

**City of West Hollywood
Social Services Division of the
Human Services and Rent Stabilization Department**

**Request for Proposals (RFP)
To deliver social services to members of the West Hollywood community**

The City of West Hollywood has been operating social services programs for the community by contracting with non-profit organizations since July, 1985. The City Council has a firm commitment to enhancing the quality of life of the City's community members by meeting their social services needs. For the purposes of social services funding, a West Hollywood community member is a resident, a person who works in the City, a person who attends school in the City, a property owner, or a person who is homeless and spends the majority of their time in the City.

The City will allocate approximately \$5.2 million in this funding process to local nonprofit organizations which provide services to meet community need for food and nutrition, employment, and shelter; to care for people whose medical conditions cause need for special services; to encourage community stability, and to enrich the quality of life.

Social services target populations include seniors (with an emphasis on those that are frail and homebound); lesbian, gay, bisexual, transgender, queer, and non-binary community members; women, children, youth and families; community members of color; immigrants who are in the U.S. to protect their safety; people living with disabilities including HIV/AIDS; people who are homeless in the City; people who are at risk of homelessness; and people who are in need due to poverty or low incomes.

Awards are for services for a one-year period, beginning October 1, 2022 to September 30, 2023 with two one-year options for renewal based on continued community need for the service, satisfactory progress toward established program goals, and availability of funding. The City assumes that the second and third-year program and funding are essentially the same.

Instructions

If you have any questions, you may e-mail City staff at SocialServicesRFP@weho.org or call (323) 848-6510. Deadline to submit questions is **6:00 p.m. on Friday, May 20th, 2022**. Answers to questions will be posted on the City's RFP page no later than Friday, May 27th, 2022.

The deadline for submitting proposals is **Friday, June 3, 2022, no later than 5:00 P.M. (PST)**. Proposals should be submitted to SocialServicesRFP@weho.org.

Responses received after that time and date will not be considered.

BY ORDER OF THE CITY OF WEST HOLLYWOOD, Melissa Crowder, City Clerk

AFFIDAVIT OF POSTING

State of California)
County of Los Angeles)
City of West Hollywood)

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk, and that this document was posted on:

Date: May 4, 2022
Signature: \\Kimberle English\\
Office of the City Clerk