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**CITY COUNCIL  
CITY OF WEST HOLLYWOOD  
AGENDA**

**(Revised 6/22/23)**

**MONDAY, JUNE 26, 2023**

**WEST HOLLYWOOD PARK PUBLIC MEETING ROOM - COUNCIL CHAMBERS  
625 N. SAN VICENTE BOULEVARD**

**6:00 P.M. – ADJOURNED REGULAR MEETING**

*Land Acknowledgement:*

*“The West Hollywood City Council acknowledges that the land on which we gather and that is currently known as the City of West Hollywood is the occupied, unceded, seized territory of the Gabrieleño Tongva and Gabrieleño Kizh peoples.”*

**PUBLIC COMMENT AND RULES OF DECORUM:**

The City Council values your comments and acknowledges the right of the public to address issues that are within the City's jurisdiction and invites the public to do so during the City Council meeting. However, this public participation must be balanced with the need of the City Council to conduct the public's business in a fair and efficient manner, free from disruption or disturbance. The City offers multiple ways for the public to participate during the meeting.

During the first Public Comment section of the Agenda, any member of the public may address the City Council on items appearing on the Consent Calendar. Comments concerning other items on the Agenda will be heard at the time the item is considered during the course of the meeting; however, they may be offered at this time if a member of the public cannot be in attendance later in the evening. Members of the public may also comment on any other item of interest that is within the subject matter jurisdiction of the City Council at this time, or later in the meeting under the second Public Comment period. Please see Agenda Item No. 1 below for more information.

The City expects that everyone who participates in the meeting will do so with respect and dignity. Please refrain from using abusive, derogatory, and slanderous language, or behaving in a way that disrupts the meeting.

Speakers should not bring to the podium any items other than a prepared written statement and/or writing materials.

Speakers and any other members of the public may not approach the dais at any time during the meeting without prior consent from the Mayor.

Speakers may only speak once on any agenda item. Donating public comment time to others is prohibited.

Members of the audience shall not engage in disorderly or boisterous conduct, including the utterance of loud, threatening, or abusive language, whistling, stamping of feet or other acts which disturb, disrupt, impede, or otherwise render the orderly conduct of the City Council meeting unfeasible.

Persons in the audience should refrain from creating, provoking, or participating in any type of unwelcome physical contact.

Please see the Rules of Conduct for City Council meetings for additional rules and expectations for conducting the City Council meetings.



**TO PARTICIPATE BY PROVIDING WRITTEN CORRESPONDENCE OR AN E-COMMENT:**

Members of the public who wish to comment on matters before the City Council are strongly encouraged to submit written correspondence to [publiccomment@weho.org](mailto:publiccomment@weho.org) or submit an E-Comment by visiting [www.weho.org/wehotv](http://www.weho.org/wehotv) no later than 12:00 p.m. on Council meeting day. *Note: Written Correspondence and E-Comments will not be read into the record during the City Council meeting; however, correspondence received by 12:00 p.m. will be forwarded to the City Council and posted on the City's website as part of the official meeting record. Your comments and information will become part of the official public record. If you do not want your personal information included in the official record, please do not include your address and/or phone number.*

**TO PARTICIPATE BY PROVIDING PUBLIC COMMENT BY TELEPHONE:**

(Please note: This option is to provide public comment via phone ONLY. To view the meeting, please see information on how to view the meeting provided above.)

1. You must sign-up to speak at [publiccomment@weho.org](mailto:publiccomment@weho.org) no later than 12:00 p.m. on the City Council meeting day, to be added to the Zoom Public Speaker List for the meeting. Please include your name, the phone number from which you will be calling, and which item(s) you would like to speak on.
2. Dial-in 10 minutes prior to the start of the meeting (the meeting begins at 6:00 p.m.). During Approval of the Agenda, items may be moved to the Consent Calendar; therefore, members of the public who have signed up to speak on any item with the City Clerk's Office should be in the queue by 5:50 p.m. **\*\*Please note that City Clerk staff cannot respond to emails during the meeting. This means that email requests made to**

speak by phone on additional agenda items during the meeting cannot be accommodated during the meeting.

- Dial-in #: 669-900-6833
- Meeting I.D.: 886 9459 4637, then #

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting. If special assistance to participate in this meeting is required, (e.g., an American Sign Language interpreter for people who are Deaf or hard of hearing), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6800 at least 48 hours prior to the meeting. The City TTY line is (323) 848-6496.

Special meeting related accommodations (e.g., transportation) may be provided upon written request to the Office of the City Clerk at least 48 hours prior to the meeting. For information on public transportation, call 323-GO-METRO (323/466-3876) or go to [www.metro.net](http://www.metro.net).

If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (323) 848-6800.

***Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).***

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF AGENDA:**

**ADJOURNMENT MOTIONS:**

**PRESENTATIONS:**

**1. PUBLIC COMMENT:** The City Council values your comments; however, pursuant to the Brown Act, the Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be

heard at this time. Public Hearing testimony will only be taken at the time of the hearing.

**1.A. PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:**

**1.B. PUBLIC COMMENTS, GENERAL INTEREST:**

**CITY MANAGER'S REPORT:** This time is set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

**FISCAL IMPACT ON CONSENT CALENDAR:**

**2. CONSENT CALENDAR:** The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

**2.A. POSTING OF AGENDA:**

*SUBJECT: The agenda for the meeting of Monday, June 26, 2023 was posted at City Hall, Plummer Park, the Sheriff's Station, and at the West Hollywood Library on Wednesday, June 21, 2023.*

RECOMMENDATION: Receive and file.

**2.B. APPROVAL OF MINUTES:**

*SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.*

RECOMMENDATION: Approve the minutes of May 15, 2023.

**2.C. APPROVAL OF DEMAND REGISTER NO. 930 [L. QUIJANO, C. CORRALES, S. HERNANDEZ]:**

*SUBJECT: The City Council shall receive the Demand Register for period ending June 16, 2023 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.*

RECOMMENDATION: Approve Demand Register No. 930 and adopt Resolution No. 23-050, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING PAYMENT OF DEMANDS PRESENTED ON DEMAND REGISTER NO. 930."

**2.D. CLAIMS ADMINISTRATION [J. JIMENEZ, M. CROWDER]:**

*SUBJECT: The City Council is receiving notification that the City's third-party administrator Carl Warren & Co. has denied two (2) Claims for Damages from James Gavio and Jonathan Deckel filed against the City.*

RECOMMENDATION: Receive and file.

- 2.E. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [M. CROWDER, L. MORALES]:**  
*SUBJECT: The City Council will receive Synopses from the Historic Preservation Commission, Public Facilities, Recreation and Infrastructure Commission, Rent Stabilization Commission, Disabilities Advisory Board, and Women’s Advisory Board regarding actions taken at their recent meetings.*  
RECOMMENDATION: Receive and File.
- 2.F. TREASURER’S REPORT FOR APRIL 2023 [L. QUIJANO, C. CORRALES, K. BARENG]:**  
*SUBJECT: The City Council will receive the Treasurer’s Reports for the month ended April 2023 pursuant to Section 53646 of the Government Code of the State of California.*  
RECOMMENDATION: Receive and file the April 2023 Treasurer’s Report.
- 2.G. GENERAL PLAN ANNUAL PROGRESS REPORT FOR CALENDAR YEAR 2022 [J. KEHO, F. CONTRERAS, T. FARRIS, M. MONTENEGRO]:**  
*SUBJECT: The City Council will receive the General Plan Annual Progress Report for the calendar year 2022 and authorize staff to submit the report to the Governor’s Office of Planning and Research (OPR) and California Department of Housing and Community Development (HCD) in compliance with state requirements. The Annual Progress Report is exempt from review under the California Environmental Quality Act (CEQA), pursuant to California Code of Regulations Section 15601(b)(3).*  
RECOMMENDATION: Authorize staff to submit the 2022 General Plan Annual Progress Report to the Governor’s Office of Planning and Research and the California State Department of Housing and Community Development.
- 2.H. APPROVAL OF THE CITY OF WEST HOLLYWOOD ZERO-EMISSION BUS ROLLOUT PLAN [C. SCHROEDER, L. ISENBERG, F. GOMEZ]:**  
*SUBJECT: The City Council will consider approval of the Zero Emission Bus Rollout Plan that provides a roadmap to transition the existing Cityline bus fleet to zero-emission buses.*  
RECOMMENDATIONS: 1) Approve and adopt the Zero Emission Bus Rollout Plan, effective July 1, 2023; and 2) Direct staff to submit the attached Zero Emission Bus Rollout Plan to the California Air Resources Board (CARB) as required.
- 2.I. APPROVAL OF SIX (6) NEW CLASSIFICATION SPECIFICATIONS AND EIGHT (8) REVISED CLASSIFICATION SPECIFICATIONS [J. JIMENEZ, R. NAPPER, C. LEUNG, C. KOKUBUN, J. LU]:**

