

MINUTES

WEST HOLLYWOOD CITY COUNCIL MEETING
MAY 9, 1985
1:00 P.M.
PLUMMER PARK

CALL TO ORDER: Mayor Terrigno called the meeting to order at 1:35 p.m.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by the former acting City Manager E. Fredrick Bien.

ROLL CALL: Present: Albert, Schulte, Viterbi,
Heilman, Mayor Terrigno

Absent: None

Also Present: City Manager Brotzman
City Attorney Jenkins

APPROVAL OF AGENDA: Item 4a, deferred rent control concepts, tabled to May 16, 1985; item 21, study session on draft of rent control tabled to May 16, 1985; add item 13a, Report on Huntley Drive; and add a report from the Park subcommittee. Approved by consensus of the Council.

PROCLAMATIONS: The City Council presented a proclamation granting E. Fredrick Bien honorary West Hollywood Citizenship for his leadership and performance as West Hollywood's first acting City Manager.

APPROVAL OF MINUTES: ACTION: To approve the minutes of April 4, 1985. Motion viterbi seconded by Heilman. Hearing no objection it was so ordered.

UNFINISHED BUSINESS:

1. **ASSUMPTION OF TITLE TO PARKS:** The City Manager gave the staff report and Mayor Terrigno presented the Park Subcommittee report. ACTION: Table to end of meeting. Motion Heilman, seconded by Viterbi. Hearing no objection it was so ordered.

FURTHER ACTION: Direction was given to the City Manager. Table to next week, and if the City Manager can't come to an accommodation with the County, to schedule a special meeting. Motion Albert seconded by Viterbi.

AYES: Albert, Heilman, Viterbi

NOES: Schulte, Mayor Terrigno

Motion carried.

THIS ITEM WAS REMOVED FOR SEPARATE DISCUSSION BUT IS LISTED HERE FOR CLARITY.

2. SANTA MONICA MEDIAN DIVIDER - AGREEMENT WITH COUNTY: The City Attorney gave the staff report. **ACTION:** To adopt the agreement between the City and the County to enable the City to make improvements on the median strip. Motion Viterbi seconded by Heilman.

AYES: Albert, Schulte, Viterbi, Heilman, Mayor Terrigno

NOES: None

Motion carried.

3. COMMUNICATIONS WORKS PROPOSALS - To hold off action until June 3, 1985 at which time the City Seal project will be returned to the Council. By consensus of the Council.

4. CITY HALL SEARCH - UPDATE: ACTION: To move this item to a closed session to be held after Item 13. Motion Viterbi seconded by Albert. Hearing no objection it was so ordered.

After the closed session it was announced that directions had been given to the city negotiator.

THIS ITEM WAS REMOVED FOR SEPARATE DISCUSSION BUT IS LISTED HERE FOR CLARITY.

NEW BUSINESS

5. ESTABLISHMENT OF SALARY RANGES AND ORGANIZATION STRUCTURE FOR DEPARTMENT DIRECTORS: ACTION: To approve the salary ranges and organization structure for Assistant City Manager, Community Development Director, Rent Control Director, and Human Services Director. Motion Terrigno seconded by Schulte.

AYES: Albert, Schulte, Viterbi, Heilman, Mayor Terrigno

NOES: None

Motion carried.

6. ESTABLISHMENT OF A DEPARTMENT OF ADMINISTRATIVE SERVICES - ORDINANCE NO. 52: ACTION: To waive further reading and introduce Ordinance No. 52, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD ESTABLISHING A DEPARTMENT OF ADMINISTRATIVE SERVICES AND AMENDING THE MUNICIPAL CODE." Motion Viterbi seconded by Heilman.

AYES: Albert, Schulte, Viterbi, Heilman Mayor Terrigno

NOES: None

Motion carried.

6a. DIRECTOR OF ADMINISTRATIVE SERVICES - JOB DESCRIPTION:

ACTION: To approve with 3 to 5 years required responsible administrative experience. Motion Heilman seconded by Schulte. Hearing no objection it was so ordered.

7. EXPANDING THE FUNCTIONS OF THE COMMUNITY DEVELOPMENT DEPARTMENT - ORDINANCE NO. 41: **ACTION:** To waive further reading and introduce Ordinance No. 41. "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD ESTABLISHING A DEPARTMENT OF COMMUNITY DEVELOPMENT, AND AMENDING THE MUNICIPAL CODE." Motion Heilman seconded by Mayor Terrigno. Hearing no objection it was so ordered.

8 ESTABLISHING A DEPARTMENT OF HUMAN SERVICES - ORDINANCE NO. 53: **ACTION:** To waive further reading and introduce Ordinance No. 53, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD ESTABLISHING A DEPARTMENT OF HUMAN SERVICES AND AMENDING THE MUNICIPAL CODE". Motion Schulte seconded by Albert.

