

MINUTES
WEST HOLLYWOOD CITY COUNCIL

December 3, 1984
4:30 p.m.

CALL TO ORDER: Mayor Terrigno called the meeting to order at 4:38 p.m. at the Sheriff's station 720 North San Vincente Blvd.

ROLL CALL: On roll call, the following members were present:
Present: members Albert, Schulte, Viterbi, Heilman and Mayor Terrigno
Absent: none
Also Present: City Manager Bien; City Attorney Brown

APPROVAL OF AGENDA: Member Schulte requested an item be added on Housing. The Mayor placed it under item #8. The Mayor added Park ownership as 8B. It was moved by member Viterbi, seconded by member Schulte to approve the agenda as amended. There being no objections, it was so ordered.

BUILDING PERMITS
ITEM #2
The City Attorney reported his findings relative to certain permits. Don Cain of Building and Safety reported that each site would be visited and evaluated. Following Council discussion, the following persons address City Council on various building issues:

Mr. Henry Casden, 1801 Century Park West, requested a ruling that work to date on Permit #8827 be declared vested. The City Attorney advised he would have a ruling by next Tuesday.

There being no further discussion on this item, the Mayor declared the matter closed.

OFFICE SPACE & STAFF
ITEM #4
The location of City Offices was discussed. It was moved by Mayor Terrigno, seconded by member Albert that temporary City offices be located at Plummer Park. Following discussion, motion carried on the following roll call vote:
Ayes Members Albert, Schulte, Viterbi, Mayor Terrigno

Noes Member Heilman

It was moved by member Viterbi, seconded by member Schulte that the City Manager, City Attorney, and the Mayor be authorized to make all necessary arrangements with Park personnel. There being no objections it was so ordered.

Mayor Terrigno moved, seconded by member Schulte, that negotiations for the Melrose building be terminated. Following discussion, it was agreed to hold the vote on the motion in suspense.

The following persons spoke from the audience on various aspects of a City Hall location:
Ralph Boches
K.C. Jones

Mr. John McKay addressed the Council briefly on telecommunications.

OFFICE NEEDS
ITEM #4

It was moved by member Schulte, seconded by member Viterbi that the City Manager prepare a report on telephone and office needs by next Thursday. Member Heilman expressed the wish that this subject also be considered by the subcommittee. There being no objections to the motion, it was so ordered, with the admonition that open bidding be used as much as possible.

OFFICE PERSONNEL
ITEM #4

It was moved by member Heilman, seconded by member Albert that the City Manager move to employ temporary personnel as needed to staff the temporary City Hall. Following discussion, member Heilman withdrew his motion.

LETTER REGARDING
RENT CONTROL AND
PRESS RELEASES

The Council discussed sources of property owner lists. It was moved by Mayor Terrigno, seconded by member Schulte that the City Attorney draft a letter and a press release for Council to review at the following Thursday meeting. There being no objection, it was so ordered.

It was moved by member Heilman, seconded by member Albert that Parke Skelton be authorized to work with the City Attorney in the development and distribution of a letter to tenants and to landlords. Member Viterbi suggested the issue be separated into:

- a. preparation
- b. distribution

On roll call the motion failed on the following vote:

Ayes members Albert, Heilman

Noes members Schulte, Viterbi, Mayor Terrigno

By Council consensus, the City Manager is to bring back a report to the Council at Thursday's meeting on how to distribute the letter. Dori Stegman and Communication Works volunteered services to assist.

It was moved by member Viterbi, seconded by member Schulte that the final version of the letter be given to member Schulte who would work with the volunteers in arranging for distribution of the final copy. On roll call the motion passed on the following vote:

Ayes members Albert, Schulte, Viterbi,
Heilman, Mayor Terrigno

Noes None

Absent None

RENT CONTROL
HOT LINE

It was moved by member Viterbi, seconded by Mayor Terrigno that two hot lines be set up to answer rent control questions. There being no objections, it was so ordered.

