

MINUTES

JANUARY 23, 1986

CITY COUNCIL MEETING

6:00 PERSONNEL SESSION

7:00 P.M. - PLUMMER PARK, FIESTA HALL

**CALL TO ORDER:** The meeting was called to order by Mayor Heilman at 7:22 p.m.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Teresa Garay.

**ROLL CALL:**

Present: Albert, Terrigno,  
Viterbi, Schulte,  
Mayor Heilman

Also  
Present: City Manager -  
Brotzman  
City Attorney -  
Jenkins

**APPROVAL OF AGENDA:** The following is a list of recommendations from Council amending the evening's agenda:

Add Treasure's Report before the City Manager's Report.

Pull item 2a from the Consent Calendar and table it to the meeting of February 6, 1986.

Add Election Night Counting to the agenda prior to Item 3.

Table 2h, 2i, 2t until February 6, 1986.

Pull 2n, 2f, and 2k for discussion.

Pull Item 6 with direction to staff to report back to City Council after the City Manager has had a meeting with staff in general and have an exchange of information regarding the Item.

Bring 2v back for public discussion on February 6, 1986.

Pull 2q for discussion during litigation session.

**ACTION:** To approve agenda as amended. Motion Mayor Heilman. Hearing no objection so ordered.

**TREASURER'S REPORT:** The following is a summary of the report given by the City's Treasurer, Jonathan Ahearn:

Balance as of November 30, 1985	5,195,445
Receipts for December 1985 per schedule A	2,726,431
Total before Expenditures	7,921,876
Less Total Expenditures	1,630,640
Balance as of December 31, 1985	6,291,236
Less Certificates of Deposit per schedule B	4,500,000
Balance of Operating and Treasurer's Accounts as of December 31, 1985	1,791,236

1. **City Manager's Report:** The City Manager presented any and all pertinent issues to the City Council.

2. **CONSENT CALENDAR:** The following routine matters were acted upon by one motion to approve with the majority consent of the City Council. There was no separate discussion of these items unless they were removed for good cause during the approval of the agenda.

a) **Minutes:** RECOMMENDED ACTION: To approve minutes from January 16, 1986.

ACTION: Pulled until the meeting of February 6, 1986.

b) **Claim: Dagoberto Blanco:** RECOMMENDED ACTION: To deny without comment and refer to insurance carrier.

c) **Claim: Raymond Gastow:** RECOMMENDED ACTION: To deny without comment and refer to insurance carrier.

d) **Claim: Marta Almendarez:** RECOMMENDED ACTION: To deny without comment and refer to insurance carrier.

e) **Claim: Carmen DeLuca:** RECOMMENDED ACTION: To deny without comment and refer to insurance carrier.

f) **Santa Monica Blvd. Median Flags:** RECOMMENDED ACTION: That the City of West Hollywood assume responsibility for the replacement of the flags along the median of Santa Monica Boulevard.

ACTION: Pulled for discussion off of Consent Calendar.

g) **Borchardt Memorial Library:** RECOMMENDED ACTION: It is recommended that the City of West Hollywood fund the position of part-time librarian at the Borchardt Memorial Library effective February 1, 1986.

h) **5-10 K Run Proposal:** RECOMMENDED ACTION: No recommendation outlined in packet.

ACTION: Tabled until the meeting of February 6, 1986 during the approval of the agenda.

i) **Street Fair:** RECOMMENDED ACTION: That Council approve "Option A". To approve a Street Fair in concept. It is recommended that the City Council authorize the creation of a Special Events Specialist position, approve the job description for this position, as well as the transfer of \$8,640.00 from Unobligated Revenue to Revenue Account #01-510-104000 Recreation Services Division.

ACTION: Tabled until the meeting of February 6, 1986 during approval of agenda.

j) **Office Furniture Bid:** RECOMMENDED ACTION: To award the bid for office furniture group (Contract Seating International) to Wilson & Hampton for X11ophone chairs at a cost of \$10,986.36 - \$11,612.02.

k) **Safety and Security Fair:** RECOMMENDED ACTION: That Council approve Option 1, that the City of West Hollywood co-sponsor the 1st Annual "Safety and Security Fair" at a fiscal impact not to exceed \$2,000.

