\$10.00	\$0.00
\$1,024.62	92%	\$83.00	\$0.00
\$1,024.62	91%	\$88.00	\$0.00
\$1,024.62	87%	\$138.00	\$0.00
\$270.15	NA	At Cost	\$0.00
\$295.19	49%	\$150.00	\$0.00
\$1,024.62	99%	\$10.00	\$0.00
\$1,024.62	96%	\$44.00	\$0.00
\$1,024.62	95%	\$56.00	\$0.00
\$1,024.62	93%	\$71.00	\$0.00
\$295.19	49%	\$150.00	\$0.00
\$1,024.62	99%	\$10.00	\$0.00
\$1,024.62	93%	\$71.00	\$0.00
\$1,024.62	92%	\$81.00	\$0.00
\$1,024.62	91%	\$96.00	\$0.00
NA	NA	\$150.00	\$0.00
\$1,024.62	96%	\$40.00	\$0.00
\$1,024.62	91%	\$90.00	\$0.00
\$1,024.62	88%	\$120.00	\$0.00
\$1,024.62	81%	\$195.00	\$0.00
\$295.19	49%	\$150.00	\$0.00
\$1,024.62	98%	\$25.00	\$0.00
\$1,024.62	96%	\$45.00	\$0.00
\$1,024.62	94%	\$60.00	\$0.00
\$1,024.62	90%	\$98.00	\$0.00
\$1,024.62	85%	\$150.00	\$0.00
\$1,024.62	99%	\$15.00	\$0.00

COMMUNITY SERVICES DEPARTMENT
RECREATION SERVICES

#	Description	Current Fee/Charge	Unit	Notes
47	Resident Private - Hourly Rate	35.00		
48	Non-Resident, Non Profit - Hourly Rate	45.00		
49	Non-Resident, Private - Hourly Rate	75.00		
50	Security Deposit (Fee previously listed separately in this schedule)	150.00		
51	OUTDOOR FACILITIES			
52	Outdoor Basketball Courts			
53	West Hollywood Park Court #1 and Court #2, Plummer Park South Basketball Court			
54	Resident, Non-Profit- Hourly Rate	10.00		
55	Resident Private - Hourly Rate	20.00		
56	Non-Resident, Non Profit - Hourly Rate	25.00		
57	Non-Resident, Private - Hourly Rate	35.00		
58	Security Deposit (Fee previously listed separately in this schedule)	150.00		
59	West Hollywood Park Picnic Zones - New			
60	\$20 per Hour- (Four-hour Minimum and 30 person Max Each Picnic Zone)	20.00	per hour- 60min	
61	Picnic Zone Activation Fee	New		
62	Outdoor Space Reservation - New			
63	West Hollywood Park, Great Lawn and Plummer Park, Vista Lawn			
64	Resident, Non-Profit- Hourly Rate	10.00		
65	Resident Private - Hourly Rate	20.00		
66	Non-Resident, Non Profit - Hourly Rate	25.00		
67	Non-Resident, Private - Hourly Rate	35.00		
68	Large Rooms			
69	Plummer Park Fiesta Hall			
70	Resident, Non Profit- Hourly Rate	10.00		
71	Resident Private- Hourly Rate	72.00		
72	Non- Resident, Non Profit- Hourly Rate	78.00		
73	Non-Resident, Private	138.00		
74	Security Deposit	150.00		
75	Sound and Lighting Technician - Hourly	Charged at cost		
76	Small Rooms			
77	Plummer Park Rooms 1, 2, 3, 4, 5, 6, Art Room 1, Art Room 2,			
78	Resident Non Profit- Hourly Rate	10.00		
79	Resident Private- Hourly Rate	35.00		
80	Non Resident, Non-Profit- Hourly Rate	45.00		
81	Non-Resident, Private - Hourly Rate	57.00		
82	Mid-Size Rooms			
83	Security Deposit	150.00		
84	Plummer Park Great Hall, Combo Rooms 1&2 or 5&6			
85	Resident, Non Profit- Hourly Rate	10.00		
86	Resident Private - Hourly Rate	45.00		
87	Non-Resident, Non Profit - Hourly Rate	55.00		
88	Non-Resident, Private- Hourly Rate	70.00		
89	Security Deposit	150.00		
90	Kings Road Park - Community Room			
91	Resident Private -Hourly Rate	10.00		

