

MINUTES

Approved 12-7-87

CITY COUNCIL WORKSHOP
WITH
HUMAN SERVICES COMMISSION
7:00 - 8:30 P.M.
AND
PUBLIC FACILITIES BOARD
8:30 - 10:00 P.M.
November 9, 1987
WEST HOLLYWOOD PARK
647 N. SAN VICENTE BLVD.

CALL TO ORDER WITH HUMAN SERVICES COMMISSION: Mayor Pro-tempore Albert called the meeting to order at 7:05 P.M.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Adele Martinez of the Human Services Commission.

ROLL CALL: CITY COUNCIL:

PRESENT: Albert, Heilman, Land, Schulte
ABSENT: Mayor Viterbi

HUMAN SERVICES COMMISSION:

PRESENT: Hundal, Leibman (arrived at 7:13 P.M.),
Martinez, Pizer, Vays, Co-chairs Klein
and Carey (arrived at 7:10 P.M.)

ALSO PRESENT: City Manager Brotzman
Lloyd Long
Jodi Curlee
City Clerk Tyson

The City Clerk reported that notice of this meeting was posted at the three required places, plus at City Hall.

APPROVAL OF AGENDA:

1. THE HUMAN SERVICES ACTION PLAN:
2. DISCUSSION OF WHAT THE COUNCIL'S ORIGINAL INTENTIONS WERE FOR THE COMMISSION AND WHAT THEY HAVE EVOLVED TO NOW, INCLUDING A DEFINITION OF THE COMMISSION'S RESPONSIBILITIES.
3. THE DRAFT HUMAN SERVICES ELEMENT OF THE GENERAL PLAN.
4. COUNCIL PRIORITIES FOR THE HUMAN SERVICES COMMISSION.
5. COMMISSION PRIORITIES FOR ITSELF.

Commissioner Klein reported that the Human Services

Commission wished to discuss the City Council's intentions toward the Commission and their various priorities. The Commission has devised an action plan, which is attached in the agenda. All of the Commissioners feel the need to more clearly define the purpose and focus of the Commission in order to become more effective as a City advisory and decision making body. They would like to develop a meaningful purpose statement reflecting the activities of the Commission, to have the City Council take action on Human Services issues based on the Commission's input regarding these issues, to develop a process for determining what impact new development in the City of West Hollywood has on Human Services programs and to create a feeling on the Commission that their efforts are successful in what they do.

The Commission would like to form sub-committees that would more clearly delineate their focus and purpose and concentrate on Human Services issues. They would like to complete this action plan by January 1988. The first step in the action plan being this study session.

Councilmember Schulte stated that the purpose was to help the City set up a Human Services program for the delivery of services in the community and to make an assessment of what the community needs were. Also, to help the Council to understand the diversity of needs in the community.

Councilmember Land stated that also the Commission should provide the forum for public hearings on issues that are of importance to the community; help the Council in developing programs that are needed; and to supply the Council with information and recommendations on human services issues.

Councilmember Heilman stated that he agreed with the previous speakers but he also envisioned the Commission taking a more active role in recreation programs, not just social service issues. Their role in holding forums and informational gathering activities has been valuable.

Mayor Pro-tempore Albert stated she hopes the Commission should help in identifying possible needs in the community, in addition to the previously stated duties.

Councilmember Schulte stated that he felt that the Commission may have a reluctance to jump in with both feet and inform the Council on what they feel the city is doing right and not doing right in the Human Services field. Council needs their independent, objective voice.

Commissioner Hundal stated he has concern that things go to the City Council that do not go to the Commission and should, and other Commissions are ruling on issues with no attention to the human element. Some matters concern more than 1 Board or Commission.

Co-chair Bill Carey stated he would like to see the Commission have decision making authority, appealable to the City Council, such as decisions on funding.

Commissioner Martinez stated she felt no one understood the parameters of responsibility and whether they were only advisory to the City Council. They did not understand what the Council's expectations were as opposed to the Commission's expectations.

During the ensuing Council discussion, the consensus was that decision-making for the actual funding will stay with the Council.

The City Manager stated that the decision making authority was not specified when the Commission was set up. The Commission should look at areas that they feel are appropriate and submit this to the Council to formalize the process.

The following are the ideas that ensued during the discussion that followed:

Input and recommendations on funding for Social Services.
Evaluate and assess recreation need and programs.
Help with planning recreation programs and supply with funding ideas.
Assist in refining and processing Women's Issues Task Force recommendations. Also recommendations from the Senior Advisory Board and the Gay and Lesbian Task Force.

Commissioner Pizer remarked on the success the Commission has enjoyed in the organization and holding of public hearings.

Commissioner Leibman stated that the Commissioners see Human Services involved in every action in the City. Everything that happens has an impact on and touches the people in the city.

The consensus of opinion on the Commission was that more interaction is needed between the various commissions and boards.

Commissioner Vays stated he felt the message from this meeting was for the Commission to supply the Council with a fair and independent evaluation of the issues that concern the Commission. There will be times when the Commission and the Council differ in their views but the Commission is responsible for an initial analysis of the issue.

The City Council asked that the Commission come back with recommendations to the Council; that the Commission make a preliminary analysis and identification of needs; that the Commission look at services provided by outside agencies as well as those the City provides and that the Commission look at Recreation programs.

