

**BUSINESS LICENSE COMMISSION
CITY OF WEST HOLLYWOOD
MINUTES
TUESDAY, DECEMBER 7, 2021
REGULAR TELECONFERENCE MEETING**

1. CALL TO ORDER

Chair Saltzman called the meeting to order at 6:06 p.m.

2. PLEDGE OF ALLEGIANCE

Chair Saltzman led the Pledge of Allegiance.

3. ROLL CALL

PRESENT: Commissioner Eisenberg
 Commissioner Lo
 Commissioner Vulin
 Commissioner Yusupov
 Vice-Chair Matos
 Chair Saltzman

ABSENT: Commissioner Alden

ALSO PRESENT: Code Compliance Manager, Danny Rivas
 Code Compliance Supervisor, Yessica Benitez
 Code Compliance Specialist, Ana Hernandez
 Senior Code Enforcement Officer, Jeff Jones
 Director of Public Works, Jackie Rocco
 Community and Legislative Affairs Manager, John Leonard

4. APPROVAL OF AGENDA

Approve the Business License Commission agenda of Tuesday, December 7, 2021.

ACTION: Approve the agenda of Tuesday, December 7, 2021.

Motion by Commissioner Eisenberg, seconded by Commissioner Yusupov and approved.

5. APPROVAL OF MINUTES

Approve the Minutes of the previous Business License Commission Meeting of Tuesday, November 2, 2021.

ACTION: Approve the minutes of Tuesday, November 2, 2021.

Motion by Commissioner Eisenberg, seconded by Commissioner Lo and approved with the abstention of Commissioner Vulin.

6. PUBLIC COMMENT

None.

7. PUBLIC HEARING

A. AN APPLICATION BY PRINCE STREET PIZZA FOR AN EXTENDED HOUR BUSINESS LICENSE LOCATED AT 9161 SUNSET BOULEVARD

SUBJECT: The West Hollywood Business License Commission shall conduct a public hearing to consider the application for an Extended Hour Business License at an existing restaurant known as Prince Street Pizza, located at 9161 Sunset Boulevard.

Chair Saltzman opened the public hearing and asked for the Commission's disclosures.

Code Compliance Specialist, Ana Hernandez, informed the Commission that all notices were posted at the City's three legally required posting locations and mailed to occupants within a 500-foot radius of the business.

Code Compliance Supervisor, Yessica Benitez, presented the staff report dated December 7, 2021.

APPLICANT, LAWRENCE LONGO, addressed the Commission regarding their request.

Commissioner Yusupov, requested to know if the existing employee who would be acting security guard during extended hours of operation, holds a State License. APPLICANT, LAWRENCE LONGO, responded.

Commissioner Eisenberg, inquired whether there was a residential unit above the applicant's commercial space. APPLICANT, LAWRENCE LONGO, responded.

Commissioner Lo, requested to know the purpose of the request to operate after hours. APPLICANT, LAWRENCE LONGO, responded. Commissioner Lo inquired about the criminal report provided by the Los Angeles County Sheriff's Department. Code Compliance Supervisor, Yessica Benitez, responded.

Chair Saltzman, questioned whether the calls for service report provided by the Los Angeles County Sheriff's Department included noise complaints. Code Compliance Supervisor, Yessica Benitez, responded.

ACTION: Adopt Resolution No. BLC21-0021, "A RESOLUTION OF THE BUSINESS LICENSE COMMISSION OF THE CITY OF WEST HOLLYWOOD APPROVING EXTENDED HOUR BUSINESS LICENSE NO. EXT-004734 FOR THE BUSINESS KNOWN AS PRINCE STREET PIZZA, LOCATED AT 9161 SUNSET BOULEVARD".

Motion by Vice-Chair Matos, seconded by Commissioner Lo and approved.

B. APPLICATION BY DOOR NUMBER SIX, LLC TO RELOCATE THE CANNABIS CONSUMPTION AREA (EDIBLES) LICENSE #CCE-000002 FROM 8228 SUNSET BOULEVARD TO 8240 SUNSET BOULEVARD, FOR THE BUSINESS KNOWN AS MOEDER

SUBJECT: The West Hollywood Business License Commission shall conduct a public hearing to consider the application by Door Number Six, LLC to relocate the Cannabis Consumption Area (Edibles) operation from 8228 Sunset Boulevard to 8240 Sunset Boulevard, for the business known as Moeder.

ACTION: Withdraw application as requested by applicant.

8. SPECIAL ITEMS

None.

