THE CITY OF WEST HOLLYWOOD INVITES YOU TO APPLY FOR THE POSITON OF

INFORMATION TECHNOLOGY SYSTEMS ANALYST

in the Finance & Technology Services Department

The City of West Hollywood seeking a detail-oriented, thorough, and organized support analyst with strong technical and communications skills to join our amazing IT team! The successful candidate of this position will be working for a City that prides itself on creativity, innovation, and high level of technical excellence. In this position, the IT Systems Analyst will be responsible for providing technical assistance and support to staff with Windows computer systems, network systems, hardware, or software issues. The ideal candidate will also need to have very strong communication skills, work with staff from other departments to identify departmental needs and make technical recommendations.

Minimum Qualifications:

Education and Experience:

- Associate's degree or equivalent from a two-year college or technical school; Bachelor's degree (desirable) and,
- One to two years of progressively responsible related experience; or,
- Any combination of education, training and experience which provides the required knowledge, skills, and abilities to perform the essential functions of the job.

Licenses and Certifications:

- Valid California Driver's License
- Certified Systems Administrator (desirable).

Work Schedule:

- Working time may require irregular hours, various shifts, weekends, holidays, and/or on-call status

$84,517 - $107,997 ANNUALLY
APPLICATION DEADLINE:
SEPTEMBER 24, 2021 AT 5:00 PM PACIFIC

For Job details and requirements, and to apply online, please visit weho.org/jobs

EEO/AA

City of West Hollywood
California 1984