AYES: Albert, Schulte, Viterbi, Heilman, Mayor Terrigno.

NOES: None

Motion carried.

8a. JOB DESCRIPTION - DIRECTOR OF HUMAN SERVICES: **ACTION:** To approve with the requirement of 3 to 5 years responsible administrative experience and the ability to work with all the diverse groups and organizations and the immigrant population in the community. Motion Schulte seconded by Albert.

AYES: Albert, Schulte, Viterbi, Heilman, Mayor Terrigno.

NOES: None

Motion carried.

9. AUTHORITY TO RETAIN AN EXECUTIVE RECRUITING FIRM: **ACTION:** To authorize the City Manager to retain Ralph Anderson and Associates to assist in the recruitment of the Department Directors. Motion Viterbi seconded by Albert. Hearing no objection it was so ordered.

THIS ITEM WAS REMOVED UNTIL THE END OF THE AGENDA BUT IS LISTED HERE FOR CLARITY.

10. EXECUTIVE TEAM BUILDING WORKSHOP: The City Manager proposed that he be authorized to retain an outside Organization Development Specialist to enhance working relationships and insure clear lines of communication between key decision-makers. The suggested dates were May 29th or May 30th. The proposed date being a problem for some of the Councilmembers, the Council stated that they agreed in concept with the Team Building workshop and requested that the City Manager put it together for a different date.

11. RENT CONTROL ADMINISTRATION: ACTION: To receive and file. Motion Terrigno seconded by Viterb. Hearing no objection it was so ordered.

12. RENT CONTROL ADMINISTRATIVE CONSULTANT: The City Manager reported that they have not completed the background checks on all of the candidates and requested that it be held until next week for a recommendation.

13. CHECK AUTHORIZATION, RESOLUTION NO. 68 - ACTION: To adopt Resolution No. 68, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD DESIGNATING THE PERSONS AUTHORIZED TO DRAW CHECKS UPON THE CITY DEPOSIT ACCOUNT." ACTION: To adopt Resolution No. 68. Motion Viterbi seconded by Albert. Hearing no objection it was so ordered.

At the hour of 3:00 p.m., Mayor Terrigno adjourned the City Council to an executive session for the purpose of discussing personnel matters.

At the hour of 4:13 p.m., Mayor Terrigno reconvened the Council meeting and announced that they had discussed matters pertaining to personnel and the lease agreement for City Hall.

13a. HUNTLEY DRIVE REPORT: Dr. Josh Workman of the State Regional Water Quality Board reported to the Council on the tank tests and extraction system and requested information on the vacant lot on Sherwood and Huntley. There was further discussion on the up-date of the Huntley Drive gas leak with instructions given to staff. Mayor Terrigno reported that petitions had been received from Huntley Drive residents on Noise levels and problems at the RTD lot. This matter was referred to the City Manager and the sub-committee.

14. OUTDOOR DISPLAYS - Ordinance No. 54: The City Attorney reported that this Ordinance would repeal Ordinance No. 28U, which allows for certain retail establishments to display certain types of goods on private property outdoors under certain limited conditions: i.e., goods that are normally used outdoors and are displayed in a fashion in which they are normally used, such display to be surrounded by an appropriate wall. Ordinance 28 failed on second reading and the City Attorney has brought back an ordinance that would remove the urgency ordinance from the city's books.

PROPOSED ACTION: To waive further reading and introduce Ordinance No. 54, 'AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD REPEALING SECTION 2 OF ORDINANCE 28U RELATING TO OUTDOOR DISPLAYS'. Motion Heilman seconded by Albert.

AYES: Schulte, Heilman

NOES: Albert, Viterbi, Mayor Terrigno

Motion failed and the City Attorney was directed to return Ordinance No. 28 for second reading at the next Council meeting.

15. AUTHORIZATION TO CALL FOR BIDS AND PROPOSALS ON STREET SWEEPING SERVICES: ACTION: To authorize the City Manager to get bids for street sweeping. Motion Mayor Terrigno seconded by Heilman. Hearing no objection it was so ordered.

LEGISLATIVE MATTERS

16. REGISTRATION OF LOBBYISTS - ORDINANCE NO. 44: ACTION: To waive further reading and adopt Ordinance No. 44, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD ESTABLISHING REGISTRATION REQUIREMENTS FOR LOBBYISTS AND AMENDING THE WEST HOLLYWOOD MUNICIPAL CODE". Motion Viterbi seconded by Schulte.