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$1,024.62	97%	\$35.00	\$0.00
\$1,024.62	96%	\$45.00	\$0.00
\$1,024.62	93%	\$75.00	\$0.00
\$1,024.62	85%	\$150.00	\$0.00
\$1,024.62	99%	\$10.00	\$0.00
\$1,024.62	98%	\$20.00	\$0.00
\$1,024.62	98%	\$25.00	\$0.00
\$1,024.62	97%	\$35.00	\$0.00
\$1,024.62	85%	\$150.00	\$0.00
\$1,024.62	98%	\$20.00	\$0.00
NA	NA	\$80.00	NA
\$1,024.62	99%	\$10.00	\$0.00
\$1,024.62	98%	\$20.00	\$0.00
\$1,024.62	98%	\$25.00	\$0.00
\$1,024.62	97%	\$35.00	\$0.00
\$1,024.62	99%	\$10.00	\$0.00
\$1,024.62	93%	\$72.00	\$0.00
\$1,024.62	92%	\$78.00	\$0.00
\$1,024.62	87%	\$138.00	\$0.00
\$295.19	49%	\$150.00	\$0.00
\$270.15	NA	AT COST	\$0.00
\$1,024.62	99%	\$10.00	\$0.00
\$1,024.62	97%	\$35.00	\$0.00
\$1,024.62	96%	\$45.00	\$0.00
\$1,024.62	94%	\$57.00	\$0.00
\$295.19	49%	\$150.00	\$0.00
\$1,024.62	99%	\$10.00	\$0.00
\$1,024.62	96%	\$45.00	\$0.00
\$1,024.62	95%	\$55.00	\$0.00
\$1,024.62	93%	\$70.00	\$0.00
\$295.19	49%	\$150.00	\$0.00
\$1,024.62	99%	\$10.00	\$0.00

COMMUNITY SERVICES DEPARTMENT
RECREATION SERVICES

#	Description	Current Fee/Charge	Unit	Notes
92	Resident Private - Hourly Rate	34.00		
93	Non-Resident, Non-Profit- Hourly Rate	43.00		
94	Non-Resident, Non-Profit -Hourly Rate	52.00		
95	Security Deposit (fee previously listed separately in this schedule)	150.00		
96	Kitchen Facilities			
97	Resident/Non-Resident (All Classifications) With Room Rental of Great Hall, 5&6	20.00		
98	Resident/Non-Resident (All Classifications) Fiesta Hall	35.00		
99	Full Facility Rental			
100	High Impact Full Facility Rental- Hourly Rate	New		
101	Low Impact Partial Facility Rental- Hourly Rate	New		
102	Drop-In Sports Fees			
103	Resident- Daily	3.00		
104	Non-Resident- Daily	4.00		
105	Resident- Quarterly	35.00		
106	Non-Resident- Quarterly	40.00		
107	Memberships			
108	Annual Drop-in Program Membership	New		
109	Deposits			
110	Resident (All Classifications) With Room Rental	150.00		May be required or waived where appropriate - see each individual room.
111	Non-Residents (All Classifications) With Room Rental	150.00		May be required or waived where appropriate - see each individual room.
112	Credit Card Convenience Fee			
113	Credit Card Convenience Fee	3.0%		City wide Credit card processing fee
114	May be required or waived where appropriate - see each individual room.			
115	SWIMMING POOL/AQUATIC PROGRAMS			
116	Four Lifeguards, one Senior Lifeguard per each 75 persons or increment thereof must be provided at cost to permit group at current lifeguard salary.			
117	Group Rental - All Fees Listed are Per Hour, Two Hour Minimum			
118	Resident Non Profit			
119	Recreational Pool- Up to 100 Persons	200.00		
120	Lap Pool- Up to 100 Persons	225.00		
121	Full Facility Rental	425.00		
122	Recreation Pool, Lap Pool, and Full Facility- Each Additional 25 Persons or Increment Thereof	75.00		
123	Resident Private			
124	Recreational Pool- Up to 100 Persons	225.00		
125	Lap Pool- Up to 100 Persons	250.00		
126	Full Facility Rental	475.00		
127	Recreation Pool, Lap Pool, and Full Facility- Each Additional 25 Persons or Increment Thereof	100.00		
128	Non Resident Non-Profit			
129	Recreational Pool- Up to 100 Persons	225.00		
130	Lap Pool- Up to 100 Persons	250.00		
131	Full Facility Rental	475.00		