*SUBJECT: The City Council will consider the approval of six (6) new classification specifications and eight (8) revised classification specifications.*

RECOMMENDATIONS: 1) Approve the new classification specifications for the following positions: a. Public Safety Manager, Grade 2131e, b. Equity & Inclusion Officer, Grade 5300e, c. Innovation Officer, Grade 5300e, d. Strategic Initiatives Supervisor, Grade 5300e, e. Human Services Specialist, Grade 5250n, f. Engineering Permit Technician, Grade 5220n; 2) Approve the reclassification of the following positions: a. Building & Aquatic Center Maintenance Supervisor, Grade 5280e, b. Social Services Supervisor, Grade 5300e, c. Senior Risk Management & Safety Analyst, Grade 5290e, d. Senior Engineering Associate, Grade 5280e; 3) Approve the revised classification specifications of the following positions: a. Building Maintenance Supervisor, Grade 5280e, b. Street Maintenance Supervisor, Grade 5280e, c. Urban Forest and Landscape Maintenance Supervisor, Grade 5280e, d. Public Works Inspector, Grade 5260n; and 4) Approve the Fiscal Year 2023-24 Salary Schedule reflecting all City positions and associated salaries to meet the California Public Employee's Retirement System requirements of Government Code § 20636(b)(1).

**2.J. AGREEMENT FOR SERVICES WITH GRANICUS LLC, TO PROVIDE SHORT-TERM RENTAL DATA AND ANALYTICAL SERVICES [D. RIVAS, V. ADOMAITIS]:**

*SUBJECT: The City Council will consider approving an Agreement with Granicus LLC, to provide short-term rental data and analytical services including address verification, pro-active and continuous compliance monitoring, and permitting/licensing and tax collection services for the City of West Hollywood.*

RECOMMENDATION: Approve the Agreement for services with Granicus LLC, for a total not-to-exceed amount of \$60,415.25 for an initial period of one (1) year, with the ability to extend the contract for up to one (1) additional year for up to four (4) consecutive years.

**2.K. AGREEMENTS FOR SERVICE WITH CATHYJON ENTERPRISES, INC. AND INFOJINI, INC. FOR AS-NEEDED TEMPORARY STAFFING SERVICES [J. JIMENEZ, R. NAPPER, C. LEUNG]:**

*SUBJECT: The City Council will consider approving Agreements for temporary staffing services with two firms, CathyJon Enterprises, Inc. dba HB Staffing, and Infojini, Inc., to provide limited-term and as-needed temporary staffing services citywide.*

RECOMMENDATIONS: 1) Approve Contract Agreement with CathyJon Enterprises, Inc. dba HB Staffing. The term of the agreement shall be for three years in an amount not to exceed \$225,000 annually up to a total of \$675,000; 2) Approve Contract Agreement with Infojini, Inc. The term of the agreement shall be for three years in an amount not to exceed \$225,000 annually up to a total of \$675,000; and 3) Authorize the City

Manager or designee to sign and execute all documents related to this agreement.

**2.L. AUTHORIZE THE USE OF A COOPERATIVE PURCHASING AGREEMENT WITH AVIATE ENTERPRISES, INC. FOR PURCHASE OF A TENNANT M20 SCRUBBER/SWEEPER [S. CAMPBELL, H. COLLINS, E. HAMANT]:**

*SUBJECT: The City Council will consider authorizing the use of the California Multiple Award Schedules cooperative purchasing agreement with Aviate Enterprises, Inc. to purchase a Tennant M20 Scrubber/Sweeper.*

**RECOMMENDATION:** Authorize the Finance & Technology Services Department to issue Purchase Orders to Aviate Enterprises, Inc., for the purchase of a Tennant M20 Scrubber/Sweeper in a total amount not-to-exceed \$83,000.

**2.M. AUTHORIZE THE USE OF COOPERATIVE PURCHASING AGREEMENTS FOR FISCAL YEAR 2023-2024 [L. QUIJANO, B. ROSEN]:**

*SUBJECT: The City Council will consider authorizing the use of cooperative purchasing agreements for the procurement of goods and related services for fiscal year 2023-2024.*

**RECOMMENDATIONS:** 1) Authorize the Finance & Technology Services Department to issue Fiscal Year 2023-2024 Purchase Orders for new cooperative purchasing agreements, subject to the review by the City Attorney, for contracts that are competitively bid contracts under Purchasing Alliances, as needed, in an amount not-to exceed \$ 75,000; and 2) Authorize the Finance & Technology Services Department to issue Fiscal Year 2023-2024 Purchase Orders for existing contracts in an amount not-to-exceed the authorized amount listed in table.

**2.N. AMENDMENT TO AGREEMENT FOR SERVICES WITH ARCHITECTURAL RESOURCES GROUP [Y. QUARKER, J. DEL TORO, J. DUCKWORTH]:**

*SUBJECT: The City Council will consider amending the Agreement for services with Architectural Resources Group (ARG) to extend the term of Agreement to December 31, 2023.*

**RECOMMENDATIONS:** 1) Approve the Amendment to the Agreement for services with Architectural Resources Group to extend the term of the Agreement by 6 months from June 30, 2023, to December 31, 2023; and 2) Authorize the City Manager or designee to execute documents incident to the Agreement.

**2.O. AMENDMENT NO. 1 WITH JEWISH FAMILY SERVICE FOR RECEPTIONIST SERVICES AT THE PLUMMER PARK COMMUNITY CENTER [Y. QUARKER, S. MARTINEZ, M. GASCA, D. ALHADDAD]:**

*SUBJECT: The City Council will consider approving Amendment No. 1 to the Agreement for Services with Jewish Family Service (JFS) for receptionist services at the Plummer Park Community Center.*

RECOMMENDATIONS: 1) Approve Amendment No. 1 to the Agreement for Services with Jewish Family Service by: increasing the total amount of the Agreement by \$60,000 for a new total not-to-exceed amount of \$120,000; and extending the term of the Agreement by a period of 12 months resulting in a new expiration date of June 30, 2024; and 2) Authorize the City Manager or designee to execute all documents incident to the Agreement.

**2.P. ANNUAL CONTRACT AMENDMENTS FOR THE PROVISION OF ADMINISTRATIVE HEARING OFFICER SERVICES [C. SCHROEDER, J. HOLUB, B. LAWRENCE, D. RIVAS, V. ADOMAITIS, S. CAMPBELL, V. GUARINO]:**

*SUBJECT: The City Council will consider amendments to the agreements for the provision of administrative hearing officer services related to Rent Stabilization hearings, appeals of administrative citations, impound appeals, and 2nd level parking citation review.*

RECOMMENDATIONS: 1) Approve Amendment No. 1 to the Agreement for hearing officer services with Elio Palacios, Jr. to increase the amount of the agreement by \$50,000 for a total not-to-exceed amount of \$100,000 and extend the agreement by twelve months from July 1, 2023 to June 30, 2024; 2) Approve Amendment No. 1 to the agreement for hearing officer services with Richard Jones DBA Jones Mayer to increase the amount of the agreement by \$75,000 for a total not-to-exceed amount of \$150,000 and extend the agreement by twelve months from July 1, 2023 to June 30, 2024; and 3) Approve Amendment No. 1 to the agreement for hearing officer services with Silver & Wright LLP to increase the amount of the agreement by \$75,000 for a total not-to-exceed amount of \$150,000 and extend the agreement by twelve months from July 1, 2023 to June 30, 2024.