RECESS: Mayor Pro-tempore Albert adjourned the study session with the Human Services Commission at 8:13 P.M.

CALL TO ORDER WITH PUBLIC FACILITIES BOARD: Mayor Pro-tempore Helen Albert called the meeting to order at 8:30 P.M., with Mayor Viterbi absent, and turned the Chair over to Bradford Crowe, Chairman of the Public Facilities Board.

ROLL CALL OF PUBLIC FACILITIES BOARD:

PRESENT: Boardmembers Combs, Burkhart, Fricke, Litz, Settle and Chairman Crowe.

ABSENT: None

ALSO PRESENT: Public Works Director Bergson

The City Clerk reported that this workshop was posted in the three required places plus at City Hall.

APPROVAL OF AGENDA: ACTION: To approve as stands. Motion Settle second Litz. Hearing no objection it was so ordered.

1. CHAIRPERSON'S OPENING COMMENTS (2 Minutes)

Chairperson Crowe commented that the main focus of the meeting would be on how the City Council wishes the Board to proceed, and that they accept the proposed Board priorities as listed below.

- A. Duties of the Board
- B. Proposed Board Priorities
 - 1. General Plan Input
 - 2. Civic Center

3. Santa Monica Boulevard Median Strip
4. Park Improvements
5. Hart Park Improvements
6. Park & Rec. Facility Needs Assessment
7. Street Tree Plan
8. Capital Improvement Program

2. COMMENTS OF INDIVIDUAL MEMBERS OF THE BOARD

Erich Burkhart commented on the design competition for the Civic Center and asked for clarification on where they go from here and how to continue to channel public input into the process. He stated that the Board would like to take a similar approach (design competition) to the Median Strip. He expressed concern over the process, would like to solicit more public involvement and complemented City staff.

Joanne Coombs reported on the Median Strip in respect to the improvements and beautification. She stated that one of the Board's concerns now is curb cuts and where we should begin on them.

Bradford Crowe commented on the outstanding staff report they have but requested more staff support and analysis. The Board is requesting that Peter Feenstra also be designated to help staff the Board.

Jeffrey Fricke stated that he shared the other Board members' concerns about the process by which they make recommendations and feedback that they receive and staff support especially as regards the Recycling and Street Tree programs. He felt there should be more guidance from the City Council.

James Litz spoke on the necessity for relocating the Homeless Program from West Hollywood Park, the Street Tree program in which both the National Arbor Day Foundation and the Department of Forestry for California have stated an interest in assisting the City, and the Bus Shelter program.

Richard Settle reported on the park improvements and stated that the Board doesn't receive progress reports on projects such as park improvements and Hart Park. The Board also feels that the gate at the West end of the Parking Lot at West Hollywood Park should be locked and then they can see the impact on parking.

3. COMMENTS OF MEMBERS OF THE CITY COUNCIL

Mayor Pro-tempore Albert resumed the Chair for this portion of the meeting.

Councilmember Schulte stated that the Board deserved feedback and for some reason the whole process was not in synchronization and they needed to clarify the role of the Board. The Board should deal with any built structure, infrastructure of the parks, future acquisitions, the Tree plan, assist on recycling locations, curb cuts and improvements at Hart Park. Communications need to be tightened up.

Councilmember Land also felt that for some reason the Board's timing is off, projects need to be coordinated more with the Council's timetable. Maybe sub-committees should be established to interact with other Boards and Commissions.

Councilmember Heilman felt that they had identified a lot of the program responsibilities and should sit down with staff and outline some timetables on projects and responsibilities and develop work-plans and priorities, and then submit these to the Council for any changes or additions. There is a need for the Council to give feedback and status reports to the Board. It is the Council's responsibility to direct who should be doing what. Sometimes we do not see how items interconnect with one another.

The City Manager stated that there was a need to look at and address the issue of staffing for the Board. Maybe certain projects should be assigned to certain staff. At the time the Boards and Commissions were set up the guidelines were for Human Services Commission to be responsible for the human element and programs, Rent Stabilization Commission to be responsible for rent control and the Public Facilities Board be responsible for Public Works Department issues such as the physical aspect and physical improvements.

Councilmember Heilman summarized much of the discussion and asked that the Board develop program timelines and priorities and bring them back to the Council, with one exception, that being the Civic Center, which the Council will be working on in the near future. Staff needs to work on a process for getting status reports to the Board on all the various priorities. There should be more feedback to the various Commissions and Boards on matters they have made recommendations on to the Council, and it would be helpful for the Boardmembers to make their recommendations on this process to the Council and staff. Another problem that needs

resolution is how to advise when there is overlap between the various Boards and Commissions, so the process can move simultaneously.

Councilmember Schulte felt that recycling and adding green space should appear on their priority list.

4. REVIEW OF PUBLIC FACILITIES BOARD'S COMMENTS ON VARIOUS GENERAL PLAN ELEMENTS.

ADJOURNMENT

ACTION: Adjourn the Public Facilities Board to a regular adjourned meeting to be held November 12, 1987 at 7:00 P.M., in the City Council Chambers. Motion Litz second Settle. Hearing no objection it was so ordered.

Mayor Pro-tempore Albert adjourned the City Council meeting to a regular adjourned meeting to be held November 16, 1987, at 7:00 P.M. in West Hollywood Park.