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$1,024.62	97%	\$34.00	\$0.00
\$1,024.62	96%	\$43.00	\$0.00
\$1,024.62	95%	\$52.00	\$0.00
\$295.19	49%	\$150.00	\$0.00
\$1,024.62	98%	\$20.00	\$0.00
\$1,024.62	97%	\$35.00	\$0.00
NA	NA	\$1,500.00	NA
NA	NA	\$250-\$525	NA
\$1,024.62	100%	\$3.00	\$0.00
\$1,024.62	100%	\$4.00	\$0.00
\$1,024.62	97%	\$35.00	\$0.00
\$1,024.62	96%	\$40.00	\$0.00
NA	NA	\$300.00	NA
\$895.38	83%	\$150.00	\$0.00
\$895.38	83%	\$150.00	\$0.00
NA	NA	3.0%	\$0.00
\$674.70	70%	\$200.00	\$0.00
\$674.70	67%	\$225.00	\$0.00
\$674.70	37%	\$425.00	\$0.00
\$674.70	89%	\$75.00	\$0.00
\$674.70	67%	\$225.00	\$0.00
\$674.70	63%	\$250.00	\$0.00
\$674.70	30%	\$475.00	\$0.00
\$674.70	85%	\$100.00	\$0.00
\$674.70	67%	\$225.00	\$0.00
\$674.70	63%	\$250.00	\$0.00
\$674.70	30%	\$475.00	\$0.00

COMMUNITY SERVICES DEPARTMENT
RECREATION SERVICES

#	Description	Current Fee/Charge	Unit	Notes
132	Recreation Pool, Lap Pool, and Full Facility- Each Additional 25 Persons or Increment Thereof	100.00		
133	Non-Resident, Private			
134	Recreation Pool- Up to 100 Persons	250.00		
135	Lap Pool- Up to 100 Persons	275.00		
136	Full Facility Rental	525.00		
137	Recreation Pool, Lap Pool, and Full Facility- Each Additional 25 Persons or Increment Thereof	125.00		
138				
139	Swim User Groups (Fees Listed are Per Hour Per Lane)-New			
140	Resident Non-Profit - Non-Peak Hours (9am-5pm)	8.00	per lane	
141	Resident Non-Profit - Peak Hours (6am-9am) (5pm-9pm)	10.00	per lane	
142	Resident Private - Non-Peak Hours (9am-5pm)	10.00	per lane	
143	Resident Private - Peak Hours (6am-9am) (5pm-9pm)	12.00	per lane	
144	Non-Resident Non-Profit - Non-Peak Hours (9am-5pm)	10.00	per lane	
145	Non-Resident Non-Profit - Peak Hours (6am-9am) (5pm-9pm)	12.00	per lane	
146	Non-Resident Private - Non-Peak Hours (9am-5pm)	12.00	per lane	
147	Non-Resident Private - Peak Hours (6am-9am) (5pm-9pm)	14.00	per lane	
148	Individual Swimming Pool Fees -			
149	Recreational Swim -			
150	Resident Child (15 and Under)	1.50		
151	Resident Adults	3.00		
152	Non-Resident Child (15 and Under)	3.00		
153	Non-Resident Adults	5.00		
154	Group Lessons - (8 Lessons Per Session - Child)			
155	Resident and Non-Resident Rate	60.00		
156	Private Swim Lesson - (4 Lessons Per Session - Child)			
157	Resident and Non-Resident Rate	75.00		
158	Laps -			
159	Resident Adults	3.00		
160	Non-Resident Adults	7.50		
161	Resident Child (15 and Under)	1.50		
162	Non-Resident (15 and Under)	3.00		
163	Swim Pass - 10 Swims - (Price per swim is the same as Swim Pass -25 Swims below)			
164	Resident Child (15 and Under)	15.00		
165	Resident Adult	22.50		
166	Non-Resident Child (15 and Under)	25.00		
167	Non-Resident Adult	37.50		
168	Swim Pass - 25 Swims -			
169	Resident Child (15 and Under)	37.50		
170	Resident Adult	52.50		
171	Non-Resident Child (15 and Under)	52.50		
172	Non-Resident Adult	90.00		
173	Lap & Recreational Swim Pass - Unlimited Monthly Use- New			
174	Resident Seniors (60 & Up) and Disabled Swimmers	0.00		
175	Non-Resident Seniors (60 & Up) and Disabled Swimmers	5.00	per month	