**2.Q. AMENDMENTS TO AGREEMENTS FOR SERVICES WITH UTRON SYSTEMS INC. AND LAZ KARP ASSOCIATES, LLC [S. CAMPBELL, V. GUARINO, B. BORTFELD]:**

*SUBJECT: The City Council will consider amending the Agreements for services with Utron Systems and LAZ Karp Associates to modify the scope of services, increase the not-to-exceed amounts, and extend the term of the Agreement.*

RECOMMENDATIONS: 1) Approve Amendment No. 1 to the Agreement for services with Utron Systems to expand the scope of services to include a phone app to request vehicles and increase the amount of the agreement by \$276,834 for a total not-to-exceed amount of \$1,283,176; 2) Approve Amendment No. 2 to the Agreement for services with LAZ Karp Associates to increase the amount of the Agreement by \$1,226,379 for a total not-to-exceed amount of \$3,823,796 and extend the term of the



Agreement by 24 months from July 1, 2023, to June 30, 2025; and 3) Authorize the City Manager or designee to execute documents incident to the Agreements.

- 2.R. AMENDMENT TO THE AGREEMENT FOR SERVICES WITH ENVISIO SOLUTIONS, INC. [D. WILSON, C. SAFRIET, P. KESPRADIT]:**  
*SUBJECT: The City Council will consider amending the Agreement for services with Envisio Solutions, Inc. for the citywide performance management system to increase the not-to-exceed amount and extend the term of the agreement.*

RECOMMENDATIONS: 1) Approve Amendment No. 2 to the agreement for services with Envisio Solutions, Inc. to increase the amount of the agreement by \$83,531.25 for a total not-to-exceed amount of \$130,031.25 and extend the term of the agreement to June 30, 2025; and 2) Authorize the City Manager or designee to execute documents incident to the agreement.

- 2.S. AMENDMENT NO. 2 TO THE AGREEMENT FOR SERVICES WITH WGJ ENTERPRISES, INC., DBA PCI [S. CAMPBELL, J. GILMOUR, R. GARLAND, W. DAVIS]:**

*SUBJECT: The City Council will consider amending the Agreement for services with WGJ Enterprises, Inc, dba PCI, for Traffic Striping and Road Marking Maintenance Services to increase the not-to-exceed amount of the Agreement.*

RECOMMENDATIONS: 1) Approve Amendment No. 2 to the agreement for services with WGJ Enterprises, Inc., dba PCI, to increase the amount of the Agreement by \$184,000.00, for a total not-to-exceed amount of \$2,126,568.75; and 2) Authorize the City Manager or designee to execute documents incident to the Amendment.

- 2.T. AMENDMENT NO. 3 TO THE AGREEMENT FOR SERVICES WITH VITAC [J. SCHARE, E. TAYLOR, J. LAWSON]:**

*SUBJECT: The City Council will consider approving Amendment No. 3 to the Agreement for Services with VITAC for real-time captioning of live broadcasts of City meetings and other live City programming.*

RECOMMENDATIONS: 1) Approve Amendment No. 3 to the Agreement for Services with VITAC to increase the amount of the agreement by \$50,000 for a total not-to-exceed amount of \$125,000 and extend the agreement by (12) twelve months, from July 1, 2023, to June 30, 2024; and 2) Authorize the City Manager or designee to execute documents incident to the agreement.

- 2.U. ANNUAL CONTRACT AMENDMENTS FOR THE RENT STABILIZATION DIVISION REGARDING THE PROVISION OF SERVICES RELATED TO TENANCY ASSISTANCE AND DISPUTE RESOLUTION SERVICES [C. SCHROEDER, J. HOLUB, G. AVILES, Y. SPITERI]:**

*SUBJECT: The City Council will consider approving amendments and changes to current Agreements with the Coalition for Economic Survival and DG Mediation, Inc. by increasing the not-to-exceed amounts and extending terms to ensure a seamless continuation of services related to tenancy assistance, including legal clinics and dispute resolution.*

RECOMMENDATIONS: 1) Approve Amendment No. 3 to the agreement for proactive educational outreach and weekly legal clinic services with Coalition for Economic Survival to increase the amount of the agreement by \$75,000 for a total not-to-exceed amount of \$210,000 and extend the agreement by twelve months from July 1, 2023 to June 30, 2024; and 2) Approve Amendment No. 2 to the agreement for Mediation Services with DG Mediation, Inc. to increase the amount of the agreement by \$125,000 for a total not-to-exceed amount of \$350,000 and extend the agreement by twelve months from July 1, 2023 to June 30, 2024.

**2.V. ANNUAL CONTRACT AMENDMENTS FOR THE RENT STABILIZATION DIVISION REGARDING PROVISION OF SERVICES RELATED TO AFFORDABLE HOUSING PROGRAM ADMINISTRATION [C. SCHROEDER, J. HOLUB, G. AVILES, A. BORGE]:**

*SUBJECT: The City Council will consider approving amendments and changes to current Agreements with the West Hollywood Community Housing Corporation (WHCHC) and HouseKeys Inc. by increasing the not-to-exceed amounts and extending terms to ensure a seamless continuation of services related to resident services and management of affordable housing programs.*

RECOMMENDATIONS: 1) Approve Amendment No. 4 to the agreement for Affordable Housing Program Administration with West Hollywood Community Housing Corporation to increase the amount of the agreement by \$250,275 for a total not-to-exceed amount of \$1,190,275 and extend the agreement by twelve months from July 1, 2023 to June 30, 2024; and 2) Approve Amendment No. 2 to the agreement for Inclusionary Housing Program Administration with HouseKeys Inc. to increase the amount of the agreement by \$150,000 for a total not-to-exceed amount of \$450,000 and extend the agreement by twelve months from July 1, 2023 to June 30, 2024.

**2.W. AMENDMENT TO THE AGREEMENT FOR AUDIO VISUAL EQUIPMENT MAINTENANCE AND UPDATED SERVICES WITH WESTERN AUDIO VISUAL [S. CAMPBELL, H. COLLINS, E. HAMANT]:**

*SUBJECT: The City Council will consider approving Amendment No. 5 to the Agreement with Western Audio Visual to provide audio visual equipment maintenance and updated services including the WeHoTV Master Control Room Upgrades Project.*

RECOMMENDATIONS: 1) Approve Amendment No. 5 to the Agreement with Western Audio Visual to provide audio visual equipment maintenance and updated services for an increased amount of \$100,000 and a new

total not-to-exceed amount of \$354,013; and 2) Authorize the City Manager or designee to execute documents incident to the amendment to the Agreement.

**2.X. AMENDMENT NO. 6 TO THE AGREEMENT FOR ON-CALL ARCHITECTURAL AND ENGINEERING SERVICES WITH PSOMAS [S. CAMPBELL, H. COLLINS]:**

*SUBJECT: The City Council will consider approving Amendment No. 6 with Psomas to provide on-call architectural and engineering services for City projects.*

*RECOMMENDATIONS: 1) Approve Amendment No. 6 to the Agreement with Psomas to provide on-call architectural and engineering services for City projects for an increased amount of \$200,000 and a new total not-to-exceed amount of \$1,150,000; and 2) Authorize the City Manager or designee to execute documents incident to the Amendment.*

**2.Y. ON-CALL TRANSPORTATION PROGRAM UPDATE AND AMENDMENT NO. 6 TO THE AGREEMENT FOR SERVICES WITH AMBIANCE TRANSPORTATION [C. SCHROEDER, L. ISENBERG, F. GOMEZ]:**

*SUBJECT: The City Council will receive an update on the On-Call Transportation Program, which serves older adult (62+) and/or disabled West Hollywood residents and consider approval of Amendment No. 6 to the existing Agreement for Services with Ambiance Transportation, operator, and administrator of the program.*