ACTION: Pulled off Consent Calendar for separate discussion during the approval of the agenda.

l) **Contract with Friends of the Schindler House for Restoration Activity:** RECOMMENDED ACTION: That Council approve the following recommendations:

1. Approve the attached agreement with Friends of the Schindler House for restoration work as described above and instruct the City Manager to execute the agreement.
2. Approve the transfer of \$50,000 in General Fund monies from the unobligated reserve to the Economic Development budget (Account #01-340-205090) to fund the agreement. The balance remaining in the unobligated reserve after this transaction is \$182, 071.

m) **Agreement with West Hollywood Community Alliance:** RECOMMENDED ACTION: That the Council approve the agreement between the City of West Hollywood and the West Hollywood Community Alliance at a fiscal impact of \$6,000.

n) **Authorize Council Offices to Participate in College/University Work - Study Program:** RECOMMENDED ACTION: The following is a list of recommendations:

1. To approve Work-Study interns for each Council office, at the 16 hr/wk compensation level.

2. Allocate \$960 (1) per Council office (4,800) for the remainder of FY 85-86, to be transferred from unobligated reserve to account #01-105 - 259000. The balance remaining in the Unobligated Reserve after this transaction is \$177,271.00. Future budgets should contain requests for \$1152.00 (2) per office (\$5760. total) per year for support for this program.

ACTION: Pulled off Consent Calendar for discussion during the approval of the agenda.

o) **Co-City Sponsorship of the National March for Women's Lives:** RECOMMENDED ACTION: For Council to allocate \$55.00 for purchase of a West Hollywood banner for the March. To be taken out of Account 01105-25000.

p) **Resolution No. 156 - Canvass of the General Municipal Election on April 8, 1986:** RECOMMENDED ACTION: To approve and adopt Resolution No. 156, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, CALIFORNIA ORDERING THE CANVASS OF THE GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, APRIL 8, 1986, BE MADE BY THE CITY CLERK."

q) **Settlement of Claim by Trygstad:** RECOMMENDED ACTION: To approve payment of this claim and issue a warrant in the amount of \$812.06, payable Marla, Inc., and Mike Trygstad. ACTION: Pulled off Consent Calendar for discussion during litigation session.

r) **Authorization for Contract Finance Officer to Examine Sales and Use Tax Records:** RECOMMENDED ACTION: That Council adopt Resolution No. 157, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AUTHORIZING RALPH H. DOWELL, JR., A CONTRACTOR, TO EXAMINE SALES AND USE TAX RECORDS OF THE BOARD OF EQUALIZATION AS PERTAINS TO THE CITY OF WEST HOLLYWOOD."

s) **Huntley Drive Report:** RECOMMENDED ACTION: An update report on the Huntley Drive gas leak. To receive and file.

t) **Proclamations and Commendations:** RECOMMENDATION: To adopt staff's recommended policy on proclamations and commendations.

ACTION: Tabled to the meeting of February 6, 1986 during the approval of the agenda.

u) **Demands and Warrants:** RECOMMENDED ACTION: To approve the Demand Register.

v) **Hazardous Materials Disclosure:** RECOMMENDED ACTION: That the City Council approve the concept of the Los Angeles County Fire Department being designated the City's "Administering Agency" in regards to the requirements of AB 2815, and direct the City Manager to so notify the appropriate entities and to return this item on January 6th, for discussion.

w) **Job Descriptions:** Secretary I, Administrative Aide I, Business License/Code Enforcement Aide II: RECOMMENDED ACTION: To approve the job descriptions developed by staff.

x) **Council Candidate Orientation Forum:** RECOMMENDED ACTION: That Council authorize City staff to conduct a council candidate orientation session on February 22, 1986, at a cost not to exceed \$300.

ACTION: To approve Consent Calendar Items b, c, d, e, g j, l, m, n, o, p, r, s, u, v, w, and x. Motion Schulte seconded Albert.

AYES: Albert, Terrigno,  
Viterbi, Schulte,  
Mayor Heilman

NOES: None  
Motion carried.

2. f) **Santa Monica Blvd. Median Flags:** Pulled from Consent Calendar for discussion. The following people gave public testimony on the subject:

Al Korngute, no address given, expressed that there needed to be better representation of the community when displaying flags along the median.

ACTION: To approve the purchase of one set of flags for the poles up to a maximum of \$1250 and refer this issue to the public facilities board. The board is to bring back a report within three months to the City Council to determine what to do with the flag poles. Motion Viterbi second Schulte. Hearing no objection so ordered.

2. k) Safety and Security Fair: ACTION: Pulled until after Item 3.

2. n) Authorize Council Offices to Participate in College/University Work - Study Program: ACTION: To approve the recommendation: Motion Albert seconded Terrigno.

AYES: Albert, Terrigno, Viterbi, Schulte,  
NOES: Mayor Heilman

Election Night Counting: RECOMMENDED ACTION: That the City Council approve that the election night ballot count be held at City Hall in West Hollywood.

ACTION: To approve recommendation. Motion Albert seconded Heilman. Hearing no objection so ordered.

3. Sheriff's Department Training Program:

ACTION: To approve so long as the contract includes in it language that would allow for the Council to require citizen participation in the actual training. Motion Mayor Heilman seconded Schulte. Hearing no objection so ordered.

