

**MINUTES**

**JANUARY 20, 1987**

**CLOSED SESSION  
5:30 P.M.**

**REGULAR SCHEDULED MEETING  
WEST HOLLYWOOD PARK  
647 N. SAN VICENTE BOULEVARD  
7:00 P.M.**

**CALL TO ORDER:** Mayor Schulte called the meeting to order at 7:15 p.m.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Richard Settle.

**ROLL CALL:**

**PRESENT:** Albert, Heilman, Land, Viterbi, Mayor Schulte

**ABSENT:** None

**ALSO PRESENT:** City Manager Brotzman  
City Attorney Jenkins

**APPROVAL OF AGENDA:** Items 2c, 2d, 2l and 2m removed from the consent calendar for separate discussion. Item 2k tabled to the meeting of February 2, 1987 and Item 8 tabled to the meeting of February 16, 1987. Councilmember Albert asked that an item on "Shelter for the Homeless" be added as Item 10a.

**TREASURER'S REPORT:** The Treasurer's report will be presented at the next meeting.

**PROCLAMATIONS & COMMENDATIONS:** None

**1. CITY MANAGER'S REPORT:** City Manager Brotzman reported on the hiring of a Director of the Public Works Department, who will be on board February 17, 1987, and on the joint effort between Los Angeles and West Hollywood on William S. Hart Park.

**2. CONSENT CALENDAR:** The following routine matters were acted upon by one motion to approve with the majority consent of the City Council except for items 2c, 2d, 2l and 2m which were removed for separate discussion, and item 2k that was tabled to the meeting of February 2, 1987. **ACTION:** To approve Items 2a, b, e, h, i, j, n, o and p. Motion Heilman second Albert. Hearing no objection it was so ordered.

**a. Demands and Warrants - Resolution No. 280:** ACTION: To adopt Resolution No. 280 and approve Demand Register No. 53. Approved as part of the consent calendar.

**b. Minutes - January 5, 1987:** ACTION: To approve the minutes of the City Council meeting of January 5, 1987. Approved as part of the consent calendar.

**c. Final Report of the Telecommunications Task Force:** REMOVED FOR SEPARATE DISCUSSION BUT LISTED HERE FOR CLARITY. ACTION: That Council approve and adopt the Final Telecommunications Reports 1986 with the exception of a change in the rules for the Public Access Foundation, who should decide in their by-laws whether, in the future, they should be elected or appointed. Motion Land second Albert. Hearing no objection it was so ordered.

**d. Authorization to Solicit Proposals - Parking Meter Collection Services:** REMOVED FOR SEPARATE DISCUSSION BUT LISTED HERE FOR CLARITY. ACTION: That the City Council refer the specifications to the City Attorney for review on the question of the reason for a three year contract (would prefer two year) and the addition of the standard language on equal opportunity, discrimination and South Africa and authorize the staff to solicit informal proposals for parking meter coin collection services for the City of West Hollywood. Motion Land second Heilman. Hearing no objection it was so ordered.

**e. Extension of Contractual Agreement with Post Alarm Systems to Install, Maintain, Service and/or Monitor the Signals of an Intrusion and Fire Alarm System at 8615 Santa Monica Boulevard (New Public Works Offices and City Council Conference Room)** ACTION: That the City Council approve the Post Alarm Proposal and authorize the City Manager to execute same, and to appropriate \$1,421.00 for the cost of installation and \$225.00 for maintenance, service, etc. for the remaining 5 months of FY 1986-87. Approved as part of the consent calendar.

**f. Sales Tax Review:** Moved to New Business, Item 11.

**g. Purchasing Recycled Paper Products:** Removed by Staff.

**h. Telecommunications System: Evaluations have been completed on the proposals received on our Request for Proposals for a new telecommunications system for the City of West Hollywood.** ACTION: To authorize negotiation of a telecommunications system acquisition and maintenance contract with ROLM. Approved as part of the consent calendar.