*RECOMMENDATIONS: 1) Approve Amendment No. 6 to the Agreement for Services with Ambiance Transportation, extending the Agreement by 24 months and increase the amount of the Agreement by \$1,482,840 for a total not-to-exceed amount of \$3,948,459; and 2) Authorize the City Manager or designee to execute documents incident to the Agreement.*

**2.Z. AMENDMENT NO. 6 TO AGREEMENT FOR SERVICES WITH ALL CITY MANAGEMENT SERVICES FOR SCHOOL CROSSING GUARD SERVICES [C. SCHROEDER, L. ISENBERG, D. NGUYEN]:**

*SUBJECT: The City Council will consider authorizing a contract amendment with All City Management Services (ACMS) to provide crossing guard services at two West Hollywood area elementary schools.*

*RECOMMENDATIONS: 1) Approve Amendment No. 6 to the Agreement for Services with All City Management Services to extend the term of the Agreement by one year and increase the amount of the Agreement by \$86,461 for a total not-to-exceed amount of \$287,211; and 2) Authorize the City Manager to execute the amendments to the Agreement.*

**2.AA. AMENDMENT TO THE AGREEMENT FOR ON-CALL CONSTRUCTION MANAGEMENT SERVICES WITH GRIFFIN STRUCTURES, INC. [S. CAMPBELL, H. COLLINS, E. HAMANT]:**

**SUBJECT:** *The City Council will consider approving Amendment No. 6 with Griffin Structures, Inc. to provide on-call construction management services for the City's Capital Improvement Program.*  
**RECOMMENDATIONS:** 1) Approve Amendment No. 6 to the Agreement with Griffin Structures, Inc. to provide on-call construction management services for the City's Capital Improvement Program for an increased amount of \$100,000 and a new total not-to-exceed amount of \$770,000; and 2) Authorize the City Manager or designee to execute documents incident to the Amendment.

**2.BB. EXTENSION OF CONTRACTS WITH CUBIC TRANSPORTATION SYSTEMS, BBB-CA, INC., AND SYMBLAZE, INC. FOR TRANSIT-RELATED SERVICES [C. SCHROEDER, L. ISENBERG, D. NGUYEN]:**

**SUBJECT:** *The City Council will consider authorizing contract amendments for transportation service-related contracts. These contracts include Amendment No. 6 to the Agreement for Services with Cubic Transportation Systems to provide vehicle tracking services for the City's fixed-route transportation services; Amendment No. 2 to the Agreement for Services with BBB-CA, Inc. (d/b/a Block By Block California) to provide transit security services; and Amendment No. 9 to the Agreement for Services with Symlaze, Inc. for program marketing services.*  
**RECOMMENDATIONS:** 1) Approve Amendment No. 6 to the Agreement for Services with Cubic Transportation Services to extend the term of the Agreement by one year and increase the amount of the Agreement by \$20,000 for a total not-to-exceed amount of \$197,373; 2) Approve Amendment No. 2 to the Agreement for Services with BBB-CA, Inc. (d/b/a Block By Block California) to extend the term of the Agreement by one year and increase the amount of the Agreement by \$108,556 for a total not-to-exceed amount of \$398,556; 3) Approve Amendment No. 9 to the Agreement for Services with Symlaze, Inc. to extend the term of the Agreement by one year and increase the amount of the Agreement by \$33,300 for a total not-to-exceed amount of \$298,000; and 4) Authorize the City Manager to execute the amendments to the Agreement.

**2.CC. AMENDMENT TO THE AGREEMENT FOR SERVICES WITH MAROON SOCIETY [C. SCHROEDER, L. ISENBERG, D. MURRAY]:**

**SUBJECT:** *The City Council will consider approving an amendment to the Agreement for services with Maroon Society for HIV Zero Evaluation Services.*

**RECOMMENDATION:** Approve Amendment No. 10 to the agreement for services with Maroon Society; Increase by \$30,375 for a total not-to-exceed amount of \$319,716 to provide HIV Zero Evaluation Services and extend the agreement by twelve months from July 1, 2023 to June 30, 2024.

**2.DD. AUTHORIZE AN AGREEMENT FOR SERVICES WITH LEHRER ARCHITECTS LA, INC. FOR ARCHITECTURAL AND ENGINEERING SERVICES AT THE LOG CABIN SITE [L. BIERY, B. LEAGUE, A. BARTLE, O. DELGADO, R. ABRAMSON, M. BARKER]:**

*SUBJECT: The City Council will consider authorizing an agreement for services with Lehrer Architects LA, Inc. for Architectural and Engineering Services at the Log Cabin site, 617-621 N. Robertson Boulevard.*

*RECOMMENDATIONS: 1) Authorize staff to negotiate a contract for an agreement for architectural and engineering services at the Log Cabin with Lehrer Architects LA, Inc. for a total not-to-exceed amount of \$766,628; and 2) Authorize the City Manager or designee to execute documents incident to the agreement.*

**2.EE. APPROVAL OF THE EXECUTION OF THE NEW COOPERATION AGREEMENTS BETWEEN THE CITY OF WEST HOLLYWOOD AND THE COUNTY OF LOS ANGELES COUNTY DEVELOPMENT AUTHORITY FOR FISCAL YEARS 2024-25 THROUGH 2026-27 [L. QUIJANO, A. RUIZ, C. DUNCAN]:**

*SUBJECT: The City Council will consider adopting a resolution authorizing and approving the execution of a cooperation agreement with the County of Los Angeles Development Authority (LACDA) for participation in the Urban County Community Development Block Grant (CDBG) Program for the period of July 1, 2024, through June 30, 2027.*

*RECOMMENDATION: Adopt Resolution No. 23-\_\_\_\_\_, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, CALIFORNIA, APPROVING PARTICIPATION IN THE LOS ANGELES URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM BY AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO SIGN A COOPERATION AGREEMENT WITH THE COUNTY OF LOS ANGELES."*

**2.FF. MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF LOS ANGELES, COUNTY OF LOS ANGELES, LOS ANGELES COUNTY FLOOD CONTROL DISTRICT, AND THE CITIES OF BEVERLY HILLS, CULVER CITY, INGLEWOOD, SANTA MONICA, AND WEST HOLLYWOOD REGARDING THE ADMINISTRATION AND COST SHARING FOR IMPLEMENTING THE COORDINATED INTEGRATED MONITORING PROGRAM (CIMP) AND WATERSHED MANAGEMENT PROGRAM (WMP) FOR THE BALLONA CREEK WATERSHED AND THE MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF LOS ANGELES, COUNTY OF LOS ANGELES, LOS ANGELES COUNTY FLOOD CONTROL DISTRICT, AND THE CITIES OF BEVERLY HILLS, CULVER CITY, INGLEWOOD, AND WEST HOLLYWOOD REGARDING THE COST SHARING AND IMPLEMENTATION OF THE BALLONA CREEK BACTERIA TMDL PROJECT [S. CAMPBELL, J. GILMOUR]:**

*SUBJECT: The City Council will consider the (1) Memorandum of Agreement regarding the Administration and Cost Sharing for*

*Implementing the Coordinated Integrated Monitoring Program (CIMP) and Watershed Management Program (WMP) for the Ballona Creek Watershed and (2) Memorandum of Agreement regarding the Cost Sharing and Implementation of the Ballona Creek Bacteria TMDL Project.*

RECOMMENDATIONS: 1) Approve a Memorandum of Agreement between the City of Los Angeles, County of Los Angeles, Los Angeles County Flood Control District, and the Cities of Beverly Hills, Culver City, Inglewood, Santa Monica, and West Hollywood regarding the administration and cost sharing for implementing the Coordinated Integrated Monitoring Program (CIMP) and Watershed Management Program (WMP) for the Ballona Creek Watershed; 2) Approve a Memorandum of Agreement between the City of Los Angeles, County of Los Angeles, Los Angeles County Flood Control District, and the Cities of Beverly Hills, Culver City, Inglewood, and West Hollywood regarding the cost sharing and implementation of the Ballona Creek Bacteria TMDL Project; and 3) Authorize the City Manager or designee to execute documents incident to the agreement.

