# CITY COUNCIL CITY OF WEST HOLLYWOOD CLOSED SESSION AGENDA

MONDAY, MARCH 7, 2022 5:30 P.M.

#### TELECONFERENCE MEETING

## **PUBLIC PARTICIPATION**

#### TO PARTICIPATE BY PROVIDING PUBLIC COMMENT BY TELEPHONE:

This option is to provide public comment on the Closed Session Item(s) ONLY.

Note: You <u>must email mcrowder@weho.org</u> to request to speak on the Closed Session Items indicated below, by no later than 4:00 p.m. on Monday, March 7, 2022. Please include your name, and the phone number from which you will be calling. Once you have submitted your request to speak to the City Clerk, you will provided with the call-in number. Please call in at 5:30 pm, and you will be given an opportunity to provide public comment on the Closed Session agenda items.

- 1. CONVENE IN OPEN SESSION
- 2. PUBLIC COMMENT ON THE CLOSED SESSION AGENDA
- 3. RECESS TO CLOSED SESSION
- 4. LITIGATION

The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matters will prejudice the position of the City in existing and anticipated litigation:

- a. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION G.C. 54956.9(d)(1)
  - AINA, LLC, a California Limited Liability Company v. County of Los Angeles, Liza Frias, Gary Hirschtick, Zepur Chakmakian, City of West Hollywood, Jason Cosylion, Eric Barela, Does 1-100 Los Angeles Superior Court Case No. 21SMCV00393

## COMPLETE AGENDA PACKETS ARE ON THE CITY'S WEBSITE

at www.weho.org

Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection online at <a href="https://www.weho.org">www.weho.org</a>

## **HYBRID CITY COUNCIL MEETING**

\*CITY COUNCIL CHAMBERS WILL BE OPEN TO THE PUBLIC WITH LIMITED PUBLIC SEATING. WE WILL CONDUCT TEMPERATURE CHECKS AND MASKS ARE REQUIRED. All virtual viewing and participation opportunities are still being provided.

AB 361 has authorized public meetings to take place via teleconference because State and Local officials are recommending measures to promote social distancing. The March 7, 2022 City Council meeting will be conducted in a <a href="Hybrid meeting format">Hybrid meeting format</a>. The City Councilmembers, limited City staff, and a limited number of members of the public will participate in Council Chambers located at 625 N. San Vicente Boulevard, West Hollywood, California 90069 and/or via teleconference using the Zoom platform. The meeting will also be broadcast live on the City's website.

The City's official viewing platform for public meetings is on our website at <a href="https://www.weho.org/wehotv">www.weho.org/wehotv</a>. To afford the public with a multitude of viewing options and in order to expand access to our public meetings, broadcasts are also available as a courtesy on local cable television and multiple streaming platforms. However, because they are a third party and operate independently from the City of West Hollywood, their reliability cannot be guaranteed. Broadcasts of public meetings can be found on Spectrum Cable Television's Channel 10 within West Hollywood's borders. Digital streaming platform viewers can easily find programming by searching for "WeHoTV" within the search functions of the following services. Android TV, Apple TV, Fire TV, Roku and YouTube.

If your video or audio device has buffering or streaming issues while accessing our LIVE feed, please access the meeting at the City's website <a href="www.weho.org/wehotv">www.weho.org/wehotv</a> for updated information and troubleshooting tips for your device and visit <a href="www.weho.org/councilagendas">www.weho.org/councilagendas</a> for information on how to participate by phone. If you are having difficulties connecting to the meeting you can also call (323) 848-3151.

## TO PARTICIPATE IN PERSON AT COUNCIL CHAMBERS

We are allowing a limited number of members of the public to attend the meeting in Council Chambers. You are required to sign-up. If you attempt to sign-up after we have reached the maximum number of participants in Chambers, you may come to Council Chambers, provide your public comment, and exit the Council Chambers to continue watching or listening to the meeting through the other remote/telephone options.