**i. Voter Registration:** ACTION: That the Council approve the attached resolution and direct staff to implement an administrative regulation establishing procedures for offering voter registration assistance to the public. Approved as part of the consent calendar.

**j. Recognition of March as Women's History Month:** ACTION: That the City Council recognize March as Women's History Month and sponsor a public hearing on Women's issues and concerns. Approved as part of the consent calendar.

**k. Homeless Program Report and Request for Authorization to Recruit New Positions:** ACTION: To table to the meeting of February 2, 1987.

**l. Reevaluation of Curb Markings South of Beverly Boulevard:**  
REMOVED FOR SEPARATE DISCUSSION BUT LISTED HERE FOR CLARITY.  
ACTION: To table to the meeting of February 2, 1987, to clarify the language. Motion Heilman second Land. Hearing no objection it was so ordered.

**m. Council Interns:** ACTION: That 2 Council intern positions be created, with the interns working for the entire Council on issues and projects at a rate of \$6.62 per hour and work 16-20 hours per week. To be budgeted through the end of the fiscal year and re-evaluated at that time. Motion Land second Viterbi.

AYES: Albert, Land, Viterbi

NOES: Heilman, Mayor Schulte  
Motion carried.

**n. Permit Parking Tracking System:** ACTION: To authorize the manual sales of permits as quickly as the new procedures manual can be completed. Approved as part of the consent calendar.

**o. Carl Warren Service Agreement:** ACTION: To authorize the Mayor to sign an agreement with Carl Warren & Company to serve as the administrator/adjustor for liability claims filed against the City, a service they have been performing for the City since October of 1985. Approved as part of the consent calendar.

**p. Small Business Task Force:** ACTION: To establish a committee of 14 people to meet twice a month for six months and make recommendations to the Council regarding problems of small businesses in the City. Approved as part of the consent calendar.

**3. PUBLIC HEARING: 13TH YEAR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM:** Mayor Schulte reported that the City receives an annual allocation of CDBG funds from the Federal Government and must meet one of the three following objectives: 1) eliminating slums and blight, 2) meeting an urgent need (e.g. repairing a contaminated water source, repairing earthquake damage, etc.), or 3) providing assistance to low/moderate income residents. The FY 1987-88 figure for CDBG Program is \$523,367. This hear

ing is held to receive public comment on the City's needs. The Mayor then opened the Public Hearing and the City Clerk reported that this item was noticed in the newspaper and posted at the three required locations, plus at City Hall. At this point in time the following persons came forward to address the Council:

Nancy Lee, 447 N. Stanley: Ms. Lee stated that she was with the Greater West Hollywood Food Coalition, established to help feed the homeless, and they are looking for more funding.

Ron Shipton, 8718 Rosewood: Felt there was a need for neighborhood revitalization programs (exterior painting and repairs, etc.) and asked if there was some way that fees could be waived for low income owners doing their own work.

Sam Weinstein, 1125 N. Vista Street: Felt there should be more help for the homeless, such as showers, a place to store their belongings so they could go out to look for work, and a place to sleep.

Leed Hobbs, West Hollywood Park: One of the homeless living in the park. They need shelter, showers and food.

Art Tucker, 7415 Santa Monica Blvd.: Supports the commercial revitalization.

Fred Mashian, 7753 Santa Monica Blvd.: Continue and increase the commercial revitalization program.

Richard Settle, President of the West Hollywood Community Alliance: The commercial revitalization program is much needed. Urged the Council to extend for another year.

ACTION: Based on the public hearing and staff presentation, Staff should meet individually with the Councilmembers for further review on the amount funded per year for each program, which programs are eligible for General Fund money, the specifics of each program and how the dollars were spent and return at the first Council meeting in February with FY 1987-88 CDBG projects and funding levels for approval and submission to the County.

By consensus of the Council.

**4. CITIZEN COMMENTS:** This time has been set aside for the public to address the City Council on any item on the agenda except for the public hearing. Members of the public may also bring non-agenda items to the attention of the City Council at this time.