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$674.70	85%	\$100.00	\$0.00
\$674.70	63%	\$250.00	\$0.00
\$674.70	59%	\$275.00	\$0.00
\$674.70	22%	\$525.00	\$0.00
\$674.70	81%	\$125.00	\$0.00
\$674.70	99%	\$8.00	\$0.00
\$674.70	99%	\$10.00	\$0.00
\$674.70	99%	\$10.00	\$0.00
\$674.70	98%	\$12.00	\$0.00
\$674.70	99%	\$10.00	\$0.00
\$674.70	98%	\$12.00	\$0.00
\$674.70	98%	\$12.00	\$0.00
\$674.70	98%	\$14.00	\$0.00
\$4.50	67%	\$1.50	\$0.00
\$674.70	100%	\$3.00	\$0.00
\$674.70	100%	\$3.00	\$0.00
\$674.70	99%	\$5.00	\$0.00
\$674.70	91%	\$60.00	\$0.00
\$674.70	89%	\$75.00	\$0.00
\$674.70	100%	\$3.00	\$0.00
\$674.70	99%	\$7.50	\$0.00
\$674.70	100%	1.50	\$0.00
\$674.70	100%	3.00	\$0.00
\$674.70	98%	\$15.00	\$0.00
\$674.70	97%	\$22.50	\$0.00
\$674.70	96%	\$25.00	\$0.00
\$674.70	94%	\$37.50	\$0.00
\$674.70	94%	\$37.50	\$0.00
\$674.70	92%	\$52.50	\$0.00
\$674.70	92%	\$52.50	\$0.00
\$674.70	87%	\$90.00	\$0.00
\$674.70	100%	\$0.00	\$0.00
\$674.70	99%	\$5.00	\$0.00

COMMUNITY SERVICES DEPARTMENT
RECREATION SERVICES

#	Description	Current Fee/Charge	Unit	Notes
176	OUTDOOR TENNIS COURTS & PICKLEBALL COURTS- Department Director may set Tennis Fees			
177	West Hollywood Park Courts: All tennis & pickleball courts are available for free play or pay to reserve Monday – Sunday from 7:00 am – 9:00 pm.			
178	Plummer Park Courts: All tennis & pickleball courts are available for free play or pay to reserve Monday – Sunday from 7:00 am – 10:00 pm.			
179	City-sponsored tennis classes will have priority over all other permit requests.			
180	Resident (per hour)	8.00		
181	Non-Resident (Per hour)	8.00		
182	Resident (Per 1/2 hr)	4.00		
183	Non-Resident (Per 1/2 hr)	4.00		
184	Tennis Tournament fees are determined by the City's Tennis Concessionaire, on an event-by-event basis.			
185	Singles	Varies		
186	Doubles	Varies		
187	Classes			
188	Children's Programs Residents			
189	Two Days a Week - Tiny Tots (10 Weeks)	135.00		
190	Four Days a Week - Tot Time (10 Weeks)	276.00		
191	Day Camp	200.00		
192	Camp Reservation - Deposit Per Week (Per Individual)	100.00		
193	Contract Classes Range From \$10-\$200	10-\$200		
194	Refund Fee, Refunds Granted if Requested 10 Days Before the Start of the Class	5.00		
195	The City negotiates the fee per class with the instructor. Classes range from one-day workshops to several (4-14) weeks in length. The instructor is paid a percentage of the total fees collected, not to exceed 70%. The remaining 30% (minimum) in fees goes toward publicity, printing and mailing of the Recreation brochure, and other administrative expenses.			
196	Non-Contract Classes (Fees per session for classes offered by the City and its partners)	\$3-\$5		
197	Excursions			
198	One-Day Excursions (Including Transportation and Event Tickets)	\$10-\$80		
199	Farmer's Market and Community Gardens			
200	Farmer's Market - Farmer's pay a percent of their gross intake	6.5%		
201	Community Garden- Annual Fee Per Plot.	100.00		
202	Community Garden - Key Deposit	20.00		