**2.GG. NOTICE OF COMPLETION FOR IN-ROADWAY WARNING LIGHTS (IRWL) PROJECT ON SUNSET BOULEVARD, DOHENY DRIVE, SAN VICENTE BOULEVARD, AND CRESCENT HEIGHTS BOULEVARD [S. CAMPBELL, J. GILMOUR, R. GARLAND]:**

*SUBJECT: The City Council will consider approving the Notice of Completion for the In-Roadway Warning Lights (IRWL) Project on Sunset Boulevard, Doheny Drive, San Vicente Boulevard, and Crescent Heights Boulevard by Servitek Electric, Inc.*

RECOMMENDATIONS: Accept the work and authorize the following: a. File the Notice of Completion by the City Clerk with the Los Angeles Recorder's Office, b. Issue the final payment to the contractor at the end of the 35 day lien period, c. Release of the Performance Bond on the date of recordation of the Notice of Completion, d. Release of the Payment Bond 35 days after the date of recordation of the Notice of Completion, pending no receipt of Stop Notices from material suppliers or subcontractors.

**2.HH. ACCEPT AN EASEMENT AND RIGHT-OF-WAY FOR PUBLIC STREET AND SIDEWALK PURPOSES ALONG THE SIERRA BONITA AVE FRONTAGE OF THE 1017 SIERRA BONITA, LLC DEVELOPMENT PROJECT AT 1017 SIERRA BONITA [S. CAMPBELL, J. GILMOUR]:**

*SUBJECT: The City Council will consider accepting an easement and right-of-way for street and sidewalk purposes along the Sierra Bonita Ave frontage of the 1017 Sierra Bonita, LLC development project located at 1017 Sierra Bonita Ave.*

RECOMMENDATIONS: 1) Adopt Resolution No. 23-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ACCEPTING GRANT OF EASEMENT FOR PUBLIC SIDEWALK AND PARKWAY PURPOSES AT 1017 SIERRA BONITA

AVE IN THE CITY OF WEST HOLLYWOOD”; and 2) Direct the City Clerk to submit a certified copy of Resolution No. 23-\_\_\_\_\_, as well as the Easement in Attachment B for recordation by the office of the Recorder of the County of Los Angeles.

**2.II. REJECT ALL BIDS RECEIVED AND RE-ADVERTISE FOR CITYWIDE ELEVATOR MAINTENANCE SERVICES [S. CAMPBELL, H. COLLINS, E. HAMANT]:**

*SUBJECT: The City Council will consider rejecting all bids received to provide Citywide Elevator Maintenance Services and authorizing staff to re-issue and re-advertise the bid.*

*RECOMMENDATIONS: 1) Reject all bids to provide Citywide Elevator Maintenance Services, as submitted on May 25, 2023, and return the associated bid bonds; and 2) Authorize staff to re-issue and re-advertise the bid solicitation for Citywide Elevator Maintenance Services.*

**2.JJ. SUBSTANCE USE AND HARM REDUCTION TOWN HALL FORUM [C. SCHROEDER, L. ISENBERG, D. MURRAY, D. SAUNDERS]:**

*SUBJECT: The City Council will consider a request to co-sponsor a Substance Use and Harm Reduction Town Hall Forum focusing on overdose prevention and fentanyl, methamphetamine, and xylazine.*

*RECOMMENDATIONS: 1) Approve co-sponsorship of a Town Hall Forum with APLA Health; Institute for Public Strategies; and the Los Angeles County Department of Public Health, Substance Abuse Prevention and Control on August 2, 2023, from 6 P.M. to 8 P.M.; 2) Waive the Facility Use Fee for the City Council Chambers for the Town Hall, as well as other costs associated with technical support; 3) Waive parking fees at the 5-story parking garage for event attendees; 4) Authorize the use of the City name and logo on invitations, programs, and other collateral materials for the event; and 5) Direct the Communications Department to utilize all appropriate communications tools to promote the Town Hall, including, but not limited to, the City’s website and social media tools, and livestreaming of the event on WeHoTV.*

**2.KK. WEST HOLLYWOOD DRAG LAUREATE [L. BIERY, R. EHEMANN]:**

*SUBJECT: The City Council will review and ratify a recommendation from the Arts and Cultural Affairs Commission for the West Hollywood Drag Laureate 2023-25.*

*RECOMMENDATIONS: 1) Approve the recommendation from the Arts and Cultural Affairs Commission for Pickle to serve as the West Hollywood Drag Laureate 2023-25; 2) Authorize the City Manager or designee to execute documents incident to the agreement; 3) Authorize the use of the City’s name and logo on promotional and collateral materials for Drag Laureate-related programs and authorize the promotion of the programs through the City’s website, calendar, and social media networks.*

**2.LL. STREET MAINTENANCE ASSESSMENT FOR FISCAL YEAR 2023-2024 [L. QUIJANO, B. ROSEN]:**

*SUBJECT: The City Council will consider adopting a resolution determining and imposing a street maintenance assessment within the 1996 Street Maintenance Assessment District for Fiscal Year 2023-2024. The assessment rate is unchanged from 2022-2023.*  
**RECOMMENDATION:** Adopt Resolution No. 23-\_\_\_\_\_, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD DETERMINING THE COST OF STREET MAINTENANCE FOR FISCAL YEAR 2023-2024 AND DETERMINING AND IMPOSING A STREET MAINTENANCE ASSESSMENT WITHIN 1996 STREET MAINTENANCE ASSESSMENT DISTRICT FOR FISCAL YEAR 2023-2024 PURSUANT TO THE PROVISIONS OF THE BENEFIT ASSESSMENT ACT OF 1982, CHAPTER 6.4 OF PART 1 OF DIVISION 2 OF TITLE 5 OF THE CALIFORNIA GOVERNMENT CODE."

**2.MM. CITY OF WEST HOLLYWOOD INVESTMENT POLICY [L. QUIJANO, C. CORRALES]:**

*SUBJECT: The City Council will consider adopting the annual resolution for the City's investment policy.*  
**RECOMMENDATION:** ADOPT RESOLUTION NO. 23-\_\_\_\_\_, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD CONFIRMING A STATEMENT OF INVESTMENT POLICY AND RESCINDING RESOLUTION NO. 22-5525".

**2.NN. DEVELOPMENT OF LOCAL INITIATIVES AIMED AT FOCUSING THE CITY'S ATTENTION ON RETENTION AND ATTRACTION OF BUSINESSES [J. HEILMAN, Y. QUARKER, J. DEL TORO, H. MOLINA]:**

*SUBJECT: The City Council will consider endorsing a series of initiatives to focus the City's attention on the retention of existing West Hollywood businesses and attracting new ones.*  
**RECOMMENDATIONS:** 1) Direct the Director of the Economic Development Department (EDD) to develop a plan of action containing a series of initiatives focused on retaining West Hollywood businesses and attracting new ones; and 2) Report back in 60 days on the suggestions contained in this staff report and additional measures that could be developed to retain existing businesses and attract new ones.

**2.OO. RESOLUTION IN SUPPORT OF THE MEMBERS OF THE WRITERS GUILD OF AMERICA AND ENCOURAGING THE RESUMPTION OF NEGOTIATIONS TO REACH A FAIR CONTRACT WITH THE ALLIANCE OF MOTION PICTURE AND TELEVISION PRODUCERS [C. BYERS, Y. QUARKER, J. DEL TORO, H. MOLINA]:**

*SUBJECT: The City Council will consider adopting a resolution in support of the members of the Writers Guild of America (WGA) and encouraging*



*the resumption of negotiations to reach a fair contract with the Alliance of Motion Picture and Television Producers (AMPTP).*

RECOMMENDATIONS: 1) Adopt Resolution No. 23-\_\_\_\_\_ “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD IN SUPPORT OF THE MEMBERS OF THE WRITERS GUILD OF AMERICA (WGA) AND ENCOURAGING THE RESUMPTION OF NEGOTIATIONS TO REACH A FAIR CONTRACT WITH THE ALLIANCE OF MOTION PICTURE AND TELEVISION PRODUCERS (AMPTP)”; and 2) Direct staff to send copies of the adopted resolution to WGA and AMPTP leadership, and other parties as deemed appropriate.

