

CITY OF WEST HOLLYWOOD REQUEST FOR PROPOSALS (RFP) FOR AN ECONOMIC STUDY FOR THE CITY OF WEST HOLLYWOOD

The City of West Hollywood is seeking information to help the City maintain and enhance its economic successes while striving to meet the residents needs for both local-serving businesses and a diversity of employment opportunities. The scope of work for this project is further described in the RFP document available on the City's online bidding portal.

Instructions Interested firms must submit their complete proposals electronically through West Hollywood's Online Bidding Portal by 5:00 pm on Wednesday, February 8, 2023. <https://pbsystem.planetbids.com/portal/22761/bo/bo-detail/100779>

Schedule The timing of the proposal's review and selection process is subject to change, depending on the needs of the City, but is anticipated as follows.

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|------------------------------|-------------------------|
| Request for Proposals Issued | December 21, 2022 |
| Deadline for Questions | January 12, 2023 by 5pm |
| Answers Posted | January 19, 2023 |
| Proposals Due | February 8, 2023 by 5pm |
| Interviews | Late February |
| Contract Awarded | March 2023 |

Contact The City's principal contact for this proposal is Taylor Coyne, Business Development Manager, Economic Development Department, (323) 848-6856, tcoyne@weho.org. Communication or solicitation with other City of West Hollywood Officials or Employees regarding any aspect of this RFP is expressly prohibited and may result in disqualification.

Documents A complete copy of the RFP can be found on the City's online bidding portal: <https://pbsystem.planetbids.com/portal/22761/bo/bo-detail/100779>

RFP Notices and related documents may be obtained online at: <http://www.weho.org/bid>

BY ORDER OF THE CITY OF WEST HOLLYWOOD
Melissa Crowder, City Clerk

AFFIDAVIT OF POSTING

State of California)
County of Los Angeles)
City of West Hollywood)

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk, and that this document was posted on:

Date: December 21, 2022
Signature: \\Alyssa T. Poblador\
Office of the City Clerk