

Attachment B

List of Pre-Approved Organizations and Events for Councilmember Travel

City of West Hollywood
City Councilmember Expense Reimbursements
List of Pre-Approved Organizations & Events

City Councilmembers may be reimbursed for actual and necessary expenses incurred while engaging in City business activities as defined in the City's Expense Reimbursement, AB 1234, Policy. The following is the list of pre-approved organizations and events for which the City Councilmembers may receive reimbursement for attending to conduct City business. If a City Councilmember wishes to be reimbursed for attending a qualified event that is not listed below, the City Councilmember must receive approval from the City Council at a scheduled City Council Meeting prior to incurring any cost for the event, with the following exception. The City Councilmembers are allowed to attend local conferences or educational seminars that are not on the list below using City funds as long as the registration fee and City costs incurred are less than \$500. If the City incurs any non-refundable costs for planned travel and the Councilmember is removed from office prior to the planned travel, that Councilmember must reimburse the City for any non-refundable costs.

Whether on the List of Pre-Approved Organizations & Events or approved by the City Council at a scheduled City Council Meeting, each Councilmember must briefly report on any activity attended at the City's expense at the City Council meeting following the activity.

The following is the List of Pre-Approved Organizations & Events:

- **Alliance for Innovation** – Annual Conference
- **American Institute of Architects** – Annual or Local Conferences
- **American Planning Association** – Annual or Local Conferences
- **American Public Transportation Association** – Annual Rail and Federal Legislative Conferences and Meetings
- **California Contract Cities Association** – Annual Municipal Seminar, Fall Conference, Legislative Tour, or Board Meetings
- **California JPIA** – Educational Forums, Trainings, and Meetings
- **Center for Priority Based Budgeting** – Annual Conference
- **Clean Power Alliance** – Conferences & Meetings
- **CityAge** – Conferences
- **CivicWell (formerly the Local Government Commission)** – Forums or Conferences
- **Equality California** – Annual or Local Conferences
- **Global Climate Action Summit**
- **Governing Institute** – Annual or Local Conferences
- **International Conference on Climate Action** – Annual Conference
- **Jewish Public Affairs Committee of California (JPAC)** – Annual Capital Summit and Events

- **League of California Cities** (Cal Cities) – Annual Conference, Legislative Action Days, Legislative Tour, Policy Committee Meetings, District Meetings or Board Meetings
- **Lennard Institute for Livable Cities** – International Making Cities Livable (IMCL) conference series
- **LGBTQ Victory Fund / Victory Institute** – International LGBTQ Leaders Conference
- **Local Progress** – Annual or Local Conferences
- **Los Angeles Chamber of Commerce** – Meetings, Symposiums, Conferences, and Advocacy Trips
- **Los Angeles Regional Collaborative (LARC) for Climate Action and Sustainability** – Annual Conference, Forums, Quarterly Meetings or Steering Committee Meetings
- **Mobility 21** – Annual Conferences and Events
- **National Association of City Transportation Officials** – Annual Designing Cities Conference
- **National Association of Latino Elected & Appointed Officials (NALEO)** – Annual Conference
- **National League of Cities** – Annual Conference, Congressional City Conference and Other Forums or Summits
- **National Minority AIDS Council** – US Conference on AIDS
- **New Building Institute** – Getting to Zero National Forum
- **Rail~volution** – Annual Conference
- **South by Southwest® (SXSW®)** – Conference
- **Southern California Association of Governments** – Trainings or Conferences
- **Transportation Research Board** – Annual Meeting
- **USC Price Executive Education Forum (EXED)** – Forum for Local Leaders
- **United States Conference of Mayors** – Annual Meeting, Winter Meeting or Regional Meetings
- **Urban Land Institute** – Annual or Local Conferences
- **Venice Biennale** – International Art Exhibition
- **West Hollywood Marketing Visitors Bureau/Visit West Hollywood** – Business Attraction Meetings
- **Women’s Transportation Seminar** – Annual Conference