2. k) Safety and Security Fair: ACTION: To approve the recommendation to hold a Safety and Security Fair. That it be at a budget not to exceed \$2,000. That it be done in conjunction with a Crime Awareness Month in June after sensitivity training is completed. Motion Mayor Heilman second Schulte. Hearing no objection so ordered.

4. Task Force - At Large Appointments: At this time Councilmember Terrigno finished nominating her slate of appointments to the Task Forces: They were as follows:

TELECOMMUNICATIONS TASK FORCE

Adrienne Parks

Robert Vozniack

AFFORDABLE HOUSING TASK FORCE

Mary Jo Marke

Jeannette Turk

a) At-Large Appointments to Telecommunications Task Force:

The following are a list of nomination completing the list of at-large nominations:

Terrigno: Tomito Kakos  
Harold Mallon

Viterbi: Martin Strudler

ACTION: To approve the appointment of the following two people to the Telecommunications Task Force from the at-large nominations:

Martin Strudler  
Tomito Kakos

Motion Heilman seconded Schulte. Hearing no objection so ordered.

b) **At-Large Appointments to Affordable Housing Task Force:**  
The following nominations completed the slate for the at-large nominations:

Albert: Janet Witkin

Terrigno: Charles E. Fisher

Mayor  
Heilman: Richard Lathrop

ACTION: To approve the following two people to the Affordable Housing Task Force from the at-large nominations:

Janet Witkin

Tony Izewski

Motion Mayor Heilman seconded Terrigno. Hearing no objection so ordered.

**5. City Wide Parking Implementation Position Paper: RECOMMENDED ACTION:**

1. Short Term:

a) Name the Transportation Commission as the advisory body on Parking and have them begin review of the Barton-Aschman study as a high priority.

b) Approve the beginning of the Preferential Parking Permit Process for the Pacific Design Center Neighborhood.

c) Approve further study of the parking and traffic impacts, citizen and business community reaction and institutional constraints of the closure of several streets intersecting Santa Monica Blvd. to provide parking as outlined in the Barton-Aschman study.

d) Authorize the addition of temporary staff and retention of appropriate consultants to staff the Transportation Commission and conduct the necessary surveys, impact and other studies. Since these are short-term issues requiring quick answers and timely implementation, it is requested that staff be allowed to have informal discussions with consultants where appropriate and select consultants without a formal Request For Proposal procedure.

Final contracts and discussion of process and justification for selection of each consultant would be brought to the Council for consideration.

e) Consider the establishment of a Parking Authority. Because of the limited technical purpose of the Parking Authority, staff views its establishment as premature; however, it is recognized that the message given to the community about the importance of parking issues may make its establishment more important than technical consideration. If Council chooses to establish a Parking Authority it is recommended that the Council name itself the Authority Board.

## 2. Long Term

a) Direct the Transportation Commission and staff to study in detail the Barton-Aschman study and prioritize the long term projects that should be constructed. Order the priorities and funding Plan back for Council consideration in six months.

b) Council now begin to consider the financial resources to be committed to Parking issues and during the upcoming budget process set aside funds for the beginning of implementation during early Fiscal year 1986/87.

The following people from the public addressed the Council on this issue:

Ralph Feeley, 812 Westbourne Dr., W.H., C.A., expressed that he didn't want to see the issue of parking tied up in committee forever.

Ron Shipton, 8718 Rosewood, W.H., C.A., expressed that he didn't understand why there needed to be a more detailed study done. He felt that the problem obviously exists.



Joyce Hundal, 9002 Rangely Ave., W.H., C.A., stated that West Hollywood was formed on a basis of parking. She also felt that guidelines needed to be worked out for the individual neighborhoods.

Jeanne Dobrin, 9000 Cynthia, W.H., C.A., urged that the City go forward with addressing transportation problems and its permit parking program.

ACTION: To approve the staff recommendations with the Transportation Commission also being assigned to review the issue of permit parking, to review current ordinances and make recommendations to Council. However, direction was given for the City to go ahead with the implementation, (of the permit parking process), in the Pacific Design Center neighborhood. In addition, that the Transportation Commission should also have public hearings on the issue of permit parking so that area residents know how to go about the process. Motion Heilman seconded Terrigno. Hearing no objection so ordered.

There was a recess called at 9:20 p.m.

The meeting was reconvened at 9:45.

6. **Employee Resolution:** This Item was tabled with direction given during the approval of the agenda.

7. **Ordinance No. 100, 100U - Regulating City Contracts:**  
RECOMMENDED ACTION: To adopt Ordinance No. 100U, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD REGULATING CITY CONTRACTS AND AMENDING THE WEST HOLLYWOOD MUNICIPAL CODE."

RECOMMENDED ACTION: To approve on first reading Ordinance No. 100, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD REGULATING CITY CONTRACTS AND AMENDING THE WEST HOLLYWOOD MUNICIPAL CODE."

