

PUBLIC FACILITIES COMMISSION
CITY OF WEST HOLLYWOOD
AGENDA

WEDNESDAY, OCTOBER 13, 2021
TELECONFERENCE MEETING*

6:30 P.M. – REGULAR MEETING

***IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19 (NOVEL CORONAVIRUS), AB 361 HAS AUTHORIZED PUBLIC MEETINGS TO TAKE PLACE VIA TELECONFERENCE BECAUSE STATE AND LOCAL OFFICIALS ARE RECOMMENDING MEASURES TO PROMOTE SOCIAL DISTANCING.**

Written materials submitted to the Public Facilities Commission shall be distributed within 72 hours of the meeting and are available for public inspection online at www.weho.org/pfc. If special assistance to participate in this meeting is required, (e.g., an American Sign Language interpreter for people who are Deaf or hard of hearing), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6409 at least 48 hours prior to the meeting. The City TTY line is (323) 848-6496.

TELECONFERENCE MEETING & PROVIDING PUBLIC COMMENT

To better facilitate the remote meeting, members of the public who wish to comment on matters before the Public Facilities Commission are strongly encouraged to submit an email to degonzalez@weho.org no later than 4:00 p.m. on the meeting day.

- Public comments are limited to three (3) minutes per speaker.
- Please include your name and the item number you would like to speak.
Note: Your comments and information will become part of the official public record. If you do not want your personal information included in the official record, please do not include your address and/or phone number.
- Comments received by 4:00 p.m. will be forwarded to the Commission and posted on the City's website as part of the official meeting record.

To Participate by Listening to the Meeting Audio and Providing Public Comment by Telephone:

1. You may dial into the teleconference meeting ten (10) minutes prior to the start of the meeting (the meeting begins at 6:30 p.m.). You will be placed on HOLD in the Virtual Meeting Room until the meeting commences. When you enter the meeting, please mute your telephone.
2. You will be able to listen to the meeting and staff will call on you when it is your turn to speak.
 - Dial-in phone number: (669) 900 6833
 - Meeting ID: 895 1341 2020; then press #

To Participate By Viewing the Meeting Via Zoom and Providing Public Comment:

1. You may participate and view the meeting via the Zoom teleconference platform. When you enter the meeting, please turn off your video and mute your audio.
2. Use the "Raise Hand" feature in the Zoom platform to make a public comment. Staff will call on you when it is your turn to speak. You are invited to turn on your video and audio for the duration of public comment.
 - Link to Meeting: <https://us06web.zoom.us/j/89513412020>

1. **CALL TO ORDER – 6:30 P.M.**
 - A. **PLEDGE OF ALLEGIANCE**
2. **OATH OF OFFICE**
 - A. The Oath of Office will be administered to Richard Larry.
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
 - A. **MEETING OF OCTOBER 13, 2021**
5. **APPROVAL OF MINUTES**
 - A. **MEETING OF AUGUST 11, 2021**
6. **PUBLIC COMMENTS**

This public comment period is to address the Public Facilities Commission on Consent Calendar items, other agenda items (including if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the Public Facilities Commission. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public hearing testimony will only be taken at the time of the hearing.
7. **COMMISSIONER COMMENTS**
8. **CONSENT CALENDAR** – None
9. **PUBLIC HEARINGS** – None
10. **UNFINISHED BUSINESS** - None
11. **NEW BUSINESS**
 - A. **WEST HOLLYWOOD HOMELESS INITIATIVE: 2021 UPDATE ON FIVE-YEAR PLAN TO ADDRESS HOMELESSNESS AND REVIEW OF SERVICES DURING COVID-19 PANDEMIC**

SUBJECT: The Public Facilities Commission will receive an update on the City’s Homeless Initiative, “The City of West Hollywood Five-Year Plan to Address Homelessness in Our Community,” regional and local homeless services, City-funded non-profit agency program outcomes, and homeless services provided to the community during the COVID-19 pandemic.

RECOMMENDATION: Receive and file.
 - B. **SELECTION OF 2021 GREEN CITY AWARDS PROGRAM RECIPIENTS**

SUBJECT: The Commission will complete the selection process to pick the 2021 Green City Awards and Green Seedlings Prize recipients (also known as the 2021 Green Champions), in accordance with its Green City Awards Program Rules and Procedures.

RECOMMENDATIONS:

- 1) Approve the entry type by Bikes and Hikes LA to be reassigned from the Organization/School category to the Business category, in accordance with #11 in the Green City Awards Program Rules and Procedures.
- 2) Commission members first conduct the selection process for each category under the Green City Awards (Individual Adult Award, and next for the Individual Youth Award, and next for the Business Award, and last for the Organization/ School Award) and then the selection process for the Green Seedlings Prize. The selection of each recipient follows the same process as described below:
 - a. The Chair will begin the voting process by conducting a round-robin to solicit each Commissioner's comments and clarifying questions. It is recommended that this step be limited to five (5) minutes.
 - b. The process begins with the Chair opening nominations.
 - c. All Commissioners are able to place a nomination, and each nomination must receive a second in order to be considered by the Commission with a roll call vote.
 - d. The Chair announces that nominations are closed and requests a roll call vote.
 - e. Staff conducts the roll call vote. Each Commissioner is only able to vote yes on one name placed into nomination.
 - f. The nomination who receives the majority of yes votes is selected as the Award/Prize recipient.

C. RECOMMENDATION TO CITY COUNCIL ON THE PET MEMORIAL/ PET TRIBUTE DIRECTIVE

SUBJECT: The Commission will review the recommendation proposed by the Pet Memorial Ad Hoc Committee.

RECOMMENDATIONS:

- 1) Accept the recommendation to not move forward with the pet memorial/ pet tribute at this time due to the unanticipated financial hardships sustained by the community that have resulted from the COVID-19 pandemic, and which were unanticipated by the City Council at the time when it made this Council Directive.
- 2) Accept the recommendation to incorporate a pet tribute element into one of the City's capital projects - such as the redesign of Hart Park or Plummer Park, which could help to minimize overall budget impacts that would result from a standalone pet memorial/ pet tribute project.
- 3) Forward the recommendations as presented by the Ad Hoc Committee to the City Council for consideration.

D. DEVELOPMENT OF PLANTING PALETTES FOR TRAFFIC CIRCLES

SUBJECT: The Commission will consider providing direction to the Greening West Hollywood Standing Committee to work with staff on the development of standard planting palettes for new traffic circle projects and other traffic calming measures that include landscaping.

RECOMMENDATIONS:

- 4) Direct the Greening West Hollywood Standing Committee to work with staff to develop standard planting palettes for new traffic circle projects and other traffic calming measures that include landscaping.
- 5) Request the Greening West Hollywood Standing Committee to present its design concepts to the full Public Facilities Commission for final consideration and adoption.

12. EXCLUDED CONSENT CALENDAR – None

13. PUBLIC COMMENTS

This time is set aside for the public to address the Commission on any item of interest within the subject matter jurisdiction of the Commission that could not be heard under the Public Comments Item at the beginning of the meeting.

14. ITEMS FROM STAFF

15. ITEMS FROM COMMISSIONERS & SUBCOMMITTEE REPORTS

16. ADJOURNMENT

The Public Facilities Commission meeting is adjourned to its next regular meeting on Wednesday, November 10, 2021 at 6:30 p.m. via Teleconference.

AFFIDAVIT OF POSTING

State of California)

County of Los Angeles)

City of West Hollywood)

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk, and that this document was posted on: October 8, 2021

Signature:\Catherine Ross\ Office of the City Clerk