## TO PARTICIPATE BY PROVIDING WRITTEN CORRESPONDENCE OR AN E-COMMENT:

To better facilitate the remote meeting, members of the public who wish to comment on matters before the City Council are <u>strongly encouraged</u> to submit written correspondence to <u>publiccomment@weho.org</u> or submit an E-Comment by visiting <u>www.weho.org/wehotv</u> no later than 2:00 p.m. on Council meeting day. *Note: Written Correspondence and E-Comments <u>will not</u> be read into the record during the City Council meeting; however, correspondence received by 2:00 p.m. will be forwarded to the City Council and posted on the City's website as part of the official meeting record. Your comments and information will become part of the official public record. If you do not want your personal information included in the official record, please do not include your address and/or phone number.* 

City Council Agenda Monday, March 7, 2022 Page 2

## TO PARTICIPATE BY PROVIDING PUBLIC COMMENT BY TELEPHONE:

(Please note: This option is to provide public comment via phone ONLY. To view the meeting, please see information on how to view the meeting provided above.)

- 1. You are strongly encouraged to e-mail the City Clerk at <a href="mailto:publiccomment@weho.org">publiccomment@weho.org</a> no later than 2:00 p.m. on the City Council meeting day, to be added to the Public Speaker List for the meeting. Please include your name, the phone number from which you will be calling, and which item you would like to speak on. You will be provided the Zoom link at that time. \*For members of the public who wish to simply enter the Zoom meeting, but you do not wish to speak please email publiccomment@weho.org for the Zoom link.
- 2. Dial-in 10 minutes prior to the start of the meeting (the meeting begins at 6:00 p.m.)

  You will be placed on HOLD in the Virtual Meeting Room until it is your turn to speak.
  - Dial-in #: 669-900-6833
  - Meeting I.D.: 875 5672 8020, then #

If special assistance to participate in this meeting is required, (e.g., an American Sign Language interpreter for people who are Deaf or hard of hearing), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6409 at least 48 hours prior to the meeting. The City TTY line is (323) 848-6496.

If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (323) 848-6409.

Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).

# CITY COUNCIL CITY OF WEST HOLLYWOOD AGENDA MONDAY, MARCH 7, 2022

REGULAR HYBRID MEETING (IN-PERSON AND VIA TELECONFERENCE)

5:30 P.M. - CLOSED SESSION: See attached Closed Session Agenda

6:00 P.M. - HYBRID CITY COUNCIL MEETING

CALL TO ORDER.
PLEDGE OF ALLEGIANCE:
ROLL CALL:
REPORT OF CLOSED SESSION AGENDA:

APPROVAL OF AGENDA:

CALL TO OPDED.

**ADJOURNMENT MOTIONS:** 

## PRESENTATIONS:

- 1. PUBLIC COMMENT: The City Council values your comments; however, pursuant to the Brown Act, Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public Hearing testimony will only be taken at the time of the hearing.
  - 1.A. PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:
  - 1.B. PUBLIC COMMENTS, GENERAL INTEREST:

COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS: This portion of the meeting is set aside for general comments, announcements, requests of staff, subcommittee meeting reports, and/or other issues of concern from members of the City Council.

CITY MANAGER'S REPORT: This time is set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

## FISCAL IMPACT ON CONSENT CALENDAR:

2. CONSENT CALENDAR: The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

#### 2.A. POSTING OF AGENDA:

SUBJECT: The agenda for the meeting of Monday, March 7, 2022 was posted at City Hall, Plummer Park, the Sheriff's Station, and at the West Hollywood Library on Wednesday, March 2, 2022.

RECOMMENDATION: Receive and file.

## 2.B. APPROVAL OF MINUTES:

SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.

RECOMMENDATION: Approve the minutes of February 22, 2022.

## 2.C. APPROVAL OF DEMAND REGISTER NO. 903 [L. QUIJANO, C. CORRALES]:

SUBJECT: The City Council shall receive the Demand Register for period ending February 25, 2022 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.

