

## **ADMINISTRATIVE INFORMATION REQUIRED FOR NEW APPLICANTS**

### **Required only for applicants NOT currently receiving grants from the City of West Hollywood**

Please answer the following four questions in one page or less.

1. Summarize the services currently provided by the agency.
2. Describe your experience successfully providing the services outlined in this proposal, or services similar to them.
3. Describe your experience serving West Hollywood residents, people who work in the City, people who own property in the City, students who attend school in the City, or people who spend a majority of their time unhoused in the City.
4. Please describe the qualifications of your staff who will be assigned to this project, and how supervision and training will occur.