9. NEW BUSINESS

A. UPDATE ON THE CITY'S CODE COMPLIANCE DIVISION AND CANNABIS BUSINESS LICENSE PROCESS.

SUBJECT: The West Hollywood Business License Commission will receive an update on the City's Code Compliance Division Operations and Cannabis Business License process.

Code Compliance Manager, Danny Rivas, provided background information and reported on the duties, functions and processing procedures concerning permits issued through the Code Compliance Division as provided in the staff report dated December 7, 2021.

Commissioner Lo, requested a copy of the report.

Commissioner Yusupov, inquired about the steps taken by the Code Compliance Division to help businesses adhere to rules to avoid violations. Code Compliance Manager, Danny Rivas, explained the compliance process to gain voluntary compliance.

Vice-Chair Matos, questioned whether Extended Construction Hours Permits and Special Event Permits were processed and issued by Staff. Code Compliance Manager, Danny Rivas, responded.

Chair Saltzman, requested to know how the Cigarette Butt Pollution item is enforced and inquired about the types of violations observed with Vacant Property Cases. Code Compliance Manager, Danny Rivas, responded.

Community and Legislative Affairs Manager, John Leonard, provided a brief overview and presentation regarding the State Law as it relates to Cannabis Uses and its ordinance adoption into the City of West Hollywood.

Code Compliance Manager, Danny Rivas, provided a presentation reminding the Business License Commission of their responsibilities as it relates to the issuance of Cannabis Business Licenses. He then echoed the Cannabis Screening Application process, and weighting criteria.

Community and Legislative Affairs Manager, John Leonard, provided the number of outstanding Cannabis Business License applications and the deadline to obtain Business License Commission approval.

Chair Saltzman, inquired about the allowed time given to applicants on the waiting list to finalize their Cannabis Business License applications. Community and Legislative Affairs Manager, John Leonard, responded.

Commissioner Eisenberg, requested to know who the Cannabis Review Committee consisted of and how they were selected. Community and Legislative Affairs Manager, John Leonard, responded.

Commissioner Lo, requested to know the number of outstanding Cannabis Business Licenses that are pending approval. Community and Legislative Affairs Manager, John Leonard, responded.

The Commission thanked Staff for the detailed presentation and explanation.

ACTION: Receive and file.

10. UNFINISHED BUSINESS

A. UPDATE ON THE LOS ANGELES COUNTY HEALTH ORDER AND THE CONTINUED EFFORTS TAKEN BY THE CITY TO SUPPORT LOCAL BUSINESSES AFFECTED BY THE COVID-19 PANDEMIC.

SUBJECT: The West Hollywood Business License Commission will receive an update regarding the Los Angeles County Health Order and the City's efforts to support local business affected by the COVID-19 pandemic.

Code Compliance Manager, Danny Rivas, reported on the monthly Los Angeles County Health and City Executive Order updates and provided background information as provided in the staff report dated December 7, 2021.

Commissioner Eisenberg, requested clarification regarding the number, percentage, and age category included in the Staff Report. Code Compliance Manager, Danny Rivas, responded.

Vice-Chair Matos, requested confirmation regarding the transmission rate for in-person meetings. Code Compliance Manager, Danny Rivas, responded.

Commissioner Eisenberg, requested to know the number of West Hollywood residents hospitalized. Code Compliance Manager, Danny Rivas, responded.

ACTION: Receive and file.

11. ITEMS FROM STAFF

Code Compliance Manager, Danny Rivas, informed the Commission that the 2022 Business License Commission Meeting calendar would be shared as soon as it is finalized. He then stated that he is working on an Extended Hour Business License report and presentation for the Commission.

Code Compliance Supervisor, Yessica Benitez, informed the Commissioners that business cards are ready for pick-up.

Commissioner Vulin inquired about the next Business License Commission Meeting.

Commissioner Lo, requested to know if the Official Business Parking Placard would be renewed. Director of Public Works, Jackie Rocco, responded.

12. PUBLIC COMMENT

None.

13. ITEMS FROM COMMISSIONERS

Commissioner Eisenberg wished everyone a Happy Holidays and New Year's and extended her gratitude to the Commission and Staff for all their work.

Chair Saltzman, echoed Commissioner Eisenberg's wishes and gratitude.

14. ADJOURNMENT

The West Hollywood Business License Commission adjourned at 7:35 p.m. to its next meeting, to be held on Tuesday, January 11, 2022, at 6:00 p.m., via teleconference.

PASSED, APPROVED AND ADOPTED by the Business License Commission of the City of West Hollywood at a regular meeting the 11th day of January 2022.

DocuSigned by:

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ROBERT SALTZMAN, CHAIR

ATTEST:



**ANA HERNANDEZ
ACTING COMMISSION SECRETARY**