It was moved by member Heilman, seconded by Mayor Terrigno that the City Attorney make copies of ordinance No. 5 with a summary as a cover letter to be sent to a list of agencies to be furnished by members of the Council. There being no objections, it was so ordered.

RECESS

At 6:15 p.m. The Council recessed.

At 6:30 p.m. the Council reconvened with all members present.

PERSONNEL

Personnel was discussed and on motion of member Viterbi, seconded by member Schulte, the City Manager was authorized to employ six persons on a 60-day temporary basis to be assigned as needed, but approximately:
two hotline operators
two clerk-typists
one receptionist
one assistant to City Manager

Mayor Terrigno moved, seconded by member Albert that the motion be amended by stipulating that private employment agencies be used as much as possible.

It was moved by member Heilman that the amendment be amended by stipulating that the persons so employed not become permanently employed. on roll call the amendment to the amendment failed on the following vote:
Ayes member Albert, Terrigno
Noes members Schulte, Viterbi, Heilman

Councilman Viterbi suggested that the original motion be restated to have all employees be temporary employees, not to exceed 60 days. So ordered.

The City Manager was instructed to draft a memorandum setting forth his views on staffing. It was moved by member Viterbi, seconded by member Schulte that members Heilman and Schulte meet as a committee and discuss this and other City personnel procedures, and report to the Council on December 13th. There being no objections, it was so ordered.

MEETING CONFLICT

By consensus, a discussion of a conflict over the December 20th meeting date was deferred to the December 10th meeting.

DECEMBER 13th
MEETING
ITEM #7

A subcommittee report on exceptions to the freeze on building permits was approved for placement on the December 13th agenda with discussion on exceptions to be placed on the December 6th agenda.

OTHER BUSINESS
ALTERNATIVE HOUSING
ITEM #8

Councilman Schulte reported on a meeting he had attended on the subject of Alternative Housing. Janet Witkin addressed the Council on her immediate needs. After Council discussion it was agreed that while Council supported the concepts of Alternative Housing, the Council was reluctant to make financial commitments at this time.

PARK OWNERSHIP
ITEM #8

It was moved by Mayor Terrigno, seconded by member Schulte that the City Attorney be authorized to proceed with arrangements to immediately transfer the park titles from the County to the City, said transfer to include the Quimby reserve plus all earned interest on the Quimby reserve. There being no objections to the motion, it was so ordered.

EXTRA ITEM
NO SMOKING

It was moved by member Viterbi, seconded by member Heilman that the City Council adopt an ordinance that would prohibit smoking at Council meetings and at any committee or subcommittee meeting. There being no objections, it was so ordered.

EXTRA ITEM
COMMITTEE REPORTS

Council agreed that December 5th should be the deadline for committee reports to be included on the December 6th agenda.

EXTRA ITEM

Janet Watkins presented to the Council a Statement of Intent that she had prepared bearing on Alternative Housing. It was moved by member Schulte, seconded by member Viterbi that the Council approve the Statement of Intent. Discussion on the motion resulted in a need to reword the draft.

ORAL COMMUNICATIONS

Mr. Ralph Boches inquired about the proposed No Smoking ordinance.

Mr. Ron Stone discussed the recording of all Council meetings.

EXTRA ITEM
GROUP W COMMUNICATIONS

It was moved by member Viterbi, seconded by Mayor Terrigno that the City Manager be directed to meet with Group W to discuss the taping of all future Council meetings. Members Schulte and Albert to work with the City Manager. There being no objections to the motion, it was so ordered.

ALTERNATIVE HOUSING

The re-worded Statement of Intent was read by member Schulte. on roll call vote, the motion carried on the following vote:
Ayes members Albert, Schulte, Viterbi
Noes Member Heilman
Abst. Mayor Terrigno

ADJOURNMENT

At 8:15 p.m., by common consent, the Council adjourned.