

City of West Hollywood  
**ARTS AND CULTURAL AFFAIRS COMMISSION**  
Minutes April 27, 2006

CALL TO ORDER: The Arts and Cultural Affairs Commission (ACAC) meeting was called to order by Commissioner Ken Sherman at 5:04 p.m.

**A. ROLL CALL**

Present: Ken Sherman  
Lyn DeShields  
Beverly Denenberg  
Andrew Campbell  
Ari Wiseman

Excused: Michael J. Haibach, Chair  
Jon Bailey, Vice Chair

Staff Liaison: Nicole Kading

Recording Secretary: Prentis Bonds

Also in attendance: Ray Reynolds, Director Economic Development and Special Projects

**B. Posting of the Agenda**

The agenda was posted per proper noticing procedures at City Hall, West Hollywood Park Auditorium, Plummer Park, West Hollywood Library, and West Hollywood Sheriff's Station.

**C. Staff Comments on the Agenda**

There were no staff comments on the agenda.

**I. APPROVAL OF MINUTES – March 23, 2006**

Commissioner Sherman made one typographical correction to the minutes of March 23<sup>rd</sup> notably under Item IV C: Replace the word "more" with the "move" in the last sentence of the second paragraph.

Following, Commissioner Denenberg moved that the Arts and Cultural Affairs Commission approve the minutes of March 23, 2006 as amended. Commissioner Campbell seconded the motion and the motion carried unanimously.

**II. ITEMS FROM THE PUBLIC**

Public comment was heard from Elizabeth Karr, West Hollywood resident and member of Classical Theatre Lab. Ms. Karr expressed interest in the City's arts grant program and spoke in support of the City developing a cultural center.

Public comment was also heard from Nick Salamone, West Hollywood resident and member of Classical Theatre Lab. Mr. Salamone spoke in support of the City developing a cultural center.

### **III. UNFINISHED BUSINESS**

#### **A. Art on the Outside Subcommittee**

Staff commented that the April 27<sup>th</sup> Art on the Outside Subcommittee meeting was cancelled due to the lack of a quorum.

Staff updated the Commission on the release of the Request for Qualification (RFQ) for an Art on the Outside program consultant. The RFQ was posted to the City's and public art websites as well as mailed to prospective art consultants. The submission deadline is May 19, 2006.

#### **B. Urban Arts Subcommittee**

Commissioner Denenberg reported on the Urban Arts Subcommittee meeting held April 20, 2006. At the meeting, the Subcommittee reviewed and approved the final art plan for the mixed used project at 901 Hancock. The Subcommittee also received a presentation from Andrea Morse of Sculpture Conservation Studio (SCS) on the work plan and schedule for the West Hollywood Urban Art Program assessment. The assessment would include an on-site inventory, examination and photography of each public art piece. Following the inventory and review of City documents relative to the Urban Art Program, SCS would provide the Economic Development Department with a draft condition report within ninety days, which would include recommendations for conservation and restoration. The Urban Arts Subcommittee and the Commission will have an opportunity to review the draft report. It was the consensus of the Subcommittee to recommend that the Commission invite Ms. Morse to make a presentation at the retreat. She concluded her report by presenting an illustration of the art concept by Christina Ulke for the project at 8833 Cynthia. The art is a hybrid of a Palm tree and a Hyacinth derived from a combination of the street names Palm and Cynthia

The Commission concurred on inviting Andrea Morse to make a presentation at the ACAC retreat.

#### **C. Arts and Cultural Affairs Commission 2006 Retreat**

Staff updated the Commission on proposed dates and venue for the 2006 ACAC Retreat. She reminded the Commission that she would be resigning her position as Economic Development Project Administrator and suggested that the Commission consider holding the retreat in the fall or after City has hired a new Economic Development Project Administrator. This would afford the new Economic Development Project Administrator an opportunity to become acquainted with the goals and objectives of the Commission. She concluded her update by informing the Commission that she is working with Le Montrose Suites Hotel on retreat logistics.

Following a lengthy discussion on the pros and cons of holding the retreat in the fall, Commissioner Campbell moved that the Arts and Cultural Affairs Commission hold the retreat Saturday, July 15, 2006. Commissioner Sherman seconded the motion and the motion carried four to one.

Ray Reynolds, Economic Development Director suggested consultant Michael Herrlein as a potential facilitator. Mr. Herrlein is the City's leadership development program consultant.

#### **D. Cultural Center Feasibility Study**

Staff provided the Commission with an update on the Cultural Center Feasibility Study. The study began Monday, April 24<sup>th</sup> with Pfeiffer Partners and Webb Management conducting three days of interviews with City Council, staff, arts organizations and art supporters. Pfeiffer Partners also conducted site visits at various cultural arts institutions in West Hollywood as well as facilitated a community meeting at the PDC on April 25<sup>th</sup>. Approximately 25 persons were in attendance. The consultant plans to conduct more interviews as a result of contacts received from individuals at the community meeting. It is anticipated that the assessment phase of the study would be completed in June followed by a draft report that the Commission would have an opportunity to review before it is submitted to City Council.

#### **IV. ITEMS FROM THE STAFF**

Nicole Kading informed that Commission that she would provide the Economic Development Department with an ACAC progress report before she leaves the City. She thanked the Commission for their guidance and support and wished them the best.

#### **V. ITEMS FROM THE COMMISSION**

Commissioner Sherman on behalf of the ACAC presented Nicole Kading with a token of appreciation and thanked her for all her hard work.

Commissioners Campbell, Sherman, DeShields and Wiseman expressed similar sentiments.

Commissioner Sherman announced that the 5<sup>th</sup> Annual West Hollywood Book Fair would be held Sunday, September 17, 2006. He requested that commissioners e-mail him their suggestions for speakers, panels, booths, etc.

#### **VI. Adjournment**

The Commission adjourned at 5:56 p.m. to its next meeting scheduled May 25, 2006, at 5:00 p.m. in the Community Conference Room at City Hall.

  
Michael Haibach, Chair

  
Prentis Bonds, Secretary