RECOMMENDATION: Approve Demand Register NO. 903 and adopt Resolution No.22-5487, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING PAYMENT OF DEMANDS PRESENTED ON DEMAND REGISTER NO. 903."

## 2.D. AB 361 - ALLOW FOR THE CONTINUED USE OF VIRTUAL TELECONFERENCE MEETINGS FOR CITY BROWN ACT MEETINGS [L. LANGER, M. CROWDER, A. POBLADOR]:

SUBJECT: The City Council will authorize the continued use of virtual teleconference meetings for the City's Brown Act meetings as required under AB 361.

RECOMMENDATION: Allow for the continued use of virtual teleconference meetings for City Brown Act meetings (including all of the City's Commissions, Advisory Boards, and Task Forces) under AB 361 by finding that a statewide state of emergency continues to exist, and local and state health officials continue to impose or recommend measures to promote social distancing.

## 2.E. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [M. CROWDER, A. POBLADOR]:

SUBJECT: The City Council will receive Synopses from the Human Services Commission, Public Safety Commission, Rent Stabilization Commission, and Transportation Commission regarding actions taken at their recent meeting.

RECOMMENDATION: Receive and file.

## 2.F. AUTHORIZE THE USE OF COOPERATIVE PURCHASING AGREEMENTS [S. CAMPBELL, H. COLLINS, E. HAMANT]:

SUBJECT: The City Council will consider authorizing the use of cooperative purchasing agreements with Tremco/Weatherproofing Technologies, Inc. for waterproofing and roofing services, Johnson Controls, Inc. for HVAC services, and Landscape Structures, Inc. for playground equipment goods and services.

RECOMMENDATIONS: 1) Authorize staff to issue Purchase Orders with Tremco/Weatherproofing Technologies, Inc., pursuant to its Omnia Partners Collaborative Agreement, to provide waterproofing and roofing services for a total not-to-exceed amount of \$200,000; 2) Authorize staff to issue Purchase Orders with Johnson Controls, Inc., pursuant to its Sourcewell Collaborative Agreement, to provide HVAC services for a total not-to-exceed amount of \$400,000; 3) Authorized staff to issue Purchase Orders with Landscape Structures, Inc., pursuant to its Sourcewell Collaborative Agreement, to provide playground equipment, goods, and

services for a total not-to-exceed amount of \$200,000; and 4) Authorize the City Manager or designee to execute documents incident to the agreements.

# 2.G. AMENDMENT NO. 1 TO THE AGREEMENT FOR SERVICES WITH BLACK AND VEATCH CORPORATION FOR DEVELOPMENT OF A CITYWIDE COMMERCIAL ON-STREET ELECTRIC VEHICLE CHARGING SITING ANALYSIS [J. SCHARE, F. CONTRERAS, K. KIGONGO]:

SUBJECT: The City Council will consider amending the on-call Agreement for Services with Black and Veatch Corporation to modify the scope, extend the time of performance, and increase the not-to-exceed amount of the Agreement to develop a commercial on-street electric analysis vehicle charging siting and related RECOMMENDATIONS: 1) Approve Amendment No. 1 to the Agreement for Services with Black and Veatch Corporation to modify the scope, extend the time of performance, and increase the amount of the Agreement by \$190,000 for a total not-to-exceed amount of \$265,000; and 2) Authorize the City Manager or designee to execute documents incident to the Agreement.

## 2.H. INTERNATIONAL TRANSGENDER DAY OF VISIBILITY [Y. QUARKER, M. MARQUEZ, L. FOOKS]:

SUBJECT: The City Council will consider approval of activities planned for the commemoration of International Transgender Day of Visibility (TDOV) on March 31, 2022.

