

**DRAFT MINUTES
WOMEN'S ADVISORY BOARD
CITY OF WEST HOLLYWOOD**

**THURSDAY, MARCH 23, 2023
7:00 P.M.**

**Plummer Park Community Center
Rooms 5 & 6
7377 Santa Monica Boulevard
West Hollywood, California 90046**

1. **CALL TO ORDER:** The Women's Advisory Board Meeting was called to order by Chair Field at 7:21pm.
2. **LAND ACKNOWLEDGMENT:** Read by Chair Field.
3. **PLEDGE OF ALLEGIANCE:** Lead by Chair Field.
4. **ROLL CALL:**

PRESENT: Angela de Silva, Olivia Lane, Kat Lockwood, Tina Moore, Sajji Lazarus, Keely Field, Nicole Payton- came in at 8:12pm

ABSENT: Clara Juhn, Melissa Purner

ALSO PRESENT: Staff Liaison, Larissa Fooks Recording Secretary, Amy Valdepeña

5. **APPROVAL OF THE AGENDA:**
Approved the Meeting agenda for March 23, 2023. Motion by Chair Field, seconded by Boardmember De Silva and approved.
6. **APPROVAL OF THE MINUTES:**
Approved the Meeting minutes for February 23, 2023. Motion by Chair Field, seconded by Vice Chair Lazarus.
7. **PUBLIC COMMENT:**
None.
8. **NEW BUSINESS:**

A. CALIFORNIA NOW CONFERENCE

The Board discussed and considered the request to support and participate in the California NOW 2023 State Conference coordinated by the California Chapter of the National Organization for Women, to be held Saturday, May

20, 2023, from 9:00 a.m. to 4:00 p.m. at the West Hollywood Recreation and Aquatics Center.

ACTION: Boardmember De Silva made a motion to endorse California Now Conference. Seconded by Vice Chair Lazarus.

9. UNFINISHED BUSINESS:

A. LEGISLATIVE REVIEW

The Legislative Subcommittee reported on different groups and bills regarding legislative advocacy. The board discussed a few assembly bills and state bills. Boardmember Lockwood informed the Board at next WAB meeting Hernan will have a full list to discuss with WAB.

ACTION: Received and filed.

B. NATIONAL WOMEN'S HISTORY MONTH 2023

The Board discussed the City's annual celebration of National Women's History Month held during the month of March. Boardmember De Silvia discussed the event Women's History Month Block Party POP-UP taking place Saturday March 25, 2023, from 12:00pm-3:00pm at West Hollywood Park. The Board expressed their gratitude to Boardmember Lane for her donations. Staff Liaison, Larissa Fooks informed the Board the Ladies of Courage will begin at 2:00pm on Saturday March 25, 2023, during the daytime they will have a few performers and during the night a digital projection of art will be displayed on buildings.

ACTION: Reviewed and discussed participation.

C. NATIONAL SEXUAL ASSAULT AWARENESS AND PREVENTION MONTH

The Board discussed their plans for the outreach activity for the City's participation in National Sexual Assault Awareness and Prevention Month during the month of April 2023. The outreach activity will be in conjunction with the Public Safety Department. The board discussed dates and timeframes that work with their schedules. First optional date Thursday, April 13th (evening time 6pm/7pm etc.) three Boardmembers can attend, second date Saturday, April 22nd (afternoon time) four Boardmembers can attend, third date Friday, April 28th (evening time) five Boardmembers can attend, fourth date Saturday, April 29th (evening time) four Boardmembers.

ACTION: Reviewed and discussed.

D. SEXUAL ASSAULT RESPONSE TEAMS

An invitation was extended to the Board to take a tour at the UCLA Rape Treatment Center. The board is interested and discussed possibly dates. One possible date is Saturday, May 6th at noon.

ACTION: Reviewed and discussed.

E. V-DAY COMMEMORATION 2023

The Board discussed the Silent Witness Display Launch. They all enjoyed seeing the silhouettes and are thrilled to see them around the City in the future. The Board discussed alternatives on how to bring in the community. A few brainstormed ideas were short video, highlight videos, teaming up with another event occurring, etc. Vice Chair Lazarus asked the board about possibly creating a subcommittee and creating assets for WAB, sharing it on their social media platforms as well as sharing it with the Communication Department.

ACTION: Reviewed and discussed.

Item 9F was tabled

F. WORKPLAN REVIEW AND UPDATES

The Board will review their updated workplan.

10. SUBCOMMITTEE AND LIAISON REPORTS:

The Board will receive feedback and updates regarding the following Board initiated and or/co-sponsored activities.