No one coming forward to speak, Mayor Schulte called a recess at 8:30 p.m.

Mayor Schulte reconvened the meeting at 8:52 p.m.

**UNFINISHED BUSINESS**

**5. COMMISSION AND BOARD APPOINTMENTS:**

The following appointments were made by Councilmember Land, which will expire on June 1, 1988:

Erich Burkhardt to Public Facilities Board  
Gary Shay to Transportation Commission

The following appointment was made by Councilmember Land, which will expire on April 30, 1987:

Woody McBreairty to the Rent Stabilization Commission.

Councilmember Land's appointments to the Human Services Commission, Planning Commission and the at-large appointment to the Planning Commission were held open to the meeting of January 26, 1987.

The following appointments were made by Councilmember Albert which will expire on June 1, 1990:

Rev. Michael Cowan re-appointed to Human Services Commission  
Susan Harvey re-appointed to Transportation Commission  
Joanne Combs re-appointed to the Public Facilities Board.

Councilmember Albert's appointment to the Planning Commission was held open to the meeting of January 26, 1987.

The following appointments were made by Councilmember Heilman which will expire on June 1, 1990:

Jeff Richmond re-appointed to the Planning Commission  
Joyce Hundal re-appointed to the Transportation Commission  
Jerry Hundal appointed to the Human Services Commission  
Bradford Crowe re-appointed to the Public Facilities Board.

The following appointments were made by Mayor Schulte which will expire on June 1, 1990:

"Bud" Siegel re-appointed to the Planning Commission  
Jeanne Dobrin re-appointed to the Transportation Commission  
Richard Settle re-appointed to the Public Facilities Board

Mayor Schulte's appointment to the Human Services Commission was held open to the meeting of January 26, 1987.

Councilmember Albert made the following nominations for the Fine Arts Board:

Joseph L. Young  
Joseph L. Megel  
Barbara Zampelli

The remaining nominations and final selections will be made at the meeting of February 2, 1987.

**6. NIGHTCLUB REGULATIONS:** The staff report was given by Mark Winogrand, Paul Self and John McKinney, which recommended the following:

1. A design standards Ordinance for nightclubs.
2. An amendment to the City's handbill ordinance with regulations prohibiting the posting of handbills.
3. An amendment to the City's Business License Ordinance requiring club owners to post signs at exits requesting patrons to exit quietly, and

Staff also recommends:

1. That the Council direct staff to develop proposals for the installation of kiosks or similar posting devices in the city.
2. That the Council consider in concept the proposed amendment to the City's noise ordinance, which would prohibit noise from the interior of a club from being heard at the property line of the nearest residence, and
3. That the Council direct staff to prepare a proposal for additional trash receptacles for the city.

By consensus of the Council, this item will be brought back with further information, such as fiscal impact with City enforcement, for action at the meeting of February 2, 1987.

**7. MID-YEAR BUDGET REVIEW:** The City Manager gave a synopsis of how the City stands on budget items at mid-year and anticipated changes, up or down, that may occur. Staff will hold separate meetings with each Councilmember and this item will be brought back to the Council at the meeting of February 2, 1987.

**8. HUNTLEY DRIVE/WESTBOURNE - CUL-DE-SACS:** ACTION: Tabled to the meeting of February 16, 1987 on approval of agenda.

**9. RENT CONTROL REGULATIONS:** Removed from Agenda for further Commission consideration.

**10. CIVIC CENTER DESIGN COMPETITION:** Mark Winogrand reported that the Public Facilities Board has unanimously recommended that the Council use a design competition process to select the architects and conceptual design for the Civic Center. ACTION: To authorize the design competition as outlined; authorize the City Manager to complete contract negotiations with Michael Pittas to act as Professional Advisor, with that contract to be returned to the Council for approval; instruct staff to return

with a budget amendment reflecting the money necessary for the components which will take place in this fiscal year; and authorize the City Manager to apply for various private foundation grants to underwrite this project in addition to the National Endowment for the Arts grant that has already been applied for. Motion Albert second Heilman. Hearing no objection it was so ordered.