### **3. PUBLIC HEARINGS:**

#### **3.A. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, ADOPTING INCREASES TO SEWER SERVICE CHARGES [S. CAMPBELL, J. GILMOUR]:**

*SUBJECT: The City Council will conduct a Public Hearing to consider adopting a resolution increasing the sewer service charges for ongoing maintenance and operation of the City’s sewer system. If adopted, this Resolution is statutorily exempt from the requirements of CEQA pursuant to California Public Resources Code section 21080(b)(8) and State CEQA Guidelines section 15273(a).*

RECOMMENDATIONS: 1) Hold the public hearing on whether to adopt increases to the sewer service charges for ongoing maintenance and operation of the City’s sewer system; and 2) If no majority protest is filed, adopt Resolution No. 23-\_\_\_\_\_ “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ADOPTING INCREASES TO SEWER SERVICE CHARGES”.

#### **3.B. COLLECTION OF SEWER CHARGES ON THE TAX ROLL FOR FISCAL YEAR 2023-2024 [S. CAMPBELL, J. GILMOUR]:**

*SUBJECT: The City Council will conduct a public hearing to consider whether to collect the annual FY 2023-24 sewer service charges on the property tax roll.*

RECOMMENDATION: Adopt Resolution No. 23-\_\_\_\_\_ “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ADOPTING THE REPORT PROPOSING TO HAVE SEWER CHARGES COLLECTED ON THE TAX ROLL FOR FISCAL YEAR 2023-24 AND DIRECTING THE CITY CLERK OF THE CITY TO FILE SAID REPORT WITH THE LOS ANGELES COUNTY AUDITOR TO PLACE SAID CHARGES ON THE TAX ROLL”.

#### **3.C. COLLECTION OF SOLID WASTE, RECYCLING, AND ORGANIC WASTE CHARGES ON THE TAX ROLL FOR FISCAL YEAR 2023-2024 [S. CAMPBELL, J. GILMOUR, M. MAGENER]:**

*SUBJECT: The City Council will conduct a public hearing to consider whether to collect the annual solid waste, recycling, and organic waste fees for residential properties on the property tax roll.*

RECOMMENDATIONS: 1) Hold the public hearing on whether to collect the annual solid waste, recycling, and organic waste fees for residential properties on the property tax roll by the County of Los Angeles; 2) If no majority protest is filed, adopt Resolution No. 23-\_\_\_\_\_ “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ADOPTING THE REPORT PROPOSING TO HAVE SOLID WASTE, RECYCLING, AND ORGANIC WASTE CHARGES COLLECTED ON THE TAX ROLL FOR FISCAL YEAR 2023-24 AND DIRECTING THE CITY CLERK OF THE CITY TO FILE SAID REPORT WITH THE LOS ANGELES COUNTY AUDITOR TO PLACE SAID CHARGES ON THE TAX ROLL”; and 3) Direct the City Clerk to request Los Angeles County Auditor-Controller to place the charges on the FY 2023-24 Property Tax Roll.

**3.D. PLACEMENT OF DELINQUENT SOLID WASTE FEES ON THE PROPERTY TAX BILL OF PROPERTY OWNERS [S. CAMPBELL, J. GILMOUR, M. MAGENER]:**

*SUBJECT: The City Council will consider a request to have the County Auditor place delinquent solid waste charges on the property tax bills of delinquent solid waste account holders.*

RECOMMENDATIONS: 1) Hold the public hearing on whether to collect the delinquent solid waste service charges on the property tax roll; 2) If no majority protest is filed, adopt Resolution No. 23-\_\_\_\_\_ “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ADOPTING THE REPORT PROPOSING TO HAVE DELINQUENT SOLID WASTE SERVICE CHARGES COLLECTED ON THE TAX ROLL FOR FISCAL YEAR 2023-24 AND DIRECTING THE CITY CLERK OF THE CITY TO FILE SAID REPORT WITH THE LOS ANGELES COUNTY AUDITOR TO PLACE SAID CHARGES ON THE TAX ROLL”; and 3) Direct the City Clerk to request Los Angeles County Auditor-Controller to place the delinquent charges on the property tax roll.

**3.E. ADOPTION OF A RESOLUTION CONFIRMING THE WEST HOLLYWOOD DESIGN DISTRICT ANNUAL REPORT AND LEVYING AN ASSESSMENT FOR THE 2023-2024 FISCAL YEAR, AND APPROVAL OF AN AMENDMENT TO THE AGREEMENT FOR ADMINISTERING THE PROGRAM OF WORK WITH THE WEST HOLLYWOOD CHAMBER OF COMMERCE [L. BIERY, T. COYNE, D. PURIFICACION]:**

*SUBJECT: The City Council will conduct a public hearing and consider adopting a resolution confirming the annual report submitted by the Advisory Board of the West Hollywood Design District and levying the assessment for fiscal year 2023-2024. The Council will also consider amending the Agreement for services with the West Hollywood Chamber*

*of Commerce to administer the West Hollywood Design District's fiscal year 2023-2024 program of work to modify the not-to-exceed amount of the Agreement and extend the term of the Agreement for one year.*

RECOMMENDATIONS: 1) Staff recommends that the City Council hold the public hearing, consider all pertinent testimony, and if no majority protest is received, adopt Resolution No. 23-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD CONFIRMING THE REPORT OF THE ADVISORY BOARD TO THE WEST HOLLYWOOD DESIGN DISTRICT AND LEVYING AN ASSESSMENT FOR FISCAL YEAR 2023-2024 IN CONNECTION WITH THE WEST HOLLYWOOD DESIGN DISTRICT"; 2) Approve Amendment No. 1 to the Agreement for services with the West Hollywood Chamber of Commerce to administer the 2023-2024 West Hollywood Design District work program to increase the not-to-exceed amount by \$98,029.00 for a total not to exceed of \$224,989.00 and to extend the Agreement for one year; and 3) Authorize the City Manager or designee to execute documents incident to the Agreement.

**3.F. ADOPTION OF A RESOLUTION CONFIRMING THE SUNSET STRIP BUSINESS IMPROVEMENT DISTRICT ANNUAL REPORT AND LEVYING AN ASSESSMENT FOR THE 2023-2024 FISCAL YEAR, AND APPROVAL OF AN AGREEMENT FOR ADMINISTERING THE PROGRAM OF WORK WITH THE WEST HOLLYWOOD CHAMBER OF COMMERCE [L. BIERY, T. COYNE, D. PURIFICACION]:**

*SUBJECT: The City Council will conduct a public hearing and consider adopting a resolution confirming the annual report submitted by the Advisory Board of the Sunset Strip Business Improvement District and levying the assessment for fiscal year 2023-2024. The City Council will also consider amending the Agreement for services with the West Hollywood Chamber of Commerce to administer the Sunset Strip District's fiscal year 2023-2024 program of work to modify the not-to-exceed amount of the Agreement and extend the term of the Agreement for one year.*

RECOMMENDATIONS: 1) Staff recommends that the City Council hold the public hearing, consider all pertinent testimony, and if no majority protest is received, adopt Resolution No. 23-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD CONFIRMING THE REPORT OF THE ADVISORY BOARD TO THE WEST HOLLYWOOD SUNSET STRIP BUSINESS IMPROVEMENT DISTRICT AND LEVYING AN ASSESSMENT FOR FISCAL YEAR 2023-2024 IN CONNECTION WITH THE WEST HOLLYWOOD SUNSET STRIP DISTRICT"; 2) Approve Amendment No. 1 to the Agreement for services with the West Hollywood Chamber of Commerce to administer the 2023-2024 West Hollywood Sunset Strip Business Improvement District work program to increase the not-to-exceed amount by \$250,339.00 for a total not to exceed of \$584,124.00 and to extend the

Agreement for one year; and 3) Authorize the City Manager or designee to execute documents incident to the agreement.

