

**CITY OF WEST HOLLYWOOD  
REQUEST FOR PROPOSALS (RFP)**

**CONSULTING SERVICES -  
DOCKLESS MICRO-MOBILITY PERMITTING REQUIREMENTS**

NOTICE IS HEREBY GIVEN of a Request for Proposals (RFP) in which the City seeks consulting services to develop the foundation of a permanent dockless micro-mobility program and permitting requirements to be implemented no later than July 1, 2023. The vendor will have experience with transportation consulting (active or micro-mobility preferred), knowledge of various program budgeting structures, program management and evaluation strategies, and outreach and research skills. The final deliverable for this RFP will include developing a framework for permanent program operations and permitting, a permit requirements handbook, an operator permit application, and a comprehensive summary report to present to the City Council in Spring 2023.

Responses to the RFP will be accepted online through the City's PlanetBids Vendor Portal until **5:00 P.M. Pacific Time on Thursday December 15, 2022.**

<https://pbsystem.planetbids.com/portal/22761/bo/bo-detail/99752>

Questions regarding the RFP should be directed through the PlanetBids Vendor Portal no later than November 28, 2022, at 5:00 P.M. Pacific Time.

The City of West Hollywood reserves the right to reject any and all submissions and/or elect not to proceed with the project should it deem appropriate for the public good.

By Order of the City of West Hollywood  
Melissa Crowder, City Clerk

AFFIDAVIT OF POSTING

State of California )  
County of Los Angeles )  
City of West Hollywood )

I declare under penalty of perjury that I am employed  
by the City of West Hollywood in the Office of the  
City Clerk, and that this document was posted on:

Date: November 10, 2022  
Signature: \\Alyssa T. Poblador\  
Office of the City Clerk