

**RENT STABILIZATION COMMISSION
CITY OF WEST HOLLYWOOD
THURSDAY, JUNE 10, 2021
TELECONFERENCE**

MINUTES

1. **CALL TO ORDER:** Chair Topchian called the meeting to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** The Commission said the Pledge of Allegiance.
3. **ROLL CALL:** Rent Stabilization Commission Secretary Roger Vinalon Jr. took roll call.

PRESENT: Commissioner Karen Eyres, Commissioner Richard Maggio, Commissioner Kellan Martz, Commissioner Estevan Montemayor, Vice Chair Josh Kurpies, and Chair Agassi Topchian

Commissioner Kimberly Copeland joined the meeting at 7:02 p.m.

ALSO PRESENT: Acting Rent Stabilization and Housing Manager Jonathan Holub, Legal Counsel to the Commission John Natalizio, Information Coordinator Yazmin Spiteri, and Rent Stabilization Commission Secretary Roger Vinalon Jr.

4. **APPROVAL OF AGENDA**

ACTION: Approve the agenda of June 10, 2021. **Motion by Commissioner Maggio to approve the June 10, 2021 agenda, seconded by Commissioner Eyres and approved.**

5. **APPROVAL OF THE MINUTES**

ACTION: Approve the minutes of May 13, 2021. **Motion by Commissioner Martz, seconded by Commissioner Eyres and approved.**

6. **PUBLIC COMMENT:** None.

7. **MANAGER REPORT:** Acting Rent Stabilization and Housing Manager Jonathan Holub reviewed the look-ahead calendar and mentioned funds for the California COVID-19 Rent Relief Program remained available.

Commissioner Maggio requested the status on recertification of the City's affordable housing waitlist. Mr. Holub stated recertification is ongoing.

8. **COMMISSION COMMENTS:** Commissioner Martz encouraged his fellow Commissioners and public to attend the Housing Element Workshop on June 15, 2021.

9. APPEAL

A. D-4566 8110 W. Norton Ave. Unit #8

Legal Counsel to the Commission provided a case summary and analysis of the appeal as provided in the staff report. Following deliberation, a motion was made by Commissioner Maggio to adopt Resolution RSC 21-593 as revised, affirming the Hearing Examiner's decision and waiving the six-month waiting period for filing a rent adjustment application. The motion was seconded by Commissioner Martz and approved with a vote of 7-0.

Chair Topchian recessed the meeting at 8:00 p.m. and reconvened the meeting at 8:04 p.m.

10. NEW BUSINESS: None.

11. UNFINISHED BUSINESS:

A. RECOMMENDATIONS ON AMENDING THE ANNUAL SECURITY DEPOSIT INTEREST RATE FORMULA FOR RENT STABILIZED PROPERTIES

SUBJECT: The Rent Stabilization Commission will consider amending the security deposit interest rate formula in the West Hollywood Rent Stabilization Regulations.

Information Coordinator Yazmin Spiteri provided a report with recommendations on potential amendments to the security deposit interest rate formula in the Rent Stabilization Regulations.

The Commissioners requested clarifications and provided feedback on staff's recommendations. The Commission identified their preferred option for amending the current formula which would include online savings accounts insured by the Federal Deposit Insurance Corporation and round to the nearest tenth of one percent.

Chair Topchian inquired about the process for tenants to collect security deposit interest. Mr. Holub indicated staff would need to research if an administrative procedure is in place.

ACTION: Staff will revise the interest formula to incorporate the Commission's suggestions and present a final draft at the July 22, 2021 meeting.

12. PUBLIC COMMENT: None.

13. COMMISSION COMMENTS: Vice Chair Kurpies mentioned Assemblymember Bloom's office continues to assist residents in contacting the Employment Development Department and offered alternatives for contacting the agency directly.

Commissioner Copeland thanked staff for their work on the security deposit interest formula item.

Commissioner Martz thanked staff for their efforts towards returning to in-person meetings and congratulated David Wilson on his appointment as City Manager.

14. STAFF COMMENTS: Mr. Holub thanked Ms. Spiteri for her work on the security deposit interest item thanked the Commission for its direction.

15. ADJOURNMENT: The meeting was adjourned at 9:11 p.m. The next meeting of the Rent Stabilization Commission will be held at 7:00 p.m. on June 24, 2021 via Zoom conference.

These minutes were submitted by Roger Vinalon Jr., Commission Secretary, and approved by a motion of the Rent Stabilization Commission on this 24th day of June 2021.

A copy of the audio recording of this meeting can be obtained from the City Clerk's office upon request. You may also view a video of this meeting at <http://www.weho.org/weho-tv/other-city-meetings>.

ATTEST:

DocuSigned by:

AGASSI TOPCHIAN

17EC49D0F03B49B...

Agassi Topchian, Chair



Roger Vinalon Jr., Commission Secretary

Certificate Of Completion

Envelope Id: E3AFE5894424A36ACFBCCB06A250630	Status: Completed
Subject: Please DocuSign: 6/10/21 RSC minutes (as revised with John Natalizio added to 'also present')	
Source Envelope:	
Document Pages: 3	Signatures: 1
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator: RSH Administration RSHAdministration@weho.org
Envelope Stamping: Enabled	IP Address: 76.216.231.96
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	

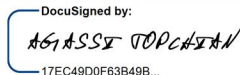
Record Tracking

Status: Original 6/26/2021 2:26:50 PM	Holder: RSH Administration RSHAdministration@weho.org	Location: DocuSign
--	--	--------------------

Signer Events

AGASSI TOPCHIAN
usagassi@yahoo.com
Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

17EC49D0F63B49B...
Signature Adoption: Pre-selected Style
Using IP Address: 172.116.60.125

Timestamp

Sent: 6/26/2021 2:28:22 PM
Viewed: 6/28/2021 9:51:28 PM
Signed: 6/28/2021 9:53:17 PM

Electronic Record and Signature Disclosure:

Accepted: 7/13/2020 8:08:51 AM
ID: d63c3a85-31e9-47f7-9336-52f1b10fffd8

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/26/2021 2:28:22 PM
Certified Delivered	Security Checked	6/28/2021 9:51:28 PM
Signing Complete	Security Checked	6/28/2021 9:53:17 PM
Completed	Security Checked	6/28/2021 9:53:17 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		