**3.G. CONFIRMATION OF THE LEVY OF AN ASSESSMENT FOR THE SANTA MONICA BOULEVARD MAINTENANCE DISTRICT FOR FISCAL YEAR 2023-2024 PURSUANT TO THE PROVISIONS OF THE LANDSCAPE AND LIGHTING ACT OF 1972 AND AMENDMENT TO THE AGREEMENT FOR SERVICES WITH DEKRA-LITE INDUSTRIES [L. BIERY, T. COYNE, D. PURIFICACION, J. GILMOUR]:**

*SUBJECT: The City Council will conduct a public hearing and consider adopting a resolution confirming a diagram and the levy of assessments for the Santa Monica Boulevard Maintenance District for fiscal year 2023-2024. The City Council will also consider amending the Agreement for services with Dekra-Lite Industries for the installation, removal, and storage of holiday lights for Santa Monica Boulevard for the 2023 holiday season to modify the not-to-exceed amount of the Agreement and extend the term of the Agreement for one year.*

RECOMMENDATIONS: 1) Staff recommends that the City Council hold a public hearing, consider all pertinent testimony, and adopt Resolution No. 23-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD CONFIRMING THE DIAGRAM AND ASSESSMENT FOR FISCAL YEAR 2023-2024 IN CONNECTION WITH THE SANTA MONICA BOULEVARD MAINTENANCE DISTRICT"; 2) Approve Amendment No. 1 to the Agreement of services with Dekra-Lite Industries, for the installation, removal, and storage of holiday lights for Santa Monica Boulevard for the 2023 holiday season to increase the not-to-exceed amount by \$96,719.41 for a total not to exceed of \$225,637.75, and to extend the Agreement for one year; and 3) Authorize the City Manager or designee to execute documents incident to the agreement.

**3.H. REQUEST TO PERMIT MODIFICATIONS OF AN EXISTING TALL WALL AT 9201 SUNSET BOULEVARD [L. BIERY, B. LEAGUE, J. KEHO, J. ALKIRE, J. DAVIS]:**

*SUBJECT: The proposal is to allow the relocation and increase in size of an existing tall wall sign at 9201 Sunset Boulevard. The City Council will hold a public hearing regarding the approval of an amendment to the existing Conditional Use Permit (CUP23-001), Zoning Map Amendment (ZMA23-0004) and Development Agreement (DA23-0003) for the modifications of the existing tall wall sign at 9201 Sunset Boulevard. The proposed modification of the tall wall sign is exempt pursuant to Section 15303 of the State CEQA Guidelines.*

RECOMMENDATIONS: Staff recommends that the City Council hold a public hearing, consider all pertinent testimony, and approve an amendment to the existing Conditional Use Permit (CUP23-001), Zoning Map Amendment (ZMA23-0004) and Development Agreement Overlay (DA23-0003) to permit the relocation of an existing tall wall with increased size at 9201 Sunset Boulevard and adopt the following resolution and

ordinances: 1) Introduce on First Reading Ordinance No. 23-\_\_\_\_\_ “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING A DEVELOPMENT AGREEMENT IN CONJUNCTION WITH THE RELOCATED TALL WALL WITH INCREASED SIZE AT 9201 SUNSET BOULEVARD, WEST HOLLYWOOD, CALIFORNIA;” 2) Introduce on First Reading Ordinance No. 23-\_\_\_\_\_ “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING A ZONING MAP AMENDMENT IN CONJUNCTION WITH THE RELOCATED TALL WALL WITH INCREASED SIZE AT 9201 SUNSET BOULEVARD WEST HOLLYWOOD, CALIFORNIA”; and 3) Adopt Resolution No. 23-\_\_\_\_\_ “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING AN AMENDMENT TO AN EXISTING CONDITIONAL USE PERMIT IN CONJUNCTION WITH THE RELOCATED TALL WALL WITH INCREASED SIZE AT 9201 SUNSET BOULEVARD, WEST HOLLYWOOD, CALIFORNIA.”

**3.I. AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 19 OF THE WEST HOLLYWOOD MUNICIPAL CODE ENHANCING THE CITY’S ENFORCEMENT AUTHORITY FOR UNLAWFUL VACATION (SHORT-TERM) RENTALS AND FINDING THE ACTION TO BE EXEMPT FROM CEQA [L. LANGER, J. NATALIZIO, D. RIVAS, V. ADOMAITIS, J. KEHO, F. CONTRERAS, C. SCHROEDER, J. HOLUB]:**

*SUBJECT: The City Council will consider an ordinance amending the West Hollywood Municipal Code enhancing the City’s enforcement authority for unlawful vacation (short-term) rentals in the Zoning Ordinance (West Hollywood Municipal Code Title 19) and related amendments. The proposed ordinance is exempt from CEQA under sections 15358 and 15061.*

**RECOMMENDATION:** Staff recommends that the City Council hold a public hearing, consider all pertinent testimony, and introduce on first reading Ordinance No. 23-\_\_\_\_\_ : “AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 19 OF THE WEST HOLLYWOOD MUNICIPAL CODE ENHANCING THE CITY’S ENFORCEMENT AUTHORITY FOR UNLAWFUL VACATION (SHORT-TERM) RENTALS.”

**4. LEGISLATIVE: None.**

**5. UNFINISHED BUSINESS:**

**5.A. UPDATE ON THE DEVELOPMENT OF THE WEST HOLLYWOOD CARE TEAM BEHAVIORAL HEALTH CRISIS RESPONSE PROGRAM, APPROVAL OF AN AGREEMENT FOR SERVICES WITH HATHAWAY-SYCAMORES, AND AUTHORIZATION OF A FORTHCOMING MOU**

**WITH LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH  
[C. SCHROEDER, C. PLANCK, E. ANDERSON]:**

*SUBJECT: The City Council will receive a progress update on the development of the West Hollywood Care Team, which will serve the community as a behavioral health crisis response program. The Council will also consider approval of an agreement for services with Hathaway-Sycamores (Sycamores) to operate the West Hollywood Care Team and authorizing the City Manager to execute the forthcoming Memorandum of Understanding (MOU) with the Los Angeles County Department of Mental Health for integration of the Care Team with the County's Alternative Crisis Response system.*

RECOMMENDATIONS: 1) Approve the Agreement for Services with Hathaway-Sycamores for a total not-to-exceed amount of \$2,186,836 until June 30, 2024, with the option to renew the agreement for two additional years for a total not-to-exceed amount of \$7,737,021. The budget includes one-time start-up capital expenses to purchase the necessary vehicles and equipment for Care Team operations; 2) Authorize the City Manager or designee to execute documents incident to the agreement; and 3) Authorize the City Manager or designee to execute all necessary documents related to the forthcoming MOU with the Los Angeles County Department of Mental Health.

**5.B. DOCKLESS MICRO-MOBILITY (E-BIKES AND E-SCOOTERS) PILOT PROGRAM UPDATE [J. KEHO, F. CONTRERAS, P. PORTWOOD, S. CAMPBELL, V. GUARINO, C. WAGMAN, D. RIVAS, V. ADOMAITIS]:**

*SUBJECT: The City Council will receive an update on the Dockless Micro-mobility Pilot Program, including information on the implementation of speed-throttling sidewalk detection technology, new State-mandated insurance requirements, and additional financial recovery options for the Program.*

RECOMMENDATION: The City Council will receive an update on the Dockless Micro-mobility Pilot Program and provide staff with further direction.

**5.C. SPECIAL COUNCIL PROGRAMS INITIATIVES AND EVENTS [D. WILSON, C. SAFRIET, Y. QUARKER, J. DEL TORO]:**

*SUBJECT: The City Council will consider modifications to the Special Council Program account, including eligibility specifications and appropriation amount.*

RECOMMENDATIONS: 1) Approve event-planning support for community events and community programs; 2) Increase the annual budget for the Special Council Programs by \$30,000 to \$130,000 beginning with the fiscal year starting July 1, 2023 and authorize the City Manager to adjust the proposed FY2023-24 Budget and related documents to reflect this change; 3) Approve implementing a change in practice in which Council-initiated items directing staff to initiate new studies, programs, or projects that require oversight and analysis be incorporated into a future annual or

mid-year budget for funding and inclusion in departmental workplans; and 4) Direct staff to review the City's Event Co-sponsorship policy and return to the City Council with recommended adjustments as needed to ensure that co-sponsored events are well-attended, cost-effective, and beneficial to the West Hollywood community.

