City of West Hollywood
Request for Proposals (RFP)
Strategic Plan Performance Management Tool

PUBLIC NOTICE IS HEREBY GIVEN of a Request for Proposals to develop a strategic plan performance management tool.

The City of West Hollywood is embarking on the selection of a new Strategic Plan Performance Management Tool to connect the broad goals of the upcoming Vision 2050 Strategic Plan more closely to department, division, and individual goals and activities. The City intends to set metrics, key performance indicators, and SMART goals as part of the Vision 2050 strategic planning process. The City seeks a tool to track and report on the value of our work and our progress towards the goals of Vision 2050. For this Request for Proposals ("RFP"), the City seeks a cloud-based strategic plan performance management software to launch alongside Vision 2050. The vendor will have a proven track record working with organizations, preferably public sector clients, to implement their solution, provide staff training, and offer continuing support services.

Submittal Instructions
All submissions must be uploaded electronically through the PlanetBids portal only (https://pbsystem.planetbids.com/portal/22761/bo/bo-detail/85016). The deadline for proposal submissions is <mark>Monday, August 13, 2021 at 4:00pm PST</mark>. Proposals received after this time and date shall be disqualified. No oral, telephonic, faxed, emailed, or telegraphic proposals or modifications of proposals shall be considered.

A copy of the RFQ can also be downloaded from the City's website at: http://www.weho.org/rfp.

All interested firms are invited to submit a proposal.

BY ORDER OF the City of West Hollywood.

Melissa Crowder
City Clerk

AFFIDAVIT OF POSTING

State of California)
County of Los Angeles)
City of West Hollywood)

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk, and that this document was posted on:

Date: July 20, 2021
Signature:\\Alyssa T. Poblador\\
Office of the City Clerk