RECOMMENDATIONS: 1) Direct the Public Works Department to light the City's lanterns over Santa Monica Boulevard in the colors blue, pink and white to recognize Transgender Day of Visibility (TDOV) from March 31 – April 7; 2) Direct the Facilities and Recreation Department to display the Transgender Flag over City Hall and to display flags along the median on Santa Monica Boulevard from March 31- April 7; 3) Direct staff to coordinate the City's annual commemoration of Transgender Day of Visibility (TDOV) to be held March 31 - April 7; and 4) Direct the Communications Department to utilize all appropriate communications tools to raise awareness about International Transgender Day of Visibility (TDOV) activities, including sharing resources via social media platforms.

## 2.I. RECOGNIZING NOWRUZ - PERSIAN NEW YEAR [S. SHYNE, Y. QUARKER, A. LOVANO]:

SUBJECT: The City Council will consider recognizing the cultural and historical significance of Nowruz (or Norooz), the Persian New Year celebration, by preparing digital graphics for outdoor media and lighting City Hall in green, white, and red.

RECOMMENDATION: 1) Direct the Communications Department to create digital graphics in recognition of Persian New Year and to share this content through all appropriate communication tools, such as the

City's website and social media channels, as well as on outdoor digital media; and 2) Direct the City to use green, white, and red lighting at City Hall in recognition of Persian New Year from March 20, 2022, through March 29, 2022.

## 2.J. AFFORDABLE COMMERCIAL SPACES IN NEW CITY-OWNED COMMERCIAL AND MIXED-USE DEVELOPMENTS [L. MEISTER, S. SHYNE, Y. QUARKER, A. LOVANO]:

SUBJECT: The City Council will consider developing a new policy that requires the inclusion of affordable commercial space in any newly constructed City-owned commercial or mixed-use developments, which will be specifically set aside to lease to non-profit organizations.

RECOMMENDATIONS: 1) Direct staff to develop a policy to require a minimum percentage of commercial square footage in newly constructed City-owned commercial or mixed-use developments to be set aside as affordable commercial space to lease to non-profit organizations; and 2) Direct staff to determine the affordable commercial lease rates and eligibility requirements for tenants as previously directed on September 20, 2021.

2.K. ADOPTION OF RESOLUTIONS AUTHORIZING THE CITY OF WEST HOLLYWOOD TO BECOME MEMBERS OF THE CALIFORNIA COMMUNITY HOUSING AGENCY AND CALIFORNIA MUNICIPAL FINANCING AUTHORITY [J. LEONARD, B. LEAGUE, A. BARTLE]: SUBJECT: The City Council will consider adoption of resolutions to become members of the California Community Housing Agency ("CalCHA") and the California Municipal Finance Authority ("CMFA"). RECOMMENDATIONS: 1) Adopt Resolution No. 22-RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING, AUTHORIZING, AND **DIRECTING** CERTAIN ACTIONS RELATED TO BECOMING A MEMBER OF THE CALIFORNIA COMMUNITY HOUSING AGENCY; and 2) Adopt Resolution No. 22-: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING, AUTHORIZING, AND DIRECTING CERTAIN ACTIONS RELATED TO BECOMING A MEMBER OF THE CALIFORNIA MUNICIPAL FINANCING AUTHORITY.

## 2.L. INCLUSIONARY HOUSING PROGRAM – HOA FEES [S. SHYNE, L. HORVATH, Y. QUARKER, A. LOVANO]:

SUBJECT: The City Council will consider directing staff to examine how condominium building assessments are paid for inclusionary housing units and return to Council with recommendations regarding how to make the payment of those assessments more equitable for all units in the building (market-rate and affordable).

RECOMMENDATION: Direct staff to analyze the caps on regular and special assessments for inclusionary units that are located in condominium buildings, including examination of how to adjust the

requirements to reduce the burden that is placed on owners of market-rate units in the same buildings.