A. ASSOCIATION OF CALIFORNIA COMMISSIONS FOR WOMEN, ACCW

Vice Chair Lazarus gave a brief report on the ACCW meeting. A few commission leaders from San Mateo & Pasadena were collaborating on how we can empower one another. The ACCW asked if WAB can submit any relevant notes so they can have a better general understanding. There was a discussion of planning to partner with the Commission of Status of Women and Girls.

ACTION: Reviewed and discussed.

11. PUBLIC COMMENT:

None.

12. ITEMS FROM THE BOARD:

Vice Chair Lazarus expressed how fun the leadership awards were and it was her first one to attend. She thanked Larissa Fooks for all she has done to make a great event.

Boardmember Moore also expressed how wonderful the event was last night. She informed the board that this will be her last meeting with WAB as she will be joining Rent and Stabilization Commission. She will miss the Board and Larissa Fooks. She encouraged the Board to keep working hard and make a difference.

Boardmember Payton, brought up an event she is lead planning on it is the Luskin Summit 5th annual on April 19th on the UCLA Campus. It is a half day event from morning to lunch. She announced that it is bittersweet news, but she will be moving

to the Public Facilities, Recreation, and Infrastructure Commission and this will be her last WAB Meeting. She thanked the Board for their support, friendships, and all the amazing things they have done.

Boardmember De Silva thanked Larissa and the Board for last night she expressed how fun it was and mentioned the food was great. She's going to miss both Boardmembers painfully. She is happy for both Boardmembers and is excited to continue growing together although it may not be on this Board but possibly for events.

Boardmember Lockwood congratulated both Boardmembers. She said the event went amazing yesterday and thanked the Board and Larissa Fooks. She invited the Board to Statewide Lobby Day on May 2nd in Sacramento. Also, a lobby training will be held on Wednesday evening over zoom at 6:00pm to go over a few bills.

Boardmember Lane was bummed that she could not attend the event. She's going to miss the Boardmembers and thanked them for being so welcoming. She wished both Boardmembers the best of luck.

Chair Field said last night event went amazing and is excited for project silhouette. last night was amazing and is excited about project silhouette. She informed the Board how lots of changes are coming and the Board did a great job on setting up a foundation for those new Boardmembers and returning Boardmembers. She thanked Larissa Fooks for great event. She also congratulated both Boardmembers.

13. ITEMS FROM STAFF:

Larissa thanked the board for thanking her but informed the board that that they were a part of it and contributed to hosting and connecting. Congratulated both Boardmembers on their new adventure. She thanked them both for all their work and feedback. She's excited for both and can't wait to see them both in action. She also thanked them for their patience and support.

14. ADJOURNMENT:

The Women's Advisory Board will adjourned at 9:08pm to its next regular meeting, which will be on Thursday, April 27, 2023, at 7:00pm at Plummer Park Community Center located at 7377 Santa Monica Blvd., West Hollywood, CA 90046.

**MINUTES
WOMEN'S ADVISORY BOARD
CITY OF WEST HOLLYWOOD**

**THURSDAY, MAY 25, 2023
7:00 P.M.**

**West Hollywood City Hall
1st floor Community Conference Room
8300 Santa Monica Boulevard
West Hollywood, California 90069**

1. **CALL TO ORDER:** The Women's Advisory Board Meeting was called to order by Boardmember de Silva at 7:05pm.
 2. **LAND ACKNOWLEDGMENT:** Read by Boardmember de Silva.
 3. **PLEDGE OF ALLEGIANCE:** Lead by Boardmember de Silva.
 4. **ADMINISTER THE OATH OF OFFICE TO NEWLY APPOINTED BOARDMEMBERS:**
Councilmember Byers administered the Oath of Office to newly appointed Women's Advisory Board Member Debra Torok.
Staff Liaison Larissa Fooks administered the Oath of Office to newly appointed Women's Advisory Board Member Helane Wilbourne.
Staff Liaison Larissa Fooks administered the Oath of Office to newly appointed Women's Advisory Board Member Melanie Elman.
 5. **ROLL CALL:**
PRESENT: Angela de Silva, Debra Torok, Olivia Lane
Helane Wilbourne, Melanie Elman, Kat Lockwood (arrived at 7:26pm)
ABSENT: Sajji Lazarus
ALSO PRESENT: Staff Liaison, Larissa Fooks
Recording Secretary, Amy Valdepeña
 6. **APPROVAL OF THE AGENDA:**
Approved the Meeting agenda for May 25, 2023. Motion by Boardmember Lane, seconded by Boardmember Torok and approved.
- **Item 7 was tabled*
7. **APPROVAL OF THE MINUTES:**
Meeting minutes for March 23, 2023.