**10a. Shelter for the Homeless:** ACTION: To find that this item is being brought to the agenda in an emergency situation since the posting of the agenda, due to the extremely cold weather, which could be life-threatening. Motion Viterbi second Albert.

AYES: Albert, Heilman, Land, Viterbi, Mayor Schulte

NOES: None

Motion, which requires a 4/5 votes, carried.

FURTHER ACTION: To direct the City Manager to make the necessary preparations and open up West Hollywood Park Hall to the homeless from 10:30 p.m. to 6:30 a.m. for the next three nights during the cold spell if there is a large number, or to issue housing vouchers if there is a small number. Staff to investigate and decide tomorrow, January 21, 1987 and report back to Council at the meeting of January 26, 1987.

AYES: Albert, Land, Viterbi, Mayor Schulte

NOES: Heilman

Motion carried.

## **NEW BUSINESS**

**11. Sales Tax Review:** An analysis of sales tax revenue and businesses in West Hollywood and follow-up contacts with those businesses that may be misreporting or can modify their reporting procedures may result in substantial additional revenue to the City of West Hollywood.

Because of the potential financial gains to the City of West Hollywood, consideration has been given to the development of a process for auditing how sales tax revenue generated in West Hollywood is reported to the State Franchise Tax Board.

ACTION: That the City Manager review and report back with a recommendation at the meeting of February 2, 1987.

By consensus of the City Council.

**12. BOYCOTT OF TWA:** ACTION: That the Council adopt a policy which directs staff and Councilmembers not to fly TWA because of discriminatory practices in labor negotiations, and that TWA, the City of Santa Monica, and IFFA be notified of the policy and

to direct the League of Cities voting delegate to vote in favor of such resolution if one is before the League. Motion Heilman second Land. Hearing no objection it was so ordered.

**13. BUILDING AND SAFETY PERMIT FEES:** The City contracts with the County for Building and Safety services and the fees charged are based on a County fee schedule adopted in June of 1982.

**ACTION:** To waive further reading and introduce on first reading, Ordinance No. 134. "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING THE FEE PROVISIONS OF THE BUILDING, ELECTRICAL, MECHANICAL AND PLUMBING CODES AND AMENDING THE WEST HOLLYWOOD MUNICIPAL CODE". Motion Heilman second Albert.

**AYES:** Albert, Heilman, Land, Viterbi, Mayor Schulte

**NOES:** None

Motion carried.

At this point in time Ron Shipton, 8718 Rosewood, again addressed the Council on allowing fees to be waived for low/moderate income owners.

**FURTHER ACTION:** Staff to return to the City Council with an analysis of providing for waiving of fees for low/moderate income owners. By consensus of the City Council.

#### **LEGISLATIVE**

**14. ORDINANCE NO. 131 - RESTRICTED PARKING ON SHERBOURNE DR.-**  
**For Adoption:** **ACTION:** To waive further reading and adopt Ordinance No. 131, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING THE PREFERENTIAL PARKING PROVISIONS OF THE TRAFFIC CODE RELATING TO PREFERENTIAL PARKING DISTRICT NO. 1 AND AMENDING THE WEST HOLLYWOOD MUNICIPAL CODE". Motion Heilman second Albert.

**AYES:** Albert, Heilman, Land, Viterbi, Mayor Schulte

**NOES:** None

Motion carried.

**15. CLOSED SESSION:** Mayor Schulte adjourned the Council to a closed session at 10:27 p.m. to discuss matters pertaining to litigation or potential litigation.

**ADJOURNMENT:** The City Council adjourned at 11:30 p.m. to a study session at 7:00 p.m. in the City Hall Council Chambers, 8611 Santa Monica Boulevard, on January 26, 1987.