



WEHO ARTS GRANT PROGRAM

CALL FOR PEER REVIEW PANELISTS

City of West Hollywood Arts Grants Program

Application deadline – Friday, April 29, 2022 at 3 p.m.

The City of West Hollywood’s Arts Division seeks individuals who are experienced in the arts or have a record of arts activities, experience, and knowledge to review and score grant applications based on a grant program’s published criteria.

Eligibility

Applicants must reside in Los Angeles County, be able to report scores digitally and be able to participate in an online review meeting on a platform such as Zoom. The City of West Hollywood welcomes panel diversity in all forms: age, race, gender, abilities, sexual orientation, and artistic discipline. Applicants must complete the online Arts Grant Peer Review Panel application at <https://www.weho.org/community/arts-and-culture/artist-opportunities> by **Friday, April 29, 2022 at 3 p.m.**

What’s Involved?

Applying to become a panelist for the WeHo Arts Grant Program does not necessarily mean you’ll be selected to serve on a panel. Panelists who are approved by the Arts and Cultural Affairs Commission will remain a part of the Grant Panelist Pool for three (3) years. At the end of the three-year period, panelists will be notified when they are being removed from the pool so they can reapply if they desire.

Panelists will be required to:

- Become familiar with the guidelines for the grant program to provide you with a greater understanding of the purpose and goals of various grants.
- Thoroughly read all applications, view all attachments, supporting materials, and websites and social media pages.
- Assign a preliminary score and provide comments using the review criteria on the score sheet provided for each applicant.

Panelists will receive approximately 12-20 applications and will review them using specific criteria provided by arts staff. Panelists can expect to spend approximately 20 minutes on each application.

Please note: Applicants planning to apply for one of the four grant opportunities (WeHo Pride LGBTQ Arts Festival – formerly One City One Pride, Transgender Arts Initiative, Arts Project, Organizational Development), will not be eligible to serve on the panel which reviews those grant applications during that year.

Compensation: Panelists will receive an honorarium of \$100.

Selection Process and Timeline

April 1, 2022	Peer Review Panelists application available to the public
April 29, 2022	Peer Review Panelists application deadline
May 2022	Arts and Cultural Affairs Commission review and approval of Peer Review Panelist Pool
June 1, 2022	Peer Review Panelists notified of selection to serve on 2022 Arts Grant Panel
April – July	Arts Grant applications available to public
July 6, 2022	Arts Grant applications sent to selected Arts Grant Peer Review Panelists
July 20, 2022	Deadline for Arts Grant peer review panelists to submit scores to Arts staff
July 27, 2022	Organizational Development and Transgender Arts Initiative Panel online meeting
July 28, 2022	Arts Project Panel online meeting
October 19, 2022	WeHo Pride LGBTQ Arts Festival Grant Review Panel

Staff will present the panel scores to the Performing Arts and Cultural Affairs Subcommittee of the Arts and Cultural Affairs Commission. The Subcommittee will make recommendations for grant funding based on the scores provided by the peer review panels.

Additional information - Please contact Grants Coordinator Eva Angeloff at eangeloff@weho.org or phone 323-848-6354.