

**CITY OF WEST HOLLYWOOD
REQUEST FOR PROPOSALS (RFP)**

**CONSULTANT SERVICES FOR PREPARATION OF A HISTORIC
CONTEXT STATEMENT AND CITYWIDE SURVEY OF PROPERTIES IN
THE R1A & R1C SINGLE-FAMILY RESIDENTIAL ZONING DISTRICTS**

NOTICE IS HEREBY GIVEN of a Request for Proposals (RFP) for firms meeting the *Secretary of the Interior Professional Qualifications Standards* to prepare a historic context statement and conduct a citywide survey of properties in the R1A and R1C Single-Family Residential zoning districts.

The full RFP document may be obtained online at:

<https://www.weho.org/city-government/city-departments/public-works/bids> or
<http://www.planetbids.com/portal/portal.cfm?CompanyID=22761>

Proposals shall only be accepted through the City's online bidding portal, as outlined in the full RFP document, no later than **6:00 pm, February 6, 2023**.

Interested firms may also submit questions regarding the RFP through the City's online bidding portal, but no later than **6:00 pm, January 27, 2023**. No proposal questions through email or telephone will be accepted.

Proposals shall be complete in all material respects in order to be considered, and shall be signed by a duly authorized officer of the proposer.

The City of West Hollywood reserves the right to reject any and all proposals and award the contract to the firm that best meets the requirements set forth in the full RFP document.

BY ORDER OF the City of West Hollywood

Melissa Crowder, City Clerk

AFFIDAVIT OF POSTING

State of California)
County of Los Angeles)
City of West Hollywood)

I declare under penalty of perjury that I am employed
by the City of West Hollywood in the Office of the
City Clerk, and that this document was posted on:

Date: January 12, 2023
Signature: \\Alyssa T. Poblador\
Office of the City Clerk