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$150.73	95%	\$8.00	\$0.00
NA	NA	\$8.00	\$0.00
\$150.73	97%	\$4.00	\$0.00
NA	NA	\$4.00	\$0.00
\$1,119.93	NA	Varies	\$0.00
\$1,119.93	NA	Varies	\$0.00
\$1,241.20	89%	\$135.00	\$0.00
\$36,888.43	99%	\$276.00	\$0.00
\$27,888.28	99%	\$200.00	\$0.00
\$544.46	82%	\$100.00	\$0.00
\$621.82	NA	\$10-\$500	\$300.00
\$1,499.30	100%	\$5.00	\$0.00
\$68.31	NA	\$3-\$5	\$0.00
\$1,138.81	NA	\$10-\$80	\$0.00
NA	NA	6.5%	\$0.00
NA	NA	\$120.00	\$20.00
NA	NA	\$20.00	\$0.00

**HUMAN SERVICES & RENT STABILIZATION DEPARTMENT
RENT STABILIZATION AND HOUSING**

#	Footnote	Description	Current Fee/Charge	Notes
1		RENT STABILIZATION DIVISION		
2		Rent Registration Fee	144.00	Based on administrative cost of providing the tenancy registry and related services, including the petitions (hearings and appeals) processes. Fee does not cover administrative costs. Subsidized from the General Fund.
3		Rent Registration Fee - Section 8 Housing	60.00	Discounted registration fee to incentivize property owners participating in Section 8.
4		FILING FEES		Filing fees are not at full cost recovery. Registration fee is set to cover administrative costs.
5		Rent Decrease Application	25.00	Application fees are not at full cost recovery. Registration fee is set to cover administrative costs.
6		Rent Increase Application - Base Fee		
7		1-4 Units - Base Fee	500.00	
8		5-9 Units - Base Fee	500.00	
9		5-9 Units - Plus Fee for Each Unit	25.00	
10		10 Units and Over - Base Fee	500.00	
11		10 Units and Over - Plus Fee for Each Unit	35.00	
12		Appeal of Rent Decrease Application	25.00	
13		Appeal of Rent Increase Application	65.00	
14		Appeal of Objection to Rent Certification	25.00	
15		CMAR Certificate	10.00	
16		Application to Add Building Security Service(s)	25.00	
17		Application to Add/Shift Service(s) - Unit or Building	25.00	
18		Administrative Appeal - Director	25.00	
19		Request for Special Inspection	25.00	
20		Appeal of Compliance Determination	25.00	
21		Tenant Relocation Counseling Assistance - Special Tenant Category	500.00	
22		Removal of Housing Service Application Filing Fee	800.00	
23		Delinquent Change of Ownership Filing Fee	25.00	
24		Inclusionary Rental Housing Agreement (Processing Fee)	568.00	
25	1	Inclusionary Rental Housing Program Fee (Annual)	150.00	
26	1	Inclusionary Rental Unit Lease-Up Processing Fee	1,500.00	
27	2	Tenant Habitability Plan Filing Fee	100.00	

Footnotes:

1. Proposed to cover costs of entering into deed restriction agreement with developers of mixed-income buildings.
2. Maximum per lease transaction amount billable to developer.

