



**HISTORIC PRESERVATION COMMISSION
SPECIAL MEETING MINUTES**

Monday, December 12, 2005 - 7:00 P.M.

West Hollywood City Hall; Community Conference Room
8300 Santa Monica Boulevard, West Hollywood, California

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting. If you require special assistance to attend (e.g., transportation) or to participate in this meeting (e.g., a signer for the hearing impaired), **you must call or submit your request in writing to the Community Development Department at (323) 848-6331 at least 48 hours prior to the meeting.** The City TDD line for the hearing impaired is (323) 848-6496.

1. CALL TO ORDER:

Chair Hahn called the meeting of the Historic Preservation Commission to order at 7:07 P.M.

2. ROLL CALL:

Commissioners Present: Azar, Hahn, Joyce, Shivers, Yeber, Felchlin.
Commissioners Absent: Castro.
Staff Present: Terry Blount – Associate Planner & Staff Liaison
Amber Hawkes – Historic Preservation Intern
David Gillig – Commission Secretary.

3. SPECIAL ORDER OF BUSINESS:

A. OFFICIAL SWEARING IN OF NEW HISTORIC PRESERVATION COMMISSIONER.

ACTION: Abbe Land, Mayor, officially swore in Edward Levin as a Commissioner of the Historic Preservation Commission for a term ending May 31, 2007.

4. APPROVAL OF AGENDA:

ACTION: Approve the Historic Preservation Commission Agenda of Monday, December 12, 2005 as presented. **Motion by Commissioner Yeber, seconded by Commissioner Azar and unanimously carried.**

5. APPROVAL OF MINUTES.

A. None.

6. PUBLIC COMMENT:

PAUL ZIMMERMAN, WEST HOLLYWOOD, commented on the Laurel Place project (1343 N. Laurel Avenue, West Hollywood, California) and requested the Commission to consider calling a special meeting date on January 10, 2006 to hear this item.

7. **CONSENT CALENDAR:** None.
8. **COMMISSION CONSIDERATION:** None.
9. **PUBLIC HEARINGS:**

A. 8591 Sunset Boulevard.

Certificate of Appropriateness 2005-017.

Amber Hawkes, Historic Preservation Intern, presented the staff report. She stated the proposal is a request to approve modifications to the building façade, including extension of the façade to its historical limit and addition of two large bay windows at a City-designated potential Cultural Resource (part of Sunset Plaza).

ACTION: 1) Approve the application; and 2) Adopt Resolution No. HPC 05-64 "A RESOLUTION OF THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF WEST HOLLYWOOD APPROVING CERTIFICATE OF APPROPRIATENESS (COA) 2005-017 FOR MODIFICATIONS TO THE BUILDING FAÇADE, INCLUDING EXTENSION OF THE FAÇADE TO ITS HISTORICAL LIMIT AND ADDITION OF TWO BAY WINDOWS AT THE POTENTIAL CULTURAL RESOURCE FOR THE PROPERTY LOCATED AT 8591 SUNSET BOULEVARD, WEST HOLLYWOOD, CALIFORNIA". **Motion by Commissioner Felchlin, seconded by Commissioner Levin and unanimously carried.**

10. **NEW BUSINESS.**

A. HISTORIC PRESERVATION COMMISSION MEETING SCHEDULE FOR CALENDAR YEAR 2006.

ACTION: 1) Cancel the regularly scheduled meetings of Monday, March 27, 2006 and Monday, December 25, 2006; and 2) schedule two special meetings to replace the cancelled meetings (March 27, 2006 and December 25, 2006) to:

Monday, March 13, 2006 and
Monday, December 11, 2006

Motion by Commissioner Joyce, seconded by Commissioner Yeber and unanimously carried.

ACTION: 1) Cancel the proposed special meeting of Tuesday, January 10, 2006. **Motion by Chair Hahn, seconded by Commissioner Felchlin and unanimously carried.**

ACTION: 1) Approve all regularly scheduled meetings (4th Monday of every month) for calendar year 2006 as follows:

Monday, January 23, 2006;
Monday, February 27, 2006;
Monday, April 24, 2006;
Monday, May 22, 2006;
Monday, June 26, 2006;
Monday, July 24, 2006;
Monday, August 28, 2006;
Monday, September 25, 2006;
Monday, October 23, 2006; and
Monday, November 27, 2006

Motion by Chair Hahn, seconded by Commissioner Felchlin and unanimously carried.

11. UNFINISHED BUSINESS:

A. WEST HOLLYWOOD ANTHOLOGY:

Chair Hahn stated there is no update at this time due to the short time frame between meetings.

B. HISTORIC RESOURCES SURVEY UPDATE:

Terry Blount, Associate Planner and Staff Liaison, stated the reconnaissance portion of the survey has been completed and the next task will be the oral histories, with a proposed completion date of February, 2006.

12. ITEMS FROM STAFF:

A. UPCOMING PROJECTS:

Terry Blount, Associate Planner and Staff Liaison, stated there are no major projects scheduled for public hearings at this time.

B. COMMISSIONER TRAINING:

Terry Blount, Associate Planner and Staff Liaison, stated staff is preparing for the upcoming training sessions to be held in February and March, 2006.

Saturday, April 1, 2006 was tentatively agreed upon for an additional workshop training.

13. HISTORIC PRESERVATION COMMISSIONER COMMENTS:

Commissioner Yeber asked for clarification, guidelines and distinctions regarding designations and potential designations.

Chair Hahn suggested at the upcoming training sessions, the City Attorney make an appearance for questions and answers.

Commissioner Azar wished everyone Happy Holidays.

Commissioner Levin expressed his thanks and looks forward to working with the Commission.

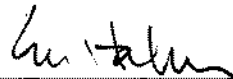
Chair Hahn handed out copies of the code, listing the extensive duties of the Historic Preservation Commission members.

14. PUBLIC COMMENT:

MARK MONTGOMERY, WEST HOLLYWOOD, thanked the commission for their approval on 8591 Sunset Boulevard, and commented on the Sunset Plaza shops and boutiques.


15. ADJOURNMENT: The Historic Preservation Commission adjourned at 7:50 PM to a regularly scheduled meeting of the Historic Preservation Commission, which will be on Monday, January 23, 2006 at 7:00 P.M. at West Hollywood City Hall, 8300 Santa Monica Boulevard, West Hollywood, California. **Motion carried by consensus of the Commission.**

APPROVED BY A MOTION OF THE HISTORIC PRESERVATION COMMISSION ON THIS 23rd DAY OF JANUARY, 2006.



CHAIRPERSON

ATTEST:



STAFF LIAISON *SECRETARY*