

**MINUTES  
CITY COUNCIL STUDY SESSION**

**JANUARY 26, 1987  
CITY HALL COUNCIL CHAMBERS  
8611 SANTA MONICA BOULEVARD**

**7:00 P. M.**

**CALL TO ORDER:** Mayor Schulte called the meeting to order at 7:10 p.m.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Mayor Schulte.

**ROLL CALL:**

**PRESENT:** Albert, Heilman, Land, Viterbi, Mayor Schulte

**ABSENT:** None

**ALSO PRESENT:** City Manager Brotzman  
All Department & Division Heads.

**REPORT FROM HUMAN SERVICES ON EMERGENCY HOMELESS PROGRAM**

The City Council had determined that the cold weather at night presented an emergency situation for the homeless and opened West Hollywood Park Hall for the purpose of providing shelter for three nights. Jodi Curlee reported that the program served a total of 40 people over the three night period at a cost of approximately \$1,000, and there were no problems. Recommendations for a long range plan that could be activated in an emergency will be presented in February.

**1. COMMISSION AND BOARD APPOINTMENTS:** ACTION: That Councilmember Albert's, Land's and one at-large appointment on the Planning Commission and Councilmember Land's and Schulte's appointment to the Human Services Commission be scheduled for the meeting of February 2, 1987. By consensus of the Council.

**2. STUDY SESSION - 90-DAY GOALS:**

Mayor Schulte requested that the next 90-day work program study session be conducted between the Council and the Department Directors as the Council would like to have interaction on a smaller scale where they could focus on the interaction between Departments.

Councilmember Heilman suggested that between now and the next 90-day session, study sessions could be scheduled with each Department, one or two at a time, starting with Rent Stabilization. The City Manager will schedule these sessions.

### **ADMINISTRATIVE SERVICES**

Administration: Report by Jeri Chenelle, Assistant City Manager and Director of Administrative Services.

Finance: Report by Ray Randolph, Finance Director

Personnel/Risk Management: Report by Jan Murphy, Personnel Director

City Clerk/Risk Management: Report by Mary Tyson, City Clerk

Information Management: Report by Jeri Chenelle.

Councilmember Heilman stated he wanted the City Clerk to index the Municipal Code in a manner which would make it possible to easily access the information. He also requested that the Council be supplied quarterly with an Affirmative Action status report in narrative form. Also, the financial report would be more understandable if presented in narrative form.

### **CITY MANAGER**

Public Information: The report was given by Helen Goss, Public Information Officer.

Councilmember Land requested that a "wish list" on Capital Improvement items be in the back of the room at each Council and Commission meeting so that the public could become familiar with this subject and feel comfortable entering into the debate on this item when it comes before the Council.

### **RENT STABILIZATION**

Administration: Report given by Richard Dorsey Muller, Director of Rent Stabilization.

Hearings: Report given by John Polak, Sr. Hearing Examiner.

Records and Monitoring: Report given by Cathey Crider, RAM Manager.

In answer to Councilmember Albert's question on disproportionately low rents, Richard Muller stated that rent levels would be on the Council agenda on February 17, 1987.

### **COMMUNITY DEVELOPMENT**

Planning Division: The report was given by Mark Winogron, Director of Community Development, and Howard Zelefsky, Planning Manager.

Housing: Report given by Dan Cohen, Housing Manager.

Transportation: Report given by Maryanne Jones, Transportation Manager.

Economic Development: Report given by Debbie Potter, Economic Development Manager.

### HUMAN SERVICES

Social Services: Report given by Jodi Curlee, Social Services Administrator

Recreation Services: Report given by Lloyd Long, Human Services Director

CATV/Arts: Report given by Ian Tanza, CATV/Arts Administrator.

Councilmember Viterbi requested that Lloyd Long include an evaluation of the AIDS lobbyist in the work program. Councilmember Land requested an up-date on "Nifty to be Fifty" and Councilmember Heilman addressed the need of a year long calendar on special events.

### PUBLIC WORKS

The report was given by Peter Feenstra, Public Works Administrator and Tom Sorrentino, Transportation Engineer.

Mayor Schulte requested that Public Works explore "no left turns" during peak traffic on Santa Monica Boulevard with Caltrans.

Councilmember Land stated that the practice of handing out last minute information on agenda items except for an emergency, should not continue, as the Councilmembers need adequate time to review the information before making a decision.

Mayor Schulte, after discussion by the Council, announced that the meeting schedule for March would be as follows:

No regular meeting on March 2, 1987  
Study Session on March 9, 1987  
Regular meeting on March 16, 1987.

The study session on February 23, will be on Public Notice and the Management & Organization Task Force report.

**ADJOURNMENT:** ACTION: To adjourn at 9:18 p.m. to a regular meeting on February 2, 1987, at West Hollywood Park at 7:00 p.m. Motion Land second Viterbi. Hearing no objection it was so ordered.