AYES: Albert, Schulte, Viterbi, Heilman,
Mayor Terrigno

NOES: None

Motion carried.

17. PROHIBITION OF HARASSMENT - ORDINANCE NO. 45: ACTION: To waive further reading and adopt Ordinance No. 45, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD RELATING TO THE PROHIBITION OF HARASSMENT AND AMENDING THE WEST HOLLYWOOD MUNICIPAL CODE". The City Attorney reported a clerical error and requested that it should read "sex, sexual orientation" and that the Council can proceed to 2nd reading with that clarification. Motion Mayor Terrigno seconded by Schulte.

AYES: Albert, Schulte, Viterbi, Heilman
Mayor Terrigno

NOES: None

Motion carried.

18. CITYWIDE SANITARY SEWER MAINTENANCE DISTRICT - ORDINANCE NO. 50: The City Attorney read the changes to the Ordinance which necessitates that the Ordinance be re-introduced. ACTION: To waive further reading and reintroduce Ordinance No. 50, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD RELATING TO SEWERS AND AMENDING THE WEST HOLLYWOOD MUNICIPAL CODE". Motion Heilman seconded by Albert.

AYES: Albert, Schulte, Viterbi, Heilman,
Mayor Terrigno

NOES: None

Motion carried.

18a. ADULT PICTURE ARCADES - ORDINANCE NO. 55U: ACTION: To waive further reading and adopt Ordinance No. 55U, AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING THE LICENSE ORDINANCE RELATING TO PICTURE ARCADES, AMENDING THE WEST HOLLYWOOD MUNICIPAL CODE AND DECLARING THE URGENCY THEREOF". Motion Schulte seconded by Heilman.

AYES: Albert, Schulte, Viterbi, Heilman
Mayor Terrigno

NOES: None

Motion carried.

FURTHER ACTION: To waive further reading and Introduce Ordinance No. 55, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING THE LICENSE ORDINANCE RELATING TO PICTURE ARCADES AND AMENDING THE WEST HOLLYWOOD MUNICIPAL CODE". Motion Heilman seconded by Schulte.

AYES: Albert, Schulte, Viterbi, Heilman,
Mayor Terrigno.

NOES: None

Motion carried.

18b. RESOLUTION NO. 69, REQUESTING THE BANK OF LOS ANGELES OPEN MASTER CHARGE AND VISA ACCOUNTS: ACTION: To adopt Resolution No. 69, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD REQUESTING THE BANK OF LOS ANGELES TO OPEN MASTER CHARGE AND VISA ACCOUNTS FOR CERTAIN AUTHORIZED OFFICIALS OF THE CITY OF WEST HOLLYWOOD." Motion Mayor Terrigno seconded by Heilman. Hearing no objection it was so ordered. Councilman Heilman further requested that the City Manager present the Council with guidelines on the use of these credit cards.

18c. ORDINANCE NO 56U, EXEMPTION TO ORDINANCE NO. 9. ACTION: To waive further reading and adopt Ordinance No. 56U, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING AN EXCEPTION TO ORDINANCE NO. 9 AND DECLARING THE URGENCY THEREOF" Motion Schulte seconded by Viterbi.

AYES: Schulte, Viterbi, Mayor Terrigno

NOES: Albert, Heilman

Motion failed.

FURTHER ACTION: To waive further reading and introduce Ordinance No. 56 as a non-urgency Ordinance. Motion Viterbi seconded by Mayor Terrigno.

AYES: Schulte, Viterbi, Mayor Terrigno

NOES: Albert, Heilman

Motion carried.

FURTHER ACTION: To reconsider and adopt as an urgency Ordinance, since this will be passed anyway. Motion Heilman seconded by Mayor Terrigno.

AYES: Albert, Schulte, Viterbi, Heilman,
Mayor Terrigno

NOES: None

Motion carried and Ordinance 56U is adopted.

COMMUNICATIONS

19. WRITTEN AND ORAL: James R. Wilder, 1258 N. Orange Grove, spoke to the Council about the clean-up effort on Santa Monica Boulevard. He stressed the importance of having this done prior to the Gay Pride Parade. The Council directed that he coordinate with the City Manager.

Robert Vulcan, 1400 N. Sweetzer, addressed the Council concerning the City taking over the parks. If the City can't spend the money and do a better job, let the County continue to operate them.

The City Attorney reported that the city had prevailed that morning in Beverly Hills Court on the unlawful detainer action that was brought on the grounds that our Moratorium Ordinance was unconstitutional. Also the City was sustained by trial court in the Gellis Demurrer.

Mayor Terrigno adjourned the meeting at 6:50 p.m. to a regular meeting on May 16, 1985 at West Hollywood Park at 7:00 p.m.