ACTION: To waive further reading and adopt Ordinance No. 100U as amended. Motion Heilman seconded Schulte.

AYES: Albert, Terrigno, Viterbi, Schulte, Mayor Heilman

NOES: NONE  
Motion carried.

ACTION: To waive further reading and introduce Ordinance No. 100 as amended. Motion Heilman seconded Schulte.

AYES: Albert, Terrigno, Viterbi, Schulte, Mayor Heilman

Motion carried.  
NOES: NONE

8. Computer Hardware/Software: RECOMMENDED ACTION: That Council approve the purchase of the DLH software and the IBM hardware. In addition, that Council approve the transfer of \$22,020 from the Unobligated Reserves to account 01-160-205091, Contractual Services.

ACTION: To approve recommendation. Motion Heilman seconded Schulte. Hearing no objection so ordered.

9. Ordinance No. 98, Interim Zoning Ordinance For Adoption: RECOMMENDED ACTION: To waive further reading and adopt Ordinance No. 98, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD ADOPTING AN INTERIM ZONING ORDINANCE AND AMENDING THE WEST HOLLYWOOD MUNICIPAL CODE."

ACTION: To approve recommendation. Motion Schulte seconded Heilman.

AYES: Albert, Terrigno, Viterbi, Schulte, Mayor Heilman

NOES: None  
Motion carried.

10. Ordinance No. 101, Overtime Plan Checking: That Council adopt Ordinance No. 101, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD ESTABLISHING A SYSTEM FOR OVERTIME PLAN CHECKING BY THE CITY FOR APPLICANTS FOR BUILDING PERMITS, ELECTRICAL PERMITS, PLUMBING PERMITS AND MECHANICAL PERMITS AND AMENDING THE WEST HOLLYWOOD MUNICIPAL CODE", and instruct the Director of Community Development to transmit a copy of the ordinance to the Los Angeles County Engineer as rapidly as practicable, so tha the County Engineer may begin to implement it.

ACTION: To waive further reading and introduce Ordinance No. 101. Motion Schulte seconded Albert.

AYES: Albert, Terrigno, Viterbi, Schulte, Mayor Heilman

NOES: None  
Motion carried.

**11. WRITTEN AND ORAL COMMUNICATIONS:**

a) **Council:** ACTION: Direction to staff for an RFP to get firm to develop a visual identity for the community including a logo, a seal and any other graphics that are appropriate. Included in the motion is that the artist (Tomito Kakos) should be paid for his work and that he could play a role the designing of the graphics for the city. Motion Viterbi seconded Schulte. Motion withdrawn.

ACTION: That the artist bring back the concepts that have been so far developed in two weeks. And to be paid, pending his receipts, for whatever work that is done until that time up to \$500. Motion Terrigno seconded Viterbi.

AYES: Albert, Terrigno,  
Viterbi, Schulte,  
Mayor Heilman

NOES: None  
Motion carried.

ACTION: To direct staff to prepare a list of options in order to proceed after that to get it (the seal) to the next step, whether that be to merely proceed with the seal or to proceed with an entire graphics image concept for the city. Where to go? What are the options? What are the costs? And to bring it back in two weeks time. Motion Viterbi seconded Schulte.

AYES: Albert, Terrigno,  
Viterbi, Schulte,  
Mayor Heilman

NOES: None  
Motion carried.

**ACTION:**

b) **Public:** The following people addressed the Council during the public portion of Written and Oral Communications.

Veda, 1354 N. Hazel, W.H., C.A., communicated to Council that she did not want to see a fence put around the parks do to the fact that many people use the parks at night as a place to sleep.

Steve Riese and Michael Garris, 8467 Beverly Blvd., addressed the Council concerning West Hollywood park and the work that was being scheduled on the baseball field. Wanted to find out if they would be able to use the park or if they had to find another location.

The following are the study sessions decided upon by Council for the month of January and February.

January 30, Goals.

February 27, Metro-Rail and Attractions Management/Marketing Project.

The meeting was adjourned to a closed session at 10:38 to discuss pending litigation on Item 2q, (a claim against the city), and the City of West Hollywood vs. City of Los Angeles and the Ma Maison Hotel.

The meeting was reconvened at 11:37 p.m.

2. q) Settlement of Claim by Trygstad: RECOMMENDED ACTION: To approve payment of claims and issue a warrant in the amount of \$812.06, payable to Marla, Inc., and Mike Trygstad.

ACTION: To approve recommendation. Motion Heilman seconded Viterbi. Hearing no objection so ordered.

ADJOURNMENT: Adjourn to a Community Breakfast on January 28th, 1986, 8:00a.m. at the Sheriff's Station. The next Council meeting to be held at Plummer Park, Hall A, January, 30th, 1986, at 7:00 p.m. with a Personnel Session scheduled for 6 p.m.