## 2.M. RECOGNITION OF MARCH AS RED CROSS MONTH [J. ERICKSON, Y. QUARKER, A. LOVANO, J. DUCKWORTH]:

SUBJECT: The City Council will consider recognizing the month of March as Red Cross Month to honor and celebrate the American Red Cross and its commitment to providing humanitarian relief for people around the world. The City's recognition of March as Red Cross Month will also include lighting City Hall in red and encouraging community members to participate by volunteering, giving blood, learning lifesaving skills, or other contributions.

RECOMMENDATIONS: 1) Direct the City to light City Hall in red to recognize the month of March as Red Cross Month, from March 8th – March 15th, 2022; and 2) Direct the Communications Department to utilize all appropriate communication tools to promote Red Cross Month, including, but not limited to, the City's website and social media channels.

# 2.N. A RESOLUTION DENOUNCING THE PROPOSED FLORIDA BILL "PARENTAL RIGHTS IN EDUCATION" (HB 1557/SB 1834) AND IMPOSING FINANCIAL SANCTIONS IF THE BILL IS APPROVED AND UNTIL SUCH TIME AS THE NEW LAW IS REVOKED [L. HORVATH, J. ERICKSON, Y. QUARKER, A. LOVANO, H. MOLINA]:

SUBJECT: The City Council will consider adopting a resolution to denounce the proposed Florida Bill, the "Parental Rights in Education" bill (HB 1557/SB 1834), which opponents refer to as the "Don't Say Gay" bill because it prohibits schools from talking about LGBTQ+ issues, sexual orientation, and gender identity in classrooms with young students. This item imposes financial sanctions on Florida-based businesses if the bill is approved and until such time as the new law is revoked, amended, or struck down by the courts. The Council will also consider sending a letter to Texas Governor Greg Abbott denouncing his directive to investigate medical treatments for trans youth as "child abuse" and other attempts in Texas and other states to prohibit gender-affirming medical care for youth. RECOMMENDATIONS: 1) Adopt Resolution No. 22-RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD DENOUNCING FLORIDA BILL "PARENTAL RIGHTS IN EDUCATION" (HB 1557/SB 1834) ALSO KNOWN AS THE "DON'T SAY GAY" BILL, DEVELOPING ADDITIONAL FINANCIAL SANCTIONS IF THE BILL IS APPROVED AND UNTIL SUCH TIME AS THE NEW LAW IS REVOKED"; 2) Direct staff to send signed copies of the adopted resolution to President Joe Biden, California Senators Dianne Feinstein and Alex Padilla, and others as deemed appropriate; 3) Direct the City Manager, City Attorney, and City Clerk to review all current and likely future contracts with businesses headquartered in Florida in order to examine the feasibility of procuring products and services elsewhere until such time as the anti-LGBTQ+ laws are revoked, amended, or struck down by the

courts; and 4) Direct staff to send a letter denouncing Texas Governor Greg Abbott's directive to investigate medical treatments for trans youth as "child abuse" and other attempts in Texas and other states to prohibit gender-affirming medical care for youth.

## 3. PUBLIC HEARINGS:

3.A. ADOPTION OF HOUSING ELEMENT UPDATE AND CERTIFICATION OF FINAL ENVIRONMENTAL IMPACT REPORT [J. KEHO, R. EASON, R. DIMOND, B. LEAGUE, A. BARTLE]:

SUBJECT: The City Council will review and make a determination on adoption of the final draft of the Housing Element and all associated documents, including the Technical Background Report. Additionally, the City Council will review and make a determination on the certification of the Final Environmental Impact Report for the Housing Element, which includes the adoption of a Statement of Overriding Considerations and Mitigation Measures.

