

**MINUTES
HUMAN SERVICES COMMISSION
CITY OF WEST HOLLYWOOD
TUESDAY, JANUARY 11, 2022
6:00 PM**

***TELECONFERENCE MEETING**

1. CALL TO ORDER – Chair Palmieri called the meeting to order at 6:00 pm.

A. PLEDGE OF ALLEGIANCE – Commissioner Byers led the pledge.

B. ROLL CALL

PRESENT: Chelsea Byers, Adam Darvish, Steven Davis, Joy Freiberg, Barbara Meltzer, Jimmy Palmieri

STAFF: David Giugni, Leslie Isenberg, Katie Egan, Jenny Ivanova

C. APPROVAL OF AGENDA

ACTION: Approval of the January 11, 2022 meeting agenda was motioned by Vice-Chair Meltzer, seconded by Commissioner Byers, and approved by roll call vote.

D. APPROVAL OF MINUTES

ACTION: Approval of the December 14, 2021 meeting minutes was motioned by Commissioner Darvish, seconded by Vice-Chair Meltzer, and approved by roll call vote.

E. PUBLIC COMMENT

None.

2. CONSENT CALENDAR

A. AGENCY DEVELOPMENT FUNDING AWARDS

SUBJECT: The Human Services Commission received a report on 2021-22 funding awards for Social Services Agency Development Grants.

ACTION: Received and filed. **Approved as part of the Consent Calendar.**

3. UNFINISHED BUSINESS

A. REPORT ON 2020-21 CONTRACT SAVINGS & UNSPENT FUNDS

SUBJECT: David Giugni, Social Services Manager, reported on the reallocation of \$149,694 in returned funds/contract savings and \$52,908 in unspent/withheld funds from 2020-21 Social Services programs.

ACTION: Received and filled.

B. TRANSGENDER ECONOMIC EMPOWERMENT PROJECT REPORT

SUBJECT: The Human Services Commission received a status report update from Katie Egan, Social Services Program Administrator, and Eden Anaï Luna of the Los Angeles LGBT Center's Transgender Economic Empowerment Project (TEEP) on employment services provided to West Hollywood community members. TEEP is looking to expand engagement opportunities through partnerships and adjust outreach hours to expand services to the community. Roger Coggan, Legal Services Director, thanked staff and the Commission for their support and provided additional information about the program's strategies and incentives.

The Human Services Commission discussed the item and asked questions of staff and TEEP presenters.

ACTION: Reviewed and discussed.

C. 2022 WORK PLAN CALENDAR

SUBJECT: David Giugni, Social Services Manager, provided an overview of the Human Services Commission 2022 Workplan Calendar.

Commissioner Darvish asked if the term "Senior" could be eliminated from "Senior Month." Mr. Giugni responded.

Commissioner Davis suggested that staff review the Workplan Calendar and move some items to meetings that have lighter agendas. He inquired about the recent Council-approved Commission by-laws noting the election month discrepancy. Melissa Crowder, City Clerk, provided clarification.

Commissioner Meltzer requested a presentation by Block-by-Block focusing on the breadth of the services they provide in the City.

Chair Palmieri inquired about TEEP's monthly reports to the Commission. During the program's probationary status, updates to the Commission will alternate between TEEP's program staff providing a verbal report and City staff providing a written report.

ACTION: Reviewed and discussed. **Motion made by Commissioner Davis, seconded by Commissioner Freiberg to add a presentation**

by Block-by-Block to the Commission's 2022 Workplan Calendar, and approved by roll call vote.

4. NEW BUSINESS

A. HUMAN SERVICES COMMISSION MEETING DATES

SUBJECT: Staff presented the proposed 2022 meeting dates to the Commission, which included 12 regular scheduled meetings and three special calendar meetings.

ACTION: Received and approved. **Motion made by Commissioner Darvish, seconded by Commissioner Meltzer to approve the Human Services Commission 2022 meeting dates, and approved by roll call vote.**

B. REQUEST FOR PROPOSAL SCHEDULE AND RELATED ACTIVITIES

SUBJECT: Staff presented the overview of the Request for Proposal (RFP) process and calendar with the Commission.

ACTION: Received and approved.

5. EXCLUDED CONSENT

None.

6. ITEMS FROM STAFF

David Giugni, Social Services Manager, provided updates regarding the utilization of West Hollywood Emergency Funds in response to the COVID-19 pandemic.

7. PUBLIC COMMENT

None.

8. ITEMS FROM COMMISSIONERS

Commissioner Byers thanked staff for their hard work and support. She thanked Chair Palmieri for the opportunity to lead the pledge. She concluded by wishing everyone a safe New Year.

Commissioner Darvish thanked staff for tonight's meeting. He thanked the healthcare community for coming together this past year and encouraged everyone to stay safe.

Commissioner Davis inquired about the empty seat on the Commission. He also wished everyone a Happy New Year.

Commissioner Freiberg requested an update on the cost of N95 masks and associated distribution costs at their next Human Services Commission meeting.

She asked staff to investigate healthier meal options for community members. Chair Palmieri provided clarification on the current approved contract services. Mr. Giugni provided information on the upcoming RFP process and stated there may be an opportunity to expand on the various meal options.

Vice-Chair Meltzer shared information on a LACCOA panel she curated titled "Renewing and Restoring in the Time of COVID." She agreed with Commissioner Darvish on eliminating the word "Senior."

Chair Palmieri talked about the success of last year's #BOOM! Virtual event. He provided a link to view the event at <https://boomweho.com/>.

9. ADJOURNMENT


The Human Services Commission adjourned at 8:11 pm to its next regular meeting scheduled for Tuesday, February 8, 2022 at 6:00 pm via teleconference.

APPROVED BY A MOTION OF THE HUMAN SERVICES COMMISSION ON THE 8TH DAY OF FEBRUARY 2022.

DocuSigned by:

Chair

Attest:

DocuSigned by:

Secretary