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee Δ
\$181.10	20%	20%	\$144.00	\$0
\$181.10	67%	67%	\$60.00	\$0
\$13,065.96	100%	100%	\$25.00	\$0
\$8,114.19	94%	94%	\$500.00	\$0
\$8,114.19	94%	94%	\$500.00	\$0
\$8,114.19	100%	100%	\$25.00	\$0
\$8,114.19	94%	94%	\$500.00	\$0
\$8,114.19	100%	100%	\$35.00	\$0
\$8,114.19	100%	100%	\$25.00	\$0
\$8,114.19	99%	99%	\$65.00	\$0
\$8,114.19	100%	100%	\$25.00	\$0
\$6,127.60	100%	100%	\$10.00	\$0
\$7,295.74	100%	100%	\$25.00	\$0
\$7,295.74	100%	100%	\$25.00	\$0
\$8,114.19	100%	100%	\$25.00	\$0
\$6,946.05	100%	100%	\$25.00	\$0
\$7,686.37	100%	100%	\$25.00	\$0
\$4,757.56	89%	89%	\$500.00	\$0
\$4,757.56	83%	83%	\$800.00	\$0
\$3,602.61	99%	99%	\$25.00	\$0
\$575.03	96%	96%	\$25.00	\$0
\$4,765.29	NA	88%	\$568.00	\$0
\$1,131.92	NA	87%	\$150.00	\$0
\$1,562.60	NA	4%	\$1,500.00	\$0
\$332.46	NA	72%	\$100.00	\$0

**FINANCE & TECHNOLOGY SERVICES DEPARTMENT
REVENUE DIVISION**

#	Description	Current Fee/Charge	Notes
1	Alarm Permits		
2	Commercial	30.00	
3	Residential	30.00	
4	False Alarms		
5	Per False Alarm After 2 False Alarms in 12 Consecutive Months	50.00	
6	Per False Alarm After 4 False Alarms in 12 Consecutive Months	75.00	
7	Per False Alarm With No Registered Alarm Permit First 4 in 12 Months	50.00	
8	Per False Alarm With No Registered Alarm Permit After 4 in 12 Months	75.00	
9	Other		
10	Local Disability Access Fee (Applicable to Business Tax Certificates)	4.00	
11	Returned Check Charge	2.25	Per item
12	Business License Tax - Certificate Inquiry (Per Record)	4.00	
13	Comprehensive Annual Financial Report	47.00	
14	Two-Year Budget Document	47.00	
15	Personnel used- fully burdened hourly rate	Actual Cost	
16	ACH Fees		
17	ACH Return Item Fee	5.00	
18	Credit Card Convenience Fee per Transaction Amount		
19	City Clerk /Records	3%	
20	Digital Media /WEHO TV Public Access	3%	
21	Media & Marketing / Film Office	3%	
22	Facilities and Field Services	3%	
23	Rent Stabilization and Housing	3%	
24	Rent Stabilization and Housing / New Construction	3%	
25	Building & Safety Division	3%	

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee Δ
NA	NA	NA	\$30.00	\$0
NA	NA	NA	\$30.00	\$0
NA	NA	NA	\$50.00	\$0
NA	NA	NA	\$75.00	\$0
NA	NA	NA	\$50.00	\$0
NA	NA	NA	\$75.00	\$0
NA	NA	NA	\$4.00	\$0
NA	NA	NA	\$2.25	\$0
NA	NA	NA	\$4.00	\$0
NA	NA	NA	\$47.00	\$0
NA	NA	NA	\$47.00	\$0
NA	NA	NA	Actual Cost	\$0
NA	NA	NA	\$5.00	\$0
NA	NA	NA	3%	\$0
NA	NA	NA	3%	\$0
NA	NA	NA	3%	\$0
NA	NA	NA	3%	\$0
NA	NA	NA	3%	\$0
NA	NA	NA	3%	\$0
NA	NA	NA	3%	\$0

**FINANCE & TECHNOLOGY SERVICES DEPARTMENT
REVENUE DIVISION**

#	Description	Current Fee/Charge	Notes
26	Current and Historical Preservation Planning	3%	
27	Long Range Planning	3%	
28	Parking Credit Program	3%	
29	Public Safety Administration	3%	
30	Administrative Citations	3%	
31	Code Compliance	3%	
32	Code Compliance: Special Events Services	3%	
33	Engineering	3%	

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee Δ
NA	NA	NA	3%	\$0
NA	NA	NA	3%	\$0
NA	NA	NA	3%	\$0
NA	NA	NA	3%	\$0
NA	NA	NA	3%	\$0
NA	NA	NA	3%	\$0
NA	NA	NA	3%	\$0
NA	NA	NA	3%	\$0
NA	NA	NA	3%	\$0
NA	NA	NA	3%	\$0



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