RECOMMENDATIONS: Staff recommends the City Council consider the staff presentation, ask any pertinent questions, and adopt the following: 1) RESOLUTION NO. 22-\_\_\_\_\_: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, CALIFORNIA, ADOPTING AMENDMENTS TO THE WEST HOLLYWOOD GENERAL PLAN BY ADOPTING THE 6TH CYCLE HOUSING ELEMENT UPDATE;" and 2) RESOLUTION NO. 22-\_\_\_\_\_: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, CERTIFYING THE FINAL ENVIRONMENTAL IMPACT REPORT ("EIR"), ADOPTING A MITIGATION MONITORING AND REPORTING PROGRAM, AND ADOPTING A STATEMENT OF OVERRIDING CONSIDERATIONS FOR THE WEST HOLLYWOOD GENERAL PLAN 6th CYCLE HOUSING ELEMENT UPDATE, WEST HOLLYWOOD, CALIFORNIA."

## 4. UNFINISHED BUSINESS:

4.A. REVIEW OF EXISTING EXECUTIVE ORDERS AND ORDINANCES RELATED TO THE COVID-19 PANDEMIC AND DISCUSS NECESSARY MODIFICATIONS OR RESCISSIONS [L. LANGER, D. WILSON, J. ROCCO, J. JIMENEZ, D. RIVAS]:

SUBJECT: The City Council will discuss possible rescission or modification to the City's COVID-19 Vaccine Verification Requirements Order (City Order), in light of the new Los Angeles County Public Health Officer Order (County Order), which creates a new approach to vaccine verification, testing and masking in indoor settings.

RECOMMENDATION: Rescind City Order and defer to the County Order, which more comprehensively addresses vaccine verification, testing and masking in indoor setting in response to the evolving nature of COVID 19.

## 5. NEW BUSINESS:

## 5.A. MID-CITY STREET LANTERNS [S. SHYNE, L. HORVATH, Y. QUARKER, A. LOVANO]:

SUBJECT: The City Council will consider installing decorative lanterns across Santa Monica Boulevard in the mid-city area of West Hollywood. RECOMMENDATIONS: 1) Direct staff to issue a Request for Proposals (RFP) for the design and installation of decorative lanterns across Santa Monica Boulevard in the mid-city area of West Hollywood; and 2) Direct staff to return to City Council with the design options and proposed boundaries, as well as a recommendation to move forward with the construction contract based on the results of the RFP.

**EXCLUDED CONSENT CALENDAR:** Items removed from the Consent Calendar for separate discussion are considered at this time.

#### 6. LEGISLATIVE: None.

PUBLIC COMMENT: This time is set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.

COUNCILMEMBER COMMENTS: Additional general comments, announcements, requests of staff and/or other issues of concern to Councilmembers are briefly presented at this time.

ADJOURNMENT: The City Council will adjourn to its next regular meeting, which will be on Monday, March 21, 2022 at 6:00 P.M. \*via a Hybrid Format (In-Person and via Teleconference). In-Person attendance subject to change due to the status of COVID-19 state of emergency; however, the teleconference virtual option is always available. Please check the meeting agenda to confirm and for all information for participation in the meeting.

UPCOMING MEETING SCHEDULE						
Date	Day	Time	Meeting Type	Location		
March 21	Monday	6:00 PM	Regular Meeting	West Hollywood Park		
				Council Chambers/		
				Teleconference Hybrid		
				Meeting		
April 4	Monday	6:00 PM	Regular Meeting	West Hollywood Park		
				Council Chambers/		
				Teleconference Hybrid		
				Meeting		
April 18	Monday	6:00 PM	Regular Meeting	West Hollywood Park		
				Council Chambers/		
				Teleconference Hybrid		
				Meeting		

City Council Agenda Monday, March 7, 2022 Page 10

May 2	Monday	6:00 PM	Regular Meeting	West Hollywood Park
				Council Chambers/
				Teleconference Hybrid
				Meeting

# City Council Agendas and Staff Reports are available on-line at

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#### AFFIDAVIT OF POSTING

State of California ) County of Los Angeles ) City of West Hollywood )

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk, and that this document was posted on:

Date: March 2, 2022 Signature:\\Kimberle English\\ Office of the City Clerk