8. PUBLIC COMMENT:

Eva Angeloff, West Hollywood's Arts' Grants Coordinator gave a brief update on grant opportunities. The deadline to apply for a grant will be July 1st.

9. NEW BUSINESS:

A. PRESENTATION FROM FREE TO THRIVE

Jamie Beck, President and Managing Attorney, Free to Thrive, an organization that advances justice and transforms the legal system for human trafficking survivors through legal services, education and policy advocacy gave a brief presentation.

ACTION: Received and filed.

B. HOW TO HACK BIRTH CONTROL SCREENING

Sassy Mohen director of *How To Hack Birth Control*, which shines a light on how to navigate and take charge in today's contraception universe gave brief presentation. It is a 27-minute pilot that has been a part of 50 screen festivals and has won many awards.

ACTION: Boardmember de Silva made a motion to endorse and seconded by Boardmemeber Lane

C. WOMEN'S EQUALITY DAY

The Board discussed ideas for the City's annual commemoration of Women's Equality Day on August 26, the anniversary of women winning the right to vote in the United States. A subcommittee will be formed of Boardmember Torok, Boardmember Lockwood, Boardmember Wilbourne, and Boardmember De Silva.

ACTION: Boardmember Lockwood made a motion to create a subcommittee and seconded by Boardmember Wilbourne.

10. UNFINISHED BUSINESS:

A. LEGISLATIVE REVIEW

The Board received a report from the Legislative Subcommittee and staff regarding legislative advocacy efforts on the Board's priority issues.

Next week is the deadline.

ACTION: Received and filed.

B. NATIONAL SEXUAL ASSAULT AWARENESS AND PREVENTION MONTH

Boardmember de Silva gave a brief wrap up report regarding the City's National Sexual Assault Awareness and Prevention Month outreach activity event held on April 28, 2023. If you'd like to view the picture you can see them on WeHo Flickr.

ACTION: Received and filed.

C. SEXUAL ASSAULT RESPONSE TEAMS

The board discussed possible dates to site visits to the UCLA Rape Treatment Center. Possible dates are June 10th, June 17th and June 24th. The board agreed on June 24th. It will be around noon for about an hour and a half.

ACTION: Received and filed.

D. CALIFORNIA NOW CONFERENCE STATE

Boardmember Lane gave a brief update on the California NOW 2023 State Conference coordinated by the California Chapter of the National Organization for Women held on May 20, 2023, that was co-sponsored by the City and endorsed by the Board.

ACTION: Received and filed.

11. SUBCOMMITTEE AND LIAISON REPORTS:

The Board will receive feedback and updates regarding the following Board initiated and or/co-sponsored activities.

A. ASSOCIATION OF CALIFORNIA COMMISSIONS FOR WOMEN, ACCW

12. PUBLIC COMMENT:

Karen Eyres from West Hollywood welcomed the new members to WAB. Karen thanked the board for their support in the California NOW Conference held on May 20, 2023. She expressed interest in becoming the liaison to WAB representing the Human Services Commission.

13. ITEMS FROM THE BOARD:

Boardmember Lane, attended the California NOW Conference, the event went great. She's excited for summer and PRIDE.

Boardmember Lockwood, mentioned she caught COVID for the first time, but she is healthy and feeling great. She's really excited for WEHO Pride and will be at the festivities. She is also happy to work with new the Boardmembers.

Boardmemeber Torok, is excited to join and help.

Boardmember Wilbourne, is happy and can see that a lot can be done.

Boardmember Elman, informed the board she will continue encouraging the Board to exercise and meet up for Free workouts.

Boardmember de Silva, excited for the new members and is happy with all the input during the meeting. She's eight months pregnant and hopes she can attend the July meeting.

14. ITEMS FROM STAFF:

Staff Liaison Larissa Fooks informed the board the City will have a float for PRIDE and they can either walk and or ride the float during PRIDE. A few booths that will be at PRIDE two will be a City Booth and TAB Booth. Next meeting, a work plan will be included in your next meeting.

15. ADJOURNMENT:

The Women's Advisory Board adjourned at 9:13pm to its regular meeting, which will be on Thursday, June 22, 2023, at 7:00pm at West Hollywood City Hall, 1st Floor Community Conference Room at 8300 Santa Monica Blvd., West Hollywood, CA 90069.

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