**5.D. FY 2023-24 SECOND-YEAR UPDATE TO THE CITY'S TWO-YEAR OPERATING BUDGET AND CAPITAL WORK PLAN [D. WILSON, C. SAFRIET, L. QUIJANO, A. RUIZ]:**

*SUBJECT: The City Council will consider adopting the second-year update to the West Hollywood Operating Budget and Capital Work Plan for Fiscal Years 2022-23 & 2023-24.*

RECOMMENDATIONS: 1) Adopt Resolution No. 23-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ADOPTING THE BUDGET FOR FISCAL YEAR 2023-24" as specified in the Statement of Changes to Fund Balance, or as amended by the City Council; 2) Authorize the Director of Finance & Technology Services to allocate \$2 million in General Fund Reserves for purchase of Proposition A Funds; 3) Adopt the division and capital work plans presented in the Second-Year Update to the Two-Year Operating Budget and Capital Work Plan, as previously provided to the City Council and the public on the City's website, [www.weho.org/budget](http://www.weho.org/budget).; 4) Approve the list of Pre-Approved Organizations and Events for City Councilmembers to attend at the City's expense; and 5) Approve the list of Budgeted Special Events.

**5.E. COMMISSION AND ADVISORY BOARD APPOINTMENTS AND RE-APPOINTMENTS [J. JIMENEZ, M. CROWDER, L. MORALES]:**

*SUBJECT: The City Council will consider making direct and at-large appointments to City Commissions and Advisory Boards.*

RECOMMENDATIONS: 1) Make new appointments or re-appointments to City Commissions and Advisory Boards; with terms ending February 28, 2025, as follows: Councilmember Heilman to make a direct appointment to the following: a. Social Justice Advisory Board; 2) Call for nominations for the at-large appointments for the following Commissions and Advisory Boards: a. Arts & Cultural Affairs Commission: 2 at-large appointments, b. Business License Commission: 2 at-large appointments, c. Human Services Commission: 2 at-large appointments, d. LGBTQ+ Commission: 2 at-large appointments, e. Public Facilities, Recreation & Infrastructure Commission: 2 at-large appointments, f. Rent Stabilization Commission: 2 at-large appointments, g. Disabilities Advisory Board: 4 at-large appointments, h. Russian-Speaking Advisory Board: 4 at-large appointments, i. Senior Advisory Board: 4 at-large appointments, j. Transgender Advisory Board: 4 at-large appointments, k. Women's Advisory Board: 4 at-large appointments.

**6. NEW BUSINESS:**

**6.A. CO-SPONSORSHIP OF OUTLOUD SPORTS FESTIVAL [J. ERICKSON, Y. QUARKER, J. DEL TORO]:**

*SUBJECT: The City Council will consider a request to Co-Sponsor the OutLoud Sports Festival. The festival's dodgeball tournament will be held in West Hollywood Park's Aquatic and Recreation Center on September 2 and 3, 2023.*

**RECOMMENDATIONS:** 1) Approve a Co-sponsorship of the OutLoud Sports Festival to be held at West Hollywood Park on Saturday, September 2 and Sunday, September 3, 2023; 2) Authorize the City Manager or his designee to execute documents incident to the Co-Sponsorship agreement between the City and OutLoud Sports; 3) Approve waiving the Facility Use Fee for the West Hollywood Park Aquatic and Recreation Center or any other Permit Fees required for the successful execution of the event. (Estimated \$2,925 in waived fees); 4) Approve the waiver of parking fees at the 5-story parking lot for tournament participants of the event on both days (estimated \$1,200 in waived fees); 5) Authorize the Director of Finance & Technology Services to allocate \$2,000 from budgeted funds in the Special Council Programs account number 100-1-01-00-531001 for costs associated with the event; 6) Authorize the use of the City name and logo on invitations, programs, and other collateral materials for the event; and 7) Direct the Communications Department to utilize all appropriate communication tools to promote the OutLoud Sports Festival, including, but not limited to, the City's website and social media tools.

**6.B. SPONSORSHIP OF A COMMUNITY TOWN HALL FORUM WITH ASSEMBLYMEMBER RICK CHAVEZ ZBUR [J. ERICKSON, C. BYERS, Y. QUARKER, J. DEL TORO, H. MOLINA]:**

*SUBJECT: The City Council will consider approving the sponsorship of a community town hall forum with Assemblymember Rick Chavez Zbur, (D-West Hollywood), who represents the 51st District of the California State Assembly.*

**RECOMMENDATIONS:** 1) Approve the sponsorship of a community town hall forum with Assemblymember Rick Chavez Zbur, (D-West Hollywood), who represents the 51st District of the California State Assembly, which includes West Hollywood; 2) Authorize the use of the City's name and logo on invitations and other collateral materials for the forum, which the office of Assemblymember Chavez Zbur may produce; 3) Direct the Communications Department to utilize all appropriate communication tools to promote the event including, but not limited to, the City's website, a press release, and social media tools; 4) Authorize the Director of Finance & Technology Services to allocate \$580 from account 100-1-01-00-531001 Special Council Programs in FY24 for costs associated for technical support and operation of the City Council Chamber's AV equipment (Waveguide); and 5) Authorize an additional hour of validated



parking for up to 50 vehicles, at the 5-story West Hollywood Park garage, for a total of three hours not to exceed \$150.

**6.C. CO-SPONSORSHIP OF SHOPQUEER.CO AND WAYOUT'S POP-UP BOOK FAIRS [J. ERICKSON, Y. QUARKER, J. DEL TORO, J. DUCKWORTH]:**

*SUBJECT: The City Council will consider a request to co-sponsor ShopQueer.co and The wayOUT's 'Rainbow Book Bus' pop-up book fair events in West Hollywood highlighting LGBTQ+ and queer writers and authors throughout the months of July and August.*

**RECOMMENDATIONS:** 1) Approve the co-sponsorship of ShopQueer.co and The wayOUT's pop-up book fair events at Plummer Park in July and August; 2) Authorize the City Manager or his designee to execute documents incident to the Co-sponsorship Agreement between the City and ShopQueer.co and The wayOUT; 3) Approve waiving the Special Event Permit Fee (\$1,500), Building and Safety Permit Fee (\$350) and the Encroachment Fee (\$200) and any other Permit Fees required for the successful execution of these pop-up events. (Estimated \$2,050 in waived fees); 4) Authorize the use of the City name and logo on invitations, programs, and other collateral materials for the event; and 5) Direct the Communications Department to utilize all appropriate communication tools to promote the events including, but not limited to, the City's website, a press release, and social media tools.

**EXCLUDED CONSENT CALENDAR:** Items removed from the Consent Calendar for separate discussion are considered at this time.

**PUBLIC COMMENT:** This time has been set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.

**COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS:** This portion of the meeting is set aside for general comments, announcements, requests of staff, subcommittee meeting reports, and/or other issues of concern from members of the City Council.

**ADJOURNMENT:** The City Council will adjourn to its next regular meeting, which will be on Monday, July 17, 2023 at 6:00 P.M. at West Hollywood Park Public Meeting Room - Council Chambers.

<b>UPCOMING MEETING SCHEDULE</b>				
<b>Date</b>	<b>Day</b>	<b>Time</b>	<b>Meeting Type</b>	<b>Location</b>
July 17	Monday	6:00 PM	Regular Meeting	West Hollywood Park Council Chambers
August 21	Monday	6:00 PM	Regular Meeting	West Hollywood Park Council Chambers
September 18	Monday	6:00 PM	Regular Meeting	West Hollywood Park Council Chambers

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